

**AGENDA
BOARD OF SELECTMEN
MONDAY, AUGUST 8, 2016**

6:30 p.m. – Convene Meeting in Open Session – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

- Approval of the following: Monday, July 25, 2016 Regular and Executive Session

APPOINTMENTS & HEARINGS

- 6:30 – Public Comment
- 6:40 – Public Hearing: Application for new Shellfish Aquaculture License (Shellfish Grant) by Michael Ronhock, 82 Sunset Circle, Mashpee, MA
- 6:50 – Presentation by Town Counsel regarding the impact of recent Littlefield vs. U.S. Department of Interior decision
- 7:10 – Presentation by Andrew McManus on proposed memorial site for former Conservation Department employee, *Diane Lund*

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

- Presentation on proposed remediation of outdoor entertainment noise complaints, *Finally Dino's, Dino Mitrokostas*
- Town Manager update on Medical Marijuana Facility

NEW BUSINESS

- 1) Approval of Special Events Application for 32nd Annual Autumn Escape Bike Trek, September 23, 2016, *American Lung Association*
- 2) Acceptance of resignation from the Sewer Commission, *Mark Gurnee*
- 3) Acceptance of resignation from the Conservation Commission, *Mark Gurnee*
- 4) Approval of appointment as alternate representative to the Cape Cod Municipal Health Group, *Wayne Taylor*
- 5) Approval of appointment of At-Large Member of the Capital Improvement Committee, *Charles Gasior*
- 6) Approval of appointment of At-Large Member of the Capital Improvement Committee, *Dawn Thayer*
- 7) Approval of appointment to the Conservation Commission, *Chad Smith*

- 8) Review and approval of Draft #1 of October Town Meeting Warrant
- 9) Review and approval of revisions to Board of Selectmen Policy 037, *Placement of Temporary Signs*
- 10) Review and approval of Agreement between the Town of Mashpee and the Barnstable County Sheriff's Department, *Conditions and Operating Policies for the Operation of a Communications Center for the Town of Mashpee by the Barnstable County Sheriff's Office*

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

LIAISON REPORTS

EXECUTIVE SESSION

Update on contract negotiations between Town of Mashpee and Mashpee Permanent Fire Fighters Association, IAFF Local 2519

**AGENDA
BOARD OF SELECTMEN
MONDAY, JULY 25, 2016**

6:30 p.m. – Convene Meeting in Open Session – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

- Approval of the following: Monday, July 11, 2016 Regular Session

APPOINTMENTS & HEARINGS

- 6:30 – Public Comment
- 6:40 – Public Hearing: Application for new Package Store Annual Wine & Malt Beverages License, Shree Kamakya Devi, Inc. dba Mashpee Mini Mart, located at 401 Nathan Ellis Highway, Units 6 & 7, Mashpee, MA
- 6:55 – Community Policing, Chief Scott Carline
- 7:05 – Catherine Laurent, DPW Director
 - Acceptance of recommendation for award of contract for hauling from the Transfer Station, Gotta Do Contracting LLC
 - Approval of one (1) Request for End-of-Year Appropriation Transfer
 - Discussion of additional trash disposal fee at the Transfer Station, \$1/bag over five (5) bags
- 7:20 – Report on illegal disposal of hazardous waste at the Transfer Station, Deputy Jack Phelan
- 7:30 – Update on Shellfish Propagation Program, Richard York and Brian Howes

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

- Presentation on proposed remediation of outdoor entertainment noise complaints, *Finally Dino's, Dino Mitrokostas*

NEW BUSINESS

- 1) Approval of “location only” of signs for 5th Annual Mashpee Arts & Crafts Festival, August 6-7, 2016, *Mashpee Public Library*

- 2) Approval of Special Events Application for "Run from Addiction – Purple Flag Relay" on September 24, 2016 from 7:30-11:00 a.m., *Open Doorway of Cape Cod, Inc., Joan Peters-Gilmartin*
- 3) Approval of Special Events Application for private cook-out and beach fire on July 30, 2016 from 5-10 p.m., Jeanne Dennis
- 4) Acceptance of resignation from the Special Events Committee, Robert Mendes
- 5) Review and execution of Memorandum of Agreement between the Cape Cod Commission and the Town of Mashpee, relative to OpenGov Performance Management Software
- 6) Adoption of Town Manager Goals for 2016-2017

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

LIAISON REPORTS

EXECUTIVE SESSION

Update on contract negotiations between Town of Mashpee and Mashpee Permanent Fire Fighters Association, IAFF Local 2519

Board of Selectmen
Minutes
July 25, 2016

Present: Selectman Gottlieb, Selectman Cahalane, Selectman O'Hara,
Selectman Cotton, Selectman Sherman
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Meeting Called to Order by Chairman Gottlieb at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, July 11, 2016 Regular Session:

Motion made by Selectman Cotton to approve the minutes of Monday, July 11, 2016 as presented.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman Cahalane, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

APPOINTMENTS & HEARINGS

Public Comment:

Dwight Pfundstein of Angelo's Way, Mashpee related concern with respect to the lack of parking at the Mashpee Neck boat ramp as well as accessing the waters from Monomoscoy.

Mr. Pfundstein asked if the public would have the ability to provide input into the construction of the new dock. Mr. Pfundstein indicated the marine grade footprint poses a problem and in his opinion would require an L-shaped dock at the Mashpee Neck site location.

Comments regarding the boat ramp and specifications thereof may be addressed to the Director of Public Works. The project is anticipated to begin this fall.

With regards to the Monomoscoy parking area Mr. Pfundstein related concern with respect to overgrowth, poison ivy and debris. The site is in need of maintenance to support access to the water for recreation and family shellfishing. In closing, Mr. Pfundstein recommended the Town take a hard look at its resources for water access.

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Public Hearing: Application for new Package Store Annual Wine & Malt Beverages License, Shree Kamakya Devi, Inc. dba Mashpee Mini Mart, located at 401 Nathan Ellis Highway, Units 6 & 7, Mashpee, MA:

The Board of Selectmen acting as the Licensing Authority for the Town of Mashpee opened the Public Hearing on the application of Shree Kamakya Devi, Inc. d/b/a Mashpee Mini Mart, for a new Package Store Annual Wine & Malt Beverages License, located at 401 Nathan Ellis Highway, Units 6 & 7, Mashpee, MA. The premise is located at Johns Pond Center having 2,350 square feet of retail space, including one (1) main front entrance and (1) rear entrance.

The Hearing notice was read aloud into the record. Subadh Basnet, Manager was in attendance to review the license application with his representing counsel Megan Bridges of Clark, Balboni & Gildea. Ms. Bridges submitted an affidavit regarding the Notice of Mailing to Abutters as required for the wine & malt beverages license.

The application for a wine & malt beverages license was previously applied for by Bhanu Pakharel at the subject location formerly known as Dollarsave Convenience Store. The application was withdrawn by the applicant on July 1, 2016.

Ms. Bridges indicated the manager Subadh Basnet is a Mashpee resident and works at the store approximately 60 hours per week. The subject store is located in a small strip center with other stores similar to the mini mart.

The Board opened the hearing to solicit comment.

Cindy Carvalho of 54 Sassacuss asked where the site of the facility is located. It was noted the building is located in Johns Pond Center in the area of Dunkin Donuts, a Chinese restaurant, Andy's Market, and a nearby gas station. Andy's Market is a holder of a liquor license and the area gas station holds a wine & malt beverages license.

Being no further public comment, the Board of Selectmen motioned to close the Public Hearing.

Motion made by Selectman Sherman to close the Public Hearing.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Public Hearing: Application for new Package Store Annual Wine & Malt Beverages License, Shree Kamakya Devi, Inc. dba Mashpee Mini Mart, located at 401 Nathan Ellis Highway, Units 6 & 7, Mashpee, MA: (continued)

Motion made by Selectman Cahalane to grant a New Package Store Annual Wine & Malt Beverages License to Shree Kamakya Devi, Inc. d/b/a Mashpee Mini Mart, Subadh Basnet, Manager 401 Nathan Ellis Highway, Mashpee.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman Cahalane, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Community Policing, Chief Scott Carline:

With regards to some of the issues facing our nation, members of the Board of Selectmen strongly voiced deep appreciation and admiration to the Mashpee Police Department. Mashpee residents and the Mashpee Police Department have been returning this alliance throughout the community. Police Chief Scott Carline was in attendance with several members of the Mashpee Police Department to discuss the collaboration within the Mashpee community.

It is worth acknowledging that the Mashpee Police Department is listening and is sensitive to the needs of the Town of Mashpee and its community. With efforts from the department, there have been a lot of positive events, and the support of the community has been overwhelming. There have been a number of community engagements, and letters, cards, and food baskets sent to the department by community members. The Police Department staff is very appreciative of the support offered by the Mashpee community.

To foster this trust members of the Mashpee Police Department have begun the first annual coffee with the command staff held at the Mashpee Senior Center. With conversation over coffee gatherings, the police department is more approachable and accessible. Last week the Polar Cave Ice Cream Parlor invited the community to support and partake in the Cones and Cops get-together. There have also been gatherings with the Jr. Police Academy, Boys & Girls Club and visits with canine officers at the library, schools and children's museum. The Police Department has also instituted a bike patrol unit and is receiving strong support from Mashpee Commons and the Southport community with respect to this regard.

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Police Chief Scott Carline indicated there is a lot of community engagement. Next week a National Night-Out is planned to be held at the Mashpee Police Department. In partnership with the Mashpee community this will be food and family fun event with activities such as finger painting and a dunk tank.

Rodney C. Collins, Town Manager and former Chief of Police indicated that what is going on throughout our country makes the job in law enforcement more difficult and it is important to convey the police department is equally important in the Town of Mashpee. On behalf of the Town of Mashpee Town Manager Collins stated publically to the Mashpee Police Department that we support you, we salute you, and stay safe. The presence of the police department resonates with children and the police are not to fear.

With regards to community policing, John Harris, president of the Johns Pond Estate Association stated the police presentation has been excellent and the community supports the program 100%. A few years ago the police department organized a neighborhood watch program. Mr. Harris indicated he would like to see this instituted again. Mr. Harris expressed appreciation to the Mashpee Police Department for a job well done.

Catherine Laurent, DPW Director:

Catherine Laurent, Director of Public Works was in attendance to review the following matters with the Board of Selectmen;

Acceptance of recommendation for award of contract for hauling from the Transfer Station, Gotta Do Contracting LLC:

Ms. Laurent in her memorandum of July 18, 2016 recommended the Board award a contract to Gotta Do Contracting LLC of Jordan, NY for the hauling of recyclables/bulky waste to processing facilities located in Westport, Avon, New Bedford, Taunton, Bourne and Sandwich. The Town does not own the equipment to haul roll-offs, therefore contracting for this service is necessary. It was noted the Director of Public Works determines where the waste will be hauled dependent upon the types of materials, transportation and lower cost tipping fees.

Motion made by Selectman Cahalane to accept the recommendation of the DPW Director and award a contract for the hauling of recyclables/bulky waste to Gotta Do Contracting LLC.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Board of Selectmen
 Minutes
 July 25, 2016

APPOINTMENTS & HEARINGS

Approval of one (1) Request for End-of-Year Appropriation Transfer:

It was recommended the Board approve the transfer of \$5,000 from the FY16 DPW Salary Budget to the FY16 Building & Grounds School Energy Expense Budget to pay final invoices related to the utilities for the schools. The combined usage of electrical and natural gas for the three schools has exceeded the budgeted amount.

Rodney C. Collins, Town Manager recommended approval. This action would avoid going to Town Meeting to pay unpaid bills.

Motion made by Selectman Sherman to approve the End of Year Transfer appropriation of \$5,000 from the DPW Salary Budget to the FY16 Building & Grounds School Energy Expense Budget as recommended.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman Cahalane, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Discussion of additional trash disposal fee at the Transfer Station, \$1/bag over five (5) bags:

Correspondence was received from the DPW Director dated July 20, 2016 regarding a request for an additional bag fee at the Transfer Station. Ms. Laurent indicated it has been a recommendation of the Waste Management Committee to limit trash disposal at the Transfer Station to (5) 40 gallon bags per trip.

It is recommended the Board support a \$1 charge per 40 gallon bag for bags over the limit of 5. It was noted there is a \$1 bag fee charged for Single Trip Passes for the disposal of more than 5 bags. It is therefore recommended the per bag fee be the same for Single Trip Passes and Household Permits.

It was reported that recently, 50 vehicles visited the Transfer Station with more than 5 bags. Five of the vehicles had 10 additional bags. Household permits are obtained by residents. There are no permits issued to commercial entities.

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Discussion of additional trash disposal fee at the Transfer Station, \$1/bag over five (5) bags:
(continued)

Rodney C. Collins, Town Manager indicated the Waste Management Committee recommendation to limit the number of bags effective on July 1, 2016 was adopted by the Board of Selectmen. However, the Board did not adopt the fee for each additional bag over five. The Waste Management Committee brochure states that a \$1 fee is imposed for each additional bag over the limit. If this is not adopted residents having a receipt (dated July 1, 2016 through July 18, 2016) would be eligible for a rebate.

Ms. Laurent added that within a few weeks of the fee enforcement, the disposal of more than 5 bags has lessened.

It was suggested the Board adopt the \$1 fee for each bag over five and reassess this matter next year. It was also recommended the Transfer Station continue to track those disposing of five bags or more, and those who frequent the facility for disposal.

Mashpee resident Walter Philips indicated he has discussed this matter with the Town Manager, Mr. Philips reminded the Board of Selectmen that the public voted on three occasions against instituting the pay-as-you-throw program. The problem seems to lie with trash entering the Transfer Station that has never has been inspected. Mr. Philips stated that inspection may be the route to follow as at the end run this also may be a back door entry to the pay-as-you-throw program. Regarding this matter Mr. Philips cautioned the Board of Selectmen of getting into an end run situation.

John Harris also spoke on this issue. Mr. Harris indicated he has a truck and utilizes the Transfer Station frequently. The institution of a fee would be an inconvenience.

Motion made by Selectman Cahalane to impose a \$1 fee per bag over the 5 bag limit at the Transfer Station for the remainder of the year.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Report on illegal disposal of hazardous waste at the Transfer Station, Deputy Jack Phelan:

Deputy Fire Chief Jack Phelan met with the Board of Selectmen to report on the illegal disposal of hazardous waste at the Transfer Station. On June 30, 2016 Deputy Phelan received notification from the Board of Health that five trailers were being demolished without permits. There were no permits issued for the disposal of oil tanks and propane tanks at the Lakeside Trailer Park, and no professionals were on site to remediate the disposal.

Cat litter was used at the site to clean the debris from the oil tanks and taken to the Transfer Station in bags for disposal. The Department of Environmental Protection (DEP) has been on site and the owner of the property has been cited for non-compliance with respect to rules and regulations required for the disposal of oil tanks. Deputy Phelan indicated the bags of cat litter have not been detected and it is still unclear how the propane tanks have been disposed of. Two oil tanks remain on site and are required to be remediated professionally.

There is clearly a liability for the improper disposal and there is concern the oil could leach into the groundwater. This is an opportunity to inform the public the Town takes these regulations seriously. It was agreed the Board would continue to review the process regarding this matter including increased fines to protect the Town in the future if incidents such as this were likely to reoccur.

Update on Shellfish Propagation Program, Richard York and Brian Howes:

Mashpee's Natural Resource Director Richard York was in attendance with Brian Howes of UMass Dartmouth to update the Board on the shellfish propagation program. Mr. York indicated the propagation of oyster and quahog seed is doing quite well and is on schedule. A goal of the project is to restore shellfish populations and reduce eutrophication in the estuaries.

With enough shellfish seed for recreational and commercial harvest nitrogen reduction would be achieved to restore water quality and meet TMDL (total maximum daily load) targets.

Monitoring is required and is a key component of the program to prove that targets are achieved under the mandates of the Clean Water Act. On the Cape, Mashpee is leading the charge on this soft approach to nitrogen remediation. The success of the shellfish aquaculture program is measured on the quantity of seed produced, the shellfish harvested and their nitrogen content. Nitrogen reduction is equal to and achieved by the amount of harvest. Mr. York indicated the Quashnet River, Hamblin Pond and Jehu Pond will be the first ecosystems in this process to be restored.

Board of Selectmen
Minutes
July 25, 2016

APPOINTMENTS & HEARINGS

Update on Shellfish Propagation Program, Richard York and Brian Howes: (continued)

The Tribe's shellfish farms have contributed to the nitrogen reduction plan in the Mashpee River, in Popponesset Bay and in Shoestring Bay which was noted to be the most optimum site for growing shellfish. The Town has also been working in conjunction with the Tribe on the oyster reef project in Shoestring Bay. The Tribe's aquaculture program is a part of the Town's Comprehensive Wastewater Management Plan. Both the Town and Tribe including UMass Dartmouth have signed renewal agreements and are communicating and working cooperatively in the aquaculture program and in the clean water endeavor.

The Towns of Mashpee and Falmouth share responsibilities associated to the remediation of Waquoit Bay. Ongoing work in the Moonakis River will increase flushing for shellfish production. Knowledge from other Cape towns will assist Mashpee to leverage its documentation.

OLD BUSINESS

Presentation on proposed remediation of outdoor entertainment noise complaints, Finally Dino's, Dino Mitrokostas:

Dino Mitrokostas attempted to present preliminary plans and documentation regarding the remediation of the outdoor entertainment noise issues at Finally Dino's to the Board of Selectmen.

The Board of Selectmen at their last meeting voted to amend the entertainment license of Finally Dino's to no longer allow amplified music within the outside patio area. With the amendment to the license on July 11, 2016, the Board of Selectmen agreed to place the proposed remediation of the outdoor entertainment on the July 25th agenda as long as the specifics regarding the proposal were submitted to the Board in advance on this meeting. However, the plan was not submitted timely.

As a result it was agreed there is no matter before the Board at this time. This is not a public hearing and it is not a prejudice hearing to discuss the matters of contention. Mr. Mitrokostas was requested to file all information when it is complete.

Board of Selectmen
 Minutes
 July 25, 2016

NEW BUSINESS

Approval of "location only" of signs for 5th Annual Mashpee Arts & Crafts Festival, August 6-7, 2016, Mashpee Public Library:

The Board of Selectmen reviewed the signage request from Terry Mullen of Castleberry Fairs dated July 18, 2016 to place temporary signage in Mashpee along Route 28 and Route 151 for a fundraiser event sponsored by the Mashpee Public Library.

The request is for location only of signage for the 5th Annual Mashpee Arts and Crafts Festival. The event is planned to be held on August 6 & 7th on the Mashpee Commons Green. Castleberry Fairs is coordinating the event, and is requesting permission to place 14 to 18 signs along Route 28 and 151. The signage is similar to that of real estate or election signs.

It was noted the Board of Selectmen have been concerned with the placement of signage not properly posted along public ways. The matter has become a nuisance, and in this instance, there is concern regarding the density of the signage planned to announce this event. It was agreed that approving this request may set a dangerous precedent.

It was determined the Board of Selectmen would develop policy with respect to signage. In this particular case, it was agreed signage would only be considered 24 hours in advance of the event.

Motion made by Selectman Sherman to approve the request of Castleberry Fairs to place signage for the Annual Mashpee Arts & Crafts Festival as follows; 24 hours in advance of the event, two signs only, one on Route 28 and the other on Route 151, to be removed when the event concludes on August 7, 2016.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes

Selectman Cotton, yes

Selectman Cahalane, yes

Selectman Sherman, yes

Selectman O'Hara, yes

Opposed, none

Board of Selectmen
Minutes
July 25, 2016

Approval of Special Events Application for "Run from Addiction – Purple Flag Relay" on September 24, 2016 from 7:30-11:00 a.m., Open Doorway of Cape Cod, Inc., Joan Peters-Gilmartin:

Joan Peters-Gilmartin was in attendance representing The Open Doorway of Cape Cod, Inc. to review the Special Events Application to raise awareness of National Addiction Recovery Month. The Open Doorway of Cape Cod, Inc. (ODCC) is an Eastham based non-profit organization which provides a comprehensive range of addiction and recovery resources.

The event is entitled Run From Addiction – Purple Flag Relay. Two to six runners per team from one Cape town to the next will run over two days planting a single 12" x 18" flag at each town police facility.

Last year, Chris Santos of Mashpee organized the first annual Purple Flag Relay. For 2016, the ODCC is taking sole responsibility for organizing the relay event planned to be held over September 24th through the 25th. The ODCC is requesting permission to allow the relay team to pass through the Town of Mashpee on September 24, 2016 at approximately 12:00 p.m. and to plant a single flag on the Police Department lawn.

It was noted that Mashpee Police Officer Nardone is slated to be the Captain for the Mashpee Team. Pizza and drinks will be provided by Dino's on Wheels.

Motion made by Selectman Sherman to approve the Special Events Application of The Open Doorway of Cape Cod, Inc. to traverse through the Town of Mashpee on September 24, 2016, and to plant a purple flag at the Mashpee Police Station in support of the Run from Addiction event.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Board of Selectmen
Minutes
July 25, 2016

Approval of Special Events Application for private cook-out and beach fire on July 30, 2016 from 5-10 p.m., Jeanne Dennis:

A Special Events Application was before the Board for a private cook-out and beach fire on July 30, 2016 at South Cape Beach from 5:00 p.m. until 10:00 p.m. Dave Dennis of 23 Meadowbrook Road was present to discuss the event application with the Board of Selectmen. Mr. Dennis indicated that friends are gathering to celebrate a 35th wedding anniversary.

Conditions imposed by the DPW include; the applicant may use portable toilets, the applicant must remove trash/recycling; the applicant may use existing parking spaces, no reserved spaces. As noted by the Police Department, there is no detail required for this event. The Fire Department stipulates an adult (non-drinking) shall tend the fire, a shovel and bucket for water for extinguishment is required. The fire must be completely extinguished at the end of the event. At the start of the event, the Fire Duty Office must be notified. As per the Board of Health, portable toilets must be available as per DEP requirements.

Mr. Dennis acknowledged the conditions, and affirmed they would be carried out.

Motion made by Selectman Sherman to approve the Special Events Application for a private cook-out and beach fire on July 30, 2016 at South Cape Beach from 5:00 p.m. to 10:00 p.m.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman Cahalane, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Acceptance of resignation from the Special Events Committee, Robert Mendes:

The Board of Selectmen were in receipt of a letter of resignation from Robert Mendes dated July 6, 2016 from the Special Events Committee.

Motion made by Selectman Sherman to accept the resignation from Robert Mendes from the Special Events Committee with regret sending a letter of appreciation to Mr. Mendes for his dedicated service to the Town of Mashpee.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman Cahalane, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Board of Selectmen
Minutes
July 25, 2016

Review and execution of Memorandum of Agreement between the Cape Cod Commission and the Town of Mashpee, relative to OpenGov Performance Management Software:

The above referenced agenda topic was deferred to the next meeting.

Adoption of Town Manager Goals for 2016-2017:

Correspondence was received from the Board of Selectmen Chair dated July 21, 2016 relative to Town Manager Goals for 2016-2017. Recommended goals are pursuant to the contract between the Town of Mashpee and Town Manager, and are a result of discussions relative to tasks in need of accomplishing this coming fiscal year.

Rodney C. Collins, Town Manager indicated the goals as collectively presented are achievable.

Motion made by Selectman Cahalane to adopt the Town Manager Goals for 2016-17 as presented.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Board of Selectmen
Minutes
July 25, 2016

EXECUTIVE SESSION

Update on contract negotiations between Town of Mashpee and Mashpee Permanent Fire Fighters Association, IAFF Local 2519:

Motion made by Selectman Cahalane to adjourn at 8:09 p.m.

The Board will enter into Executive Session at this time for the purpose of discussing contract negotiations between the Town of Mashpee and Mashpee Permanent Fire Fighters Association, IAFF Local 2519. The Board will not reconvene in Open Session.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Gottlieb, yes
Selectman Cotton, yes**

**Selectman Cahalane, yes
Selectman Sherman, yes**

**Selectman O'Hara, yes
Opposed, none**

Respectfully submitted,

Kathleen M. Soares
Secretary to the Board of Selectmen

Town of Mashpee Public Hearing Notice

Pursuant to Massachusetts General Laws Chapter 130, §§ 57 and 60, the Mashpee Board of Selectmen will hold a public hearing on the application filed on July 25, 2016 by Michael Ronhock, 82 Sunset Circle, Mashpee, MA. The applicant is requesting a Shellfish Aquaculture License (Shellfish Grant) for a 1.04-acre site, to be located in Great River, to grow oysters and possibly quahogs and bay scallops. Demarcation buoys will be standard 16-inch round, yellow polyethylene, anchored at the corners of the site. The application as well as plans for the licensed area are on file at the Office of the Town Manager and Board of Selectmen.

Said hearing will be held on Monday, August 8, 2016 at 6:40 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee MA.

Per Order of
Mashpee Board of Selectmen

Andrew R. Gottlieb, Chairman
John J. Cahalane, Vice-Chairman
Thomas F. O'Hara, Clerk
Carol A. Sherman
John J. Cotton



TOWN

OF

MASHPEE

PUBLIC HEARING NOTICE

Pursuant to Massachusetts General Laws Chapter 130, §§ 57 and 60, the Mashpee Board of Selectmen will hold a public hearing on the application filed on July 25, 2016 by Michael Ronhock, 82 Sunset Circle, Mashpee, MA. The applicant is requesting a Shellfish Aquaculture License (Shellfish Grant) for a 1.04-acre site, to be located in Great River, to grow oysters and possibly quahogs and bay scallops. Demarcation buoys will be standard 16-inch round, yellow polyethylene, anchored at the corners of the site. The application, as well as plans for the licensed area, are on file at the Office of the Town Manager and Board of Selectmen.

Said hearing will be held on Monday, August 8, 2016 at 6:40 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee MA.

Per Order of

Mashpee Board of Selectmen

Andrew R. Gottlieb, Chairman

John J. Cahalane, Vice-Chairman

Thomas F. O'Hara, Clerk

Carol A. Sherman

John J. Cotton

July 29, 2016

Christine Willander

From: Rick York
Sent: Tuesday, August 2, 2016 7:17 PM
To: Christine Willander
Subject: RE: Important New Selectmen Agenda Procedure

Christine,

Memorandum for the Public Hearing on the Shellfish Aquaculture License Application from Michael Ronhock:

To: Board of Selectmen and Town Manager
From: Richard York, Shellfish Constable/Acting DNR Director
Date: August 2, 2016
Re: Ronhock Shellfish Aquaculture License Application Hearing

I will attend the hearing.

Description: Public Hearing on the Shellfish Aquaculture License (Shellfish Grant) Application submitted by Michael Ronhock to grow oysters, quahogs and bay scallops on an acre site at the south end of Great River.

Background: The application has been presented to and approved by the Harbormaster, Shellfish Constable, the Shellfish Commission and Waterways Commission.

Recommendation: Approval is recommended. The shellfish will filter algae and remove nitrogen from the river. Great River is one of the areas requiring water quality improvement, and shellfish restoration there is part of the Mashpee Comprehensive Watershed Nitrogen Management Plan (CWNMP). Spawns of the shellfish growing on the site would be carried by the tides to seed other areas and help restore shellfish populations.

Pros and Cons:

Pros: Shellfish aquaculture production benefits include economic development and water quality improvement.

Shellfish resources benefit when spawns of shellfish growing in the licensed site are carried by the tides to seed other areas for public use.

No cost to Town.

The site does not contain shellfish and is not targeted for municipal shellfish restoration.

Increased species diversity in aquaculture site due to habitat improvement.

Cons: The site is soft muck bottom making it difficult for shellfish aquaculture.

From: Christine Willander
Sent: Monday, August 01, 2016 9:53 AM
To: Rick York <ryork@mashpeeema.gov>
Subject: Important New Selectmen Agenda Procedure

Good Morning,

As a reminder to some and for the benefit of others who were not present at the Department Head Meeting on June 1st, please note the new procedure for submitting items to be included on the Selectmen's meeting agenda. All proposed agenda items will be submitted through the Town Manager in memorandum format, and shall include the following:

- Description – Summary of objective or issue to be decided.
- Background – Brief history of the issue, including controversial elements, if any.
- Recommendation – Reason or rationale for the recommended action. Where alternatives exist, recommend specific option if confident in doing so, or explain why not.
- Pros and Cons – If action is recommended, taken or declined, articulate the “after effect” or end result of said action, in your professional opinion.

Department heads should determine in advance of the meeting if the Selectmen require them to be in attendance. If unavailable, is there another person available and/or prepared to speak on the subject matter?

Please be advised that no agenda item will be accepted for inclusion in the Selectmen’s agenda unless properly formatted, per the Town Manager and BOS Chairman.

Thank you for your assistance.

Christine A. Willander | Administrative Assistant
Office of the Town Manager
16 Great Neck Road North, Mashpee, MA 02649
Office: 508.539.1401 | Fax: 508.539.1142



Notice: This communication is intended for the listed recipient only. If you have received this in error, it may be unlawful and prohibited to retain, reproduce or disseminate this message. Please reply to sender if you have received this message in error and delete it with any attachments. Warning: The content of this message and any response may be considered a Public Record pursuant to Massachusetts General Law.

Michael Ronhock Shellfish Grant Narrative

Project Outline:

The primary target for this shellfish grant will be the growing and cultivating of Oysters. They will start from seed purchased from an approved shellfish hatchery and then be grown to market size. The method used will be a combination of floating fine mesh bags for seed then as they grow larger they will be culled out and primarily placed in bottom growing cages, but also using some floating cages in the prime growing season. The floating gear will be used in the southern area of the grant. It will be lowered down to and kept on the bottom during the winter months and when there are any storms. All gear will be securely tethered to the bottom using rope, chain and anchors.

NOTE: As per an agreement with the waterways committee, access will be granted for any future dredging projects by the town of Mashpee

Michael Ronhock

5/10/2016

82 sunset cir.

Mashpee Ma. 02649

ATTN: Town of Mashpee Selectman

16 great neck rd. north

Mashpee Ma.

I Michael Ronhock of 82 sunset cir. Mashpee Ma. Respectfully request by application a 1.04 Acre [approx. 45,302 sq. ft.] shellfish grant located in the great river. Please see the attached locus map, project outline and narrative description.

Thank you for your consideration on this application.

Sincerely

A handwritten signature in black ink, appearing to read 'M. Ronhock', with a stylized, flowing script.

Michael Ronhock

MASHPEE SHELLFISH AQUACULTURE LICENSE APPLICATION

DATE: 5/10/16

NAME: Michael Ronbeck

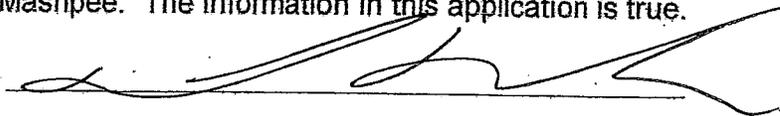
ADDRESS: 82 Sunset Cir.
(Number and Street)

Mashpee MA 02649
(Mailing Address)

TELEPHONE NUMBER:

- ATTACH:
1. Locus map (USGS) showing outline of proposed aquaculture area.
 2. Detailed map showing outline of proposed area aquaculture area.
(Use a nautical chart, topographic map, or engineered plan including latitude and longitude reference frames, and mean high water and mean low water lines.)
 3. Narrative description of the project including:
 - a. Location of the proposed project.
 - b. Boundaries of the project area in terms of metes and bounds, latitude and longitude of points, and lengths of the connecting lines.
 - c. Size of the project area in acres.
 - d. Natural resources and bottom sediments in the project area.
 - e. Location, type and color of all buoys to be deployed.
 - f. Number, types, maximum dimensions and general design of structures to be used,
 - g. If fill is to be used, estimate of the maximum quantity of fill material.
 - h. Species of shellfish to be cultivated.
 4. If the area is privately owned, letter of permission from the landowner.
 5. Approval of Harbormaster for buoys and floats.

I am a resident of the Town of Mashpee. The information in this application is true.

SIGNATURE OF APPLICANT: 

Michael Ronhock shellfish grant narrative

description:

[A] Location: South east corner of the great river, little river and Waquoit bay junction. Next to the existing town shellfish propagation area.

[B] Boundries: See attached locus map with G.P.S. lat/lon and bound's in ft.

[C] Size: Total area 1.04 acre equal to approx. 45,302 sq. ft.

[D] Natural resources/ Bottom sediment: No significant shellfish population exist in this area. The bottom is black mud/ muck approx. 1 ½' to 3' deep or deeper

[E] Buoys: Yellow buoys approx. 16" in diameter with the proper identification at all corners.

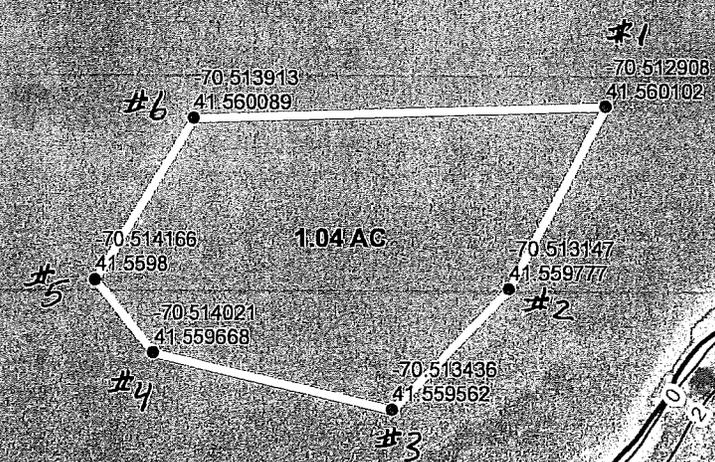
[F] Structures / Gear: consist of cages, bags, anchors, rope and chain. Cages will consist of vinyl coated wire mesh 4'x4' and 3'x5'. Bags will be nylon or plastic mesh approx. 2'x3'. Maximum number of 2000 mostly bottom cages not more than 18" off the bottom with the option of some floating cages at a maximum of 20,000 sq. ft. coverage as allowed by the Army Corps of Engineers.

[G] Fill: No fill will be used

[H] Species of cultivation: Oysters will be primary with possibly Quahogs and Bay Scallops secondary. Oyster seed of various size will be purchased from an approved shellfish hatchery and be raised in a combination of fine mesh bags, floating and bottom cages until harvest size. Quahog seed of less than 3mm and Scallop seed would also be purchased from an approved shellfish hatchery and raised in a similar manner.

Ronhock Aquaculture Proposal

June 22, 2016



Legend

- Proposed Area
- Channel Segment
- Contours (2003)
- Town Boundary



Rowhook Grant
Points of GPS

#1
W 70.512908
N 41.560102

#2
W 70.513147
N 41.559777

#3
W 70.513436
N 41.559562

#4
W 70.514021
N 41.559668

#5
W 70.514166
N 41.559800

#6
W 70.513913
N 41.560089

Ronhock Grant
Boundaries length of connecting
lines in APPROX. FT.

1 to #2 155'

2 to #3 141

3 to #4 165'

4 to #5 96'

5 to #6 158'

6 to #1 264'



Town of Mashpee

16 Great Neck Road North
Mashpee, Massachusetts 02649

Conservation Commission

8/3/16

TO: Mashpee Board of Selectmen
FROM: Drew McManus, Conservation Agent
RE: Request for memorial on town owned property

PROJECT DESCRIPTION:

To establish a small memorial on Town owned property (Johns Pond Beach parking lot) in honor of former Town Hall employee Diana Lund, Secretary of the Conservation Department

BACKGROUND:

Diana Lund (recently deceased) served as Administrative Secretary for the Conservation Department and Conservation Commission for a number of years, during the tenure of former Agent, Robert Sherman. One of Diana's favorite locations in town was Johns Pond, where she would spend a great deal of time walking the trails of the Johns Pond Conservation Area and associated beach...indeed, she was a true steward of this area over the years. Bob Sherman contacted me to see if we could find a suitable location for a small memorial somewhere in the Johns Pond conservation area. The memorial would be comprised of a medium sized boulder with either a plaque or engraving (exact wording to be determined) surrounded by native shrub plantings. The Conservation Dept has received private donations from Diana's family and friends to cover the costs.

In researching various areas around the Johns Pond CA, I felt most comfortable citing a location within the existing Johns Pond beach parking area. Specifically, on a grassy "island" area of the existing parking lot layout (plan and photos to be provided for visual reference)

RECOMMEDATION:

The parking lot is recommended because it is a visible area and easily accessible. There were other areas in the Johns Pond conservation area that were looked at for citing this memorial; however, the remoteness of these areas led to concerns over access and potential for vandalism due the fact that the locations are remote.

PROS:

- The parking lot location is highly visible and relatively safe from the potential for vandalism.
- The proposed design will mesh well with the parking lot layout and provide a visual enhancement. The memorial will not interfere with traffic or pedestrian access/flow
- Diana Lund was a long tenured and highly valued employee of the Town of Mashpee

CONS:

- Concerns over setting a precedent for memorials on town owned property
- Long term maintenance concerns

SUMMATION:

While I understand the concern for establishing precedent for memorials and the like on town owned property, I believe this location is the most suitable. The memorial will be designed in such a way as to be incorporated into the existing hardscape and thus would not be considered a visual "nuisance", nor would it detract from the existing use of the parcel. The memorial is for a long tenured former Mashpee Town employee. I will be in attendance for this meeting to answer any questions

Sincerely,

Drew McManus
Conservation Administrator
Town of Mashpee
508-539-1400 X8539
amcmanus@mashpeema.gov



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

TO: Andrew R. Gottlieb, Chairman
and Honorable Members of the Board of Selectmen

FROM: Christine Willander, Administrative Assistant *CW*

DATE: August 3, 2016

RE: Special Event Application – Autumn Escape Bike Trek, American Lung Assoc.

At the request of the Town Manager, I am submitting the attached Special Event Application for your consideration. The point of contact, Paul Curley, representing the American Lung Association, is proposing to hold the 32nd Annual Autumn Escape Bike Trek, and requesting permission for participants to pass through the Town of Mashpee from 11 a.m. to 3 p.m. on Friday, September 23, 2016.

The application was circulated to the various Town departments, and the following comments/requirements were made:

- DPW – approved with a recommendation that notice be posted along route
- Inspections – approved without comment
- Fire – approved without comment
- BOH – approved without comment
- Police – approved without comment



Town of Mashpee

Special Events Application

PART I

Date of Application 7/18/2016

Application must be completed and returned to the Selectmen's Office, 21 calendar days prior to the commencement date of the event.

Name of Event 32nd Annual Autumn Escape Bike Trek, American Lung Association
(i.e. organization, company etc.)

Address 260 W. Exchange St., Ste 102B, Providence, RI Telephone No. 781 314 9004

Tax I.D. No. 060646594

Name of Applicant Paul Curley, Route Manager, American Lung Association
(i.e. individual/representative of organization)

Address _____ Telephone No. _____

Date of Birth _____ Social Security No. _____

Type of Event Bicycle event to raise money to fight lung cancer and other lung diseases

Date(s) of Event Friday, Sept. 23, 2016 Time(s) of Event 11 am - 3 pm

TOWN OF MASHPEE PUBLIC/SPECIAL EVENTS REGULATIONS

SELECTMEN'S OFFICE CRITERIA

1. Application must be completed and returned to the Selectmen's Office 21 calendar days prior to the commencement date of the event.
2. Bond and/or insurance requirements must be attached to the application.

POLICE DEPARTMENT CRITERIA

1. Police official(s) upon review of the public/special event application shall determine the need for a private police detail to conduct order maintenance, security and/or traffic control, and
 - a. If a private detail is required, determine the number of shifts and officers required.
 - b. Determine if advanced payment for detail officers is required.
2. When applicable, police officials upon review of a public/special events application and/or after conducting an on-site inspection/survey, will ascertain what crime prevention/security measures should be implemented prior to commencing the event.
3. The applicant/organization must provide a roster(s) containing the name, date of birth and motor vehicle data of all employees/officials, vendors and security personnel upon presentation of the public/special events application to the police official(s) review of said application.
4. The Police Department shall investigate public special events' applications submitted to the Police Department from the Board of Selectmen's Office. The Department shall investigate the legality of the event applied for and the applicant's fitness to be in control of such event.

FIRE DEPARTMENT CRITERIA

When applicable, fire-rescue official(s) upon review of a public/special event's application and/or after conducting an on-site inspection/survey will ascertain what fire prevention/ambulance-rescue measures should be implemented prior to commencing the event.

BUILDING INSPECTION DEPARTMENT CRITERIA

When applicable, the Building Inspection Department upon review of a public/special events application and/or after conducting an on-site inspection/survey will ascertain what provisions of the State Building Code must be complied with prior to commencing the event.

BOARD OF HEALTH CRITERIA

1. Sketch of use of area showing location of display/sale/entertainment/food booths.
2. Estimate of people expected for portable johns.
3. Types of food to be offered, where prepared, when prepared and where served.
4. Are overnight trailers to be used; are they self-contained, where will they be emptied, as Mashpee does not have a facility for this.
5. If serving food, applicant must fill out a Temporary Food Application. This application can be downloaded from the Mashpee Board of Health web-site and must be submitted **2 weeks prior** to the event. If this is a non-profit organization, submission of a 501(c)3 is required. If event starts on Saturday or Sunday, food dispersing areas and johns are to be ready for inspection by 3 p.m. on Friday.

When events are schedule during the week, food dispersing areas and johns are to be ready for inspection at least five (5) hours before opening.

6. State and Mashpee regulations for food handling must be complied with or no food sale will be permitted.
7. The vendors will meet with the Board of Health Agent to clear all requirements one week prior to event.

POLICE DEPARTMENT



APPROVAL

DISAPPROVAL

Tom Rose

LT

8.2.16

Police Official Name

Rank

Date

Detail Police Officers Needed? YES NO If Yes, how many _____

Detail Duty Days and Hours _____

Is an on-site crime prevention/public safety survey needed? Yes No

Survey recommendations (surveyor must consider communications, traffic, crowd and possible criminal activity problems).

A roster(s) containing names, date of birth and motor vehicle data of all employees/officials, vendors, security personnel **MUST** be submitted to the police with this application.

Other requirements/recommendations: _____

Autumn Escape Bike Trek

FIRE DEPARTMENT

APPROVAL

DISAPPROVAL

John Phelan JPD

Fire Official Name

Deputy Fire Chief 7/18/16

Rank

Date

Other requirements/recommendations:

No additional requirements.

HEALTH DEPARTMENT

APPROVAL

DISAPPROVAL

Health Official Name

Position

Date

Inspections to be conducted by Health Agent

Other requirements/recommendations:

Autumn Escape Bike Trek / Am. Lung Assn

FIRE DEPARTMENT

APPROVAL _____ DISAPPROVAL _____

Fire Official Name Rank Date

Other requirements/recommendations:

HEALTH DEPARTMENT

APPROVAL DISAPPROVAL _____

Alan E. K. D.

Health Agent

7/18/16

Health Official Name

Position

Date

Inspections to be conducted by Health Agent None

Other requirements/recommendations: NA

BUILDING INSPECTOR'S DEPARTMENT

APPROVAL NA DISAPPROVAL _____

Charles Mainardi

Local inspector

7/19/2016

Building Inspector's Official Name

Position

Date

Requirements/recommendations needed (include Town By-Law requirements, Building Code, and other inspections i.e. electric, gas, plumbing, if applicable).

no provisions of the Mass. Building Code (780 CMR) apply

BOARD OF SELECTMEN'S OFFICE

APPROVAL _____ DISAPPROVAL _____

Date: _____

Permits needed _____

PART III

All applicants are advised that the premises is subject to inspection by the aforementioned Town departments 72 hours prior to the scheduled event and at other reasonable unannounced periods during the scheduled event. Failure to comply with the requirements imposed by the Town departments mentioned in this application may be cause for revocation of permits issued.

I acknowledge the requirements stipulated in this application and will comply with it.

Signature of Applicant

Date

RECEIVED

June 28, 2016

2016 JUL -7 PM 2: 23

Connecticut
45 Ash Street
East Hartford, CT 06108

Maine
122 State Street
Augusta, ME 04330

Massachusetts
14 Beacon Street
Boston, MA 02108

1661 Worcester Road,
Suite 301
Framingham, MA 01701

393 Maple Street
Springfield, MA 01105

New Hampshire
Cloudport
51 Islington Street, Unit 1
Portsmouth, NH 03801

New York
418 Broadway, 2nd Floor
Albany, NY 12207

700 Veterans Memorial
Highway, Suite 305
Hauppauge, NY 11788

21 West 38th Street,
3rd Floor
New York, NY 10018

1595 Elmwood Avenue
Rochester, NY 14620

355 Harlem Road,
Building C, 2nd Floor
West Seneca, NY 14224

237 Mamaroneck Avenue,
Suite 205
White Plains, NY 10605

Rhode Island
260 West Exchange Street,
Suite 102B
Providence, RI 02903

Vermont
372 Hurricane Lane,
Suite 101
Williston, VT 05495

Joyce M. Mason
Mashpee Board of Selectmen
16 Great Neck Road
Mashpee, MA 02649

OFFICE OF SELECTMEN
TOWN OF MASHPEE

Dear Ms. Mason,

The American Lung Association's 2016 Autumn Escape Bike Trek is set to take place **Friday, September 23, through Sunday, September 25, 2016**. The Autumn Escape Bike Trek, now in its 32nd year, is a three-day event to raise funds to help further our mission to *save lives by improving lung health and preventing lung disease*.

A maximum of 300 bicyclists will take part in the **Autumn Escape Bike Trek**. Riders participate at their own speed. All of the cyclists must wear ANSI approved helmets and are instructed to ride safely and follow all traffic laws and regulations. The **AEBT** will have both medical and mechanical support. We strive to limit our use of main roads when possible. Enclosed you will find a copy of our proposed route through your city/town.

I am contacting the Police Department and the Board of Selectmen/Town Manager for approval and recognition to pass through your town. Please sign this letter acknowledging your awareness of our event and return it the enclosed envelope no later than **July 29, 2016**. Your signature is necessary to obtain the appropriate State Highway Permits.

You can reach me with any questions or concerns at (781) 314-9000. Thank you for your continued support throughout the years.

More information is available on the **Annual Autumn Escape Bike Trek** at www.biketreknewengland.org.

Sincerely,



Paul Curley
Route Manager

Authorized Signature

Please Print Name/Title

Date

Go (Mile)	To (Mile)	Signs	Direction	Location (roads of travel in Bold)	Landmarks		
0	42.6		right	onto Surf Drive			11:07
0.3	42.9		right	onto Clinton Ave.			1:12
0.5	43.4		left	onto Scranton Ave.			
0.6	44		right	onto Robbins Road			
0.1	44.1		right	onto Falmouth Heights Road	Island Queen Ferry to MV		
0.4	44.5		bear right	onto Grand Ave.			
0.4	44.9		left	on Grand Ave.	along water		
0.7	45.6		bear right	onto Menauhant Road			
0.9	46.5		bear left	on Menauhant Road	Ocean Ave on right		
1.1	47.6	SIGN	left	onto Davisville Road			
2	49.6	lights	straight	onto Meetinghouse Rd.	cross Route 28		
0.4	50		bear right	onto Crocker Road			
0.2	50.2	ss	right	onto Old Barnstable Road			
1	51.2	4 ss	straight	on Old Barnstable Road	cross Carriage Shop Rd		
0.4	51.6	4 ss	straight	on Old Barnstable Road	cross Hayway Rd		
1.1	52.7		straight	on Old Barnstable Road	town line		11:36
							2:12
Mashpee							
1.2	53.9	lights	straight	on Old Barnstable Road	cross Route 151		11:40
1.1	55		straight	onto Lowell Road	Old Barnstable goes right		2:18
0.9	55.9	ss	left	onto Great Neck Road North			
1.1	57	lights	right	onto Route 130 or Bike Path	(no street sign)		
0.3	57.3	SIGN	left	onto South Sandwich Road	not easy from bike path		
1.5	58.8	ss	left	onto Cotuit Road	town line		11:54
							2:48
Sandwich							
1.6	60.4		right	onto Spinnaker Street	right on John Ewer for shot cut		12:00
0.5	60.9		right	onto Farmersville Road			3:00
0.7	61.6	SIGN	left	onto Stowe Road	sign to Camp Burgess		
0.3	61.9		straight	on Stowe Road	Pinkham Rd on left (dirt)		
0.3	62.2		left	into Camp Burgess, 75 Stowe Road, Sandwich, MA 02563	enter 2nd access road		12:06
				You must check in with volunteer at Dining Hall			3:12



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

TO: Andrew R. Gottlieb, Chairman
and Honorable Members of the Board of Selectmen

FROM: Christine Willander, Administrative Assistant *CWW*

DATE: August 3, 2016

RE: Noise Remediation Proposal – Finally Dino's

At the request of the Town Manager, I am submitting the attached documents which were hand-delivered to our office on Thursday, August 3, 2016 at approximately 9 a.m., by Dino Mitrokostas. These documents represent a plan for remediation of outdoor entertainment noise issues, relative to Finally Dino's entertainment license.

Mr. Mitrokostas was advised that a public hearing to modify his entertainment license would not be conducted at the Board of Selectmen meeting on Monday, August 8th, but that he has been placed on the agenda for the purpose of presenting his plan for noise remediation.



Dino's on Deck

NOISE CONTROL

PLAN

HANGAR 18 ENGINEERING
Mashpee, MA

To whom it may concern...As requested here is another written plan for sound management for the outside patio at Dino's in Mashpee. All of the following information with the exception of installation dates has already been thoroughly explained in the report that was hand presented by Dino, to the BOS at the public hearing on 7/11/16. Since then there has been a substantial amount of tests performed both on site, in the surrounding neighborhoods, as well as similar offsite locations as well as additional consultation with some of my associates including those from the Melody Tent, Livenation, and my suppliers to support the previous report and confirm that the following solutions will provide adequate outside sound control in this situation.

Installation timeframes

1a. A permanently installed sound system will be in place no later than 8/17/2016. This will include speakers, matching power amplifiers, and a custom tuned equalization/volume limiting processor.

1b. The problem this solves I believe is fairly self explanatory. It limits the amount of volume systemwide as well as the EQ curve of the sound system and cannot be altered by performers or tinkerers, not only will the location of the amplifiers and speaker processor be located away from the performance area it is also digitally password locked.

2a. Custom Acoustical treatments and baffles made from RockWool will be installed as needed over a 1-2 week period from the time the sound system is installed, provided that it is able to be tested during live band performances. This will also include, a layer of MLV(Mass Loaded Vinyl) to partially enclose the performance area along the deck rails bordering the east alleyway.

2b. This sound absorption will minimize reflected sounds which in turn will reduce the overall perceived volume coming from the patio. The MLV will block most of the sound from the performance area.

3a. If it is still needed after the above solutions are implemented a stockade solid cedar fence will be installed at the end of the alleyway.

3b. This fence/wall will be high enough to block sound from the patio due to the angle and proximity to the performance area. If needed the fence will also be lined with a layer of MLV. MLV is the acoustical yet environmentally safe equivalent to lead. It has a STL rating of up to 32.

For more detailed explanations, please refer to the report provided on 7/11/16. If there are any additional details or explanations needed I can be reached at hangar18research@gmail.com or at 508-901-9001. I can also make myself available for an in

person consultation and intend to be present at any future meeting pertaining to this issue so that any questions anyone may have can be put to rest. Thank you.

Anthony Pizzo, Hangar 18 Engineering/Arrow to the sun

LLC

ORIGINALLY
SUBMITTED
7-11-16

**HANGAR 18 ENGINEERING
MASHPEE, MA
(508)776-2806**

TonyPizzo@gmail.com
Anthony J. Pizzo (Owner/Operator)

Analysis and Proposed solutions for sound management at "Dino's on Deck".

Table of Contents

- Brief description and analysis of current sound level situation
- List of available options for sound management
- Additional information needed to speed up the process
- Professional Opinion
- Credentials

Brief description and analysis of current sound levels

It was recently brought to my attention that there was a possible issue with ambient noise caused by the live outdoor entertainment; specifically bands, at Dino's in Mashpee, at which time I contacted Dino, and offered my services as a professional sound engineer and audio consultant. After discussing the matter while on site, as well as gathering information that is publicly available; I conducted a brief case study on the situation and have put together a list of viable, readily available options to remedy the situation along with some additional information that may help to smooth things by while those remedies are put into place.

My understanding of the situation is that the sound produced by live bands on the outside patio at Dino's, is travelling to a neighbor or neighbors directly to the North/Northeast of his business (I currently have only a general idea of the direction), at a level that they are unhappy with. Dino has asked that I provide him with some solutions for sound management that will make both him and his neighbors happy. Although controlling sound in an outdoor environment can be very challenging, I am completely confident based on my experience, knowledge, research and planning, and with the cooperation of those who seek the sound to be reduced; that one or more of the following solutions will provide more than enough adequate sound control for everyone to be happy.

List of available options for sound management

Permanently installed "House" PA system - This would be a combination of *permanently positioned speakers* aimed to focus sound specifically to the Dino's patio while at the same time minimizing reflections that cause sound to travel elsewhere, as well as a speaker processing/limiter unit which will have professionally programmed *spl multi frequency limiting*, as well as specifically tuned equalization in frequencies which drift most in that specific location as to be reduced and hard limited. Once programmed, these settings are locked out and cannot

be changed by the end user, therefore making it impossible to go beyond the programmed volume limits.

Sound Barriers and Dampening- Acoustifence or similar product which is a flexible sound absorbent, weatherproof material which has huge reduction in reflected sound, very easy to install as is basically a flexible curtain, this can be put in the appropriate locations as needed, and alone should cut the perceived volume massively (see reference). Various sound baffles, bass traps, drum and amplifier shields as well floor treatment in the performance area will all lead to reductions in sound reflections and help to keep the sound within its intended place.

Sound Limiter - The automated version of a manager telling the band to turn down and then pulling the plug. These are usually only installed in bigger venues, mainly in the UK, however I have no problem putting one on the Dino's deck if needed. A sound limiter has a remote microphone that constantly logs and measures db level(Leq) and has a visual signal similar to a traffic light that the band can see, if the band cannot stay under the preset db level then the sound limiter will cut power to the stage until the volume is reduced, if it happens X amount of times within X amount of time, then the system will shut down for a longer period, providing enough time for them to pack up and go home.

In my professional opinion these are the best realistic sound control options that will both allow Dino to continue to provide his customers with an outdoor live entertainment atmosphere while also keeping sound reflection to adjacent neighbors to quite minimal levels.

Additional information needed to speed up the process

All of the solutions listed above may not be necessary, one of them alone will most likely solve the issue. So far I have only had time to make a visual inspection of "Dino's on Deck", as well as looking at a satellite view of his business in relation to the other parties. From what I can see there is no direct line of sight to any residential properties so any sound being heard in those locations is 100% reflected, sound absorption alone should minimize that. From what I have read the afflicted parties have made measurements of their own, if those could be made available that would be extremely helpful. In the article I have seen it only mentioned "60 db". if I am able to get the weight of that measurement (A or C), SPL meter and Calibration microphone used as well as if those were peak RMS or Leq readings it would be one less task for me. I am not sure if the quote in the article was correct since a typical vacuum is approx 80db , 60 decibels is actually about the equivalent of a quiet conversation or an energy star rated air conditioner.

To resolve the issue quickly, I would be happy to (and need to) take some sound measurements at the locations affected both before and after any installation of sound reduction to ensure that we have resolved the issue, More importantly than a dba measurement will be to do a frequency spectrum analysis to see which sounds are actually reaching those areas, as well as speak with the property owners to get an idea of what range of frequencies and sounds are bothering them.

My Professional opinion of the situation

With regards to how sound travels outdoors and how it may affect those who hear it; ambient noise plays a huge role in how far perceived sound travels, environmental factors such as wind, season, temperature, humidity play a huge part as well, that's why you may not have noticed the plane that just flew overhead in the middle of a summer afternoon, but on a breezy cool summer night you can hear the 60 cycle hum of the power transformer a half a mile down the road. This is also why most noise laws go into effect after nightfall (10pm in Mashpee I believe?). It would be simply impossible, unrealistic, and illogical to try to enact them during the day. Roads would not get built, utilities would not work, people would not be entertained and we would all live in the woods.

I find it very admirable that although Dino is well within the town, state, and OSHA noise limits he will still spend his time and money to keep good up good relations with his community at any chance he gets.

I have offered my services to Dino's at a greatly discounted rate, and although the solutions I've listed above are usually only afforded by amphitheaters and larger venues, I appreciate that Dino(s) has always and continues to support the local economy, community, and of course live music which is a significantly dying trade and in return I have offered my support. Thank you for your time.

Anthony Pizzo, HANGAR 18 ENGINEERING

Credentials

Anthony Pizzo, 20+ years experience in all aspects of live & studio audio engineering, operations, installations, design, modification & repair. From nightclubs and theaters to LiveNation tour support, over the last 20 years I have provided professional services as a Live Sound Engineer, Systems designer and installer as well as project management for such installations, Guitar/Backline tech, Studio Engineering, Album Producer, Studio session Mix engineer as well as various support on lighting and projection systems. Most of my "gigs" have been through word of mouth in the industry. I am also a professional performing lead guitarist and lead singer which brings added experience and knowledge of micing, monitoring, mixing and stage management. I have worked with everyone from local bands, Orchestras, large wedding band's DJ's, Theater productions, festivals etc to National Artists who hold me in the highest regard and have always asked for my services on multiple occasions once they are familiar with my skills. I have often been the sound tech that trains the other sound techs, and the guy who gets the last minute call when another professional is having an issue. I have been both a technician and performing artist on countless big stages throughout the United States, including House of Blues venues across the country, High Schools, and venues ranging from a small bar to 5,000 seaters and outdoor amphitheaters. I am an expert in the field and have worked with every type of analog(preferred) and digital consoles and equipment imaginable, compression, gating, inboard & outboard effects, amplification, routing ect in various settings

and can familiarize myself quickly with any venue setup as a walk on or regular engineer. Through my experiences as a touring and performing artist I have gained knowledge and experience in all aspects of stage and venue management as well. Please view my Resume for a summary of tours, artists and venues I have worked with.

Anthony Pizzo Pro Audio Engineer Guitar Tech Venue Engineer TonyPizzo@gmail.com Cell: 508-776-2806 www.TonyPizzo.com Resume Summary and Professional references I will start by providing a list of some notable artists and venues I have worked with: Adelitas Way(Virgin records) – Guitar Tech/Stage Support/FOH Support on 2014 “Going to Hell” LiveNation tour with “The Pretty Reckless”, in which I worked and familiarized myself with systems in over 30 venues across the United States including many House of Blues and other LiveNation Performance centers. Tracy Ferrie(Bassist for Boston/Stryper)- Live sound, Bass Tech and Band member Acey Slade(Bass player for Joan Jett,solo artist, muderdolls, dope)- Guitar tech/Stage Tech Steve Haley(Guitarist Trashlight Vision)-Touring Guitar Tech The FreeZe(national punk rock band)- Guitar Tech and Front of House tech before becoming the touring guitarist in 2005 Tommy Doyle's Hyannis(live music Venue)-Front of House Sound/Monitors/P.A. Tuning and repair 57 Heavy(Wedding & Event Band)-Front of House Sound/Monitors Syndicate(local Cape Cod bar & Event band)- Front of House Sound/Monitors Siobhan Magnus(American Idol singer/Solo Artist)- Guitar Tech, Stage Help, various performances Death Rattle(signed national metal band)-Guitar Tech, Tour Management, Fill in Guitarist Bone(80's Rock Tribute Band)-Front of House Sound/Monitors Barnstable Performing Arts Center(Barnstable High School Auditorium)- Front of House Sound for various Theater Productions and Orchestras Cotuit Performing Arts Center-Front of House sound for various private events Barnstable County Fairgrounds- Front of House Sound, Monitors and guitar tech for various events and artists Broke on Friday(Pop/Rock band)-Producer, engineer, mixing for their two studio albums, the second of which was recorded at the prestigious “Studio West” in San Diego, CA I have worked on countless other productions with far to many artists and venues to mention here. I can provide contact information for many of the artists listed above if requested. As well as other professional references.

Note:

Acoustifence® was originally developed by the Acoustiblok corporation for offshore oil rig noise isolation, the Acoustifence has had proven success in many demanding applications. World Fence News defines Acoustifence as a "new defense against outdoor noise pollution".

Commonly used in industrial usage, highways, construction sites, mass transit rail lines and even dog kennels

Acoustifence has been tested in independent certified acoustical labs and the measurements (STC 28, representing a 85% reduction to the human ear)

INVOICE**Arrow To The Sun LLC/Hangar 18**

Tony Pizzo

Tax ID: 001135190

Phone: 508-901-9001

tonypizzo@gmail.com

ArrowToTheSun.org

Hangar 18 R&D / ATTS Home Improvement

Invoice number:	0022
Invoice date:	8/2/2016

Bill To:

Dino's Sports Bar
Dino
401 Route 151
Mashpee, MA 02649
United States

cmintllic@aol.com

Ship To:

Dino's Sports Bar
Dino
401 Route 151
Mashpee, MA 02649
United States

Description	Quantity	Unit price	Amount
JBL Control 30 10" 3 Way Loudspeaker in White	2	\$681.00	\$1,362.00
JBL Control 29AV-1 300W 8" 2 Way Speaker in White	2	\$387.00	\$774.00
Crown XLS 1502 DriveCore™ 2 Series 2-Channel 525W (4 Ohms) Power Amplifier with Onboard DSP	1	\$399.00	\$399.00
Behringer XENYX-X1222USB 16 Input Mixer with 2/2 Bus, USB, energyXT2.5 Software, 24-bit Multi-FX Pro	1	\$199.99	\$199.99
Neutrik NC3MX 3-Pin Male XLR Cable Connector	6	\$2.67	\$16.02
Acoustic Geometry AGVB1LB5496 8' Roll of 54" Mass Loaded Vinyl Sheet	2	\$70.98	\$141.96
DBX RTA-M Real-Time Analyzer Microphone for dbx DriveRack	1	\$100.00	\$100.00
DBX DriveRack VENU360-B Complete Loudspeaker Management System With BLU Link	1	\$1,000.00	\$1,000.00
Neutrik NC3FX 3-pin Female XLR Cable Connector	6	\$3.07	\$18.42
Misc. Cabling, hardware, connectors Final price will reflect actual supplies used.	1	\$200.00	\$200.00
System design, programming, pre-installation support	3.5	\$75.00	\$262.50
Custom Build/Install Sound absorption panels Materials, and installation of custom tuned Rockwool sound panels using all class A fire rated materials.	1	\$300.00	\$300.00
		Subtotal	\$4,773.89
		Total	\$4,773.89 USD

HANGAR 18 ENGINEERING

Mashpee, MA

Sound system/Acoustic treatment intended results

8/1/16

This sound system and its counterparts are designed to reduce and limit sound created by live entertainment on Dino's outside patio to 10dba or less above the current, or future Leq ambient noise measurements as taken from Sassacus Rd. All of the designs and items to be installed have a long proven track record in venues ranging from tiki bars to stadiums. Based on extensive research, design, consultation and test measurements it is very clear that they will be effective at Dino's.

Anthony Pizzo,

HANGAR 18 ENGINEERING

**MASHPEE HOST COMMUNITY
AGREEMENT**

THIS MASHPEE HOST COMMUNITY AGREEMENT (the "**Agreement**") is made as of August 26th 2015 (the "**Execution Date**") by and between Medical Marijuana of Massachusetts, Inc., a Massachusetts non-profit corporation ("**MMM**") and the Town of Mashpee, Massachusetts ("**Mashpee**"), a municipality in the Commonwealth.

RECITALS

- A. MMM has been incorporated under Chapter 180 of the Massachusetts General Laws to provide marijuana for medical use to patients of MMM; and
- B. MMM desires to establish and operate a marijuana for medical use retail dispensary in Mashpee (the "**Dispensary**") in compliance with all laws of the Commonwealth and Town of Mashpee and the terms outlined in Appendix A; and
- C. The Massachusetts Department of Public Health ("**DPH**") has informed MMM that it is being reviewed as a provisional licensee to operate a Registered Marijuana Dispensary ("**RMD**"), and when MMM receives its final Certificate of Registration to operate an RMD from DPH, MMM will have the authority to operate its Dispensary; and
- D. MMM desires to support community initiatives and interests in Mashpee to express its appreciation for the community support it has received to operate an RMD in Mashpee.

ACCORDINGLY, the parties for good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Host Community Donations. Based on MMM receiving a final Certificate of Registration to operate an RMD in Mashpee, during the Term of this Agreement (as defined in Section 5), MMM shall make the following Host Community Donations to Mashpee as follows:
 - (a) Calendar Year 2016: On or before December 31, 2016, MMM shall donate to Mashpee Twenty Thousand Dollars (\$20,000).
 - (b) Calendar Year 2017: On or before December 31, 2017, MMM shall donate to Mashpee Forty Thousand Dollars (\$40,000).
 - (c) Calendar Year 2018: On or before December 31, 2018, MMM shall donate to Mashpee One Hundred Thousand Dollars (\$100,000) ("**Escalator Base**").
 - (d) Every Calendar Year After 2018: On or before December 31 of each calendar year after 2018, the Host Community Donation will be adjusted annually by the product obtained by multiplying the Escalator Base by three percent (3%), which resulting amount will serve as the Escalator Base for the following calendar year. By way of

example, for calendar year 2019, the Host Community Donation owed on or before December 31, 2018 will equal One Hundred Three Thousand Dollars (\$103,000) (\$100,000 x 3%). For calendar year 2020, the Host Community Donation owed on or before December 31, 2020 will equal One Thousand Three Hundred Ninety Dollars (\$1,390) (\$103,000 x 3%).

The Host Community Donations shall be made payable to Mashpee as directed by the Town Manager.

2. Charitable Foundation Donations. MMM intends to create and fund a charitable foundation ("**Foundation**"), the purpose of which will be to support (a) research pertaining to the medical efficacy of medical marijuana, and (b) local community initiatives for Plymouth, Mashpee and a municipality to support a third RMD location to be determined ("**Third RMD Location**"). MMM will donate funds to the Foundation in such amounts as it determines from time to time. The Foundation's Board of Directors shall have the sole power and authority to determine how to allocate the disbursement of the Foundation's funds among research initiatives and community initiatives that the Board of Directors selects. The Foundation's Board of Directors will be comprised of 7 individuals: the Town Manager of Plymouth (or her designee), the Town Manager of Mashpee (or his designee), the Chief Executive (or designee) of the town or city of the Third RMD Location, the Director of Community Outreach: Plymouth, the Director of Community Outreach: Mashpee, the Director of Community Outreach: Third RMD Location, and an individual appointed by MMM. Actions of the Board of Directors will require a vote of the majority of all of the Board of Directors.

3. Real Estate Taxes. At all times during the Term of this Agreement, real estate taxes for the property at which the Dispensary is operated will be paid either directly by MMM or by its landlord and MMM will not seek a non-profit exemption from paying such taxes.

4. Re-Opener. In the event that either (1) the Mashpee Town Manager discovers that another municipality in the Commonwealth of Massachusetts ("**Other Municipality**") has entered into a host community agreement with an RMD that contains financial terms that are superior to what MMM agrees to provide Mashpee pursuant to this Agreement (taking into consideration an RMD that generates a similar amount of patient sales as the Dispensary), or (2) the sale of marijuana becomes legalized in the Commonwealth of Massachusetts for recreational sale and use and Mashpee's zoning laws permit MMM to sell marijuana for recreational use at its Mashpee Dispensary location and MMM obtains a special permit, if so required by Mashpee's then current zoning laws, to sell marijuana for recreational use, then the parties will reopen and negotiate an amendment to this Agreement.

5. Term and Termination.

- (a) The term of this Agreement shall commence on the date DPH issues a final Certificate of Registration to MMM to operate an RMD in Mashpee and shall remain in effect until DPH revokes MMM's Certificate of Registration to operate an RMD in Mashpee, unless sooner terminated pursuant to Section 5(b) or 5(c).
- (b) This Agreement shall terminate immediately in the event that Mashpee obtains

approval to charge a local excise tax on revenue relating to the sale of marijuana for medical use or marijuana.

- (c) MMM may terminate this Agreement immediately upon the occurrence of any of the following events with regard to MMM: (i) the making of a general assignment for the benefit of creditors; (ii) the filing of a voluntary petition or the commencement of any proceeding by either party for any relief under any bankruptcy or insolvency laws, or any laws relating to the relief of debtors, readjustment of indebtedness, reorganization, composition or extension; or (iii) the filing of any involuntary petition or the commencement of any proceeding by or against either party for any relief under any bankruptcy or insolvency laws, or any laws relating to the relief of debtors, readjustment of indebtedness, reorganization, composition or extension, which such petition or proceeding is not dismissed within ninety (90) days of the date on which it is filed or commenced.

6. Notices. Any notices to be given hereunder by either party to the other shall be deemed to be received by the intended recipient (a) when delivered personally, (b) the day following delivery to a nationally recognized overnight courier service with proof of delivery, or (c) three (3) days after mailing by certified mail, postage prepaid with return receipt requested. Notice to MMM shall be delivered to the following address: Medical Marijuana of Massachusetts, Inc., Attn: President, 9 Collins Avenue, PO Box 1650, Plymouth, MA 02362. Notice to Mashpee shall be delivered to the following address: Rodney Collins, Mashpee Town Manager, Mashpee Town Hall, 16 Great Neck Road North, MA 02649.

7. Entire Agreement. This Agreement (including Appendix A) supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter of this Agreement. This Agreement (including Appendix A) may not be changed verbally, and may only be amended by an agreement in writing signed by both parties.

8. No Rights in Third Parties. This Agreement is not intended to, nor shall it be construed to, create any rights in any third parties.

9. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts.

10. Severability. If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, that provision will be enforced to the maximum extent permissible and the remaining provisions of this Agreement will remain in full force and effect, unless to do so would result in either party not receiving the benefit of its bargain.

11. Interpretation of Syntax. All references made and pronouns used herein shall be construed in the singular or plural, and in such gender, as the sense and circumstances require.

12. Successors. This Agreement shall be binding upon and shall inure to the benefit of the Parties, their respective heirs, executors, administrators and assigns.

13. Non-Assignment. Neither party may assign this Agreement without the prior written consent of the other party.

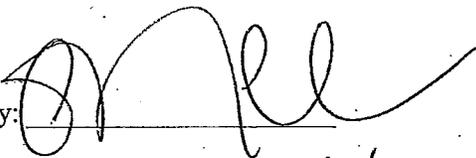
14. Counterparts; Signatures. This Agreement may be signed in counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement. The parties hereto and all third parties may rely upon machine copies of signatures to this Agreement to the same extent as manually signed original signatures.

SIGNATURES APPEAR ON FOLLOWING PAGE

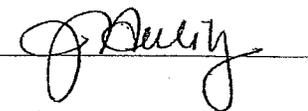
IN WITNESS WHEREOF the parties hereto have caused this Mashpee Host Community Agreement to be duly executed as of the Execution Date set forth above.

TOWN OF MASHPEE

MEDICAL MARIJUANA OF
MASSACHUSETTS, INC.

By: 

Name: Rodney Collins 8/26/15
Its: Town Manager

By: 

Name: Jonathan Herlihy
Its: President

AS AUTHORIZED BY
VOTE OF BOARD OF
SUPERVISORS ON 8/24/2015

Appendix A to Mashpee Community Host Agreement

In addition to all legal requirements imposed on MMM by the Commonwealth and Mashpee for MMM to sell marijuana for medical use in Mashpee and the terms and conditions contained in the Agreement, MMM agrees to the following:

1. MMM's current operating procedure provides that MMM will not store any marijuana or marijuana infused product overnight at the Mashpee RMD. Instead, each night, any remaining marijuana and/or marijuana infused product not sold will be delivered back to MMM's cultivation facility in the Town of Plymouth ("**Cultivation Facility**"), and each morning MMM will restock the Mashpee RMD with a delivery of marijuana and marijuana infused product from the Cultivation Facility. In the event that MMM decides in the future that it would prefer to store the marijuana and/or marijuana infused product on-site at the Mashpee RMD, it will notify Mashpee's Town Manager and obtain approval from Mashpee's Town Manager prior to changing its current operating procedure outlined in this Section 1 of Appendix A.
2. MMM's exterior signage will not include a reference to its corporate name (e.g., "Medical Marijuana of Massachusetts, Inc."). Instead, MMM's exterior signage will be comprised solely of its corporate logo and the address of the Mashpee RMD location.

21 July, 2016

Mashpee Selectmen

Town Hall

Mashpee, MA

Dear Selectman;

I have moved out of the town of Mashpee, and understand that I am no longer eligible to serve as a member of the Sewer Commission. Therefore I resign immediately from the Sewer Commission.

I have enjoyed my work on the Sewer Commission and the opportunity to work with the Sewer Commissioners and other personnel within Mashpee and elsewhere on the Cape..

I especially valued my interactions with the Chairman of the Sewer Commission and Town Planner, Tom Fudala. He almost singlehandedly worked for over fifteen years to push Mashpee into developing a plan to meet the Federal Wetlands Protection Act. His knowledge of the town and of nitrogen reduction possibilities were essential to creation and approval of the Watershed Nitrogen Management Plan. Without his continued effort the Plan would not exist. Under his guidance the final design of the plan has evolved into one that is as economical as possible for the Town. I believe it is critical that Tom remain in a senior position as the plan moves into execution to ensure economical and timely realization.



Mark Gurnee

Sewer Commissioner

21 July, 2016

Mashpee Selectmen

Town of Mashpee

Town Hall

Mashpee, MA

Dear Selectman;

I have moved out of the town of Mashpee, and understand that I am no longer eligible to serve as a member of the Conservation Commission. Therefore I resign immediately from the Conservation Commission.

I have enjoyed my work on the Conservation Commission and the opportunity to work with the other Conservation Commissioners and the Conservation Agent, Drew McManus. Drew is very knowledgeable about the Massachusetts Wetlands Protection Act and Mashpee bylaw Chapter 172 and its associated Regulations. He has always presented issues on proposed projects to the Commission in an unbiased way. He worked hard with many applicants to help them create project plans that met their needs while protecting Conservation issues. Drew is a very valuable member of the Town government.

Mashpee is fortunate to have so much property protected and under Drew's purview. I wish him and the town well in the future.


Mark Gurnee

Conservation Commissioner

Mashpee, MA 02649

August 2, 2016

to: The Honorable Board of Selectmen

Town of Mashpee, MA

from: Charles E. Gasior

re: Resident Appointee to the Capital Improvement Program Committee

Lady and Gentlemen:

I respectfully request your consideration to be named as the Resident Appointee to the Mashpee Capital Improvement Program Committee for the period of July 1, 2016 to June 30, 2017.

cc: Rodney C. Collins, Town Manager

Town of Mashpee – Community Preservation Committee

To: Rodney C. Collins, Town Manager
Andrew R. Gottlieb, Board of Selectmen Chair

From: Richard E. Halpern, Community Preservation Committee Chair

CC: Christine Willander, Administrative Assistant

Date: 8/1/2016

Re: Request for Community Preservation Committee Appointment

The Community Preservation Committee verbally acknowledged the resignation of Diane Rommelmeyer at the CPC meeting of June 28, 2016. This creates a vacancy for an at-large member.

At the CPC meeting of July 14, 2016, the Community Preservation Committee reviewed a letter of interest from Dawn Thayer dated July 6, 2016 requesting to serve on the Community Preservation Committee.

It is the recommendation of the CPC to appoint Dawn Thayer to the Community Preservation Committee as an at-large member.

Please place this topic on the upcoming Selectmen's Agenda for appointment. The next meeting of the CPC is Tuesday, September 13, 2016 at 7:00 p.m. Thank you.

Dawn M. Thayer

Mashpee, MA 02649

July 6, 2016

Dear Mashpee Board of Selectmen,

I would like to express my interest in becoming a member of the Community Preservation Committee for the Town of Mashpee. I ask the Mashpee Board of Selectmen to accept this as an official request to be considered for appointment to that Committee. Thank you.

Sincerely,

Dawn Thayer



Town of Mashpee

16 Great Neck Road North
Mashpee, Massachusetts 02649

Conservation Commission

8/2/16

TO: Mashpee Board of Selectmen

FROM: Drew McManus, Mashpee Conservation Agent

RE: Recommendation for new Conservation Commissioner- Chad Smith

Dear Chairman Gottleib,

At a meeting of the Mashpee Conservation Commission on July 28, the Commission members voted unanimously to approve Chad Smith for a full time commissioner position. Mr. Smith introduced himself to the commission at the July 28th meeting and also met with me prior to the meeting to go over the details of what's involved with being a member of the Conservation Commission.

On behalf of the Conservation Commission,

Drew McManus
Conservation Administrator
Town of Mashpee
508-539-1400 X8539
amcmanus@mashpeema.gov

Chad Smith
Woods Hole Oceanographic Institution
266 Woods Hole Rd.
Woods Hole, MA 02543

July 21, 2016

Mashpee Board of Selectmen
16 Great Neck Road
Mashpee, MA 02649

Dear Mashpee Board of Selectmen:

I respectfully request consideration as a board member of the Mashpee Conservation Commission. I am continually appreciative of the successful efforts Mashpee has made to preserve and protect both wetlands and conservation areas within the town. I view the practical approach towards conservation efforts by our Conservation Commission to be a model other towns should emulate. As a Mashpee resident (75 Quinaquisset Ave) and home owner who abuts the Mashpee River Woodlands, I directly benefit from all the efforts to preserve and manage the 500 acre habitat. It is for these reasons, I wish to volunteer my time in support of the Conservation Commission.

Sincerely,

A handwritten signature in cursive script that reads "Chad Smith".

Chad Smith
Assistant Marine Operations Coordinator
Woods Hole Oceanographic Institution



Chad Smith

Assistant Marine Operations Coordinator

csmith@whoi.edu

Office: 508-289-3811

Woods Hole Oceanographic Institution

Marine Operations

38 Water Street

Woods Hole, MA 02543

Education

Massachusetts Maritime Academy

B.S. Marine Transportation (2003)

Buzzard's Bay, Massachusetts

Military Academy, Cadet Officer

Cushing Academy

High School Diploma

Ashburnham, Massachusetts

Private School, College Preparatory

Awards & Certification

Operation Iraqi Freedom; Merchant Marine Expeditionary Medal

US Merchant Marine Officer (License) Unlimited Tonnage Vessels on Oceans

Career Experience

Assistant Marine Operations Coordinator

Woods Hole Oceanographic Institution (03/2011 – Present)

- Scientific Operations planning, management and coordinator for Research Vessels *Knorr*, *Armstrong*, *Tioga* and formerly *Oceanus*.
- Planning allocation of Scientific Equipment and Scientific Services
- Global Maritime Logistics
- Scuba Diving Operations
- Project Management and Consultation
- Sail aboard research vessels as needed

Vessel Operations Chief, Deepwater Horizon Spill Response

Industrial Economics Inc: BP Incident Command (04/2010 - 03/2011)

- Directly responsible for the supervision and coordination of all research vessels operating in the wellhead area (12- 20 ships in simultaneous operation)
- Charter, task & direct small coastal vessels (3-15 boats in ships in simultaneous operation)
- Ensure the supply, outfitting and mission integrity of the scientific fleet
- Maritime Director for NOAA-NRDA Program (Natural Resources Damage Assessment)
- Operations Lead for the Subsurface Monitoring Unit, a joint coalition between BP, NOAA, USCG and the EPA.

Operations Director

Darkwater Marine Services, LLC (06/2007 – 04/2010)

- Responsible for identifying, winning and managing contracts with the US Federal Government
- Hiring approval on all Company employees and contractors.
- Responsible for seeking and developing partnerships with other companies.
- Won a bid for a Federal Maritime Contract worth \$10.5 Million in my first 4 months.
- Established Darkwater Specialty Offshore, a long term joint venture with a diving services company on the US Gulf Coast.
- Established a commercial work vessel management agreement with a US West Coast company, bringing new assets and opening new markets to Darkwater.

Port Captain & East Coast Vessel Operations Coordinator, (10/2007 – 02/2008)

National Oceanic & Atmospheric Administration (NOAA – US Government)

- Responsible for the management of a national research fleet of more than 50 vessels for the NOAA Office of National Marine Sanctuaries (ONMS)
- Personally tested and evaluated subsea technologies such as wet submersibles, submerged navigation and military equipment for use by the Agency.
- Designed and implemented a unified fleet management system nationwide
- Created a tracking and reporting system for a nationwide multi-million dollar operations budget
- Frequent travel on fact finding missions, acted on my own authority and reported to executive leadership
- Member of the Stellwagen Bank National Marine Sanctuary Dive Unit

Vessel Manager & Maritime Business Consultant (02/2008 – 01/2010)

C-Port Marine Services, LLC

- Consultant on government contracting and regional projects
- Trusted with emergency HR – finding and placing an individual in less than 24 hours
- Trusted authority & subject matter expert on unlimited tonnage shipping, scuba diving and government marine operations.
- Manager of work vessel M/V Ned Nusunginya based in Boston, Ma.

Vessel Captain (Master) (09/2006 -7/2007)

C-Port Marine Services, LLC

- Captain of 100 ton, 300 passenger ferry on contract to the US Navy in Puget Sound
- Trusted with access to sensitive areas of a US Naval Shipyard

- Ultimately responsible for safety, mission completion and the actions of my crews

Third Officer (04/2003 – 03/2006)

United States Merchant Marine

- US Merchant Marine Expeditionary Award: Operation Iraqi Freedom
- Transatlantic Passage, Alaskan Crude Trade and Middle East experience
- Firefighting and Damage Control Team Leader

Assistant Divemaster (03/2006 – 7/2006)

Government of the Republic of the Marshall Islands

- One of 3 western dive masters at Bikini Atoll, former nuclear weapons test site.
- Lived on location on remote and deserted atoll.
- SCUBA tours of military shipwrecks sank in post WWII US atomic tests.
- Depths up to 200 feet.

Summary of Certifications

US Merchant Marine Officer (Deck) Unlimited Tonnage, Oceans with STCW '95	In Renewal Radar, ARPA, Tanker PIC, Firefighting
Commercial Diver Association of Diving Contractors International	Current Surface Supplied Diver
NOAA & AAUS Working / Scientific Diver Rebreathers, Mixed Gas, Rebreathers	Current Shipwreck expert, Dive boat captain
License to Carry Firearms (Class A High Capacity) Commonwealth of Massachusetts	Current Operation, marksmanship and safety
Federal Firearms License (FFL C&R) US Bureau of Alcohol, Tobacco, Firearms and Explosives	Current

professional and personal references available upon request

**TOWN OF MASHPEE
ANNUAL TOWN MEETING
MONDAY, OCTOBER 17, 2016**

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 17th day of October 2016 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant.

Article 1

To see if the Town will vote to appropriate and transfer the sum of \$498 from revenue available for appropriation to pay previous fiscal year unpaid bills as follows:

Judith Daigneault, Retroactive Payment	\$498
--	-------

Or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation: This article is necessary to pay retroactive wages which are owed to one of the Town's board secretaries as a result of a missed step increase.

**The Board of Selectmen
The Finance Committee**

Article 2

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee for replacement of windows and doors at the Quashnet School, 150 Old Barnstable Road, Mashpee, Massachusetts 02649, for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (MSBA). The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town of Mashpee may receive from the MSBA for the project shall not exceed the lesser of 1) 37.95 percent (%) of eligible, approved project costs,

as determined by the MSBA or 2) the total maximum grant amount as determined by the MSBA, or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 3

To see if the Town will vote to transfer the sum of \$___ from the Cable Access Special Revenue fund to the Cable Access Receipts Reserved fund, or take any other action relating thereto.

Submitted by the Town Accountant/Finance Director

Explanation: The Department of Revenue has required municipalities to account for Cable Access funds in a Receipts Reserved account, beginning in FY 2017. This article will transfer the June 30, 2016 balance in the previous Cable Access fund to the new fund.

**The Board of Selectmen
The Finance Committee**

Article 4

To see if the Town will transfer the sum of \$83,000 from the Ambulance Receipts Reserved fund for Appropriation Account to the Fire & Rescue Department Fiscal 2017 Expense account to cover a new medical and fire reporting system, or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation: This article will fund the replacement of the old medical and fire reporting software/hardware, which currently consists of two separate systems. The total sum includes the program, individual components used to input the information, and training of the crews on the new system. The current medical reporting software is being replaced by the vendor and is cost prohibitive. The current fire reporting software has been discontinued, and the vendor has directed the Fire Department to replace the product. The new system would be capable of combining both the medical and fire reports. The annual costs of the combined program will result in significant savings to the Town. Additionally, the new medical and fire reporting system, along with the components and training, will provide for more accurate data input and allow for information integration with the dispatch center.

**The Board of Selectmen
The Finance Committee**

Article 5

To see if the Town will vote to appropriate and transfer, pursuant to the provisions of M.G.L. Chapter 44B, §6 to reserve from FY 2017 estimated Community Preservation revenues, the following amounts:

\$	10% for Open Space/Recreational Purposes
\$	10% for Historic Preservation Purposes
\$	10% for Affordable Housing Purposes
\$	to the FY 2017 Community Preservation Fund Budgeted Reserve for Appropriation, as recommended by the Community Preservation Committee,

or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: This article is required annually to set aside the 10% Reserves of the estimated Community Preservation Funds for Open Space/Recreation Purposes, Historic Preservation Purposes and Affordable Housing Purposes as well as to fund the Budgeted Reserve for Appropriation.

The Community Preservation Committee voted 7-0 to approve this article to set aside the 10% Reserves and Budgeted Reserve for Appropriation to be available for use in FY 2017, as certified by the Town Finance Director and reflected in the FY 2017 CP-1.

The Board of Selectmen

The Finance Committee

Article 6

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44B, §5, to amend the previous vote of the Town Meeting under Article 9 of the May 2016 Special Town Meeting for the purposes of funding the acquisition of the Littleford Moniz Jordan property; 104 William Mingo Road identified on Assessor's Map 51, Block 6 and 60 Saddleback Road identified on Assessor's Map 43, Block 14 for open space and passive recreation purposes by striking the wording "with no conservation restriction." And further, to authorize the Conservation Commission and/or the Board of Selectmen to acquire, by purchase, fee title to the subject property for open space and passive recreation purposes pursuant to M.G.L. Chapter 40, §8C or otherwise, to grant/impose such conservation use restrictions with respect to said property as may be required by M.G.L. Chapter 44B, §12 and to execute such agreements and instruments as may be necessary to accomplish said transactions, all as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The Town Meeting vote under Article 9 of the May 2016 Special Town Meeting authorized the appropriation of Community Preservation Act funding for this acquisition. However, the article did not specifically authorize the Board of Selectmen to acquire title to the subject property nor did it specifically authorize the Board of Selectmen and/or Conservation Commission to impose/grant a use restriction on the property as required by the Community Preservation Act, M.G.L. Chapter 44B, §12. The subject property will be perpetually limited to open space and passive recreation purposes enforceable by the Conservation Commission or other conservation organization.

The vote of the Community Preservation Committee was 6-0 in support of this article.

**The Board of Selectmen
The Finance Committee**

Article 7

To see if the Town will vote to appropriate and transfer from the Community Preservation Budgeted Reserve for Appropriation, in accordance with the provisions of M.G.L. Chapter 44B, §5, the sum of \$260,000 for the purpose of funding the Mashpee Middle/High School Tennis Court and Basketball Court Reconstruction Project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to improve the tennis and basketball courts at the Middle/High School. The courts are original to the school's construction 20 years ago. There are six tennis courts and two full-size basketball courts at the school that are extensively utilized on a year-round basis. Due to the age of the courts and deterioration, the surface is negatively affecting play on the courts. Total reconstruction is required as repairs are deemed not cost effective.

The vote of the Community Preservation Committee was unanimous 7-0 in support of this article.

**The Board of Selectmen
The Finance Committee**

Article 8

To see if the Town will vote to appropriate and transfer from the Community Preservation Budgeted Reserve for Appropriation in accordance with the provisions of M.G.L. Chapter 44B, §5, the sum of \$91,000 for the purpose of funding the Mashpee K.C. Coombs School Playground Improvement Project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: This project would improve the playground facilities provided at the K.C. Coombs School with nature-themed climbing and balance structures that would complement the additional playground structures at the school. This would assist children in the development of motor skills including balance, agility, coordination and strength. New surfacing is proposed to meet the requirements for fall protection. The playground equipment would replace a more than 20-year old climbing structure, and be handicap accessible. The K.C. Coombs School PTO is committed to fundraising for the purchase and installation of a small shade shelter. The total project cost is \$100,500.

The vote of the Community Preservation Committee was unanimous 7-0 in support of this article.

The Board of Selectmen

The Finance Committee

Article 9

To see if the Town will vote to appropriate and transfer from the Community Preservation Budgeted Reserve in accordance with the provisions of M.G.L. Chapter 44B, §5, the sum of \$230,000 for the purpose of funding the Mashpee Quashnet School Playground Improvement Project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to improve the playground facilities provided at the Quashnet School. The playground is a multi-component structure which would complement the additional playground equipment at the schools. Opportunities for children include balancing, climbing, sliding and strength conditioning. It would also promote problem solving and interactive play. The new equipment would replace the old wooden play structure. New surfacing would meet the requirements for fall protection and the structure would be handicap accessible.

The vote of the Community Preservation Committee was unanimous 7-0 in support of this article.

The Board of Selectmen

The Finance Committee

Article 10

To see if the Town will vote to appropriate and transfer from the Community Preservation 10% Historic Purposes Reserve in accordance with the provisions of M.G.L. Chapter 44B, §5, the sum of \$57,801 for the purpose of funding the Mashpee Historic District Signage Project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to identify approximately 70 buildings and locations that are historically significant in the Mashpee Historic District and in other parts of the Town of Mashpee. The historic markers would include a photo or a sketch with text and a quote regarding the site. Duplicate signage would be reproduced and a set of the signage would be on display at the Mashpee Town Hall. The project includes a Mashpee Historic District Walking Tour pamphlet. Signage would also be displayed at the Mashpee Community Park at a planned kiosk with a map and description of the Historic District. There would be additional space to display information relative to the One Room Schoolhouse and events scheduled to be held at the Community Park. The project is intended to inform both residents and visitors of the unique history of the Town of Mashpee.

The vote of the Community Preservation Committee was unanimous 6-0 in support of this article. One member recused himself from voting on this article.

**The Board of Selectmen
The Finance Committee**

Article 11

To see if the Town will vote to appropriate and transfer from the Community Preservation 10% Affordable Housing Reserve in accordance with the provisions of M.G.L. Chapter 44B, §5, the sum of \$30,000 for the purpose of funding additional construction costs associated with the Habitat for Humanity Affordable Housing projects located at 108 Orchard Road and 132 Quinaquisset Avenue, identified on Map 69, Parcels 18 and 6, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The project would fund additional work associated with the two ongoing Habitat for Humanity affordable housing projects previously funded by the CPC. This is the second round of funding for the projects. Habitat previously requested \$100,000 for this project. The CPA Special Town Meeting contribution in May of 2015 was \$70,000, an award of \$35,000 per home. Additional CPA funding would assist in the completion of the remainder of construction work required to complete the affordable housing projects, which shall be deemed affordable in perpetuity.

The vote of the Community Preservation Committee was 6-0 in support of this article.

**The Board of Selectmen
The Finance Committee**

Article 12

To see if the Town will vote to appropriate and transfer from the Community Preservation 10% Affordable Housing Reserve in accordance with the provisions of M.G.L., Chapter 44B, §5, the sum of \$10,000 for the purpose of funding the solar panel installation project associated with the

7/26/2016 10:47 AM

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Habitat for Humanity Affordable Housing projects located at 108 Orchard Road and 132 Quinaquisset Avenue identified on Map 69, Parcels 18 and 6, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The project would fund additional work associated with two ongoing Habitat for Humanity affordable housing projects previously funded by the CPC. This is a new request for funding. Additional CPA funding in the amount of \$10,000 would assist to "fill the gap" in funding (\$5,000 per home) to complete the solar panel installation project planned on both the Orchard Road and Quinaquisset Avenue homes. Habitat for Humanity has assumed the budget for a 3-bedroom home solar installation to be approximately \$24,000 per home. With the installer discount, Cape Light Compact funds and a private grant, \$19,000 has been secured for each home.

The vote of the Community Preservation Committee was 4-2 in support of this article.

**The Board of Selectmen
The Finance Committee**

Article 13

To see if the Town will vote to appropriate and transfer the sum of \$65,000 from the Waterways Improvement Fund to the Waterways Dredging Account to cover costs associated with dredging 5,000 cubic yards of sediment in the Popponeset Approach Channel, or take any other action relating thereto.

Submitted by the Waterways Commission

Explanation: This is a long haul dredge. Additional explanation forthcoming.

**The Board of Selectmen
The Finance Committee**

Article 14

To see if the Town will vote to appropriate and transfer the sum of \$37,800 from the Waterways Improvement Fund to the Waterways Dredging Account to cover costs associated with dredging 4,200 cubic yards of sediment from the 1916 Channel, or take any other action relating thereto.

Submitted by the Waterways Commission.

Explanation: This is a short haul dredge. Additional explanation forthcoming.

**The Board of Selectmen
The Finance Committee**

Article 15

To see if the Town will vote to appropriate and transfer the sum of \$100,000 from the Waterways Improvement Fund to the Great River/Little River Extension Account for the purpose of conducting an engineering review/study of extension/connection (improvement dredge) of the Great River/Little River Channel to the Town of Falmouth Waquoit Bay Main Channel, and an improvement dredge of the Little River entrance to Hamblin Pond, or take any other action relating thereto.

Submitted by the Waterways Commission

Explanation: Channel surveys and sediment disposal will be part of this effort. Additional explanation forthcoming.

**The Board of Selectmen
The Finance Committee**

Article 16

To see if the Town will vote to appropriate and transfer the sum of \$20,000 from the Waterways Improvement Fund to the XXX account for the purpose of purchasing equipment/hardware for maintenance of the waterways by the Department of Natural Resources/Harbormaster, or take any other action relating thereto.

Submitted by the Waterways Commission

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 17

To see if the Town will vote to amend the Zoning By-law as follows:

Add the following new subsection:

174-30 (A) Sight Obstruction

At corners, no sign (except signs erected by a public agency), fence, wall, hedge, or other obstructions, greater than 2 ½-feet tall, shall be allowed to block vision within a triangle, measured from the corner of the property that is formed by the intersection of two property lines, and measured 20-feet back along the two property lines to form the triangle.

Or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation:

Article 18

To see if the Town will vote to amend the Zoning By-law as follows:

Amend Section 174-31, Land Space Requirements Table, footnote 14, by inserting the term "C-1 District or" before the term "Mashpee Center Overlay District" in the first sentence;

or take any other action related thereto.

Submitted by Planning Board

Explanation: This article is intended to remove the requirement for a 50-foot wide natural wooded buffer at the front of commercial lots along Routes 28 and 151, Great Neck Road South and North in the C-1 Commercial Zoning District, located in the area of the Mashpee rotary, an area which is intended to serve as the Town's downtown core area.

**The Board of Selectmen
The Finance Committee**

Article 19

To see if the Town will vote to amend the Zoning By-law as follows:

Amend Section 174-31, Land Space Requirements Table, by reducing the required side and rear setbacks in the R-5 Zoning District from 25 feet to 15 feet;

or take any other action related thereto.

Submitted by Planning Board

Explanation: This article is intended to reduce side and rear setbacks in the R-5 residential zoning district from 25 to 15 feet to make them consistent with the same requirements in the R-3 residential zoning district and to reduce the number of potential variance requests in the R-5 district, the majority of whose existing lots are much smaller than the district's 80,000 square foot minimum lot size required for new subdivision lots.

**The Board of Selectmen
The Finance Committee**

Article 20

To see if the Town will vote to amend the Zoning By-law as follows:

7/26/2016 10:47 AM

DRAFT #1

Amend Subsection 174-33 by inserting the language "unless approved by the Conservation Commission" at the end of the paragraph;

and amend Subsection 174-25, Table of Use Regulations, by adding the following language after the second sentence and before the third sentence of I(9):

"Any dock which is not being extended and/or modified, or not more than 50% of the entire structure is being repaired (within a three-year time frame), shall not require a Special Permit from the Zoning Board of Appeals. The Town of Mashpee is exempt from the requirement of seeking a Special Permit from the Zoning Board of Appeals for the construction or maintenance of any and all docks owned by the Town of Mashpee."

Or take any other action relating thereto.

Submitted by the Building Department

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 21

To see if the Town will vote to amend the General By-laws as follows:

Town Manager working on new Noise Control By-law.

Submitted by the Board of Selectmen

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 22

To see if the Town will vote to amend the General By-law as follows:

Replace Subsection 153-1 in its entirety with the following language:

"All private outdoor swimming pools shall be fenced to prevent unauthorized entry to said pool(s), in accordance with the current version of the Massachusetts State Building Code."

Or take any other action relating thereto.

Submitted by the Building Department

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 23

To see if the Town will vote to amend Chapter 170 of the General By-law as follows:

Add the following new subsection:

170-18 Use of Town Floats at Mashpee Public Access Ramps

The use of a Town Floats is meant to accommodate traffic and safety of boaters during time of vessel entry and removal from the water. Unattended tie-up is prohibited. Tie-up is permitted for the purpose of off-loading/loading of a watercraft on a trailer, as minimal time is required to position a vehicle with a trailer attached.

The operator of any watercraft who violates this section shall be subject to a fine in the amount of \$100 for each offense hereof, which violation shall be enforced pursuant to Section 170-3 of this by-law.

Or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation:

**The Board of Selectmen
The Finance Committee**

Article 24

To see if the Town will vote to amend Chapter 172-5 of the General By-law as follows:

Add (preface) the existing language of Chapter 172-5(A)(2) with the following language:

“Any person filing a Notice of Intent application with the Commission must, after being given written notice by the Commission of the time and date of the required hearing, notify all abutting property owners within one hundred (100) feet of the boundary of the property on which the work is proposed, according to the most recent records of the Assessor, including owners in another municipality.”

Or take any other action relating thereto.

Submitted by the Conservation Department

Explanation: This language previously existed in Chapter 172 of the General By-law but was inadvertently omitted in the latest revisions to this section of the by-law.

**The Board of Selectmen
The Finance Committee**

Article 25

To see if the Town will vote to amend the General By-law as follows:

Add the following chapter.

CHAPTER XXX – MASHPEE SINGLE-USE PLASTIC BAG BY-LAW

Town Clerk working on format/numbering of this article.

Submitted by the Environmental Oversight Committee

Explanation: The production, use and disposition of single-use plastic bags, including bags made of high-density polyethylene, low-density polyethylene, “biodegradable,” “compostable” or “oxo-biodegradable” materials, have significant impacts on the marine and terrestrial environment of all coastal communities, including but not limited to:

- 1) Contributing to the injury and even death of marine and terrestrial animals through ingestion and entanglement;
- 2) Contributing to pollution and degradation of the terrestrial and coastal environment;
- 3) Clogging our storm drainage systems;
- 4) Creating mechanical and disposal burdens for solid waste collection and recycling facilities; and
- 5) Requiring the use of millions of barrels of non-renewable, polluting, fossil fuel nationally for their manufacture.

Studies have shown that even those plastic bags made from “biodegradable,” “compostable” or “oxo-biodegradable” materials, which all require very specific and controlled environments to fulfill their claims, are for all intents and purposes identical to single-use high or low-density polyethylene plastic bags in their potential impacts to the environment as set forth above. Bags of these types are therefore also subject to the requirements herein.

The goal of this by-law is to join neighboring towns on Cape Cod in protecting, conserving, and enhancing our unique natural beauty and irreplaceable natural resources by phasing out, within the retail sector, the use of certain single-use plastic bags, as defined herein, and by encouraging the use of reusable bags within the retail and municipal sectors. Therefore, the Town of Mashpee seeks to phase out the use of single-use plastic bags by December 31, 2017.

**The Board of Selectmen
The Finance Committee**

Article 26

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift or otherwise, title to that certain parcel of land identified on Mashpee Assessor's Map 62 as Parcel 25 and located at 46 Arabic Avenue in Mashpee, Barnstable County, Massachusetts, consisting of 0.229 acres, more or less, for general municipal purposes, and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary to effect this transfer of title, or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation:

The Board of Selectmen
The Finance Committee

Article 27

To see if the Town will vote to transfer the use of, and authorize the Board of Selectmen to convey to Southworth Willowbend, LLC, an easement for private irrigation/utility purposes within Quinaquisset Avenue, specifically, that portion of said way measuring approximately 6.5 feet by 64.87 feet, containing 324 square feet +/-, shown as "E-2" on the plan entitled "Easement Plan of Land, Quinaquisset Avenue, Mashpee, MA," prepared by Surveying and Mapping Consultants for Tighe & Bond, Inc., dated June 8, 2016 (the "Plan"); to authorize the Board of Selectmen to accept from Southworth Willowbend, LLC the grant of an easement for stormwater and headwall maintenance and access purposes, shown as "E-1" on said Plan, containing 1831 square feet +/- in and over that portion of the parcel of land located on Quinaquisset Avenue, described in the deed recorded at the Barnstable County Registry of Deeds at Book 26395, Page 222, and identified on Mashpee Assessor's Map 69, as parcel 117-0; and, further, to authorize the Board of Selectmen to execute any agreements, documents, or instruments necessary to effect said easement transfers upon such terms and conditions as they deem to be in the best interest of the Town, or take any other action relating thereto.

Submitted by the Board of Selectmen

Explanation:

The Board of Selectmen
The Finance Committee

Article 28

To see if the Town will vote to authorize and empower the Board of Selectmen to prepare a plan laying out and defining Winslow Drive and Holly Farm Drive, and to accomplish said purpose and for expenses related thereto, the Town vote to appropriate and transfer from revenue available

for appropriation the sum of \$6,000 to the Winslow Drive and Holly Farm Drive Roadways Account, or take any other action relating thereto.

Submitted by Petition

**The Board of Selectmen
The Finance Committee**

Article 29

To see if the Town will vote to accept the layouts as public ways of Windsor Way, Victoria Circle, Saxony Drive, Tudor Terrace and Sheffield Place, as shown on plans entitled "Windsor Way Easement Taking Plan," dated December 30, 2015; "Victoria Circle Easement Taking Plan," dated December 30, 2015; "Saxony Drive Easement Taking Plan," dated December 30, 2015; "Tudor Terrace Easement Taking Plan," dated December 30, 2015; and "Sheffield Place Easement Taking Plan," dated December 30, 2015, in Mashpee, MA (Barnstable County), prepared by Baxter Nye Engineering & Surveying, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate and transfer from available funds the sum of \$521,629 to the Spring Hill Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related thereto, and further authorize the Board of Selectmen to assess betterments to the owners of the land abutting the ways, or take any other action relating thereto.

Submitted by Petition

**The Board of Selectmen
The Finance Committee**

Article 30

To see if the Town will vote to accept the layout as a public way of Leeward Lane, as shown on plans entitled "Leeward Lane Easement Taking Plan," dated December 30, 2015, in Mashpee, MA (Barnstable County), prepared by Baxter Nye Engineering & Surveying, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate and transfer from available funds the sum of \$104,167 to the Leeward Lane Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related

7/26/2016 10:47 AM

DRAFT #1

thereto, and further authorize the Board of Selectmen to assess betterments to the owners of the land abutting the ways, or take any other action relating thereto.

Submitted by Petition

The Board of Selectmen
The Finance Committee

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this ____ day of September in the year two thousand and sixteen.

Per Order of,
Board of Selectmen

Andrew R. Gottlieb, Chairman
John J. Cahalane, Vice-Chairman
Thomas F. O'Hara, Clerk
Carol A. Sherman
John J. Cotton

MEMORANDUM

TO: Andrew R. Gottlieb, Chairman
and Honorable Members of the Board of Selectmen

FROM: Rodney C. Collins, Town Manager

DATE: August 3, 2016

RE: Board of Selectmen Policy 037 – Temporary Sign Placement

Description: Summary of objective or issue to be decided.

There has been a recent identified problem with the erection of signs at the rotary and at major roadways throughout Town. This issue was addressed at a recent Board of Selectmen's meeting, resulting in the attached draft amendment.

Background: Brief history of the issue, including controversial elements, if any.

An existing policy (attached) has been in effect since June 29, 2000 and was amended August 18, 2003.

Recommendation: Reason or rationale for the recommended action. Where alternatives exist, recommend specific option if confident in doing so, or explain why not.

The attached draft does narrow the window for the posting of temporary signs from one week to five days. Reference to the "rotary" is eliminated on basis that the Board of Selectmen have established such practice and written policy seeks consistency with such practice.

Pros and Cons: If action is recommended, taken or declined, articulate the "after effect" or end result of said action, in your professional opinion.

Action taken establishes policy in accordance with majority of Board. The draft policy seeks clarity in details while slightly modifying the period of time in which signs can be displayed. It further enables the Town Manager discretion under specific circumstances.

**Town of Mashpee Board of Selectmen
Policy 037**

Temporary Sign Placement

I. PURPOSE AND INTENT

The purpose of this policy shall be to revise the policy adopted by the Board of Selectmen on June 29, 2000 and amended on August 18, 2003. The intent of these revisions and provisions shall be to regulate, restrict and place such limitations on the erection, placement, location and number of temporary signs on public property, specifically including public ways, and public right of ways, within the Town of Mashpee, in order to prevent unnecessary clutter and/or litter, and to preserve the qualities and characteristics of the Town of Mashpee. These regulations, restrictions, and limitations shall not be construed to apply to any signs on private property or permanent signs governed pursuant to Massachusetts General Law Chapter 93, Section 29, or temporary political signs as defined within this policy, except that temporary political signs are restricted in duration.

II. AUTHORITY AND DEFINITIONS

A. AUTHORITY:

No sign shall be erected, placed or located on any public property, public way or public right of way, without approval by the Board of Selectmen. The Town Manager or his designee shall reserve the authority to approve such placement of a temporary sign for Town operations or activities when, due to extenuating circumstances or scheduled regular Board of Selectmen meetings, approval by the Board is impractical.

B. DEFINITIONS:

1. *Temporary Sign:* A "temporary sign" as used within this policy shall mean any object, device, display, structure or any part thereof, which is placed outdoors on any public property, public way or public right of way to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event, or location by any means, including words, letters, figures, design, symbols, fixtures, colors or images. A "temporary sign" shall further mean any base, including a post, wire, or similar framework utilized to brace or support the content within it.
2. *Permanent Sign:* A "permanent sign" shall not be governed by this policy, and shall be reviewed and considered under applicable laws of the Commonwealth of Massachusetts and by-laws of the Town of Mashpee.
3. *Temporary Political Sign:* A "temporary political sign" shall not be governed by this policy, provided that no such "temporary political sign" shall be erected and remain in place for longer than sixty (60) days.

III. RESTRICTIONS

1. Size: Temporary signs located shall not be larger than nine (9) square feet. Temporary signs shall be no higher than four (4) feet.
2. Limitations: Temporary signs for events outside of Mashpee will not be permitted. Temporary signs will be permitted for non-profit organizations only, or similar charitable or community causes. Requests for multiple signs may be limited to one on each major roadway. Specifically, the applicant can be limited to one on each of the following roadways: Route 130, Route 151, Route 28 (Barnstable side), Route 28 (Falmouth side), Great Neck Road North and Great Neck Road South.
3. Duration: Temporary signs shall not be erected and placed on any public property, public way, or public right of way for longer than a five (5) day period. Temporary signs describing a scheduled event shall be removed within twenty-four (24) hours after the event.

IV. PROCEDURES

1. Any person, institution, organization, business, agency or other entity shall complete an application form at the Building Department for the erection, placement, location and number of any temporary signs on any public property, public way or public right of way. All applications should be submitted at least one (1) month in advance of the date requested for the erecting and placement of such sign(s). Failure to provide such notice may result in the denial of such application. Temporary political signs shall not be governed by this policy except in duration.
2. The application form shall include the date of application, the date(s) requested for such temporary signs to be erected, proposed location of the signs, and the total number signs to be placed. This shall specifically include the date that the said sign(s) shall be removed and an acknowledgement by the applicant of their responsibility to remove said sign(s).
3. The application form shall also include a photo, sketch or description of the sign(s), including colors, lettering and size.
4. Any required information on the application that is incomplete or missing shall result in the Building Department returning the form to the applicant for appropriate details prior to review and consideration.
5. All temporary signs shall comply with the provisions established within this policy.
6. All temporary signs shall comply with Article X of the Zoning Bylaws of the Town of Mashpee.
7. All permits issued pursuant to this policy shall be subject to the provisions of Section 174-56 of the Code of Mashpee or the Board of Selectmen's right of waiver.

8. Upon the Building Department determining that the applicant has satisfied all of the criteria established by this policy, it shall forward the application to the Town Manager for approval.
9. The Town Manager or designee shall forward the application to the Chairman of the Board of Selectmen as an agenda item at the next regular Selectmen's meeting for review, consideration and approval/denial. In extenuating circumstances, an exception may be granted under Article II, Part A of this policy. The Board of Selectmen reserve the right to modify conditions during the review and approval process.

V. IMPROPERLY ERECTED OR PLACED SIGNS AND ENFORCEMENT

If any person, organization, agency or other entity that has erected or caused to be erected any temporary sign or a number of temporary signs on public property, public ways, and public right of ways, within the Town of Mashpee, without authority under this policy, the temporary signs are subject to being immediately removed and disposed of by a Building official or any Town employee so designated by the Town Manager. Additionally, if any temporary sign has been erected with authority under this policy but beyond the duration of said authority, the temporary signs are subject to being immediately removed and disposed of by a Building official or any Town employee so designated by the Town Manager.

Adopted: June 29, 2000
Amended: August 18, 2003
Revised: August 8, 2016
Pages: Three (3)

MEMORANDUM

TO: Andrew R. Gottlieb, Chairman
and Honorable Members of the Board of Selectmen

FROM: Rodney C. Collins, Town Manager

DATE: August 3, 2016

RE: **Conditions & Operating Policies for the Operation of a Communications Center
for the Town of Mashpee by the Barnstable County Sheriff's Office**

Description: Summary of objective or issue to be decided.
Contract renewal of dispatch services for Mashpee Fire Department.

Background: Brief history of the issue, including controversial elements, if any.
Staff recently discovered that contract status was expired. After it was brought to my attention, inquired with Deputy Fire Chief, as Chief was on leave. Deputy Fire Chief informed me that Sheriff's Department was no longer processing contracts or Memorandums of Understanding (MOU's) for dispatch services. I requested a written proposal so that terms and conditions of services rendered and standards had clarity. Deputy Chief stated that Sheriff's Department had no problems providing a contract for services.

Recommendation: Reason or rationale for the recommended action. Where alternatives exist, recommend specific option if confident in doing so, or explain why not.
Proposed contract was prepared and submitted for renewal. Assistant Manager compared to previous contract and there are no substantial modifications. This draft contract will provide specific guidelines and operational parameters and cost for one year of service, retroactive to July 1st.

Pros and Cons: If action is recommended, taken or declined, articulate the "after effect" or end result of said action, in your professional opinion.
Contract is strongly recommended so that established costs are known and terms and conditions are articulated.

**Conditions and Operating Policies for the
Operation of a Communications Center
for the Town of Mashpee
by the Barnstable County Sheriff's Office**

The intent of this agreement is to describe the mutual responsibilities of the Barnstable County Sheriff's Department and the Town of Mashpee in the cooperative operation of a primary fire department dispatch system. This agreement shall cover the period from July 1, 2016 through June 30, 2017, and may self-renew on an annual basis unless cancelled by either party after the initial three-year term. Each year the parties shall agree to a new annual fee for fire dispatch and CMED and update the attached fee addendum.

The policies and procedures regarding the operation and administration of the Sheriff's Communications Center is the responsibility of the Sheriff. With regard to all other policies and procedures concerning public safety within the Town of Mashpee, they are the responsibilities of the Town of Mashpee.

The Primary Answering Point and Radio Dispatch System is to be operated by the Sheriff. All Mashpee Fire Department 911 emergency calls will be answered by the Mashpee Primary PSAP located at the Sheriff's Department Communications Center, as well as the seven digit fire department emergency number, for call processing and dispatching over Mashpee fire frequencies. The Town of Mashpee shall maintain the ability, within the Mashpee Police Department Dispatch Center, to serve as a back-up fire department dispatch system.

The Sheriff is responsible for all operational aspects of the Communications Center, including the answering of emergency telephone traffic and the dispatching of fire apparatus for the Town of Mashpee.

The Dispatch System shall operate in the following manner:

- I. Fire/EMS calls for service are to be answered at the Sheriff's Department Communication Center. The primary responsibility for the operation and procedures used by the Primary PSAP remain with the Sheriff's Department in accordance with the SETB.
- II. Primary responsibility for answering and dispatching for the Mashpee Fire Department placed on the (508) 477-1234 Fire Department seven (7) digit emergency line, lies with the Sheriff's Department Communications Center.

Due to the nature of routing the "477" telephone number to Otis Fire, there is a long distance charge placed on each call. These charges will be billed to the Town of Mashpee, not the Caller, if applicable.

Emergency calls that are received by the Mashpee Police Department for fire or ambulance via telephone or radio, shall be transferred directly to the Barnstable Sheriff's Department Communications Center.

- III. A seven (7) digit, non-published, local (Mashpee) telephone number shall be established for use by fire department personnel for the purpose of recall information, etc. Due to the nature of routing the "local" telephone number to Barnstable, there is a long distance charge placed on each call. These charges will be billed to the Town of Mashpee, not the Caller.
- IV. Radio communications for the Mashpee Fire Department shall be broadcast over the regional 800 radio system and simulcast over 33.68mhz from the main base station located at the Mashpee Police Headquarters by means of remote control circuits. The simulcast equipment shall be the responsibility of the Town of Mashpee".
- V. The Town of Mashpee Fire Department shall be responsible for providing and maintaining a Fire Department Policies and Procedures Manual as it relates to dispatching, call processing and related issues for the Mashpee Fire Department at the Sheriff's Department Communications Center.
- VI. In the event of telephone line failure or technical difficulty (equipment failures, natural disasters, storms, etc.) that render the Sheriff's Department Communications Center unable to provide dispatch services, the Mashpee Fire Department shall assume all responsibilities of fire dispatch for the Town, using in-house resources, at no expense to the Sheriff's Department. Once the problem has been resolved, dispatch operations shall resume at the Sheriff's Department.
- VII. An annual fee to provide the fire dispatch services as outlined in the addendum to this agreement, shall be assessed to the Town of Mashpee. The fee to be paid quarterly, will be in effect on July 1, 2016 to June 30, 2017.

The Duties and Responsibilities of the Sheriff shall include the following:

- 1) Receipt Fire/Rescue related emergency 911 calls from the Primary PSAP and the radio dispatch of same. If it is necessary to provide the caller with pre-arrival instructions, the telecommunicator at the Sheriff's Office will be available to stay on the line with the caller to provide this service.
- 2) Receipt of Fire/Rescue emergency calls on the (508) 477-1234 fire emergency line and the radio dispatch of the same.
- 3) Processing of fire department radio traffic to emergency responses by the Fire Department.
- 4) The "Toning Out" of manpower recall.
- 5) Receipt of non-emergency fire department traffic on an unpublished telephone line for manpower recall, run times, etc., for the purpose of maintaining department operations.

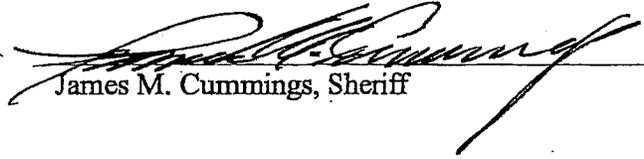
- 6) Monitor the activity of all fire department vehicles.
- 7) Maintain a log of all fire department vehicle activities.
- 8) Monitor and act upon Mutual Aid requests for Town of Mashpee.
- 9) Provide the 1800 radio tone test.
- 10) Notify other public/safety service agencies, utilities (Gas, Power, DNR, etc.), upon request of the Fire Department.
- 11) Monitor and dispatch fire alarms received by telephone, from commercial alarm monitoring firms for properties in the Town of Mashpee. This applies to the testing of all fire alarms. All testing will be performed with the approval and coordination of the Mashpee Fire Department.
- 12) The establishment of a conflict resolution committee. The purpose of the committee is to address and resolve any and all problems or discrepancies that may occur between the Barnstable Sheriff's Department and the Town of Mashpee Fire Department during the scope of this agreement. Each agency is responsible for appointing members to the committee for representation.

This agreement may be canceled for any reason by either party, by providing written notice of not less than 90 days. The Town will reimburse the Barnstable Sheriff's Office for any installation and equipment expenses that were incurred in the implementation of the Primary Answering and Dispatch System at the Sheriff's Office for the Town of Mashpee. Staffing policies, daily operating procedure and administrative management of the Sheriff's Department Communications Center shall be the sole responsibility of the Sheriff and/or his designee.

CMED

Provide a communications link (patch), using the CMED (Centralized Medical Emergency Direction) radio system, for fire department ambulances transporting patients to the hospital.

For the **SHERIFF'S OFFICE**


James M. Cummings, Sheriff

7/25/16
Date

For the **MASHPEE BOARD OF SELECTMEN**

Date

Date

Date

Date:

Date:

ADDENDUM

Fire Dispatch and CMED Services
Fee Structure

July 1, 2016 through June 30, 2017

Combined Fee for Fire Dispatch and CMED for Fiscal Year 2017

\$106,665.89 TOTAL