



AGENDA
SELECT BOARD
MONDAY, MARCH 18, 2024
WAQUOIT MEETING ROOM
MASHPEE TOWN HALL
16 GREAT NECK ROAD NORTH
MASHPEE, MA 02649

Broadcast Live on Local Cable Channel 8

Streamed Live on the Town of Mashpee Website: <https://www.mashpeema.gov/channel-8>

6:30 p.m. Convene Meeting in Open Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

Discussion and Approval of the Following Minutes: Monday, March 11, 2024, Regular Session

APPOINTMENTS & HEARINGS

- 6:35 p.m. Public Hearing: *2024 Seasonal Alcoholic Beverages and Entertainment License Renewals*
- Discussion and Approval of the 2024 Seasonal Alcoholic Beverages and Entertainment License Renewals
- Presentation: Cape Cod Regional Technical High School Fiscal Year 2025 Budget:
 - *Cape Cod Regional Technical High School Business Administrator Erin Orcutt*
- Discussion and Approval of Temporary Sign Permit:
Boston Interiors - Annual Tent Sale, May 16, 2024 to May 20, 2024
- Interviews, Discussion and Possible Appointments of the Following:
 - Conservation Commission: *Sarah Thornbrugh, Member at Large, Term Expires June 30, 2024*
 - Conservation Commission: *Russ Wilcox, Associate Member, Term Expires June 30, 2024*
- Public Comment

COMMUNICATIONS & CORRESPONDENCE

NEW BUSINESS

- Discussion, Action and Approval of Draft #3 of the May 6, 2024, Special & Annual Town Meeting Warrant Articles
- Execution of the May 6, 2024 Special and Annual Town Meeting Warrants
- Discussion and Possible Action with Regard to Two (2) Debt Exclusion Ballot Questions for the May 11, 2024 Annual Town Election Warrant:
 - Wastewater Phase II Funding
 - Re-Purpose FY 2024 Capital Bond for the DPW Masonry Wall Restoration and Police Station Design & Engineering
- Discussion and Possible Approval of Sending a Letter of Support to the Cape Cod Commission for Island Pickle

ADDITIONAL TOPICS

(This space is reserved for topics that the Chair did not reasonably anticipate would be discussed)

LIAISON REPORTS

WATER QUALITY UPDATES

TOWN MANAGER UPDATES

EXECUTIVE SESSION

ADJOURNMENT

MASHPEE TOWN CLERK
MAR 14 '24 PM 4:12



**TOWN OF MASHPEE
SELECT BOARD
PUBLIC HEARING NOTICE**

Pursuant to Chapter 138, § 16A of Massachusetts General Laws, the Select Board, acting as the Local Licensing Authority for the Town of Mashpee, will conduct a public hearing on the 2024 Seasonal Alcoholic Beverages and Entertainment License renewals.

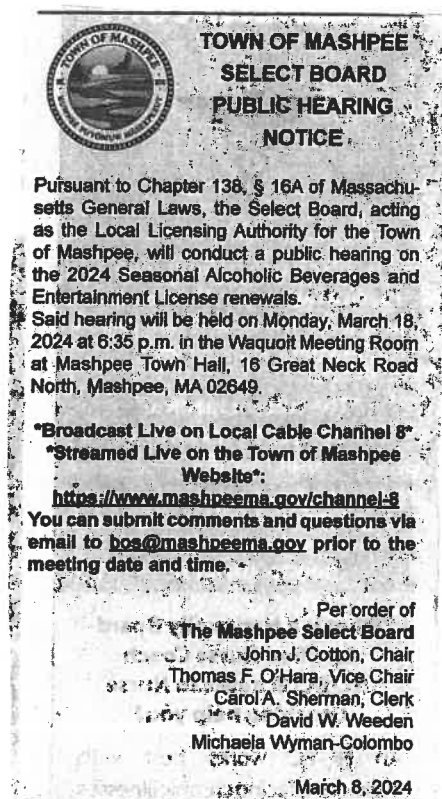
Said hearing will be held on Monday, March 18, 2024 at 6:35 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA 02649.

Broadcast Live on Local Cable Channel 8

***Streamed Live on the Town of Mashpee Website*:**

<https://www.mashpeeema.gov/channel-8>

You can submit comments and questions via email to bos@mashpeeema.gov prior to the meeting date and time.



Per order of

The Mashpee Select Board

John J. Cotton, *Chair*

Thomas F. O'Hara, *Vice Chair*

Carol A. Sherman, *Clerk*

David W. Weeden

Michaela Wyman-Colombo

March 8, 2024



TOWN OF MASHPEE

OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 13, 2023
To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen
From: Stephanie A. Coleman, Administrative Secretary *SA*
Re: Seasonal Alcoholic Beverages and Entertainment License Renewals for 2024

Description

Discussion and approval of the Seasonal Alcoholic Beverages and Entertainment License Renewals for the year 2024.

Background

Pursuant to Chapter 138, §16A of Massachusetts General Laws, the Board of Selectmen, acting as the Local Licensing Authority, will conduct a public hearing on the 2024 Seasonal Alcoholic Beverages and Entertainment License renewals for the Town of Mashpee.

The Building Commissioner has verified that the following list of on premises licensed establishments have passed building/fire inspections. The Health Agent has verified that the following list of licensed establishments have passed health inspections and the Police Department has confirmed that there are no violations. The Treasurer/Collector's Office has confirmed that all licensed establishments are current on their property taxes.

All license holders have filed complete renewal applications and submitted proof of workers' compensation insurance as mandated by the State, as well as proof of liquor liability insurance as required.

Package Store – All Alcohol

Mashpee Mart
MPG Corporation
Popponesset Fresh Market

Restaurant – All Alcohol

Bob's Seafood Café
Cooke's Seafood
The Lure
New Seabury Athletic Club and Pool
Popponesset Inn
The Raw Bar



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:55

2024

Retail License Renewal

License Number: 89547-PK-0670

Municipality: MASHPEE

License Name : ASZS GROUP INC.

License Class: Seasonal

DBA : Mashpee Mart

License Type: Package Store

Premise Address: 44 Falmouth Rd Mashpee, MA 02649

License Category: All Alcoholic Beverages

Manager: Zohaib Shahid

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

03-01-2024

Date

ZOHAI B SHAHID

Printed Name

President

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:55

2024

Retail License Renewal

License Number: 90214-PK-0670

Municipality: MASHPEE

License Name : MPG Corporation

License Class: Seasonal

DBA : Rapid Refill

License Type: Package Store

Premise Address: 414 Nathan Ellis Highway Mashpee, MA
02649

License Category: All Alcoholic Beverages

Manager: Daniel Fortunato

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

Peter Garrett

Printed Name

3/4/2024

Date

President

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:55

2024

Retail License Renewal

License Number: 90301-PK-0670

Municipality: MASHPEE

License Name : Popponesset Fresh Market LLC

License Class: Seasonal

DBA :

License Type: Package Store

Premise Address: 259 Shore Drive Bldg 1 Mashpee, MA
02649

License Category: All Alcoholic Beverages

Manager: Megan A. Burdick

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Megan Burdick

Signature

03-05-2024

Date

Megan Burdick

Printed Name

Owner / Manager

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.

Commission Chairman

TOWN MANAGERS OFFICE

MAR 11 '24 AM 11:55

2024

Retail License Renewal

License Number: 00052-RS-0670

Municipality: MASHPEE

License Name : Azzaro Mashpee Inc

License Class: Seasonal

DBA : Cookes Seafood

License Type: Restaurant

Premise Address: 7 Ryan'S Way Mashpee, MA 02144

License Category: All Alcoholic Beverages

Manager: Angela Asimakopoulos

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Angela Asimakopoulos
Signature

3/8/2024
Date

Angela Asimakopoulos
Printed Name

Manager
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024

Retail License Renewal

TOWN MANAGERS OFFICE
MAR 13 '24 PM 12:29

License Number: 03360-RS-0670

Municipality: MASHPEE

License Name : PM Cafe LLC

License Class: Seasonal

DBA : Bob'S Seafood Cafe

License Type: Restaurant

Premise Address: 259 Shore Drive 8 Mashpee, MA 02649

License Category: All Alcoholic Beverages

Manager: Tara Marie Merola

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

Tara Merola

Printed Name

3/12/24

Date

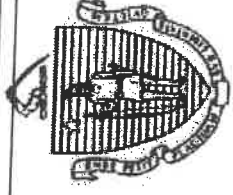
manager

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MASHPEE



LICENSE

For

The Name of the Establishment is **PM CAFÉ DBA BOB'S SEAFOOD CAFÉ** in or on the property at No. **259 SHORE DRIVE, UNIT #8 MASHPEE MA 02649**

(address)

The Licensee or Authorized representative, *Stan Mashpee*

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment: _____ in _____

Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion

DATE	TIME	
4/1/2024 - 1/15/2024	1 PM - 12 AM	TV, Live music, recorded music, dancing by patrons. Outdoor entertainment restricted to acoustic, non-amplified and must cease at 10 pm

Hon. _____

Mayor/ Chairman of Board of Selectman, **Town of Mashpee** (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premises where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:56

2024

Retail License Renewal

License Number: 00081-CL-0670

Municipality: MASHPEE

License Name : NS Beach Club LLC

License Class: Seasonal

DBA : The Lure At Popponesset

License Type: Club

Premise Address: 236 Shore Drive Mashpee, MA 02649

License Category: All Alcoholic Beverages

Manager: Scott Mullen

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Scott A Mullen
Signature

3-1-24
Date

Scott A Mullen
Printed Name

Manager
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MASHPEE



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is **NS BEACH CLUB LLC DBA THE LURE** in or on the property at No.

60-80 CROSS ROAD, MASHPEE MA 02649

(address)

The Licensee or Authorized representative, Scott A. Mullen

in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion

DATE	TIME	
4/1/2024 - 1/15/2024	11 AM - 12 AM	TV, Live music, recorded music, dancing by patrons.

Hon.

Mayor/ Chairman of Board of Selectman, Town of Mashpee (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:55

Retail License Renewal

License Number: 03325-RS-0670

Municipality: MASHPEE

License Name : NS Beach Club LLC

License Class: Seasonal

DBA : New Seabury Athletic Club And Pool
House

License Type: Restaurant

Premise Address: 60-80 Cross Road Mashpee, MA 02649

License Category: All Alcoholic Beverages

Manager: Scott Mullen

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Scott A Mullen

Signature

3-1-24

Date

Scott A Mullen

Printed Name

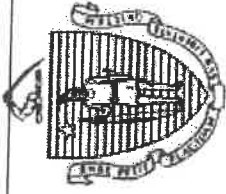
Manager

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MASHPEE



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is **NS BEACH CLUB LLC DBA NEW SEABURY ATHLETIC CLUB & POOL** in or on the property at No. **236 SHORE DRIVE, MASHPEE MA 02649**

(address)

The Licensee or Authorized representative, Scott A. Mullen

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment: _____ in _____

Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion

DATE	TIME	
4/1/2024 - 1/15/2024	11 AM - 12 AM	TV, Live music, recorded music, dancing by patrons.

Hon. _____

Mayor/ Chairman of Board of Selectman, **Town of Mashpee** (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 11 '24 AM 11:55

2024

Retail License Renewal

License Number: 00051-HT-0670

Municipality: MASHPEE

License Name : NS Beach Club LLC

License Class: Seasonal

DBA : Popponesset Inn

License Type: Hotel/Innkeeper

Premise Address: 252 Shore Drive Mashpee, MA 02649

License Category: All Alcoholic Beverages

Manager: Scott Mullen

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Scott A Mullen

Signature

3-1-24

Date

Scott A Mullen

Printed Name

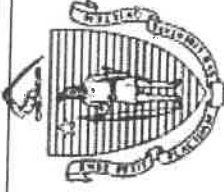
Manager

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MASHPEE



State Fee, \$ 100
Municipal Fee, \$

LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is **NS BEACH CLUB LLC DBA POPPONSETT INN** in or on the property at No.

252 SHORE DRIVE, MASHPEE MA 02649

(address)

The Licensee or Authorized representative, Scott A. Miller

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment: _____ in _____

Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion

DATE	TIME	
4/1/2024 - 1/15/2024	11 AM - 12 AM	TV, Live music, recorded music, dancing by patrons.

Hon.

Mayor/ Chairman of Board of Selectman, **Town of Mashpee** (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

TOWN MANAGERS OFFICE
MAR 13 '24 PM 12:29

2024

Retail License Renewal

License Number: 03356-RS-0670

Municipality: MASHPEE

License Name : PM Raw Bar, LLC

License Class: Seasonal

DBA : The Raw Bar

License Type: Restaurant

Premise Address: 259 Shore Drive Bldg 4 Mashpee, MA
02649

License Category: All Alcoholic Beverages

Manager: Matthew James Gelly


I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature


Date


Printed Name


Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

LICENSE

PUBLIC ENTERTAINMENT ON SUNDAY

252 SHORE DRIVE, MASHPEE MA 02649

$$\vdots(\text{address})$$

Licensee for _____

Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
4/1/2024 - 1/15/2024	1 PM - 12 AM	TV, Live music, recorded music, dancing by patrons. Outdoor entertainment restricted to acoustic, non-amplified and must cease at 10 pm

Mayor/ Chairman of Board of Selectman, **Town of Mashpee** (City or Town)

This license is granted and accepted on the following terms:
 The fee for the license shall be \$100.00 per year.
 The fee shall be paid in advance.
 The fee shall be non-refundable.
 The fee shall be payable to the City of San Francisco.

Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premises where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



CAPE COD
Regional Technical High School



FY25 Operating Budget

Cape Cod Tech

Finance Committee

Anthony Tullio – Wellfleet (chair)
Norman Michaud - Yarmouth
Stefan Galazzi – Orleans

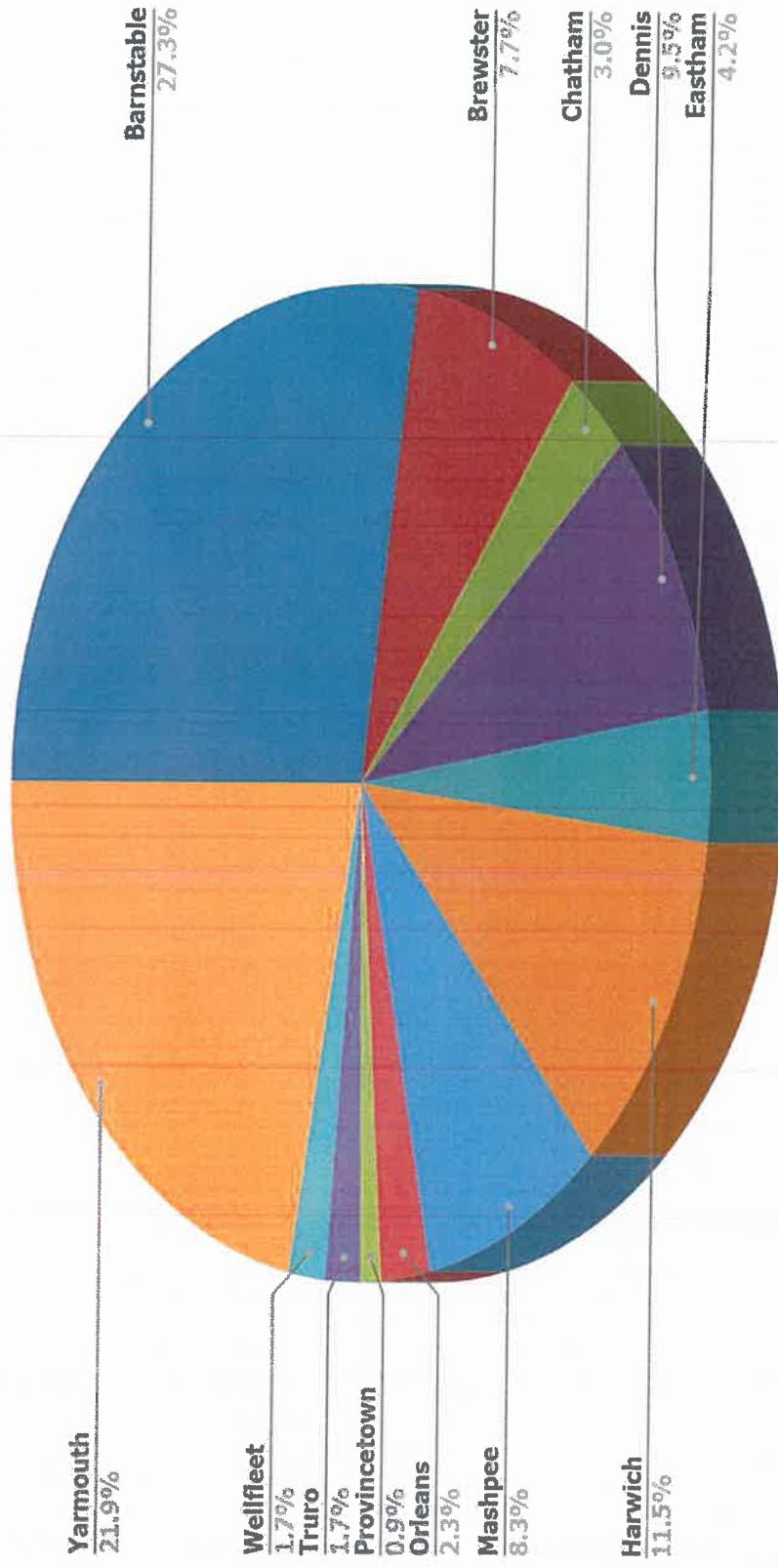


FY25 Enrollment by Town

Enrollments	Students FY25	Students FY24	Change
Barnstable	181	193	-12
Brewster	51	53	-2
Chatham	20	13	7
Dennis	63	68	-5
Eastham	28	22	6
Harwich	76	69	7
Mashpee	55	50	5
Orleans	15	14	1
Provincetown	6	9	-3
Truro	11	11	0
Wellfleet	11	13	-2
Yarmouth	145	149	-4
Total	667	661	-6



FY25 Enrollment



Student Enrollment Trend

	FY20	%	FY21	%	FY22	%	FY23	%	FY24	%	FY25	%
Barnstable	176	30.9%	194	31.5%	169	27.0%	186	28.5%	193	29.1%	181	27.3%
Brewster	36	6.1%	29	4.7%	41	6.5%	59	9.0%	53	8.0%	51	7.7%
Chatham	8	1.4%	10	1.6%	15	2.4%	12	1.8%	13	2.0%	20	3.0%
Dennis	68	11.6%	73	11.9%	73	11.7%	72	11.0%	68	10.2%	63	9.5%
Eastham	22	3.7%	22	3.6%	23	3.7%	18	2.8%	22	3.3%	28	4.2%
Harwich	67	11.4%	58	9.4%	51	8.1%	71	10.9%	69	10.4%	76	11.5%
Mashpee	45	7.7%	48	7.8%	44	7.0%	48	7.3%	50	7.5%	55	8.3%
Orleans	9	1.5%	12	1.9%	13	2.1%	11	1.7%	14	2.1%	15	2.3%
Provincetown	11	1.9%	14	2.3%	11	1.8%	7	1.1%	9	1.4%	6	0.9%
Truro	6	1.0%	6	1.0%	11	1.8%	9	1.4%	11	1.7%	11	1.7%
Wellfleet	12	2.0%	13	2.1%	16	2.6%	12	1.8%	13	2.0%	11	1.7%
Yarmouth	110	18.7%	137	22.2%	159	25.4%	148	22.6%	149	22.3%	145	21.9%
	570		616		626		653		664		662	

The FY25 Budget

4.38%



\$17,484,000

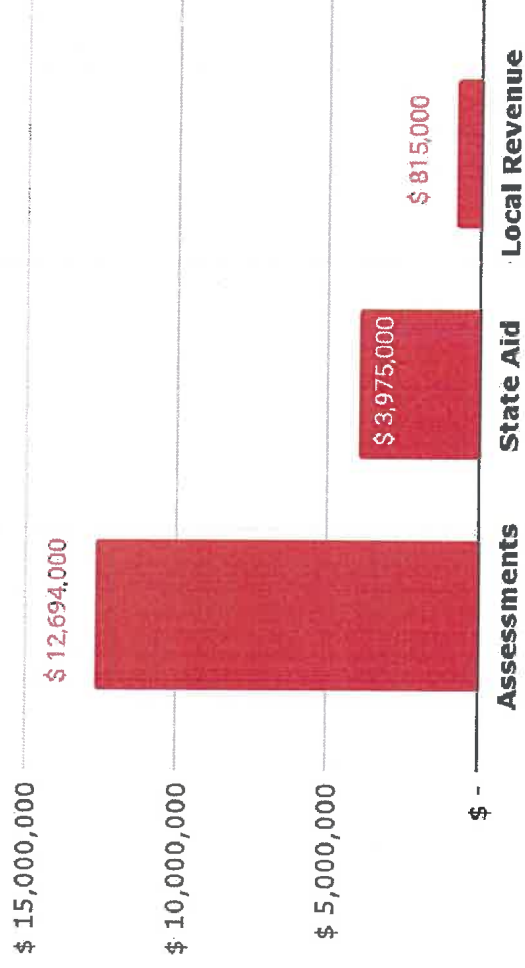
An increase of \$734,000
over the FY24 Budget

Six Year History

Fiscal Year	Budget
FY19	1.44 %
FY20	0.96 %
FY21	2.76%/1.34 %
FY22	1.99%
FY23	1.99%
FY24	3.86%

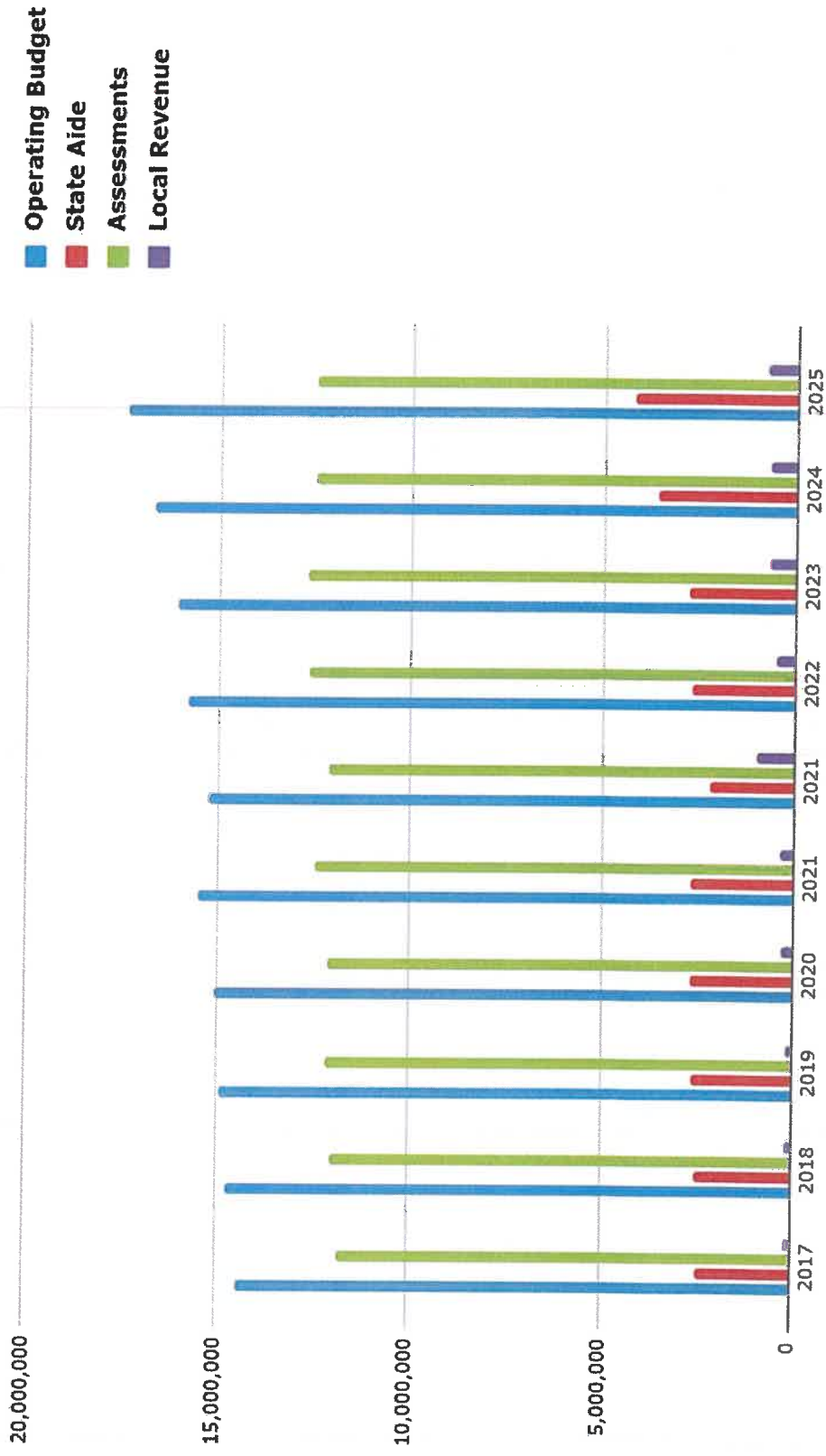


Where Does the Money Come From?



FY25 Revenue Sources	
Assessments	\$ 12,694,000
State Aid	\$ 3,975,000
Local Revenue	\$ 815,000

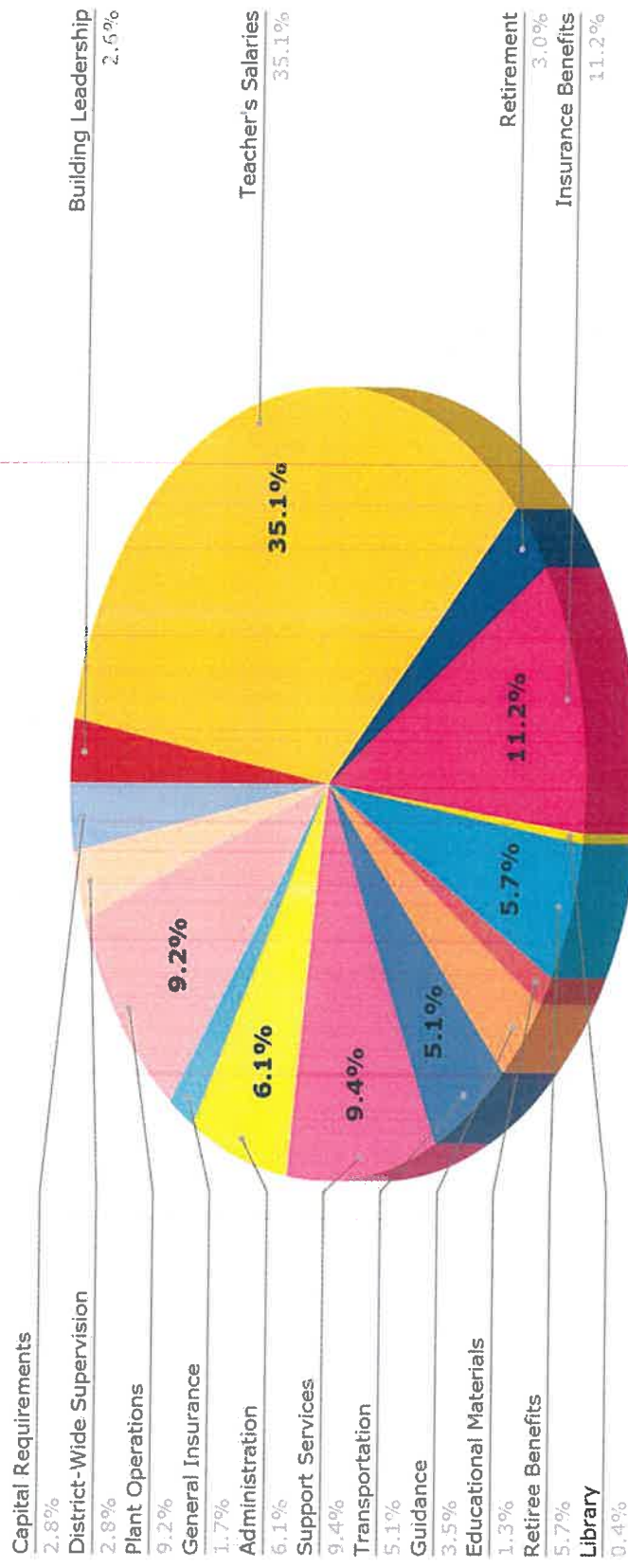
Revenue Source vs. The Operating Budget



Revenue Source vs. The Operating Budget

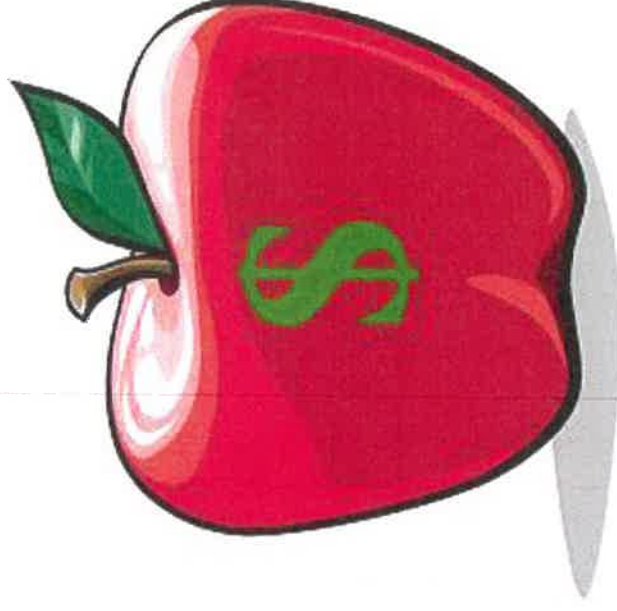
Fiscal Year	Operating Budget	State Aide	Assessments	Local Revenue
2017	14,459,000	2,466,487	11,844,513	148,000
2018	14,732,000	2,538,847	12,043,153	150,000
2019	14,944,000	2,634,067	12,159,933	150,000
2020	15,087,000	2,659,133	12,137,867	290,000
2021	15,504,000	2,699,147	12,464,853	340,000
2021	15,289,584	2,193,718	12,137,867	958,000
2022	15,812,000	2,699,147	12,647,853	465,000
2023	16,127,000	2,753,137	12,708,963	665,000
2024	16,750,000	3,593,921	12,491,079	665,000
2025	17,484,000	3,975,000	12,694,000	815,000

What is the Money Used For?



WHAT IS THE MONEY FOR?

Building Leadership	\$447,301	2.6%
Teachers Salaries	\$6,143,401	35.1%
Retirement	\$516,839	3.0%
Insurance Benefits	\$1,962,239	11.2%
Library	\$67,954	0.4%
Retiree Benefits	\$1,005,107	5.7%
Educational Materials	\$227,750	1.3%
Guidance	\$605,315	3.5%
Transportation	\$895,000	5.1%
Support Services	\$1,637,675	9.4%
Administration	\$1,066,938	6.1%
General Insurance	\$305,126	1.7%
Plant Operations	\$1,613,157	9.2%
District-Wide Supervision	\$495,196	2.8%
Capital Requirements	\$495,000	2.8%
	\$17,484,000	



Capital Debt

	Principal	Interest	Total P&I
2020	2,935,000	4,682,300	7,617,300
2021	3,320,000	2,940,700	6,260,700
2022	3,485,000	2,770,575	6,255,575
2023	3,485,000	2,596,325	6,081,325
2024	3,485,000	2,422,075	5,907,075
2025	3,485,000	2,247,825	5,732,825
2026	3,485,000	2,073,575	5,558,575
2027	3,485,000	1,899,325	5,384,325
2028	3,485,000	1,725,075	5,210,075
2029	3,485,000	1,550,825	5,035,825
2030	3,485,000	1,376,575	4,861,575
2031	3,485,000	1,202,325	4,687,325
2032	3,485,000	1,045,500	4,530,500
2033	3,485,000	906,100	4,391,100
2034	3,485,000	766,700	4,251,700
2035	3,485,000	627,300	4,112,300
2036	3,485,000	487,900	3,972,900
2037	3,485,000	348,500	3,833,500
2038	3,485,000	209,100	3,694,100
2039	3,485,000	69,700	3,554,700
	\$68,985,000	\$31,948,300	\$100,933,300

In FY19
Cape Tech issued a
Bond in the amount of
\$68,985,000 at 3.32% for
20 Years Fixed Principal

FY25 Capital Debt Assessment

Town of Barnstable	\$1,567,434
Town of Brewster	\$441,653
Town of Chatham	\$173,197
Town of Dennis	\$545,571
Town of Eastham	\$242,476
Town of Harwich	\$658,149
Town of Mashpee	\$476,292
Town of Orleans	\$129,898
Town of Provincetown	\$51,959
Town of Truro	\$95,258
Town of Wellfleet	\$95,258
Town of Yarmouth	<u>\$1,255,679</u>
	\$5,732,825

FY25 Operating Assessment (estimated)

Town of Barnstable	\$3,224,845
Town of Brewster	\$1,025,821
Town of Chatham	\$402,282
Town of Dennis	\$1,267,190
Town of Eastham	\$563,196
Town of Harwich	\$1,546,671
Town of Mashpee	\$1,142,273
Town of Orleans	\$301,712
Town of Provincetown	\$120,685
Town of Truro	\$221,255
Town of Wellfleet	\$221,255
Town of Yarmouth	\$2,656,815
	\$12,694,000

FY25 Total Assessments (estimated)

Town	Capital Assessment	Operating Assessment	Total
Barnstable	\$1,567,434	\$3,224,845	\$4,792,279
Brewster	\$441,653	\$1,025,821	\$1,467,474
Chatham	\$173,197	\$402,282	\$575,479
Dennis	\$545,571	\$1,267,190	\$1,812,761
Eastham	\$242,476	\$563,196	\$805,672
Harwich	\$658,149	\$1,546,671	\$2,204,820
Mashpee	\$476,292	\$1,142,273	\$1,618,565
Orleans	\$129,898	\$301,712	\$431,610
Provincetown	\$51,959	\$120,685	\$172,644
Truro	\$95,258	\$221,255	\$316,513
Wellfleet	\$95,258	\$221,255	\$316,513
Yarmouth	\$1,255,679	\$2,656,815	\$3,912,494
	\$5,732,825	\$12,694,000	\$18,426,825

Other Post Employment Benefits (OPEB)

In 2015, Cape Cod Tech joined the Plymouth County OPEB Trust, an IRC Section 115 multiple-employer, irrevocable trust program. The District has established a funding plan and is currently ahead of the funding schedule.

Actuarial Accrued Liability (2023 GASB Audit)

\$15,879,972

Balance of OPEB Reserve

\$2,278,387

Proposed FY25 Funding

\$300,000

Net Position - Funding to Liability

14.35%

THANK YOU!

Cape Cod Regional Technical High School

FY25 Budget - Revenue

Revenue	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed
Assessments from Member Towns FY24 Assessment % Increase	\$ 12,464,854	\$ 12,647,853	\$ 12,708,864	\$ 12,491,067	\$ 12,694,000 1.62%
State Aid					
¹ Chapter 70 State Aid	\$ 2,144,195	\$ 2,183,727	\$ 2,942,321	\$ 2,955,921	\$ 3,325,000
² Chapter 71 Transportation Aid	\$ 647,910	\$ 733,011	\$ 710,407	\$ 638,012	\$ 650,000
Total State Aid	\$ 2,792,105	\$ 2,916,738	\$ 3,652,728	\$ 3,593,933	\$ 3,975,000
Local Revenue					
Interest Income	\$ 9,972	\$ 3,811	\$ 58,803	\$ 15,000	\$ 15,000
Facility Rental	\$ 7,500	\$ 38,365	\$ 66,983	\$ 50,000	\$ 50,000
Excess and Deficiency	\$ 775,000	\$ 400,000	\$ 600,000	\$ 600,000	\$ 750,000
Transportation Stabilization					
Mass Medicaid Reimbursement					
Unanticipated Revenue	\$ 120,971	\$ 82,984	\$ 19,622		
Total Local Revenue	\$ 913,443	\$ 525,160	\$ 745,408	\$ 665,000	\$ 815,000
Total Revenue	\$ 16,170,402	\$ 16,089,751	\$ 17,107,000	\$ 16,750,000	\$ 17,484,000

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
1 Severance Pay	\$80,000	\$30,000	\$25,000	\$20,000	\$20,000	
2 Longevity	\$66,492	\$61,841	\$56,906	\$69,257	\$88,144	
3 Retirement Annuity Incentive	\$31,275	\$29,275	\$22,150	\$11,250	\$11,250	
4 Reserve for Unanticipated Expenses	\$0	\$0	\$0	\$19,000	\$19,000	
5 Provision for Contract Negotiations	\$0	\$0	\$0	\$62,454	\$96,305	
6 School Committee Supplies	\$1,500	\$1,050	\$1,186	\$1,200	\$1,200	
7 Dues & Subscriptions	\$12,682	\$20,553	\$14,983	\$18,000	\$18,000	
8						
9 Total District Expenses	\$191,949	\$142,719	\$120,225	\$201,161	\$253,899	
10 Superintendent-Director (1)	\$172,552	\$183,133	\$184,451	\$209,419	\$210,419	
11 Secretary-Supt.-Director (1)	\$78,538	\$80,193	\$82,472	\$85,857	\$85,857	
12 Advertising	\$6,430	\$10,409	\$31,805	\$16,000	\$16,000	
13 Supt/Business Office Supplies	\$9,908	\$13,878	\$12,908	\$10,000	\$10,000	
14 Public Relations	\$15,969	\$43,363	\$17,518	\$30,000	\$21,000	
15 General Expense	\$1,530	\$2,923	\$1,207	\$3,000	\$3,000	
16 District Dues/Subscriptions	\$2,829	\$2,879	\$3,132	\$5,000	\$5,000	
17 Postage	\$2,373	\$15,276	\$15,813	\$15,000	\$15,000	
18 Total District Administration	\$290,129	\$352,054	\$349,307	\$374,276	\$366,276	
19						
20 Treasurer (1)	\$17,741	\$18,000	\$18,450	\$20,130	\$20,130	
21 Business Administrator (1)	\$134,397	\$137,399	\$146,166	\$145,702	\$145,702	
22 Business Office Staff (2)	\$124,941	\$130,728	\$136,334	\$143,352	\$143,352	
23 Audit	\$42,350	\$41,700	\$23,000	\$40,000	\$40,000	
24 Bookkeeper (1)	\$72,264	\$75,874	\$79,521	\$77,581	\$77,581	
25 Negotiations	\$0	\$0	\$0	\$2,000	\$2,000	
26 Legal Services	\$7,652	\$22,490	\$20,567	\$12,000	\$15,000	
27 Total Finance and Administrative Services	\$399,345	\$426,191	\$424,038	\$440,765	\$443,765	
28						
29 Director of Special Needs (1)	\$128,463	\$131,354	\$136,137	\$140,850	\$140,850	
30 Director of Technical Studies (1)	\$117,885	\$120,520	\$118,000	\$122,880	\$122,880	
31 Secretary to Tech Studies/Academic Coord.	\$21,606	\$56,213	\$61,437	\$61,564	\$61,564	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

	Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
32	Director of Curriculum (1)	\$132,622	\$127,204	\$131,115	\$134,902	\$134,902	
33	Coop Coordinator (1)	\$30,259	\$28,301	\$27,875	\$32,000	\$32,000	
34	Technical Studies Supplies	\$767	\$500	\$394	\$2,000	\$2,000	
35	Curriculum Supplies & Software	\$1,225	\$20	\$526	\$1,000	\$1,000	
36	Special Needs Director Travel	\$200	\$0	\$0	\$0	\$0	
37	Total District-wide Academic/Vocational	\$433,027	\$464,113	\$475,484	\$495,196	\$495,196	
38							
39	Principal(1)	\$137,117	\$140,174	\$143,647	\$148,631	\$148,631	
40	Assistant Principal (1)	\$118,575	\$110,000	\$112,750	\$116,696	\$116,696	
41	Secretary to Principal(1)	\$54,574	\$68,034	\$71,701	\$74,657	\$74,657	
42	Attendance Clerk (.71)	\$35,330	\$35,058	\$35,063	\$36,570	\$36,570	
43	Assistant Principal Secretary (.85)	\$53,164	\$50,427	\$51,695	\$52,747	\$52,747	
44	Agenda Books	\$0	\$4,253	\$0	\$3,500	\$0	
45	Accreditation	\$0	\$0	\$15,960	\$10,000	\$0	
46	Principal's Supplies	\$2,573	\$2,967	\$3,818	\$4,000	\$3,000	
47	MCAS Supplies	\$0	\$1,063	\$2,047	\$500	\$0	
48	Assistant Principal Supplies	\$1,424	\$1,726	\$2,078	\$1,500	\$1,500	
49	Graduation Expense	\$8,502	\$10,155	\$7,212	\$8,000	\$8,000	
50	Prin./AP Dues & Subscriptions	\$3,039	\$2,500	\$284	\$1,000	\$1,000	
51	Principal/AP Travel	\$0	\$0	\$0	\$0	\$0	
52	Recognition Awards	\$2,765	\$8,782	\$4,602	\$5,000	\$4,500	
53	Total School Building Leadership	\$417,063	\$435,138	\$450,857	\$462,801	\$447,301	
54							
55	Network Engineer (1)	\$89,695	\$91,713	\$94,006	\$97,296	\$97,296	
56	Technology Systems and Data Assistant (1)	\$84,786	\$86,694	\$88,861	\$91,971	\$91,971	
57	Technology Contracted Services	\$2,302	\$3,160	\$0	\$1,500	\$1,500	
58	Technology Supplies	\$362	\$12,719	\$10,920	\$10,000	\$10,000	
59	Total Building Technology	\$177,145	\$194,286	\$193,787	\$200,767	\$200,767	
60							

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
61 Auto Collision Instructors (2)	\$154,191	\$160,473	\$169,916	\$175,272	\$179,598	
62 Auto Technology Instructors (2)	\$159,147	\$165,604	\$172,976	\$181,472	\$188,131	
63 Carpentry Staff (2)	\$144,748	\$150,842	\$160,094	\$193,539	\$198,324	
64 Cosmetology Instructors (2)	\$159,588	\$166,606	\$179,305	\$187,160	\$195,077	
65 Culinary Arts Staff (3)	\$179,314	\$182,898	\$180,941	\$257,643	\$254,156	
66 Dental Assist. Instructor (2)	\$158,882	\$172,290	\$174,662	\$149,322	\$158,591	
67 Electrical Instructors (2)	\$153,232	\$159,857	\$170,167	\$163,362	\$174,459	
68 Graphic Arts Instructors (2)	\$172,117	\$178,363	\$186,769	\$192,764	\$200,850	
69 Health Technology Instructors (3)	\$149,371	\$178,271	\$251,658	\$263,697	\$280,283	
70 Horticulture Instructors (2)	\$165,792	\$128,187	\$158,888	\$164,172	\$175,116	
71 HVAC Staff (2)	\$186,900	\$212,099	\$252,869	\$176,359	\$184,160	
72 Information Technology Instructors (2)	\$140,694	\$133,672	\$129,990	\$143,037	\$163,254	
73 Marine Instructor (2)	\$162,942	\$169,400	\$148,302	\$161,708	\$169,144	
74 Plumbing Instructor (2)	\$160,478	\$166,871	\$175,951	\$190,540	\$198,595	
76 Art Teacher (1)	\$58,787	\$65,423	\$72,683	\$75,538	\$84,481	
77 21st Century Skills (2)	\$169,804	\$176,077	\$170,550	\$179,736	\$184,148	
78 English Instructors (6)	\$482,196	\$468,916	\$483,664	\$469,808	\$495,035	
79 Health Instructor (1)	\$49,378	\$53,565	\$0	\$0	\$0	
80 Math Instructors (6)	\$519,436	\$509,948	\$469,775	\$550,458	\$567,424	
81 Phys. Ed. Instructors (2)	\$155,083	\$161,213	\$144,851	\$152,617	\$162,574	
82 Science Instructor (5)	\$364,544	\$361,626	\$356,874	\$358,869	\$455,219	
83 Social Studies Instructor (4)	\$346,031	\$397,473	\$334,642	\$338,290	\$349,908	
84 Spanish Instructor (1)	\$86,673	\$88,391	\$90,145	\$92,827	\$95,129	
85 Engineering Technology Instructors (2)	\$184,450	\$187,352	\$153,830	\$186,176	\$194,093	
86 Special Needs Instructor (7)	\$494,143	\$521,198	\$515,931	\$535,230	\$553,374	\$100,056.00
87 Special Needs Inclusion Specialist (1)	\$88,600	\$90,963	\$92,179	\$98,260	\$100,634	
88 Technology Int. Specialist (1)	\$87,542	\$91,122	\$92,669	\$98,567	\$101,012	
89 Literacy Coach (1)	\$89,350	\$82,306	\$87,084	\$78,260	\$80,634	\$20,000
Total Instruction and Teaching Services	\$5,423,413	\$5,581,005	\$5,577,365	\$5,814,683	\$6,143,401	\$120,056
91						

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
92 Speech & Language Specialist (1)	\$0	\$0	\$47,282	\$93,593		
93 Special Needs Cont. Service	\$82,598	\$76,439	\$76,441	\$65,000	\$160,000	
94 Total Medical Therapeutic Services	\$82,598	\$76,439	\$123,723	\$158,593	\$160,000	
95						
96 Vocational Substitutes	\$46,186	\$76,439	\$35,225	\$65,000	\$65,000	
97 Academic Substitutes	\$53,913	\$117,317	\$70,099	\$65,000	\$65,000	
98 Total Substitutes	\$100,099	\$193,756	\$105,324	\$130,000	\$130,000	
99						
100 Auto Tech Aide (1)	\$38,446	\$38,783	\$39,890	\$41,027	\$41,027	
101 Graphic Arts Aide (1)	\$40,600	\$44,987	\$44,872	\$37,628	\$37,628	
102 Information Technology Aide (1)	\$35,114	\$36,321	\$45,927	\$39,229	\$39,229	
103 Physical Education Aide (1)	\$38,469	\$36,258	\$36,532	\$37,628	\$37,628	
104 Special Needs Aides (6)	\$64,092	\$52,297	\$109,717	\$120,327	\$112,327	\$120,000
105 Total Paraprofessionals Instructional Asst.	\$216,721	\$208,645	\$276,938	\$275,840	\$267,840	\$120,000
106						
107 Librarian (84)	\$79,146	\$56,499	\$57,599	\$59,509	\$60,954	
108 Total Library	\$79,146	\$56,499	\$57,599	\$59,509	\$60,954	
109						
110 Professional Development	\$35,795	\$44,941	\$65,648	\$45,000	\$53,000	
111 Course Reimbursement	\$23,339	\$18,745	\$18,812	\$25,000	\$20,000	
112 Curriculum Development	\$355	\$9,347	\$4,084	\$4,000	\$4,000	
113 State Mandated Mentoring	\$8,000	\$9,250	\$8,875	\$8,000	\$8,000	
114 Total Professional Development	\$67,489	\$82,283	\$97,419	\$82,000	\$85,000	
115						
116 Auto Body Text & Subscriptions	\$0	\$0	\$0	\$0	\$0	
117 Auto Technology Text & Subscriptions	\$1,993	\$4,412	\$3,441	\$2,000	\$2,000	
118 Carpentry Texts & Subscriptions	\$0	\$1,750	\$2,114	\$0	\$0	
119 Cosmetology Texts & Subscriptions	\$299	\$0	\$349	\$300	\$500	
120 Culinary Arts Texts & Subscriptions	\$2,389	\$1,582	\$5,017	\$2,000	\$2,000	
121 Dental Assistant Texts & Subscriptions	\$4,294	\$1,628	\$0	\$1,500	\$1,500	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
122 Electrical Texts & Subscriptions	\$0	\$7,167	\$0	\$500	\$500	
123 Graphic Arts Texts & Subscriptions	\$9	\$757	\$3,177	\$0	\$0	
124 Health Technology Texts & Subscriptions	\$14,856	\$5,954	\$5,100	\$5,000	\$5,000	
125 Horticulture Texts & Subscriptions	\$1,200	\$3,318	\$1,000	\$1,000	\$1,000	
126 HVAC Texts & Subscriptions	\$60	\$0	\$250	\$0	\$0	
127 Information Technology Texts & Subscriptions	\$902	\$4,568	\$2,263	\$1,500	\$1,500	
128 Marine Mechanics Texts & Subscriptions	\$1,523	\$609	\$195	\$500	\$500	
129 Plumbing Texts & Subscriptions	\$0	\$0	\$0	\$500	\$500	
130 Engineering Texts & Subscriptions	\$847	\$190	\$1,941	\$1,000	\$500	
131 Special Needs Texts & Subscriptions	\$3,198	\$5,744	\$4,709	\$2,500	\$2,500	
132 English Texts & Subscriptions	\$0	\$2,548	\$4,723	\$2,500	\$2,500	
133 Math Texts & Subscriptions	\$0	\$100	\$0	\$0	\$0	
134 Science Texts & Subscriptions	\$0	\$7,100	\$0	\$1,000	\$1,000	
135 Social Studies Texts & Subscriptions	\$0	\$15,745	\$0	\$2,000	\$500	
136 Spanish Texts & Subscriptions	\$0	\$4,493	\$0	\$0	\$0	
137 Special Needs Dues	\$100	\$375	\$100	\$250	\$250	
138 Library Books	\$1,524	\$3,520	\$4,547	\$3,500	\$3,500	
139 Library Subscriptions	\$2,428	\$866	\$3,900	\$2,500	\$2,500	
140 Total Textbooks & Subscriptions	\$35,622	\$72,425	\$42,826	\$30,050	\$28,250	
141						
142 School Paper Bid	\$5,000	\$2,936	\$9,700	\$3,500	\$5,000	
143 Auto Body Supplies	\$11,951	\$6,267	\$1,002	\$7,000	\$6,000	
144 Auto Technology Supplies	\$3,636	\$4,462	\$3,076	\$4,000	\$4,000	
145 Carpentry Supplies	\$12,237	\$7,237	\$7,979	\$8,000	\$8,000	
146 Cosmetology Supplies	\$1,958	\$3,267	\$11,594	\$3,200	\$4,000	
147 Culinary Arts Supplies	\$44,734	\$46,625	\$69,406	\$25,000	\$30,000	
148 Dental Assistant Supplies	\$2,024	\$968	\$2,826	\$1,500	\$1,500	
149 Electrical Supplies	\$5,612	\$16,321	\$13,481	\$8,000	\$10,000	
150 Graphic Arts Supplies	\$8,871	\$14,983	\$5,651	\$9,000	\$8,000	
151 Health Technology Supplies	\$2,844	\$4,247	\$4,612	\$3,500	\$4,500	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

	Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
152	Horticulture Supplies	\$19,333	\$13,695	\$25,702	\$14,000	\$15,000	
153	HVAC Supplies	\$29,986	\$34,722	\$25,923	\$25,000	\$25,000	
154	Information Technology Supplies	\$454	\$3,553	\$6,518	\$2,000	\$4,000	
155	Marine Mechanics Supplies	\$9,136	\$19,196	\$12,346	\$15,000	\$13,000	
156	Plumbing Supplies	\$20,744	\$20,089	\$27,286	\$20,000	\$20,000	
157	Exploratory Supplies	\$5,017	\$9,236	\$14,007	\$9,000	\$9,000	
158	Engineering Supplies	\$10,582	\$8,190	\$9,239	\$10,000	\$10,000	
159	Safety Supplies / OSHA Training	\$5,868	\$14,929	\$13,513	\$8,000	\$10,000	
160	Special Needs Supplies	\$765	\$1,188	\$1,773	\$2,500	\$2,500	
161	21st Century Skills Supplies	\$0	\$0	\$0	\$200	\$200	
162	English Supplies	\$2,558	\$2,793	\$2,974	\$2,800	\$2,800	
163	Health Education Supplies	\$107	\$2,567	\$0	\$0	\$0	
164	Math Supplies	\$859	\$2,443	\$689	\$1,500	\$1,000	
165	Phys. Ed. Supplies	\$0	\$0	\$362	\$1,000	\$500	
166	Science Supplies	\$9,474	\$5,598	\$12,319	\$4,500	\$6,000	
167	Social Studies Supplies	\$0	\$123	\$96	\$500	\$500	
168	Spanish Supplies	\$200	\$0	\$0	\$0	\$0	
169	Art Supplies	\$4,327	\$5,415	\$5,028	\$4,500	\$5,000	
170	Library Supplies	\$138	\$987	\$519	\$1,000	\$1,000	
171	Total Educational Supplies	\$218,415	\$252,035	\$287,621	\$194,200	\$206,500	
172							
173	Field Trips-Competitions	\$16,163	\$46,891	\$71,484	\$45,000	\$48,000	
174	Senior Project	\$0	\$33	\$0	\$0	\$0	
175	Summer School	\$4,584	\$0	\$0	\$0	\$0	
176	Tutoring & Credit Recovery	\$990	\$910	\$4,862	\$3,000	\$3,000	
177	Total Other Instructional Services	\$21,737	\$47,834	\$76,346	\$48,000	\$51,000	
178							
179	Guidance Counselors (4)	\$318,099	\$334,047	\$357,972	\$357,205	\$371,375	
180	At Risk Counselor (1)	\$88,892	\$93,856	\$95,718	\$98,567	\$101,012	
181	Guidance Secretaries (2)	\$108,366	\$110,534	\$111,040	\$116,128	\$116,128	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
182 Guidance Supplies	\$2,603	\$4,235	\$7,470	\$4,000	\$5,000	
183 Guidance Public Relations	\$656	\$8,285	\$11,187	\$8,000	\$7,000	
184 Dues & Subscriptions	\$2,351	\$1,166	\$3,656	\$2,300	\$2,300	
185 ELL Testing & Services	\$1,611	\$3,593	\$2,720	\$2,000	\$2,500	
186 Total Guidance and Counseling Services	\$522,578	\$555,716	\$589,763	\$588,200	\$605,315	
187						
188 Psychological Services	\$55,005	\$51,665	\$52,390	\$55,000	\$55,000	
189 Total Psychological Services	\$55,005	\$51,665	\$52,390	\$55,000	\$55,000	
190						
191 Nurse (2)	\$86,598	\$76,318	\$83,694	\$84,268	\$170,300	
192 Assistant to Nurse (1)	\$5,948	\$0	\$0	\$0	\$0	
193 Medical Services	\$0	\$3,500	\$3,500	\$3,500	\$3,500	
194 Nurse's Supplies	\$2,038	\$7,017	\$5,477	\$3,500	\$4,000	
195 Total Health Services	\$94,584	\$86,834	\$92,671	\$91,268	\$177,800	
196						
197 Basic Transportation	\$805,530	\$820,154	\$739,147	\$800,000	\$800,000	
198 Late Transportation	\$21,840	\$76,062	\$93,860	\$85,000	\$95,000	
199 Special Needs Transportation	\$0	\$25,717	\$0	\$0	\$0	
200 Homeless Transportation	\$11,348	\$0	\$0	\$0	\$0	
201 Total Student Transportation	\$838,718	\$921,933	\$833,007	\$885,000	\$895,000	
202						
203 Transfer to School Lunch	\$26,000	\$0	\$0	\$0	\$0	
204 Total Food Services	\$26,000	\$0	\$0	\$0	\$0	
205						
206 Coaches	\$109,800	\$151,854	\$152,995	\$156,000	\$156,000	
207 Sports Clinics/Trainer	\$504	\$37,521	\$58,800	\$63,288	\$68,136	
208 Officials	\$7,565	\$22,979	\$36,577	\$24,000	\$28,000	
209 Activity Staff	\$1,380	\$6,415	\$3,329	\$7,000	\$7,000	
210 Ice Time	\$6,723	\$4,879	\$5,882	\$7,000	\$6,000	
211 Game Transportation	\$15,823	\$42,040	\$55,509	\$46,000	\$50,000	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
212 Athletic Supplies	\$12,009	\$36,560	\$45,976	\$35,000	\$40,000	
213 Equipment Reconditioning	\$788	\$3,364	\$4,609	\$4,000	\$4,000	
214 Athletic Dues & Subscriptions	\$3,255	\$5,978	\$10,743	\$6,500	\$6,500	
215 Total Athletic Services	\$157,847	\$311,589	\$374,420	\$348,788	\$365,636	
216						
217 Advisors	\$34,554	\$69,236	\$61,447	\$81,633	\$81,633	
218 Student Activities	\$6,240	\$34,492	\$16,262	\$28,000	\$28,000	
219 Total Other Student Activities	\$40,794	\$103,728	\$77,709	\$109,633	\$109,633	
220						
221 Police Liaison Officer	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
222 After School Supervision	\$0	\$15,107	\$21,239	\$11,000	\$15,000	
223 Security	\$224	\$208	\$0	\$0	\$0	
224 Total School Security	\$20,224	\$35,315	\$41,239	\$31,000	\$35,000	
225						
226 Custodians (6)	\$256,658	\$249,729	\$246,095	\$315,910	\$323,274	
227 Contracted Services	\$0	\$250	\$364	\$1,000	\$1,000	
228 Custodial Supplies	\$42,108	\$38,844	\$42,559	\$38,000	\$40,000	
229 Custodial Clothing Allowance	\$8,618	\$7,638	\$8,573	\$6,000	\$6,000	
230 Total Custodial Services	\$307,384	\$296,461	\$297,591	\$360,910	\$370,274	
231						
232 Heat for Building - Gas	\$137,690	\$114,189	\$130,015	\$155,000	\$160,000	
233 Heat for Building - Oil	\$0	\$0	\$0	\$0	\$0	
234 Total Heat of Building	\$137,690	\$114,189	\$130,015	\$155,000	\$160,000	
235						
236 Telephone	\$27,970	\$27,078	\$26,388	\$28,000	\$28,000	
237 Water	\$8,042	\$15,424	\$11,016	\$9,000	\$9,000	
238 Electricity	\$219,803	\$311,480	\$316,986	\$349,000	\$349,000	
239 Gasoline	\$5,832	\$16,078	\$13,842	\$14,000	\$14,000	
240 Refuse Removal	\$30,079	\$25,610	\$24,865	\$25,000	\$25,000	
241 Total Utility Services	\$291,726	\$395,669	\$393,097	\$425,000	\$425,000	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
242 Student Wages	\$0	\$384	\$5,548	\$4,500	\$4,500	
244 Groundskeeper (1)	\$51,657	\$56,355	\$55,484	\$59,550	\$59,550	
245 Snow Removal	\$22,050	\$20,100	\$9,600	\$25,000	\$25,000	
246 Grounds Supplies	\$31,505	\$23,765	\$42,018	\$28,000	\$32,000	
247 Total Maintenance of Grounds	\$105,212	\$100,604	\$112,650	\$117,050	\$121,050	
248						
249 Building & Grounds Supervisor (1)	\$101,719	\$84,080	\$89,770	\$97,486	\$97,486	
250 Maintenance Employees (2.3)	\$125,657	\$143,866	\$115,749	\$150,347	\$150,347	
251 Maint. of Building Supplies	\$33,109	\$42,570	\$56,728	\$45,000	\$45,000	
252 Electrical Contracted Service	\$1,557	\$2,095	\$1,800	\$8,000	\$5,000	
253 Emergency Services	\$49,399	\$50,322	\$12,716	\$50,000	\$45,000	
254 Mechanical Contracted Services	\$0	\$17,427	\$9,066	\$15,000	\$12,000	
255 Air Conditioning Cont. Serv.	\$0	\$13,239	\$20,135	\$12,000	\$14,000	
256 Building Contracted Services	\$39,904	\$84,612	\$93,215	\$80,000	\$80,000	
257 Total Maintenance of Building	\$351,345	\$438,210	\$399,179	\$457,833	\$448,833	
258						
259 Maint. Equipment - Administration	\$60,482	\$61,063	\$52,696	\$40,000	\$45,000	
260 Maint. Equipment - Vocational	\$27,586	\$13,722	\$22,566	\$16,000	\$16,000	
261 Maint. Equipment - Academic	\$4,025	\$0	\$0	\$3,000	\$3,000	
262 Maint. Equipment - Maintenance	\$13,449	\$12,390	\$4,557	\$13,000	\$12,000	
263 Maintenance of Vehicles	\$4,607	\$14,888	\$11,804	\$16,000	\$12,000	
264 Total Maintenance of Equipment	\$110,149	\$102,062	\$91,623	\$88,000	\$88,000	
265						
266 Barnstable County Retirement Assessment	\$541,453	\$449,201	\$469,805	\$537,343	\$516,839	
267 Total Employee Retirement	\$541,453	\$449,201	\$469,805	\$537,343	\$516,839	
268						
269 Employee Health Insurance	\$1,270,601	\$1,447,061	\$1,301,244	\$1,517,636	\$1,572,749	\$15,000
270 Employee Dental Insurance	\$107,144	\$118,859	\$106,935	\$98,001	\$94,791	
271 Employee Long Term Disability Ins.	\$18,555	\$23,819	\$15,344	\$23,400	\$20,280	

Cape Cod Regional Technical High School

FY25 Budget - Proposed

Description	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Proposed	Expected Grant Funds
272 Employee Life Insurance	\$15,142	\$17,574	\$16,009	\$24,735	\$28,713	
273 Medicare Tax	\$126,964	\$141,370	\$143,322	\$143,420	\$150,000	
274 Unemployment Insurance	\$28,318	\$26,262	\$13,393	\$32,000	\$20,000	
275 Workers' Comp. Insurance	\$68,717	\$70,786	\$71,636	\$71,097	\$75,706	
276 Retirees Health Insurance	\$644,937	\$639,737	\$622,901	\$631,854	\$702,607	
277 Retiree Section 18 Penalty	\$1,013	\$2,830	\$1,701	\$2,500	\$2,500	
278 OPEB Obligation	\$550,000	\$200,000	\$250,000	\$275,000	\$300,000	
279 Property & Liability Ins.	\$188,350	\$261,325	\$250,724	\$263,779	\$274,212	
280 Excess Liability Insurance	\$11,198	\$14,571	\$17,444	\$20,119	\$20,119	
281 Student Insurance	\$15,385	\$9,704	\$12,687	\$10,245	\$10,444	
282 Treasurer's Bond	\$246	\$350	\$350	\$350	\$350	
283						
284						
Total Insurances	\$3,046,570	\$2,974,249	\$2,823,690	\$3,114,137	\$3,272,472	\$15,000
285 Postage Meter	\$2,984	\$3,023	\$3,043	\$2,998	\$2,998	
286						
Total Fixed Lease Charges	\$2,984	\$2,998	\$2,998	\$2,998	\$2,998	
287						
288 Building Improvement	\$69,372	\$68,078	\$216,055	\$150,000	\$200,000	
289 New Equipment	\$50,463	\$60,857	\$95,331	\$80,000	\$100,000	
290 Technology Equip/Software	\$223,433	\$84,587	\$75,465	\$95,000	\$95,000	
291 Replacement Equipment	\$84,060	\$67,557	\$88,358	\$90,000	\$100,000	
292						
Total Fixed Assets	\$427,328	\$281,079	\$475,209	\$415,000	\$495,000	
293 Capital Improvement Stabilization Fund	\$ 245,000	\$ 40,000.00				
294						
Total Operating and Capital Budget	\$15,476,489	\$15,806,925	\$15,955,915	\$16,750,000	\$17,484,000	\$255,056
295 Capital Debt Expense - Principal	\$ 3,320,000	\$ 3,485,000	\$ 3,485,000	\$ 3,485,000	\$ 3,485,000	
296 Capital Debt Expense - Interest	\$ 2,940,700	\$ 2,770,575	\$ 2,596,325	\$ 2,422,075	\$ 2,247,825	
297						
Total Budget	\$21,737,189	\$22,062,500	\$22,037,240	\$22,657,075	\$23,216,825	



TOWN OF MASHPEE


OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 13, 2024

To: Rodney C. Collins, Town Manager
and Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Temporary Sign Permit

Discussion and Approval of the following Temporary Sign Permit:

Boston Interiors - Annual Tent Sale, May 16, 2024 to May 20, 2024

The applicant is requesting to place five (5) temporary signs for the annual Boston Interiors Tent Sale.

Location: 106 Falmouth Road

Number of Signs: 5

Description: 2'x3' - (2) Free Standing Sign, 2'x3' - (2) flag signs; 3'x13' Temporary Banner

APPLICATION TO TEMPORARY SIGN PERMIT

APPLICATION DETAILS

Application #:	<i>TS-24-121169</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

Related Road/Race/ Special
Event Ap. No.

SECTION 1 - SITE INFORMATION

Street Name	<i>FALMOUTH RD</i>	Map Block Lot	<i>54-0-5</i>
Street Number	<i>106</i>	Zone	<i>11</i>
Unit No.			

SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	<i>DUCK POND LIMITED PTNSHP</i>				
Street Number	<i>106 Falmou</i>	Street Name	<i>NORTH ST</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip	<i>02537</i>
Telephone	<i>508-477-9010</i>	Email	<i>mashpee@bostoninteriors.com</i>		

SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Laura Sudbey/Boston Interiors</i>				
Street Number	<i>106</i>	Street Name	<i>Falmouth Road</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip	<i>02649</i>
Telephone	<i>508-477-9010</i>	Email	<i>Mashpee@bostoninteriors.com</i>		

SECTION 4 - MAILING ADDRESS

Street Number 106 Street Name Falmouth Road

City Mashpee State MA Zip 02649

SECTION 5 - WORK DETAILS (THIS SECTION IS FOR OFFICIAL USE ONLY)

Location of Sign(s) of Property Grass area in front of the store

of Signs on Property 5 Will Sign(s) be Illuminated? ☒ Yes ☐ No

Type of Sign ☒ Temporary Banner ☐ Wall ☐ Ground ☒ Free Standing

Lower Edge will be _____ Feet _____ Inches Above Public Way

Upper Edge will be _____ Feet _____ Inches Above Public Way

Face Area 8 Square Feet

Face of Building or Pole is 4 Feet _____ Inches Back From Street Line

Sign will extend 1 Feet Above Grade

Date of erection 05/16/24

Materials used to construct sign Frame plastic Face plastic

Foundation Materials _____ Size 25"x2 by 45"h

Electrician Required ☐ Yes ☐ No

Brief Description of Proposed Work

We have 2 - 2' by 3' sandwich board signs, 2 flag/feather signs and 3' by 13' banner we hang on the tent itself

SECTION 6 - DECLARATION

I, Laura Sudbey/Boston Interiors as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

☒ I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/08/24







TOWN OF MASHPEE

OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 13, 2024

To: Rodney C. Collins, Town Manager and
Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary

Re: Board, Committee and Commission: Appointments

Interviews, discussion and possible appointment of the following:

- Conservation Commission: *Sarah Thornbrugh, Member at Large, Term Expires June 30, 2024*

Attached is a memo from the Conservation Agent, preliminary evaluation forms and the letter of interest for the candidate.

Thank you.



Town of Mashpee

*16 Great Neck Rd North
Mashpee, MA 02649*

Conservation Commission

3-8-2024

TO: Rodney Collins
Town Manager
Town of Mashpee

FROM: Drew McManus
Conservation Agent
Town of Mashpee

RE: **Endorsement of Candidates for the Mashpee Conservation Commission**

Dear Rodney,

On Thursday, March 7th, 2024, the Mashpee Conservation Commission voted unanimously to endorse the following individuals to become members of the Conservation Commission:

Sarah Thornbrugh- *Full Time Commissioner*

Russ Wilcox- *Associate Commissioner*

Mrs. Thornbrugh was recommended for the available Full time position with the Conservation Commission because she has significant & direct experience in the disciplines of wetlands ecology and natural resources management.

Mr. Wilcox was recommended for an Associate Commission position because his experience level is limited in terms of wetlands ecology and natural resources management in comparison to Mrs. Thornbrugh.

Respectfully Submitted on Behalf of the Mashpee Conservation Commission

-Drew McManus

cc

Paul Colombo, Chair
Alex Zollo, Vice Chair
Steve Cook, Secretary
Erin Copeland
Marjorie Clapprood
Sandi Godfrey

Mashpee Conservation Commission letter of interest

Stephanie Coleman <SColeman@mashpeema.gov>

Fri 1/19/2024 12:08 PM

To:

Cc: Andrew McManus <amcmanus@mashpeema.gov>; Terrie Cook <tmcook@mashpeema.gov>

Good Afternoon:

The following is a letter of interest to join the Conservation Commission from Sarah Thornbrugh.

I have also attached Select Board Policy #001 Appointment Policy for Boards, Commissions, Committees and Councils, which will guide you through the appointment process.

Once the candidate has been interviewed by the Commission please forward the completed preliminary evaluation forms attached to the policy to this office.

Thank you.

Stephanie A. Coleman | Administrative Secretary

Town of Mashpee

Office of the Town Manager and Select Board

16 Great Neck Road North, Mashpee, MA 02649

Office: 508.539.1401 | Fax: 508.539.1004



"Preserving public trust and providing professional services."

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Warning: The content of this message and any response may be considered a Public Record pursuant to Massachusetts General Law.

Dear Manager Collins,

My name is Sarah Thornbrugh and I am a resident of Mashpee. Please accept this submission as a record of my enthusiastic interest in serving as a member of the Mashpee Conservation Commission.

I am a year-round resident of Mashpee with my husband and our two young daughters. My family and I have been full-time residents of Mashpee since late 2020, and we feel very grateful to be here. Our family has strong ties to the community, past and present, and it is our goal to retain our residency here for generations to come. I have a strong professional and educational background in natural resource management, environmental education and conservation. I also hold a deep personal commitment to the health of the environment we live in, and strive to dedicate all the time I can to stewarding it well for our future generations to access and be sustained by.

I carry an undergraduate degree in Environmental Science, and advanced degrees in Sustainable Natural Resource Management and Informal Science Education. In addition I am currently pursuing an advanced distance degree in Ecological Restoration with a focus on wetlands and water quality.

I am currently remotely employed full-time as the Community Engagement Manager for GreenLatinos, a national non profit leading in the movement for environmental and climate justice. I also actively volunteer as an Outings Leader for a Massachusetts region of Latino Outdoors, a national non profit working for equitable access to nature for all. Among my previous employers are the Massachusetts DCR, the Massachusetts Association of Conservation Districts, the Connecticut River Conservancy, and the Fort River Watershed Association. My professional experience and educational background have afforded me exposure to many different applications of conservation and public engagement. In particular, I have several years of experience working directly with MA

conservation commissions in natural resource regulation within both federal and private projects to enhance environmental quality state wide.

I carry a strong commitment to work for the protection of these lands and waters for the benefit of this community, my children and our future relatives. My effectiveness at advocating for the protection and stewardship of Mashpee lands and waters continues to be enhanced by my background and current work within conservation and the environmental movement. I believe that my professional and educational background and community ties are well suited to service on the Conservation Commission.

Should there be any other information, personal or professional, that would be helpful to provide, please do let me know. Thank you and your staff for your consideration of my Interest in the opportunity to learn more about service to our community in this capacity.

Kindly,

Sarah Thornbrugh

, Mashpee MA 02649

PRELIMINARY EVALUATION FORM

Candidate: SARAH THORNBROUGH

Board/Committee/Commission/Council: Conservation Commission

Interview Date: 2-15-2024 Evaluator: Paul Colombo

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

Sarah is well spoken and genuinely interested in
serving as a Commissioner
Very strong environmental background!
Little experience with engineered plans.
Open to taking fundamental training through MACC.
Willing to Zoom connect for meeting attendance when away.

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Paul D Colombo
Signature

PRELIMINARY EVALUATION FORM

Candidate: SARAH Thornburgh

Board/Committee/Commission/Council: Conservation

Interview Date: 2/15/24 Evaluator: SANDRA Godfrey

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

stated she would be willing to do site visits on weekends if she was unable to do them during the week.
Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

Sarah is highly qualified to serve
with an undergraduate degree in
Environmental Science and advanced
degrees in Sustainable Natural Resource
management. She does travel for work
but only once or twice every few months and
she could zoom. She is well spoken and confident
On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Sandra Godfrey
Signature

PRELIMINARY EVALUATION FORM

Candidate: SARAH Thornbrugh
Board/Committee/Commission/Council: CONSERVATION COMMISSION
Interview Date: 2/15 Evaluator: STEVE COOK

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

THE CANDIDATE WAS QUALIFIED TO SERVE AND
HAD THE BACKGROUND TO MAKE APPROPRIATE
DECISIONS

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Signature



PRELIMINARY EVALUATION FORM

Candidate: Sarah Thornburgh
Board/Committee/Commission/Council: Conservation
Interview Date: 2/14/24 Evaluator: Erin Copeland

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

I was really impressed by Sarah's breadth of
knowledge and the variety of organizations she
has worked/volunteered for. I love that she is new
to town and wants to get involved. I think the
conservation commission will be well served with her
on it-my only regret is not being able to serve along
side her. :-)

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Signature

2/28/24

PRELIMINARY EVALUATION FORM

Candidate: Sarah Thornbrugh

Board/Committee/Commission/Council: Conservation Commission

Interview Date: 2-15-2024 Evaluator: Marjorie Clapprood

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

I found Sarah to be a very articulate and experienced candidate, with a thorough knowledge of the issues that come before the Conservation Commission, and impressive experience, in positions both appointed and through her employment. She also struck me as someone with a passion for conservation issues, and someone with the energy needed to multi-task and combine her time as a volunteer with her other interests, a talent that is particularly helpful when trying to combine information from the town, state and federal authorities with information gleaned from site visits.

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Marjorie Clapprood (signature)
Signature

Terrie M. Cook
Administrative Assistant
Tel. (508) 539-1401
tnicook@mashpeeema.gov



Office of the Town Manager
Mashpee Town Hall
16 Great Neck Road North
Mashpee, MA 02649

MEMORANDUM

Date: March 14, 2024

To: Town Manager Rodney C. Collins;
Chair John Cotton and Honorable Members of the Select Board

From: Administrative Assistant Terrie M. Cook

Re: May 6, 2024 Special and Annual Town Meeting Warrants – Actions to be taken by Select Board
The articles are numbered, but the numbers are subject to change depending upon the Board's action on various articles.

The article numbers are different from Draft #2 due to the insertion of several articles at the Board's meeting on March 11, 2024. There is no need for the article with regard to the Snow and Ice as there is no deficit.

The page numbers and a brief description of each article that requires action appears below:

Article #/

Page #	Description	Submitted by:	Action needed
Special Town Meeting Warrant			
Article 6, Page 2-3	Rescind Borrowing Auth.	Select Board	Vote to recommend/not recommend
Article 10, Page 5	CPC-Pickerel Cove	CPC	Vote to recommend/not recommend
Annual Town Meeting Warrant			
Article 5, Page 16	Re-purpose CIP (DPW/PD)	Select Board	Vote to recommend/not recommend
Article 6, Page 16	Re-authorize CIP (MMHS Lot)	Select Board	Vote to recommend/not recommend
Article 7, Page 17	Re-purpose CIP (DNR)	Select Board	Vote to recommend/not recommend
Article 8, Page 17	Loan Origination Fees	Select Board	Vote to recommend/not recommend
Article 18 Page 21	Chap 90 Funding	DPW	Vote to recommend/not recommend
Article 32, Page 28	Road Taking Christopher Ln	Select Board	Vote to recommend/not recommend
Article 33, Pages 29-30	Road Taking So. Cape Est.	Select Board	Vote to recommend/not recommend
(See DPW Director's Memo- to possibly reconsider)			

Fw: South Cape Estates - Petition Article for Conversion from Private to Town Roads

From: Catherine Laurent <claurent@mashpeema.gov>

Sent: Thursday, March 14, 2024 11:33 AM

To: Rodney C. Collins <rccollins@mashpeema.gov>; Wayne E. Taylor <wtaylor@mashpeema.gov>

Subject: South Cape Estates - Petition Article for Conversion from Private to Town Roads

Good morning.

As discussed, the roads in South Cape Estates are located in their entirety in the floodplain. DEP confirmed that the project would have to file a Notice of Intent and would have to comply with their stormwater standards. The proposed changes to the DEP regulation are increasing these standards.

I spoke with Raul Lizardi-Rivera, Director of Engineering for Cape & Islands Engineering to ask his opinion on potential cost. While I included a budget number of \$800,000 for drainage improvements, he concurs that it is difficult at this point to know whether the \$800,000 would be sufficient as engineering design plans have not been prepared.

I am therefore recommending that this article be indefinitely postponed. The postponement would allow for a new estimate to be prepared and a new public hearing with property owners. As you know, the estimate provided by the Town is the maximum cost that can be included in a betterment to the property owners. Any construction costs above this amount would have to be paid by the Town. While there will still not be engineering design plans for the drainage (the 1st petition does not fund these plans), the estimate can be adjusted to allow additional funds for permitting and engineering design as well as a higher contingency for the project to cover any unanticipated costs.

Please let me know if you have any questions on this recommendation.

Catherine

*Catherine Laurent, Director
Mashpee DPW
350 Meetinghouse Road
Mashpee, MA 02649
508-539-1420
508-539-3894 (fax)
www.mashpeema.gov*

**Town of Mashpee
Mashpee High School
500 Old Barnstable Road
Mashpee, MA 02649
Special Town Meeting
Monday, May 6, 2024**

ALL ARTICLE NUMBERS ARE SUBJECT TO CHANGE

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 6th day of May 2024 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

Article 1

To see if the Town will vote to appropriate and transfer the sum of \$864.05 from revenue available for appropriation to pay the previous fiscal year's unpaid bill as follows:

Algonquin Acquisition Company LLC/Boston Globe Media Partners, LLC \$864.05

or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article is necessary to pay a bill received after the end of a previous fiscal year.

Requires a 9/10 vote

The Select Board recommends approval of Article 1 by a vote of 4-0

The Finance Committee recommends approval of Article 1 by a vote of 7-0

Article 2

To see if the Town will vote to appropriate and transfer the sum of \$2,629,134 from revenue available for appropriation, to be deposited into the Capital Stabilization Fund, or take any other action relating thereto.

Submitted by the Select Board

Explanation: As per Select Board Policy #072, "Capital Improvement Policy", this article will set aside funds in the amount of fifteen percent (15%) of the "Certified Free Cash" into the Capital Stabilization account for future capital expenditures in an effort to ensure the Town will maintain its assets at a level adequate to protect the Town's capital investment and to minimize future maintenance and replacement costs.

The Select Board recommends approval of Article 2 by a vote of 4-0

The Finance Committee recommends approval of Article 2 by a vote of 7-0

Article 3

To see if the Town will vote to appropriate and transfer the sum of \$370,000 from revenue available for appropriation to the Human Resources Accrued Benefit Account, or take any other action relating thereto.

Submitted by the Human Resources Director

Explanation: This article is necessary to replenish the Human Resources Accrued Benefits Account.

The Select Board recommends approval of Article 3 by a vote of 4-0

The Finance Committee recommends approval of Article 3 by a vote of 7-0

Article 4

To see if the Town will vote to appropriate and transfer the sum of \$1,400,000 from the Wastewater Stabilization Fund to the Temporary borrowing outside 2 ½, or take any other action relating thereto.

Submitted by the Town Treasurer

Explanation: This article, along with the following article is for the purpose of paying the Phase 2 planning to avoid interest to be paid.

The Select Board recommends approval of Article 4 by a vote of 4-0

The Finance Committee recommends approval of Article 4 by a vote of 6-0

Article 5

To see if the Town will vote to appropriate and transfer the sum of \$1,600,000 from the Wastewater Infrastructure Investment Fund (WIIF) and the sum of \$500,000 from revenue available for appropriation to the Temporary borrowing outside 2 ½, or take any other action relating thereto.

Submitted by the Town Treasurer

Explanation: This article, along with the previous article is for the purpose of paying the Phase 2 planning to avoid interest to be paid.

The Select Board recommends approval of Article 5 by a vote of 5-0

The Finance Committee recommends approval of Article 5 by a vote of 6-0

Article 6 *HOLD*

To see if the Town will vote to rescind the authority to issue the following un-issued balance of the authorized bond or note pursuant to the vote adopted under the following article to the extent not previously exercised, or take any other action relating thereto.

Submitted by the Select Board

<u>Town Meeting</u>	<u>Article #</u>	<u>Balance</u>	<u>Purpose</u>
October 16, 2023	1	\$4,500,000	Planning & Design Phase II Wastewater Initiatives

Explanation: This article seeks to rescind the borrowing authorization, approved at the October 16, 2023 Town Meeting, if the previous two articles pass for the purpose of paying the Phase 2 planning directly and avoid paying interest by using funds from the Wastewater Stabilization Fund, the Wastewater Infrastructure Investment Fund (WIIF), and from revenue available for appropriation.

The Select Board recommends approval of Article 6 by a vote of *HOLD*

The Finance Committee recommends approval of Article 6 by a vote of 6-0

Article 7

To see if the Town will vote to appropriate and transfer pursuant to the provisions of M.G.L. Chapter 44B, §6 to reserve from the Community Preservation Fund Budget for Appropriation Reserve, the following amounts:

\$1,096	10% Open Space/Recreation Purposes
\$1,096	10% Historic Purposes
\$1,096	10% Affordable Housing Purposes

or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: This is a “cleanup” article to meet the requirement of reserving funds from the CPA FY 2024 Trust Fund distribution. The amount of the FY 2024 state reimbursement received by the Town of Mashpee was higher than the initial estimate. The CPC is required to set aside 10% of those excess funds and deposit them into each of the CPA 10% reserves. Funding shall derive from the Community Preservation Budgeted for Appropriation Reserve.

The Community Preservation Committee recommends approval of Article 7 by a vote of 7-0.

The Select Board recommends approval of Article 7 by a vote of 4-0

The Finance Committee recommends approval of Article 7 by a vote of 7-0

Article 8

To see if the Town will vote to appropriate and transfer a sum not to exceed \$100,000 from the Community Preservation Fund Budget for Appropriation Reserve in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Open Space and Recreation Plan including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to update the Town's Open Space and Recreation Plan (OSRP). The OSRP Plan has not been updated since 2009. With an approved OSRP, the Town would be eligible to receive and leverage grant funding that has not been previously available. The Plan is also essential for the success of conservation and recreation efforts supported by the Planning Department and approved Town plans as applicable. Broad-based support and collaboration in the planning process would provide the fundamental framework to identify the needs of open space, and recreational areas to ensure alignment with the community's vision. Unexpended funds would return to the coffers of the Community Preservation Committee.

The Community Preservation Committee recommends approval of Article 8 by a vote of 7-0.

The Select Board recommends approval of Article 8 by a vote of 4-0

The Finance Committee recommends approval of Article 8 by a vote of 6-1

Article 9

To see if the Town will vote to appropriate and transfer the sum of \$550,000 from the Community Preservation Fund 10% Open Space/Recreation Reserve in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Ashumet Pond Restoration & Rehabilitation project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, and to apply for, accept and expend any reimbursement funds which are anticipated from Joint Base Cape Cod, through an Environmental Services Agreement, to defray the costs. All reimbursement funds would return to the coffers of the Community Preservation Committee. And further, to authorize the Select Board and/or Community Preservation Committee to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary to effect this project and obtain reimbursement funding in the best interest of the Town, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to reduce public health risks associated with cyanobacteria blooms by completing the third aluminum sulfate (alum) treatment to Ashumet Pond to reduce the phosphorus release from bottom sediments. This is three-year project and a strong initiative for clean waters. Phase I includes permitting, engineering, and monitoring by a hired consultant to conduct the aluminum sulfate dosage assessment. A structured work plan would be required in Phase II with a contractor conducting the treatment application with a buffer solution. In Year III an expanded monitoring program would be created to track improvements. The success of the treatment will be measured by future phosphorus release and the treatment longevity lasting 10-15 years, as well as best management practices.

Joint Base Cape Cod (JBCC) fully funded the alum treatment on Ashumet Pond in 2001 and in 2010. JBCC has shown a willingness to contribute 50% of the cost of this treatment, to include the permitting and monitoring. Cost sharing funds would be submitted to the Town and deposited into the coffers of the Community Preservation Committee.

Aluminum sulfate is a water-soluble salt used in the purification of drinking water and wastewater facilities. Alum has a high capacity to absorb phosphates and it is the recommended treatment by the federal government. Alum has been used in several Cape Ponds including Mystic Lake, Hamblin Pond, Lovells Pond, Long Pond, Cliff Pond, Lovers Lake, Stillwater Pond, Herring Pond and Great Pond.

The Community Preservation Committee recommends approval of Article 9 by a vote of 7-0

The Select Board recommends approval of Article 9 by a vote of 5-0

The Finance Committee recommends approval of Article 9 by a vote of 6-0

Article 10 *HOLD*

To see if the Town will vote to appropriate and transfer a sum of money from the Community Preservation Fund Undesignated Fund Balance in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Pickerel Cove Road/Pickerel Cove Circle project, including the acquisition of nine (9) parcels of land consisting of seventeen and twenty-seven-one-hundredths (17.27) acres, more or less, including necessary costs and expenses related thereto, designated on Mashpee Assessors Maps as follows:

9 Pickerel Cove Road, 1.84 acres; Map 13 Parcel 53
17 Pickerel Cove Road, 1.91 acres; Map 13 Parcel 54
25 Pickerel Cove Road, 1.92 acres; Map 13 Parcel 55
33 Pickerel Cove Road, 1.99 acres; Map 13 Parcel 56
87 Pickerel Cove Road, 2.5 acres; Map 13 Parcel 1
7 Pickerel Cove Circle, 2.03 acres; Map 13 Parcel 57
21 Pickerel Cove Circle, 2.20 acres; Map 14 Parcel 14
25 Pickerel Cove Circle, 2.02 acres; Map 14 Parcel 4
O-Rear Pickerel Cove Road, 0.86 acres; Map 14, Parcel 3

As more accurately described in deeds recorded in the Barnstable County Registry of Deeds in Book 17851 Page 164, Plan Book 127, Page 101 and Plan Book 186, Page 139 and ANR plan of land in Plan Book 577, Page 29 , including any interests which are appurtenant to any of said parcels and to authorize the acquisition of said parcels by purchase with the consent of the owners, under M.G.L. Chapter 79, or pursuant to any other enabling authority for open space, conservation and passive recreation purposes subject to a Conservation Restriction as required by the Community Preservation Act and further, to authorize the Select Board and/or Community Preservation Committee to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary to effect this purchase and obtain any available reimbursement funding, provided, that the Grantors be required to certify good and marketable title to the subject properties, free and clear of any liens, encumbrances, easements, clouds, and other third party rights or claims, upon such terms and conditions as are deemed to be in the best interest of the Town, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The main goal of this project is to acquire a collection of contiguous parcels located between Main Street (Route 130) and the western shore of Mashpee-Wakeby Pond along Pickerel Cove Road and Pickerel Cove Circle maximizing publicly owned and protected lands within the acquisition boundaries of the Mashpee National Wildlife Refuge (MNWR). The 2007 Open Space Plan identifies these parcels as privately held lands of conservation interest. The project would protect drinking water quantity and quality, permanently protect wildlife habitat including rare species on the shoreline and expand the opportunities for passive recreation.

The Community Preservation Committee recommends approval of Article 10 by a vote of 8-0.

The Select Board recommends approval of Article 10 by a vote of *HOLD*

The Finance Committee recommends approval of Article 10 by a vote of *HOLD*

THIS CONCLUDES THE BUSINESS OF THE SPECIAL TOWN MEETING

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 18th day of March in the year two thousand and twenty-four.

Per Order of,
Select Board

John J. Cotton, Chair

Thomas F. O'Hara, Vice Chair

Carol A. Sherman, Clerk

David W. Weeden

Michaela Wyman-Colombo

**Town of Mashpee
Mashpee High School
500 Old Barnstable Road
Mashpee, MA 02649
Annual Town Meeting
Monday, May 6, 2024**

ALL ARTICLE NUMBERS ARE SUBJECT TO CHANGE

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 6th day of May 2024 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

Article 1

To see if the Town will vote to accept the reports of the Town officers, or take any other action relating thereto.

Submitted by the Select Board

Explanation: The 2023 Annual Town Report in which the reports of Town officers are presented is available at the Town Meeting and at the Town Hall.

The Select Board recommends approval of Article 1 by a vote of 4-0

The Finance Committee recommends approval of Article 1 by a vote of 7-0

Article 2

To see if the Town will vote to fix the salaries of the following elected officers as provided in Chapter 41, Section 108, of the Massachusetts General Laws for the period of July 1, 2024 to June 30, 2025, and further, to see if the Town will vote to appropriate, raise, and/or transfer a sum of money to defray the Town's expenses for the ensuing fiscal year, according to the following line item budget, with the maximum amount to be appropriated as shown in the column entitled "FY 2025 Department Request" (see Omnibus Budget), or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article seeks to fund the annual operating budgets for the various Town Departments.

The Select Board recommends approval of Article 2 by a vote of 5-0

The Finance Committee recommends approval of Article 2 by a vote of 6-0

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
MODERATOR					
SALARY	1	200	300	300	300
TOTAL		200	300	300	300
SELECTMEN					
SALARY-ELECTED	2	15,500	15,500	15,500	15,500
SALARY/WAGE	3	501,101	520,405	520,405	520,405
EXPENSE	4	38,500	38,500	38,500	38,500
LEG/ENG/CONSULTING	5	385,000	410,000	410,000	410,000
TOTAL		940,101	984,405	984,405	984,405
FINANCE COMMITTEE					
RESERVE FUND	6	198,556	275,000	275,000	275,000
EXPENSE	7	83,000	93,800	93,800	93,800
TOTAL		281,556	368,800	368,800	368,800
TOWN ACCOUNTANT					
SALARY/WAGE	8	346,839	362,730	356,718	356,718
EXPENSE	9	3,175	4,675	4,675	4,675
TOTAL		350,014	367,405	361,393	361,393
ASSESSORS					
SALARY-APPOINTED	10	3,000	3,000	3,000	3,000
SALARY/WAGE	11	276,485	295,155	295,155	295,155
EXPENSE	12	6,800	6,800	6,800	6,800
TOTAL		286,285	304,955	304,955	304,955
TREASURER/TAX COLLECTOR					
SALARY/WAGE	13	281,520	302,208	302,208	302,208
EXPENSE	14	51,400	51,400	51,400	51,400
DEBT SERVICE	15	2,500	2,500	2,500	2,500
FORECLOSURE	16	12,000	12,000	12,000	12,000
TOTAL		347,420	368,108	368,108	368,108
HUMAN RESOURCES					
SALARY/WAGE	17	430,768	457,307	457,307	457,307
EXPENSE	18	100,685	112,173	112,173	112,173
TOTAL		531,453	569,480	569,480	569,480

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
INFORMATION TECHNOLOGY					
SALARY/WAGE	19	419,034	527,838	444,056	444,056
EXPENSE	20	335,862	376,579	376,579	376,579
EQUIPMENT REPLACEMENT	21	27,000	27,000	27,000	27,000
TOTAL		781,896	931,417	847,635	847,635
TOWN CLERK					
SALARY-ELECTED	22	107,236	113,430	113,430	113,430
SALARY/WAGE	23	112,443	122,200	122,200	122,200
EXPENSE	24	13,925	10,550	10,550	10,550
TOTAL		233,604	246,180	246,180	246,180
ELECTIONS & REGISTRATIONS					
SALARY/WAGE	25	71,261	80,431	80,431	80,431
EXPENSE	26	63,300	98,805	98,805	98,805
TOTAL		134,561	179,236	179,236	179,236
CONSERVATION					
SALARY/WAGE	27	225,128	246,973	246,973	246,973
EXPENSE	28	6,908	6,740	6,740	6,740
HERRING EXPENSE	29	500	500	500	500
TOTAL		232,536	254,213	254,213	254,213
NATURAL RESOURCES					
SALARY/WAGE	30	728,739	744,240	710,415	710,415
EXPENSE	31	181,910	185,710	175,210	175,210
PROPAGATION	32	203,500	204,450	204,450	204,450
TOTAL		1,114,149	1,134,400	1,090,075	1,090,075
PLANNING BOARD					
EXPENSE	33	21,125	21,125	21,125	21,125
TOTAL		21,125	21,125	21,125	21,125
PLANNING DEPARTMENT					
SALARY/WAGE	34	181,776	261,485	187,237	187,237
EXPENSE	35	4,125	4,125	4,125	4,125
TOTAL		185,901	265,610	191,362	191,362
TOWN HALL					
EXPENSE	36	302,000	357,000	357,000	357,000
TOTAL		302,000	357,000	357,000	357,000

DEPARTMENT			FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
POLICE						
SALARY/WAGE	37		5,102,988	5,429,040	5,302,825	5,302,825
EXPENSE	38		317,681	325,315	325,315	325,315
DISPATCHERS SALARY/WAGE	39		599,025	624,280	624,280	624,280
TOTAL			6,019,694	6,378,635	6,252,420	6,252,420
FIRE						
SALARY/WAGE	40		5,281,767	5,327,038	5,228,538	5,228,538
EXPENSE	41		528,590	578,533	578,533	578,533
TOTAL			5,810,357	5,905,571	5,807,071	5,807,071
BUILDING INSPECTOR						
SALARY/WAGE	42		359,751	414,687	414,687	414,687
EXPENSE	43		31,148	33,994	33,994	33,994
TOTAL			390,899	448,681	448,681	448,681
TREE WARDEN						
EXPENSE	44		-			
TOTAL			-	-	-	-
SCHOOL						
BUDGET	44		24,354,179	25,134,353	25,134,353	25,134,353
TOTAL			24,354,179	25,134,353	25,134,353	25,134,353
DPW						
SALARY/WAGE	45		3,030,687	3,200,945	3,200,945	3,200,945
EXPENSE	46		1,149,350	1,348,290	1,348,290	1,348,290
BUILDINGS & GROUNDS	47		1,472,553	1,770,360	1,770,360	1,770,360
TOTAL			5,652,590	6,319,595	6,319,595	6,319,595
SNOW & ICE						
EXPENSE	48		116,570	116,570	116,570	116,570
TOTAL			116,570	116,570	116,570	116,570
STREET LIGHTING						
EXPENSE	49		22,000	22,000	22,000	22,000
TOTAL			22,000	22,000	22,000	22,000
TRANSFER STATION						
EXPENSE	50		1,202,690	1,325,260	1,325,260	1,325,260
TOTAL			1,202,690	1,325,260	1,325,260	1,325,260

DEPARTMENT			FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
WASTEWATER						
SALARY	51		164,527	180,400	146,021	146,021
EXPENSE	52		223,450	903,450	483,450	483,450
TOTAL			387,977	1,083,850	629,471	629,471
CEMETERY						
EXPENSE	53		14,000	10,000	10,000	10,000
TOTAL			14,000	10,000	10,000	10,000
HEALTH						
SALARY-APPOINTED	54		3,000	3,000	3,000	3,000
SALARY/WAGE	55		323,527	349,569	349,569	349,569
EXPENSE	56		52,750	64,400	64,400	64,400
TOTAL			379,277	416,969	416,969	416,969
COUNCIL ON AGING						
SALARY/WAGE	57		292,451	362,045	311,748	311,748
EXPENSE	58		42,745	58,645	58,645	58,645
TOTAL			335,196	420,690	370,393	370,393
VETERANS						
EXPENSE	59		132,000	145,200	145,200	145,200
MEMBERSHIP	60		50,215	55,237	55,237	55,237
TOTAL			182,215	200,437	200,437	200,437
HUMAN SERVICES						
SALARY/WAGE	61		99,033	104,421	104,421	104,421
EXPENSE	62		53,410	53,410	53,410	53,410
TOTAL			152,443	157,831	157,831	157,831
LIBRARY						
SALARY/WAGE	63		658,018	726,107	723,291	723,291
EXPENSE	64		214,700	266,091	266,091	266,091
TOTAL			872,718	992,198	989,382	989,382
RECREATION						
SALARY/WAGE	65		337,974	352,290	352,290	352,290
EXPENSE	66		41,525	37,125	37,125	37,125
TOTAL			379,499	389,415	389,415	389,415

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
HISTORICAL					
TEMP WAGE	67	11,000	11,000	11,000	11,000
EXPENSE	68	6,830	6,830	6,830	6,830
TOTAL		17,830	17,830	17,830	17,830
CULTURAL COUNCIL					
EXPENSE	69	90	90	90	90
TOTAL		90	90	90	90
PRINCIPAL INSIDE 2 1/2	70	893,385	753,385	753,385	753,385
PRINCIPAL OUTSIDE 2 1/2	71	785,000	700,000	700,000	700,000
INTEREST INSIDE 2 1/2	72	134,338	102,338	102,338	102,338
INTEREST OUTSIDE 2 1/2	73	205,175	178,475	178,475	178,475
Principal & Interest					
TEMP BORROW INSIDE 2 1/2	74	70,400	91,750	132,173	132,173
Principal & Interest					
TEMP BORROW OUTSIDE 2 1/2	75	13,125	242,000	129,542	129,542
RETIREMENT EXPENSE	76	4,191,844	4,665,099	4,587,079	4,587,079
UNEMPLOYMENT	77	40,000	80,000	60,000	60,000
MEDICAL INSURANCE	78	8,696,587	9,317,535	9,085,535	9,085,535
GROUP INSURANCE	79	16,018	16,800	16,800	16,800
MEDICARE	80	596,953	668,587	668,587	668,587
TOWN INSURANCE	81	1,134,300	1,285,800	1,126,541	1,126,541
TOTAL		68,810,150	73,794,378	72,292,490	72,292,490

Article 3

To see if the Town will vote to appropriate and transfer the sum of \$4,270,634 from available funds to various department Capital Accounts, as specified in the chart accompanying this Article, or take any other action relating thereto.

Submitted by the Select Board, Finance Committee & the Capital Improvement Program (CIP) Committee

<u>DEPARTMENT</u>	<u>CIP COMMITTEE RECOMMENDATION AMOUNT</u>	<u>FINANCE COMMITTEE RECOMMENDATION AMOUNT</u>
<u>DPW:</u>		
Loader (Year 3 of 3)	\$ 90,127	\$ 90,127
2015 Int'l with 10 Wheel Dump (Year 2 of 3)	\$ 121,000	\$ 121,000
Purchase Mini Excavator	\$ 92,000	\$ 92,000
Replace 2015 International Lease (Year 1 of 3)	\$ 110,000	\$ 110,000
Replace 2016 Ford F550	\$ 145,000	\$ 145,000
Replace 2016 Ford F550	\$ 145,000	\$ 145,000
Total DPW	\$ 703,127	\$ 703,127
<u>Transfer Station</u>		
Transfer Station Recycling Compactor replacement	\$ 26,000	\$ 26,000
Total Transfer Station	\$ 26,000	\$ 26,000
<u>Fire Dept:</u>		
Purchase of Ambulance	\$ 475,000	\$ 475,000
Replace Utility Vehicle 350	\$ 85,000	\$ 85,000
Replace E-351 Hurst Tools/Jaws of Life	\$ 55,000	\$ 55,000
Total Fire	\$ 615,000	\$ 615,000
<u>I.T.:</u>		
Palo Alto Firewall Replacement	\$ 40,000	\$ 40,000
Desktop PC Replacements (75/year)	\$ 60,000	\$ 60,000
Total I.T.	\$ 100,000	\$ 100,000
<u>Department of Natural Resources:</u>		
Boat Motor Replacements	\$ 27,849	\$ 27,849
Boat Replacements	\$ 310,158	\$ 310,158
Total Department of Natural Resources	\$ 338,007	\$ 338,007

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CIP CHART CON'T FROM PREVIOUS PAGE

<u>DEPARTMENT</u>	<u>CIP COMMITTEE RECOMMENDATION AMOUNT</u>	<u>FINANCE COMMITTEE RECOMMENDATION AMOUNT</u>
<u>Planning & Construction:</u>		
School Window Film/Radio Repeaters	\$ 356,000	\$ 356,000
Flooring Replacement	\$ 47,500	\$ 47,500
Security Camera/DVR Replacement	\$ 25,000	\$ 25,000
DPW Facility Design/Engineering	\$ 1,600,000	\$ 1,600,000
Fire Alarm System Upgrades	\$ 128,000	\$ 128,000
DNR Shellfish Propagation Upgrades	\$ 70,000	\$ 70,000
Total Planning & Construction	\$ 2,226,500	\$ 2,226,500
<u>Police Dept:</u>		
Lease (9) Vehicles	\$ 168,000	\$ 168,000
Police Vehicles	\$ 106,000	\$ 106,000
Tasers (10)	\$ 169,000	\$ 169,000
Total Police	\$ 443,000	\$ 443,000
<u>School</u>		
Kitchen Equipment Upgrades	\$ 25,000	\$ 25,000
Chromebook Leases	\$ 50,000	\$ 50,000
Total School	\$ 75,000	\$ 75,000
TOTAL CAPITAL (Article 3)	\$ 4,526,634	\$ 4,526,634

Explanation: This article seeks to appropriate and transfer the sum of \$4,526,634 from the Capital Stabilization Fund, Ambulance Receipts, DEP Grant and the Mashpee Cable and Advanced Technology Funds for the FY 2025 capital budget.

This article requires a 2/3rd vote.

The Select Board recommends approval of Article 3 by a vote of 5-0

The Finance Committee recommends approval of Article 3 by a vote of 6-0

Article 4 BOND COUNSEL EDITS 3-13-24

To see if the town will appropriate the sum of **\$96,100,000** to fund implementation and construction of Phase 2 of the Town's comprehensive nitrogen and wastewater management, treatment and disposal improvement plans, including expansion of the Water Resource Recovery Facility adjacent to the Town's solid waste Transfer Station, sewer mains, pump stations, and related sewer collection system improvements; and costs relating to the acquisition of necessary easements and other interests in real property conveying the right to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove, piping, lift stations, low-pressure sewers, generators, odor controls, electrical and other necessary equipment and apparatus; including all costs incidental or related thereto and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws (the "Project"; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow such amount and issue bonds or notes therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; and, further, that the Treasurer with the approval of the Select Board is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection ("DEP") with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Select Board is authorized to enter into a project regulatory agreement with the DEP, to expend all funds available for the project and to take any other action necessary to carry out the project; provided that any grant, state of federal aid or other funds received for the Project shall be used to offset the total appropriation authorized herein; and provided, further, that this appropriation and debt authorization shall be contingent upon passage of a Proposition 2½ debt exclusion ballot question pursuant to General Law Chapter 59, § 21C(k), or take any other action relating thereto.

Submitted by the Select Board and the Sewer Commission

Explanation: This article would provide funding to implement and construct Phase 2 of the Town's comprehensive wastewater management, treatment, and disposal improvement plan, including expansion of the Water Resource Recovery Facility located adjacent to the Town's solid waste transfer station and related Phase 2 sewer collection system improvements to be connected to the existing wastewater treatment facility. This project is one of the initial essential steps in implementing the Town's Watershed Nitrogen Management Plan/CWMP.

This article will also require approval of a corresponding Proposition 2 ½ debt exclusion ballot question at the May 11, 2024 Annual Town Election.

The Sewer Commission voted to recommend Article 4 by a vote of 6-0

This article requires a 2/3rd vote.

The Select Board recommends approval of Article 4 by a vote of 5-0

The Finance Committee recommends approval of Article 4 by a vote of 6-0

Article 5 (With Bond Counsel EDITS 3-13-2024) *HOLD*

To see if the Town will vote to re-purpose a portion of the appropriation and borrowing authorization for capital improvements approved under article 11 at the May 1, 2023 Annual Town Meeting, and excluded from the limitation of Proposition 2 ½ (GL. C 59 section 21C) at the May 6, 2023 Annual Town Election, to the following purposes as recommended by the Capital Improvement Program (CIP) Committee, including all costs incidental or related thereto, and to authorize the Treasurer with the approval of the Select Board to issue bonds and notes for such purposes as follows:

DPW Masonry Wall Restoration	\$ 80,000
Police Station Design/Engineering	<u>\$2,700,000</u>
Total:	\$2,780,000

, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article would re-purpose the appropriation and borrowing authorization for capital improvements previously approved for the Police Department HVAC and DPW Roof Replacement in order to fund the DPW Masonry Wall Restoration and the Police Station Design and Engineering.

This article will also require approval of a corresponding Proposition 2 ½ debt exclusion ballot question at the May 11, 2024 Annual Town Election.

The Select Board recommends approval of Article 5 by a vote of *HOLD*

The Finance Committee recommends approval of Article 5 by a vote of 6-0

Article 6 *HOLD*

To see if the Town will vote to re-authorize and extend for an additional three years the appropriation and transfer of the sum of \$350,000 from the Capital Stabilization fund for the purpose of resurfacing the MMHS Parking Lot, as recommended by the Capital Improvement Program (CIP) Committee and as previously approved at the May 3, 2021, Annual Town Meeting, by vote under Article 3 of the Warrant, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article would re-authorize and extend by three years the authority to use \$350,000 from the Capital Stabilization Fund for the resurfacing of the MMHS parking lot. The project has been delayed due to the solar canopy project that will be done before the parking lot is to be resurfaced.

The Select Board recommends approval of Article 6 by a vote of *HOLD*

The Finance Committee recommends approval of Article 6 by a vote of 6-0

Article 7 *HOLD*

To see if the Town will vote to re-purpose the sum of \$130,000 from the Department of Natural Resources FY 2023 Capital account to the Department of Natural Resources FY 2025 Capital Account as recommended by the Capital Improvement Program (CIP) Committee and approved at the May 2, 2022 Special Town Meeting, by vote under Article 5 of the Warrant, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article would re-purpose the remaining \$130,000 of the monies previously voted to fund the construction required to customize the Department of Natural Resources building on Mercantile Way, in order to the design and construct a yard off of Red Brook Road, next to Fire Station #2 to be used for exterior storage and maintenance of boats and other equipment owned by Department of Natural Resources.

The Select Board recommends approval of Article 7 by a vote of *HOLD*

The Finance Committee recommends approval of Article 7 by a vote of *HOLD*

Article 8

To see if the Town will vote to appropriate and transfer the sum of \$273,858 from revenue available for appropriation to the Loan Origination Fee Account or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article is for anticipated one time loan origination fees to be expended in FY2025 for the 54 million dollar SRF loans.

The Select Board recommends approval of Article 8 by a vote of *HOLD*

The Finance Committee recommends approval of Article 8 by a vote of *HOLD*

Article 9

To see if the Town will vote to approve the annual regional school district budget for the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2024, in the amount of **\$12,694,000**, and further, to see if the Town will vote to raise and appropriate the sum of **\$1,142,273**, to meet its share of the cost of operation and maintenance of the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2024, or take any other action relating thereto.

Submitted by the Select Board

Explanation: Mashpee's share of the Cape Cod Regional Technical High School budget is **\$1,142,273**. There are currently 55 students from Mashpee at the Cape Cod Regional Technical High School, an increase of 5 students from the previous year.

The Select Board recommends approval of Article 9 by a vote of 4-0

The Finance Committee recommends approval of Article 9 by a vote of 6-1

Article 10

To see if the Town will vote to approve the regional school district debt assessment for the Cape Cod Regional Technical High School District Building Project for the fiscal year beginning July 1, 2024, in the amount of **\$5,732,825**, and further, to see if the Town will vote to raise and appropriate the sum of **\$476,292**, to meet its share of the cost of debt for the Cape Cod Regional Technical High School District Building Project for the fiscal year beginning July 1, 2024, or take any other action relating thereto.

Submitted by the Select Board

Explanation: Mashpee's share of the Cape Cod Regional Technical High School debt for the Cape Cod Regional Technical High School Building Project for Fiscal Year 2025 is **\$476,292**.

The Select Board recommends approval of Article 10 by a vote of 4-0

The Finance Committee recommends approval of Article 10 by a vote of *HOLD*

Article 11

To see if the Town will vote to appropriate and transfer the sum of \$250,000 from revenue available for appropriation to the Other Postemployment Benefits Irrevocable Trust Fund, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article will add funds to the OPEB Irrevocable Trust Fund which was established in FY 2013 to assist the Town with meeting its potential post-employment benefits obligation.

The Select Board recommends approval of Article 11 by a vote of 4-0

The Finance Committee recommends approval of Article 11 by a vote of 7-0

Article 12

To see if the Town will vote to appropriate and transfer the sum of \$250,000 from revenue available for appropriation, to be deposited into special injury leave indemnity fund, (Injured on Duty Fund), in accordance with the provisions of General Law Chapter 41, Section 111F for the purposes of funding injury leave compensation or medical bills incurred under said law, or take any other action relating thereto.

Submitted by the Finance Director

Explanation: This article would deposit \$250,000 into the special injury leave indemnity fund (Injured on Duty Fund).

The Select Board recommends approval of Article 12 by a vote of 4-0

The Finance Committee recommends approval of Article 12 by a vote of 7-0

Article 13

To see if the Town will vote to create a permanent full time employment position within the Department of Wastewater Management entitled Wastewater Executive Assistant, Grade 9, Step 3, pursuant to the Personnel Administrative Plan, General Bylaw Section 5-7 as recommended by the Town Manager, the duties and responsibilities of which shall include, without limitation, performing advanced administrative, technical, inspection and investigative work related to the operation of the Town's Water Resource Recovery Facility (WRRF) and the collection system in accordance with federal, state, and local laws and regulation in the Town of Mashpee; and, further, to appropriate, raise and/or transfer the sum of \$127,711 from revenue available for appropriation, with said funds to be distributed as follows: \$77,591 to the Wastewater Management Department Salary/Wage account, \$30,113 to the Medical insurance account, \$35 to the Group Life Insurance account, \$1,126 to the Medicare expense account, and \$18,846 to the Barnstable County Retirement expense account, or take any other action relating thereto.

Submitted by the Wastewater Management Department

Explanation: This article will create and fund a full-time Wastewater Executive Assistant within the Department of Wastewater Management. This position is necessary in order to ensure accurate tracking of permits, regulation compliance, accurate billing of rate users, enforcement, and tracking of current and future capital projects as outlined in the Town's Comprehensive Wastewater Management Plan.

The Select Board recommends approval of Article 13 by a vote of 4-0

The Finance Committee recommends approval of Article 13 by a vote of 7-0

Article 14

To see if the Town will vote to create a permanent full time employment position within the Information Technology Department entitled Public Safety Technician, pursuant to the Personnel Administrative Plan, Grade 9, Step 3, General Bylaw Section 5-7 as recommended by the Town Manager, the duties and responsibilities of which shall include, without limitation, supporting public safety departments with their information technology needs, and, further, to appropriate, raise and/or transfer the sum of \$127,711 from revenue available for appropriation, with said funds to be distributed as follows: \$77,591 to the Information Technology Department Salary/Wage account, \$30,113 to the Medical insurance account, \$35 to the Group Life Insurance account, \$1,126 to the Medicare expense account, and \$18,846 to the Barnstable County Retirement expense account, or take any other action relating thereto.

Submitted by the Department of Information Technology

Explanation: This article will create and fund a full time Public Safety Technician within the Information Technology Department. This position is necessary for Information Technology support within the public safety departments.

The Select Board recommends approval of Article 14 by a vote of 4-0

The Finance Committee recommends approval of Article 14 by a vote of 6-1

Article 15

To see if the Town will vote to upgrade one part-time Administrative Clerk position (18 hours/week without benefits) to a full-time Administrative Secretary position within the Mashpee Police Department with said position to remain classified under the Personnel Administrative Plan Grade 6, Step 3, to be effective July 1, 2024, and to appropriate and transfer the sum of \$91,986 from revenue available for appropriation with said funds to be distributed as follows: \$45,058 to the Mashpee Police Department Police Full-Time Salary Account; \$946 to the Medicare Account; \$30,113 for the Town's portion of health insurance; \$35 for the Town's portion of life insurance; and \$15,834 to Barnstable County Retirement or take any other action relating thereto.

Submitted by the Police Department

Explanation: The existing and funded Part-Time Administrative Clerk position (18 hours per week) as listed above will be eliminated and replaced with one new Full-Time Administrative Secretary position (40 hours per week). This position is needed to assist with the Department's billing and invoicing, firearms licensing, payroll processing, administrative duties, and public affairs.

The Select Board recommends approval of Article 15 by a vote of 4-0

The Finance Committee recommends approval of Article 15 by a vote of 7-0

Article 16

To see if the Town will vote to create one full-time Maintainer I position at the Department of Public Works (40 hours per week) in SEIU Local 888 DPW Unit B, to be effective July 1, 2024, and to appropriate and transfer the sum of \$102,859 from revenue available for appropriation with said funds to be distributed as follows: \$57,190 to the DPW Full-Time Local Salary Account; \$800 to the DPW Operating (Uniform) Account; \$30,113 to Medical Insurance Account; \$35 to the Group Life Insurance Account; \$830 to the Medicare Account; \$13,891 to the Pension Reserve Account, or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: The DPW is responsible for maintaining all of the Town infrastructure - roads, bike paths/sidewalks, athletic fields, Town buildings and grounds (including the schools), playgrounds, Transfer Station, Town beaches, cemeteries, parks, landscape areas, boat ramps, conservation lands, and dams. A new position has not been added since FY13. Since that time, the Town has accepted 11 more miles of road, constructed 5 more miles of bike paths/sidewalks, and built the new Community Park and Veterans Memorial, the Dog Park, the Pickleball Park, Splash Pad, and Community Gardens. Another laborer position is needed to help perform the essential functions required to maintain the Town's infrastructure to the expected level of service/condition.

The Select Board recommends approval of Article 16 by a vote of 4-0

The Finance Committee recommends approval of Article 16 by a vote of 7-0

Article 17

To see if the Town will vote to create a permanent full-time Police Officer position within the Mashpee Police Department (40 hours per week) with said position to be classified under the MASS C.O.P. Local 324, Unit A (Patrol Officers and Detectives) Step 1, to be effective July 1, 2024, and to appropriate and transfer the sum of \$132,544 from revenue available for appropriation with said funds to be distributed as follows: \$81,435 to the Mashpee Police Department Police Salaries Account; \$1,181 to the Medicare Account; \$30,113 for the Town's portion of health insurance; \$35 for the Town's portion of life insurance; and \$19,780 to Barnstable County Retirement or take any other action relating thereto.

Submitted by the Police Department

Explanation: This article will create and fund a full-time Police Officer within the Police Department. Due to increased population, increased call volume, and patrol workload, additional staffing is required.

The Select Board recommends approval of Article 17 by a vote of 4-0

The Finance Committee recommends approval of Article 17 by a vote of 7-0

Article 18 *HOLD*

To see if the Town will vote to raise, borrow or transfer from available funds and appropriate the sum of \$596,056 to provide for road improvement projects under the Chapter 90 program, or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: This article authorizes use of funds which will be 100% reimbursed by the Commonwealth of Massachusetts. The budget approved each fiscal year by the Legislature and Governor establishes the total funding available for Chapter 90 local transportation aid for that year. These funds are then apportioned to the 351 Massachusetts towns and cities. The funding authorized by this article is the maximum anticipated Town's share of the FY25 Chapter 90 program.

The Select Board recommends approval of Article 18 by a vote of *HOLD*

The Finance Committee recommends approval of Article 18 by a vote of 6-0

Article 19

To see if the Town will vote to appropriate \$636,113 to establish a budget for the PEG Access and Cable Related fund for fiscal year 2025, with said appropriation to be funded through the current balance of the fund, or take any other action relating thereto.

Submitted by the Finance Director

Explanation: The Department of Revenue requires the Town to establish and appropriate a yearly budget based on estimated expenditures from the fund for the next fiscal year. The total budget voted may not exceed the current balance within the fund.

The Select Board recommends approval of Article 19 by a vote of 4-0

The Finance Committee recommends approval of Article 19 by a vote of 7-0

Article 20

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant G.L. c.44 Section 53E ½ for the fiscal year beginning July 1, 2024, to be expended in accordance with the Bylaw establishing said revolving funds, heretofore approved, or take any other action relating thereto.

FUND	FY 2025 AUTHORIZATION
Recreation	\$625,000
Library	\$20,000
Senior Center	\$25,000
Historical Commission	\$2,500

Submitted by the Finance Director

Explanation: This article establishes the FY 2025 expenditure limits for departmental revolving funds.

The Select Board recommends approval of Article 20 by a vote of 4-0

The Finance Committee recommends approval of Article 20 by a vote of 7-0

Article 21

To see if the Town will vote to appropriate \$532,125 for the operation of the Kids Klub Enterprise Fund for Fiscal Year 2025; such sums to be raised from \$532,125 in receipts of the Enterprise, or take any other action relating thereto.

Submitted by the Recreation Department

Estimated Revenues

Registration Fees	\$ 3,500
Tuition	\$ 528,000
Investment Income	\$ 625
Total Budgeted Revenue	\$ 532,125

Estimated Expenses

Salary (full-time; incl. long.)	\$ 338,375
Salary (part-time)	\$ 55,000
Benefits (Health, Life, Medicare)	\$ 70,000
Building Expenses	\$ 68,750
Total Budgeted Expenses	\$ 532,125
Net Profit/Loss	\$ 0

Explanation: The proposed Recreation Enterprise budget for fiscal year 2025 will authorize the Recreation Department to operate a toddler/pre-school program as a self-sufficient, self-funded operation. All costs related to this program are projected to be offset by the revenues of the program. Any monies in excess of the expenses are to remain in the account.

The Select Board recommends approval of Article 21 by a vote of 4-0

The Finance Committee recommends approval of Article 21 by a vote of 7-0

Article 22

To see if the Town will vote to appropriate and transfer the sum of \$40,000 from the Community Preservation Fund Budget for Appropriation Reserves, pursuant to the provisions of M.G.L. Chapter 44B, §5 to the Community Preservation Committee Administrative and Operating Expense Account, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: To provide annual funding in FY 2025 for the administrative and operational costs of the Community Preservation Committee which includes project costs associated with and incidental to the Community Preservation Committee. Under the CPA Act, up to 5% of the annual CPA funds may be spent on the operation and administrative costs of the Community Preservation Committee. Funding supports legal and professional fees, technical reviews, appraisal costs, signage, annual Community Preservation Coalition dues, administrative wages, office supplies and similar costs associated with and incidental to the development of a CPA project.

The Community Preservation Committee recommends approval of Article 22 by a vote of 7-0

The Select Board recommends approval of Article 22 by a vote of 4-0

The Finance Committee recommends approval of Article 22 by a vote of 7-0

Article 23

To see if the Town will vote to appropriate and transfer the sum of \$74,160 from the Community Preservation Fund 10% Open Space/Recreation Reserves in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Heritage Park Improvements Phase II project; 520 Main Street, Parcel 27 including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The proposed project at the Heritage Park recreational facility includes the renovation of a storage unit within the mid-section of the existing picnic/restroom pavilion into a concession area. There is a need to upgrade concessions with improvements including refrigeration. The former concession building is in poor condition and would be demolished. A new pre-manufactured storage/equipment building would be erected central to the Mashpee Youth Soccer, Baseball and Softball fields. Ancillary improvements include electrical service for a new batting cage, backstops, dugouts, and a new set of bleachers for Field 2. This project will directly benefit hundreds of children and their families and become a source of pride for the community. Additional funding for the \$110,710 project would derive through sponsors, concession sales and rental fees collected from other users of Heritage Park as well as the Building and Grounds Operational budget. This project is part of the CIP program. The DPW will provide labor for the project.

The Community Preservation Committee recommends approval of Article 23 by a vote of 7-0.

The Select Board recommends approval of Article 23 by a vote of 4-0

The Finance Committee recommends approval of Article 23 by a vote of 7-0

Article 24

To see if the Town will vote to continue participation in the Community Septic Management Program and the Massachusetts Clean Water Trust for the purpose of making loans to residents of the Town for repairing and/or upgrading residential septic systems pursuant to agreements between the Board of Health and residential property owners, including all costs incidental and related thereto, or to take any other action relating thereto.

Submitted by the Board of Health

Explanation: The Commonwealth of Massachusetts, through the Massachusetts Clean Water Trust, has provided approximately \$660,000.00 at 0% interest to the Town of Mashpee to assist homeowners in complying with failed Title V systems since 1998. The loans are available to homeowners at 5% interest, to cover any ongoing costs of the program. Loans must be secured by a betterment assessed by the Town on the property being improved by the loan. The repayment of the loans to the Town, with the 5% interest, is being repaid through previously issued property betterments. In order for the Town to be able to re-loan funds to future additional septic projects, the Town must annually reauthorize/re-approve participation in the Community Septic Management Program. Failure to reauthorize participation in the Program will restrict the Town from re-lending funds to homeowners with failed septic systems. The repaid monies will be held in an account with the principle amount repaid to the Massachusetts Clean Water Trust as scheduled.

The Select Board recommends approval of Article 24 by a vote of 4-0

The Finance Committee recommends approval of Article 24 by a vote of 7-0

Article 25

To see if the Town will vote to authorize the Select Board to grant to Eversource Energy, its respective successors and assigns, a non-exclusive easement conveying the right to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove primary wires, transformers, poles and conduits, together with service conductors and other necessary equipment and apparatus along, upon, under, across and over a certain parcel of land situated at 380 Asher's Path, Mashpee, as further described and shown on Mashpee Assessors Maps, Map 61, and as "Lot 3" on a plan of land recorded at the Barnstable County Registry of Deeds in Plan Book 161, Plan 39 and Plan Book 172, Page 87, and to authorize the Select Board to execute all instruments and do all things necessary to carry out the provisions of this article, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article will grant an easement to Eversource Energy to provide the 380 Asher's Path property with electric utilities.

This article requires a 2/3 vote

The Select Board recommends approval of Article 25 by a vote of 5-0

The Finance Committee recommends approval of Article 25 by a vote of 6-0

Article 26

To see if the Town of Mashpee will accept the provisions of Chapter 44, § 53F½ of the Massachusetts General Laws establishing the Department of Wastewater Management as an enterprise fund effective fiscal year 2026, or take any action relating there to.

Submitted by the Select Board and Sewer Commission

Explanation: The proposed Utility Service Enterprise Fund will authorize the Department to operate a public utility as a self-sufficient, self-funded operation at the Water Resources Recovery Facility. All costs related to the operation of the utility are projected to be offset by revenues generated by user rates and service fees. All surpluses of this account at the end of the year will remain with the account as retained earnings.

The Sewer Commission voted to recommend Article 26 by a vote of 6-0

The Select Board recommends approval of Article 26 by a vote of 4-0

The Finance Committee recommends approval of Article 26 by a vote of 7-0

Article 27

To see if the Town will vote to amend **Chapter 150, Streets and Sidewalks** of the Town of Mashpee General Bylaws by adding a new section as follows:

Article III Discharge of Water to Streets and Sidewalks Prohibited

§ 150- 11 Discharge of Water To Town Ways Prohibited.

No person, owner of property, or person controlling property shall discharge or permit to be discharged any water into or upon any street, sidewalk, court, lane, or public roadway over which the Town exercises care, custody or control and to which the public has a right of use so as to create a public safety hazard by freezing or flooding of the way.

§ 150- 12 Violations and Enforcement.

Any violation of said §150- 14 shall be subject to a fine not exceeding \$300 for each offense, each day representing an independent violation. The provisions of this Section shall be enforced by the Mashpee Police Department, the Director of Public Works, or his/her designee. The provisions of MGL C. 40, §21D, providing for noncriminal disposition of violations shall be applicable and the person taking cognizance of any violation hereof may issue to the offender a written notice as provided for in said §21D as an alternative to District Court criminal proceedings or other available enforcement remedies.

,or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: This article is consistent with the Stormwater Management Plan and will require property owners to capture and manage stormwater runoff from the impervious surfaces on their properties such as roofs, parking lots, driveways, and similar. The more intensive rain storms that are occurring on a greater frequency are overwhelming the Town's road drainage infrastructure, resulting in isolated road flooding. The Town is responsible for addressing stormwater runoff from the road for a specific level of storm event and has been working to increase drainage capacity/install additional drainage infrastructure. But this capacity is not sufficient to also handle stormwater from adjacent properties. Property owners should be responsible for containing their own stormwater and not discharge or allow it to flow onto the Town roads.

The Select Board recommends approval of Article 27 by a vote of 4-0

The Finance Committee recommends approval of Article 27 by a vote of 6-0

Article 28

To see if the Town will vote to amend Section 174-25 (B)(18) of the Mashpee Zoning Bylaw Table of Use regulations by adding the letters "SP" in the column identified as I-1 as follows:

(18)	Indoor recreation facilities such as bowling alleys, miniature golf, batting cages, computerized golf or similar simulated sports, video games, billiards, aerobics, health clubs, dance or gymnastics studios, skating rinks, indoor go kart facilities, swimming pools, tennis or racquet clubs etc. by Special Permit from the Planning Board.	Residential		Commercial			Industrial
		R-3	R-5	C-1	C-2	C-3	I-1
		---	---	SP	SP	SP	SP

Submitted by the Planning Board

Explanation: This Article would authorize Indoor Recreational Facilities in the I-1 Zoning District by Special Permit. Currently, indoor recreation facilities are authorized in only the Commercial Zoning Districts.

The Select Board recommends approval of Article 28 by a vote of 4-0

The Finance Committee recommends approval of Article 28 by a vote of 7-0

Article 29

To see if the Town will vote to appropriate and transfer the sum of \$150,000 from the Waterways Improvement Fund to the Engineering/Permitting/Dredging and Associated Expenses Account, or take any other action related thereto.

Submitted by the Department of Natural Resources

Explanation: This Article provides funds to the Department of Natural Resources for projects such as the annual dredging of the Popponesset Approach Channel scheduled for next December/January (2024-2025) and other dredging projects currently in the permitting and design phase to include the Great River/Little River dredge project and any other dredge projects throughout Town. All dredging, permitting, and associated projects will be managed by the Harbormaster and the Department of Natural Resources.

The Select Board recommends approval of Article 29 by a vote of 5-0

The Finance Committee recommends approval of Article 29 by a vote of 6-0

Article 30

To see if the Town will vote to extend for an additional three years the duration of the appropriation approved under Article 20 voted at the May 2, 2022 Special Town Meeting, for Santuit Pond Resiliency projects and stormwater improvements within the Santuit Pond watershed, and, further, to appropriate and transfer the sum of \$67,120 from revenue available for appropriation to fund a local match to the grant received for said projects, or take any other action relating thereto.

Submitted by the Department of Natural Resources

Explanation: This article is necessary to continue efforts to address nutrient pollution and enhance reliance in Santuit Pond. These funds would provide local match to leverage additional grant funding available through the Massachusetts Municipal Vulnerability Preparedness Program (MVP) for the design and construction of stormwater improvements within the Santuit Pond watershed.

Previously allocated funds have helped to bring in over \$650,000 in grant funding to address stormwater issues within the Santuit pond watershed. Phase 1 – Stormwater Assessment within the Santuit Pond Watershed: \$131,691.00 awarded, \$19,050.00 local cash match. Phase 2 - Design and construction of one high priority phosphorous loading location and concept design of Santuit Town Landing: \$267,607.34 awarded, \$60,400.38 local cash match. Phase 3 – Design and permitting stormwater improvements at the Santuit Town Landing, the abutting parcels (95, 105, 111, 117, and 125 Timberlane Drive), and roadway: \$228,000 awarded, \$65,000 local cash match. 604/b grant award – Stormwater design and permitting at one location within Santuit Town Landing parcel at 117 Timberlane Drive: \$50,000 awarded, \$16,000 local cash match.

The remaining funds from Article #20 voted at the May 2, 2022 Special Town Meeting (\$307,880) and the additional requested funds (\$67,120) will be used as a local match necessary to fund the final construction phase of the project on the parcels identified in phase 3 of design and permitting. The final construction costs are estimated to be \$1.5 million, with a local cash match minimum of 25% (\$1.125 million in grant requests through MVP and \$375,000 in local cash match).

The Select Board recommends approval of Article 30 by a vote of 4-0

The Finance Committee recommends approval of Article 30 by a vote of 7-0

Article 31

To see if the Town will vote to authorize the Town of Mashpee, acting through its School Committee, to enter into a Memorandum of Understanding (MOU) with the Massachusetts Executive Office of Health and Human Services (EOHHS), Massachusetts Department of Children and Families (DCF), and the Massachusetts Department of Elementary and Secondary Education (DESE) under the Every Student Succeeds Act (ESSA), in order to permit the School Department to submit claims for reimbursement of the transportation expenses incurred by the School Department for transporting students in foster care, whereby children in foster care are required to remain in their School of Origin if it is deemed to be in the best interest of the child. The reimbursed funds shall be deposited to the Town of Mashpee's General Fund, or take any other action relating thereto.

Submitted by the School Committee

Explanation: The School of Origin is responsible for funding the cost of foster care transportation. EOHHS, in partnership with the DCF and DESE, have developed a methodology that could reimburse a share of these costs through Title IV-E. The MOU is an agreement between the Town of Mashpee, EOHHS, DESE, and DCF to comply with the accuracy of the information being reported, maintenance of record requirements, and audit implications.

The Select Board recommends approval of Article 31 by a vote of 4-0

The Finance Committee recommends approval of Article 31 by a vote of 7-0

Article 32 *HOLD*

To see if the Town will vote to accept the layout as public way of Christopher Lane, as shown on plans entitled "ROAD TAKING PLAN CHRISTOPHER LANE ," in Mashpee, MA (Barnstable County), dated January 26, 2024 and prepared by Cape & Islands Engineering, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Select Board to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate the sum of **\$120,220** to the Christopher Lane Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related thereto, and further authorize the Select Board to assess betterments to the owners of the land abutting the ways. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount

, or take any other action relating thereto.

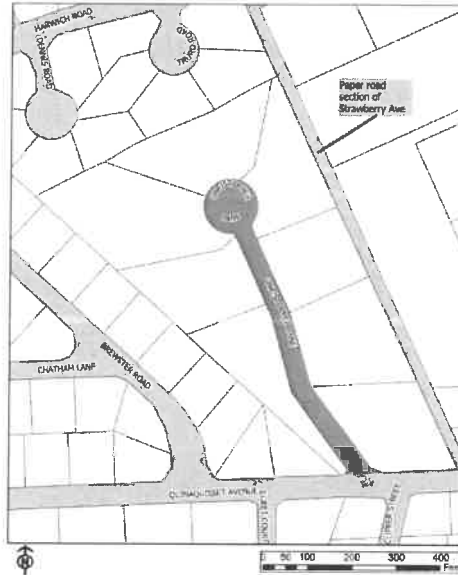
Submitted by the Select Board

Explanation: This article authorizes the Select Board to acquire the fee ownership or an easement in the private road Christopher Lane by excise of eminent domain or by deed or, gift, and shall request authority to assess betterments, pursuant to M.G.L. Chapter 80. And any other applicable authority, to secure payment for the cost of the acquisition of the public ownership or easement and any improvements made to the road. This would also authorize the Select Board to accept the layout and complete the private to public road conversion of Christopher Lane.

Requires a 2/3 vote

The Select Board recommends approval of Article 32 by a vote of *HOLD*

The Finance Committee recommends approval of Article 32 by a vote of *HOLD*



Article 33 (Possible reconsideration – SEE DPW Director’s Memo)

To see if the Town will vote to accept the layouts as public ways of CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE, as shown on plans entitled “SOUTH CAPE ESTATES ROAD TAKING PLAN,” in Mashpee, MA (Barnstable County), dated May 31, 2023 and prepared by Cape & Islands Engineering, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Select Board to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate the sum of \$ 2,761,630.00 to the CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related thereto, and further authorize the Select Board to assess betterments to the owners of the land abutting the ways. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any other action relating thereto.

Submitted by Petition

(Lead Petitioner – Darien Homer)

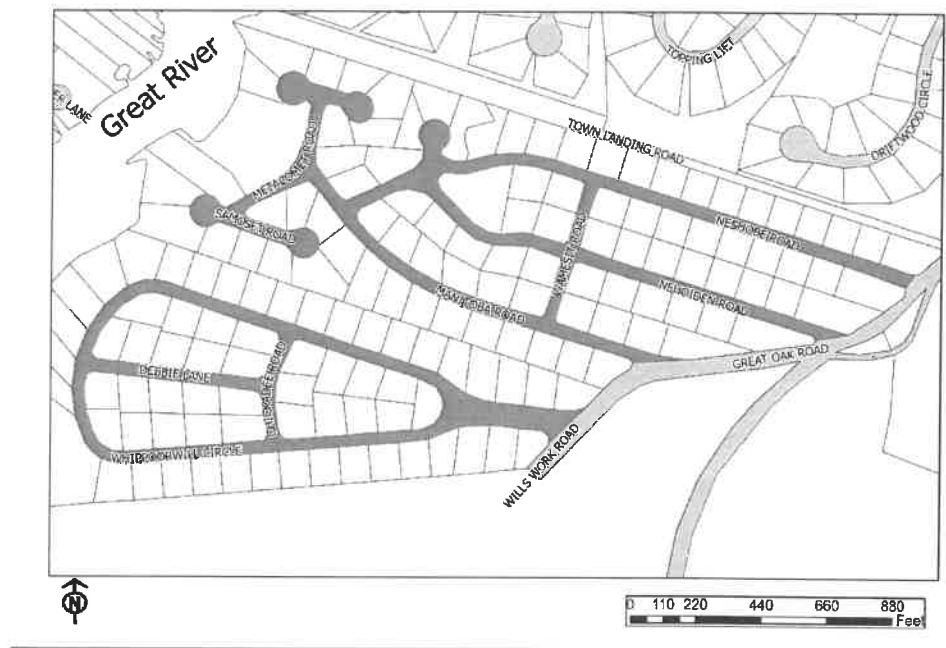
Explanation: This article authorizes the Town to complete the private to public road conversion process for CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE.

Requires a 2/3 vote

The Select Board recommends approval of Article 33 by a vote of 4-0

The Finance Committee recommends approval of Article 33 by a vote of 4-2

MAP OF CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE



THIS CONCLUDES THE BUSINESS OF THE ANNUAL TOWN MEETING

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 18th day of March in the year two thousand and twenty-four.

Per Order of,
Select Board

John J. Cotton, Chair

Thomas F. O'Hara, Vice Chair

Carol A. Sherman, Clerk

David W. Weeden

Michaela Wyman-Colombo

MAY 11, 2024 Annual Town Election Ballot Questions

Ballot Question for Debt Exclusion for WRRF and Sewer Collection System **(May 11, 2024 Town Election)**

Shall the Town of Mashpee be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond(s) issued in order to fund the implementation and construction of Phase 2 of the Town's comprehensive nitrogen and wastewater management, treatment and disposal improvement plans, including expansion of the Water Resource Recovery Facility adjacent to the Town's solid waste Transfer Station, sewer mains, pump stations, and related sewer collection system improvements; and costs relating to the acquisition of necessary easements and other interests in real property conveying the right to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove, piping, lift stations, low-pressure sewers, generators, odor controls, electrical and other necessary equipment and apparatus; including all costs incidental or related thereto and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws?

Yes ____ No ____

Ballot Question for Debt Exclusion for DPW Masonry Wall/Police Station Design/Engineering **(May 11, 2024 Town Election)**

Shall the Town of Mashpee be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond(s) issued in order to fund the DPW masonry wall restoration project and the police station design/engineering project, including all costs incidental or related thereto?

Yes ____ No ____