

Council on Aging Minutes 1/08/2014

COUNCIL ON AGING MINUTES

JANUARY 8, 2014

Present: Council on Aging Members Irving Goldberg, Virginia McIntyre, Jack Jordan, Mary Gaffney, Jack Dorsey, Jean Nousse, Council on Aging Director Lynne Waterman, and Darlene Perkins, Outreach Coordinator

Absent: Marijo Gorney and Norah McCormick

Chairman Irving Goldberg opened the meeting at 8:35 a.m.

APPROVAL OF MINUTES – December 11, 2014

Motion: Mr. Jordan moved to approve the minutes of December 11, 2014, seconded by Jean Nousse. **Vote unanimous**

Public Comments

Irving Goldberg commented on the importance of getting a Shingle Shot.

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of December. She highlighted her meetings with the staff from CAIPRS to plan future programs. She also met with the Outreach Coordinator and the staff from the local Red Cross to plan a future emergency preparedness presentation for seniors.

Director Waterman thanked the Mashpee Garden Club members who did such a wonderful job decorating the Senior Center for the holidays. She also thanked the DPW who replaced the flag, put in new electric outlets in the office work area and storage room and reset two switches for the heating units. She also noted that Cape Cod Alarm was able to resolve the ground fault loop problem affecting the main alarm.

Lynne Waterman noted she did the annual evaluation of one of the van drivers and participated in the interviews for the candidates for the part time receptionist position. She also trained two new volunteers who will do census mailing calling.

Director Waterman stated she attended meetings with the department heads, staff, Mashpee Cares and Parkinson's Support Network. In addition, the Director met with the Town Manager as part of the annual budget process.

Lynne wrote and distributed a copy of the Annual Town Report for the Council and welcomed any changes, corrections the members may have. She stated she met with the senior property tax work off candidates who will be providing front desk coverage.

Her goals are to plan new programs for March, assist with training of new receptionist and continue the process of moving to a computerized room scheduling program.

Motion: Jack Jordan moved to accept the Director's report, seconded by Jack Dorsey. **Vote unanimous.**

TREASURER'S REPORT

Director Waterman distributed the Treasurer's report. She reviewed the budget to date.

Motion: Jack Jordan moved to accept the Treasurer's Report, seconded by Jean Nousse. **Vote unanimous.**

OUTREACH COORDINATOR'S REPORT

Director Lynne Waterman thanked Darlene for all of the amazing work she did with all of the holiday programs.

Darlene Perkins, Outreach Coordinator, distributed her report for December. She thanked all of the staff and volunteers who gave so much of their time over the holidays. Darlene noted many of the events that took place over the holiday season: The Caper's club delivered gifts to Mashpee seniors, the Mashpee Council on Aging delivered 20 gift bags with items donated through a local health care agency. The Mashpee Congregational Church and Mashpee Men's Club donated 10 turkey baskets so senior families could celebrate a lovely holiday dinner. She thanked all for their contributions of time and energy to help make Mashpee Seniors have a wonderful holiday season.

Darlene reviewed her home and office visits. She noted the "Brown Bag" program served 27 seniors this month and thanked the volunteers who bagged and delivered. She also noted she has been working with seniors who have been applying for fuel assistance.

Darlene Perkins said she is meeting monthly with volunteers and the volunteer biographer is working with one of our seniors writing his biography. We have a new volunteer driver and 10 Mashpee residents turned 90 plus and received flowers delivered by a volunteer. There were 10 volunteer rides this month.

Darlene noted some of the meetings she attended: Hoarding Task Force, Elder Services Board of Directors meeting, and the Cape Outreach Coordinator's monthly meeting.

Motion: Jack Jordan moved to accept the Outreach Coordinator's Report, seconded by Jack Dorsey. Vote unanimous.

VOLUNTEER COORDINATOR REPORT

Director Waterman distributed the Volunteer Coordinator report and reviewed the report with the council members. The volunteer coordinator interviewed one new volunteer who was interested in driving. She continues to advertise volunteer positions in the newsletter and in the Elder Services Newsletter. The volunteer coordinator will have the assistance of a property tax work off person to assist with mailings, recording volunteer hours, collecting and categorizing donated cards for sale and other projects. The coordinator commented and thanked Darlene on the great job she did in organizing the holiday gift delivery. Many were involved with the wrapping and delivery of the gifts. She has had great success in getting volunteers for processing the newsletter. We have 29 people getting the newsletter ready to mail. The name was changed to "The Senior Connection". The council members agreed that they were very pleased with the new format. Director Waterman thanked Katie for a job well done.

Motion: Jack Jordan moved to accept the Volunteer Coordinator's report, seconded by Virginia McIntyre. Vote unanimous.

ACTIVITY COORDINATOR REPORT

Director Waterman distributed the Activity Coordinator report. In Christine's report, she commented on the visit by the students from the KC Combs School. On 12/3 second graders sang to the nutrition group and on 12/5, 2nd graders sang to the Mashpee Singing Seniors. She thanked them for their performances.

Chef Peggy's students enjoyed making tasty holiday treats and the attendees of the photography club met and left enthused with several homework projects. The investment club had two successful meetings and the group will now be year round.

The Genesis Care, Mashpee Center Holiday luncheon was festive. Seventy Mashpee seniors attended this holiday feast. The Social Dining Around was held at Sandwich's Café Chew. The French class finished on December 20 and was a success. The Chair Exercise for Mobility Impaired Seniors class held on Fridays is growing. The last of the broadcast email setup has been completed allowing mass emailing to Mashpee seniors with special announcements, schedule changes and reminders during the year 2014.

Motion: Jack Jordan moved to accept the Activity Coordinator's Report, seconded by Jean Nousse. Vote unanimous.

Old Business

Jack Dorsey noted we still need another member for the Council on Aging.

New Business

Director Waterman stated the MCOA is sending out surveys asking various questions of senior centers on how they do things. These surveys could become very helpful to all the centers in developing the best practices and not reinventing the wheel.

Lynne announced there will be a fundraiser for Mashpee Schools for the building of a playground at the KC Combs School. The fundraiser is an evening of art and music on January 10.

There is also another fundraiser on January 21, a spaghetti dinner sponsored by the school and Mashpee CARES. This is a group looking at reducing substance abuse and bullying and helping families deal with some of these problems.

Lynne said she would be checking with the town offices to see if the vacancy for the council is listed on the website.

Motion: Jack Dorsey moved to adjourn the meeting, seconded by Jack Jordan. Vote unanimous.

Meeting adjourned 9:35 a.m.

Respectfully Submitted,

Judy Daigneault
Recording Secretary