

**COMMUNITY PRESERVATION COMMITTEE**

**TUESDAY, DECEMBER 8, 2015**

**AGENDA**

**Convene Meeting: 6:30 p.m. – Mashpee Town Hall – Waquoit Meeting Room**

**MINUTES**

Tuesday, November 10, 2015 Regular Session

**APPOINTMENTS AND HEARINGS**

Public Comment:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Mary Bradbury, Recreation Director:

Disc Golf Course at Pickerel Cove

Andrew McManus, Conservation Agent:

Mashpee Greenway – Quashnet River Path and Footbridge

Review & Approval of CPA Projects/Articles Proposed for May 2016 Special Town Meeting Warrant:

Leila Botsford, Mashpee Housing Authority - Housing Assistance Program

Catherine Laurent, Town of Mashpee;

Great River Boat Ramp Improvement Project

Ockway Bay Boat Ramp Improvement Project

Edward A. Baker Boat Ramp at Pirates Cove Improvement Project

Phyllis Moniz Littleford – Acquisition of 104 William Mingo & 60 Saddleback Road(s)

Mary Bradbury, Recreation Director – Disc Golf at Pickerel Cove

Andrew McManus, Conservation Agent – Quashnet River Path and Footbridge

Approval of FY16 State Funding, Allocation of Reimbursement Funds to 10% Reserves

Approval of Annual CPC Funding for Administrative and Operating & Expense Budget

**COMMUNICATIONS & CORRESPONDENCE**

**OLD BUSINESS**

- 1) Approval and Ratification of Invoice(s) for Payment:

**NEW BUSINESS**

**LIAISON REPORTS**

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Present: Richard Halpern, Burt Kaplan, Evelyn Buschenfeldt, Ed Larkin,  
Ralph Shaw, Mary Waygan, Frank Lord, Diane Rommelmeyer, Carol Sherman

Attendees: Rodney C. Collins, Town Manager

Meeting Called to Order by Chairman Halpern at 6:30 p.m.  
Mashpee Town Hall, Waquoit Meeting Room

## MINUTES

Tuesday, November 10, 2015 Regular Session:

**Motion made by Mr. Kaplan to approve the minutes of Tuesday, November 10, 2015 as presented.**

**Motion seconded by Mrs. Buschenfeldt.**

**VOTE: Unanimous. 7-0-2.**

### Roll Call Vote:

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, abstained</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, abstained</b>

## APPOINTMENTS AND HEARINGS

### Public Comment:

Tom Fudala, the Town Planner indicated that he is supportive of the Littleford land purchase, property the Town has placed in line for purchase for decades. It was noted the acquisition of the property as an addition to the Quashnet Woodlands has been in the Town of Mashpee Open Space, Conservation and Recreation Plan for the past ten years.

Mr. Fudala also stated the Mashpee Water District in conjunction with the Land Bank previously considered purchasing the property for open space, water supply and protection purposes. It was explained the property lies within an accident protection zone and potential well zone. The assessed value of the subject property in 2003 was \$332,600. In 2003, the Town and the Water District made an offer to purchase the property for \$400,000. The current asking price is \$425,000. In 2014 the assessed value was \$570,000.

As the Town Planner, the Sewer Commission Chair and member of the Mashpee Water District Commissioners, Mr. Fudala recommended approval of the Littleford property acquisition for the protection of open space.

APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Mary Bradbury, Recreation Director:  
Disc Golf Course at Pickerel Cove:

**Motion made by Mr. Larkin to open the hearing relative to the Disc Golf Course project at Pickerel Cove.**

**Motion seconded by Ms. Waygan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, yes</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, yes</b>

Mary Bradbury, Director of Recreation was in attendance to review the specifics of the Disc Golf Course planned to be constructed at the Pickerel Cove Recreation Area. Ms. Bradbury explained this program would embrace the Mashpee community across the spectrum. Disc golf clearly meets the goals and objectives criteria of the CPA. The sum of \$18,500 is requested to complete the site design and other necessary work to implement the 18 hole golf course.

Ms. Bradbury indicated the Pickerel Cove Recreation Area is the most desired and accessible location for the emerging recreational activity. In terms of the environment it is a low impact sport designed for passive recreation used in a woodland setting. No permanent structures are proposed. In addition to using the cleared field, most of the game would be played in the wooded areas to bring forth more diversity and challenge. The proposed Disc Golf course will be mostly par 3 and 4 courses.

Currently, it is estimated there are over 200 Disc Golfers on Cape Cod. There is only one course available on Cape Cod located in Marstons Mills at the Burgess Park site location. Although the sport can be played on a year round basis, it is not as popular during the harsh winter months. Those who play disc golf are eager for a new location. The course would be opened to all players and leagues. Andrew McManus, Conservation Agent, and an avid disc golfer spoke in support of the project as outlined.

The budget includes cost estimates to secure a professional company to assist with the course study, layout and design. With this review, and the procurement of necessary equipment it is projected the site would be ready for play in early summer.

APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Mary Bradbury, Recreation Director: (continued)  
Disc Golf Course at Pickerel Cove:

Discs would be available for purchase at local stores, and can be easily shared with other users. Maintenance is minimal and would be self-sustaining and funded through recreation activity fees and league and tournament registrations. A brief discussion followed with respect to portable restroom facilities. It was agreed this would be assumed under the maintenance program for this sport.

There is on-site parking, and an area is designated on site for the future if it is required. Currently, the Heritage Park Recreation Area would serve as an overflow for additional parking. A kiosk is planned at the parking lot and would contain signage, a course map and description. As with other CPA projects, it was recommended that CPA signage be placed at the site location.

**Motion made by Mr. Larkin to close the above referenced hearing.**

**Motion seconded by Ms. Waygan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

**Motion made by Mr. Kaplan to approve and recommend to the May 2016 Special Town Meeting, the Disc Golf Course at Pickerel Cove project in the amount of \$18,500. Funding shall derive from the Community Preservation 10% Open Space/Recreation Reserves for this purpose.**

**Motion seconded by Ms. Waygan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Andrew McManus, Conservation Agent:  
Mashpee Greenway – Quashnet River Path and Footbridge:

**Motion made by Mr. Larkin to open the hearing relative to the Mashpee Greenway Quashnet River Path and Footbridge project.**

**Motion seconded by Ms. Waygan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, yes</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, yes</b>

Tom Fudala, the Town Planner indicated the Planning Board has recommended the Mashpee Greenway project for several years. The project is proposed to connect existing and future trails from Mashpee Commons the center of Town, along the Quashnet River through a network of trails to the Mashpee High School.

It was noted the Board of Selectmen in 2012 was supportive of the greenways proposal, and requested the Town Planner to develop a three-phased approach beginning with reachable goals such as trail-ways from the high school to Mashpee Commons. The plan was not brought back to the Selectmen for additional review and approval.

The \$84,800 project as outlined would make capital improvements and/or extraordinary repairs to the trails connecting the Job's Whiting Road, just south of the Homeyer Village to existing pathways in the Quashnet River areas south of Route 151, including the rehabilitation of a footbridge crossing the Quashnet River.

A budget was prepared by Charles Rowley, the Town's Consulting Engineer for the construction of a footbridge, the bulk of the project funding request which includes \$2,000 for the purpose of trail construction. It was noted the trails cannot be completed without the construction of the footbridge.

Trail work is anticipated to be performed by AmeriCorps volunteers and other volunteer groups. Funding will also be sought from the Massachusetts Division of Conservation and Recreation Services. Trail maintenance would be provided by the Town's Conservation Commission and Land Steward Program.

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APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Andrew McManus, Conservation Agent: (continued)  
Mashpee Greenway – Quashnet River Path and Footbridge:

The land for the proposed Greenway project is owned by the Town of Mashpee and by Mashpee Commons, LLC. Discussion followed with respect to the Town as it relates to liability. It was disclosed the Town is currently reviewing this matter with the MIIA, the Massachusetts Inter-local Insurance Association. The matter is also being reviewed by Town Counsel.

Rodney Collins, the Town Manager indicated he has met with Town Planner and the representing insurance agent for Mashpee Commons, LLC. In consultation with Town Counsel, a Memorandum of Understanding would be developed to allow the Town of Mashpee to use the property within Mashpee Commons as a location for the purpose of public access to and passive recreational use of said real property as a walking trail, including the right to maintain, repair and erect appropriate signage or security devices on said property. All parties are noted to be satisfied with the results with the exception of the Town's Insurance carrier. The MIIA is not in full agreement regarding the MOU terms and agreement as prepared by Town Counsel. To ensure the satisfaction of all parties, Mr. Collins stated he would have preference to obtain a favorable opinion with respect to this regard from the MIIA in writing.

Discussion followed with regards to the existing concrete barriers at the Homeyer Village. The barriers were requested to be placed at the site location by the Mashpee Housing Authority several years ago to alleviate loitering and illegal activities. As discussion continued it was noted that a bridge to the Mashpee High School may become a magnet for students. This is an area that cannot be easily policed and could become problematic. On the other side of this opinion, it was stated this is an unfavorable assumption and offensive to imply the high school students would create trouble, and engage in criminal activities. Many Mashpee High School students would be able to get to their jobs in Mashpee Commons by using the bridge and network of trails. It was also acknowledged that Town Counsel has drafted a MOU, and has recommended that liability insurance be obtained.

Mr. Fudala noted the vast majority of this project is situated on Town land. He recommended the CPC support the project, conditioned upon approval of the Town's MIIA Insurance.

APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Andrew McManus, Conservation Agent: (continued)  
Mashpee Greenway – Quashnet River Path and Footbridge:

Discussion continued favorably regarding the beauty of the land and trails envisioned along the Quashnet River. Mashpee is a Green Community and there is green space located to the north and south. However, green space such as this does not exist in the Mashpee Commons area, the center of Mashpee. Bikers and hikers lack the ability to connect to the north side of town. And, this is a link to a busy center, and to the Library.

The project is deemed an economic development enhancement for the Town of Mashpee. The site planned for the bridge is scenic and the trails would provide a quick and easy path into Mashpee's commercial center. People who stay in Mashpee tend to spend their money in Mashpee.

With regards to vandalism and illegal activities on conservation lands, it was noted there is a tendency for problems when vehicle access is readily available. This area of review would provide walking and running trails only. A section of this area located on Job's Fishing Road is slated for development which would bring forth sidewalks for continued public access.

As the matter was examined, it was agreed the CPC could condition the motion to require the approval of the Town's MIIA Insurance. If approval is not obtained, the project would not go before Town Meeting.

It was also noted that Town Counsel and Mashpee Commons are in agreement with the proposal. However, there is no written contract. And further, the Board of Selectmen has not given the project full support. There is no formal recommendation at this time. Although Mr. Fudala stated he was directed by the Board of Selectmen in 2012 to support this trail, the minutes do not reflect this direction.

It was disclosed the Planning Board has identified a funding source through the Division of Conservation and Recreation for a recreational trails grant having emphasis on greenway projects, and linking existing trails. The deadline for the grant submittal is February 1, 2016. The Barnstable County Resource Office has offered to assist the Town in grant writing services. AmeriCorps Volunteers would also provide assistance to install the bridge to reduce cost assumptions.

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APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Andrew McManus, Conservation Agent: (continued)  
Mashpee Greenway – Quashnet River Path and Footbridge:

With regards to the planned bridge, it was noted that Charles Rowley provided cost estimates for the Quashnet River Bridge at two different site locations. Preliminary costs in the amount of \$15,000 include engineering to survey the proposed site locations, to conduct soil investigations, design, and specifications in addition to permit filing.

Mr. Rowley has recommended that a pre-engineered fiberglass bridge structure with a span of 25' and width of 4' be constructed. The estimated cost of the bridge materials is \$15,800. With the mobilization, site preparation and construction of other portions of the project, the cost may approach \$50,000. The total construction cost is therefore considered at \$65,800.

The \$84,800 project includes \$2,000 in construction oversight and \$2,000 for trail construction. Grant funding if obtained would provide matching support. It was noted that any unused funding would be returned to the Community Preservation Committee.

**Motion made by Mr. Larkin to close the hearing.**

**Motion seconded by Mrs. Sherman.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, yes</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, yes</b>

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APPOINTMENTS & HEARINGS:

Review of CPA Projects Proposed for the May 2016 Special Town Meeting:

Andrew McManus, Conservation Agent: (continued)  
Mashpee Greenway – Quashnet River Path and Footbridge:

**Motion made by Mr. Larkin to approve and recommend the Mashpee Greenway Quashnet River Path & Footbridge project in the amount of \$84,800 to the May 2016 Special Town Meeting. Funding shall derive from the CPC Budgeted Reserve for this purpose; providing the Town Manager, and Town Counsel with legal approval, and the Board of Selectmen are satisfied that proper insurance is in place, and that the Town of Mashpee would seek grant funding as referenced. If grant funding is attained, CPA funding would be returned to the CPC Budgeted Reserve for Appropriation.**

**Motion seconded by Mrs. Buschenfeldt.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, yes</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, yes</b>

Review & Approval of CPA Projects/Articles Proposed for May Special Town 2016 Meeting Warrant:

At their last meeting, the Community Preservation Committee conducted interviews of the following project applications proposed for the May 2016 Special and Annual Town Meeting. As a result of the previous meetings, and due diligence the CPC took action as follows;

APPOINTMENTS & HEARINGS:

Leila Botsford, Mashpee Housing Authority - Housing Assistance Program:

**Motion made by Ms. Waygan to approve and recommend to the May 2016 Special Town Meeting the Mashpee Housing Assistance Program in the amount of \$330,000 to be funded over a three-year period granting a CPA award of \$110,000 per year. Funding shall derive from the 10% Affordable Housing Reserves, and periodic reports are requested and shall be forwarded to the Board of Selectmen and Town Manager to track expenditures.**

**Motion seconded by Mr. Larkin.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

<b>Mr. Halpern, yes</b>	<b>Mr. Kaplan, yes</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, yes</b>	<b>Mr. Lord, yes</b>	<b>Ms. Rommelmeyer, yes</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, yes</b>	<b>Mr. Shaw, yes</b>

It was agreed that Mr. Larkin and Mrs. Sherman would serve as liaisons to the Housing Assistance Program.

Catherine Laurent, Town of Mashpee:

Great River Boat Ramp Improvement Project:

At the last meeting, the CPC reviewed in detail, the Great River Boat Ramp project. The \$200,000 budget includes funding for re-design and engineering related to the construction of a double ramp. Permitting, mitigation and the construction of a separate kayak launch are included in cost estimate assumption.

The CPC agreed that mitigation must be specific to the Great River Boat Ramp site location. Andrew McManus, Conservation Agent indicated that it is difficult to determine the cost of mitigation. On water dependent projects such as a boat ramp, there is a certain allowance for disturbance. Based on his experience mitigation cost estimates are dependent upon square footage alteration. Mr. McManus, in his opinion stated the mitigation may not be largely costly as it is a water project and it is for public access. This is a determination to be considered by the Conservation Commission and DEP. Mr. McManus indicated the budget assumption of \$50,000 is an adequate amount for mitigation purposes. If the cost is lower, funding would be returned to CPC.

With regards to kayakers using the boat ramp, this project would give kayakers a separate place to launch.

APPOINTMENTS & HEARINGS:

Catherine Laurent, Town of Mashpee;

Great River Boat Ramp Improvement Project: (continued)

**Motion made by Mr. Larkin to approve and recommend to the May 2016 Special Town Meeting, the Great River Boat Ramp Improvement Project in the amount of \$200,000. Funding shall derive from the Budgeted Reserve for this purpose. Mitigation funds shall be specific to the Great River Boat Ramp site location only. The project is approved for the construction of a double wide ramp with the float directly in the center. The connection of said floatation shall be determined by the project engineer.**

**Motion seconded by Mr. Kaplan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

Ockway Bay Boat Ramp Improvement Project:

Edward A. Baker Boat Ramp at Pirates Cove Improvement Project:

**Motion made by Mr. Larkin to approve and recommend to the May 2016 Special Town Meeting, the Ockway Bay Boat Ramp Improvement Project in the amount of \$75,000 and the Edward A. Baker Boat Ramp at Pirates Cove Improvement Project in the amount of \$75,000. Funding for the projects shall derive from the 10% Open Space/Recreation Reserves. One (1) Request for Proposal (RFP) shall be advertised for the identical boat ramp projects.**

**Motion seconded by Mrs. Sherman.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

APPOINTMENTS & HEARINGS:

Phyllis Moniz Littleford – Acquisition of 104 William Mingo & 60 Saddleback Road(s):

In support of the open space land acquisition, it was noted the original purpose of the Land Bank was for the acquisition of open space. Last year, the Littleford project was before the Community Preservation Committee. In 2014 a real property appraisal assessed the land at \$577,000, and identified a real estate value of the subject property at \$570,000. Currently, the asking price \$425,000. This is \$112,000 less than the assessed value. The property is also listed in the Open Space Plan adopted by Town in its Local Comprehensive Plan. The land lies within the boundaries of the Mashpee National Wildlife Refuge. In accordance with the National Wildlife Agreement, the Town of Mashpee agreed to further purchase lands to enhance the refuge property. The property is situated in a recharge area to serves as a future Town well site. The property is located in flight path for the air base, and it is identified as an accident potential zone. This designation may preclude the land for use under the mandates of Chapter 40B. The more land in open space, the less the Town of Mashpee would have to sewer.

**Motion made by Mrs. Buschenfeldt to approve and recommend to the May 2016 Special Town Meeting, the acquisition of the Littleford property for the sum of \$425,000 with a Conservation Restriction on said property. Funding would derive from the Budgeted Reserve for this purpose.**

**Motion seconded by Ms. Waygan.**

**VOTE: 2-7. Motion does not carry.**

**Roll Call Vote:**

<b>Mr. Halpern, no</b>	<b>Mr. Kaplan, no</b>	<b>Mrs. Buschenfeldt, yes</b>
<b>Mr. Larkin, no</b>	<b>Mr. Lord, no</b>	<b>Ms. Rommelmeyer, no</b>
<b>Ms. Waygan, yes</b>	<b>Mrs. Sherman, no</b>	<b>Mr. Shaw, no</b>

There was a strong objection to the placement of a Conservation Restriction on the Littleford property.

APPOINTMENTS & HEARINGS:

Phyllis Moniz Littleford – Acquisition of 104 William Mingo & 60 Saddleback Road(s):  
 (continued)

**Motion made by Mrs. Buschenfeldt to approve and recommend to the May 2016 Special Town Meeting, the acquisition of the Littleford property for the sum of \$425,000 with no Conservation Restriction on said property. Funding would derive from the Budgeted Reserve for this purpose.**

**Motion seconded by Ms. Waygan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

Mary Bradbury, Recreation Director – Disc Golf at Pickerel Cove:

Project unanimously approved as referenced.

Andrew McManus, Conservation Agent – Mashpee Greenway and Footbridge:

Project unanimously approved, with stipulated conditions as referenced.

Approval of FY16 State Funding, Allocation of Reimbursement Funds to 10% Reserves:

It was agreed the first article on the May 2016 Special Town Meeting Warrant would appropriate FY16 Reserves to the 10% categories; Open Space/Recreation, Affordable Housing, and Historic Purposes.

**Motion made by Mr. Sherman to approve and recommend to the May 2016 Special Town Meeting the appropriation of additional FY16 State Funding to the CPC 10% Reserves allocating the sum of \$18,375 per category.**

**Motion seconded by Mr. Larkin.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

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APPOINTMENTS & HEARINGS:

Approval of Annual CPC Funding for Administrative and Operating Expense Budget:

**Motion made by Mr. Larkin to approve and recommend to the May 2016 Annual Town Meeting, the annual Community Preservation Article to appropriate funding from the Fund Balance; \$40,000 to the CPC Administrative and Operating Expense Budget.**

**Motion seconded by Mr. Kaplan.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

OLD BUSINESS

Approval and Ratification of Invoice(s) for Payment: None at this time.

Adjournment:

**Motion made by Ms. Waygan to adjourn at 7:51 p.m.**

**Motion seconded by Mr. Larkin.**

**VOTE: Unanimous. 9-0.**

**Roll Call Vote:**

Mr. Halpern, yes	Mr. Kaplan, yes	Mrs. Buschenfeldt, yes
Mr. Larkin, yes	Mr. Lord, yes	Ms. Rommelmeyer, yes
Ms. Waygan, yes	Mrs. Sherman, yes	Mr. Shaw, yes

Respectfully submitted,

Kathleen M. Soares  
 Community Preservation Committee