

January 13th, 2015

COMMUNITY PRESERVATION COMMITTEE

TUESDAY, JANUARY 13, 2015

AGENDA

Convene Meeting: 6:00 p.m. – Mashpee Town Hall – Waquoit Meeting Room

MINUTES

Thursday, December 11, 2014 Regular Session

APPOINTMENTS AND HEARINGS

6:00 p.m. Public Comment

6:05 p.m. Dawn Thayer, Town Accountant – Review of CPC Finances

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

- Review of Special Town Meeting Articles – CPA Projects
- Review and Approval of Annual Town Meeting Articles;

Administrative & Operating Expenses
FY15 Trust Fund Distribution

- Approval and Ratification of Invoice(s) for Payment:

Community Park - \$415.50

Archives - \$4,700

Community Park - \$447.39

Community Park - \$11,384.04

Great River Boat Ramp - \$11,297.74

NEW BUSINESS

LIAISON REPORTS

Community Preservation Committee

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Present: Richard Halpern, Burt Kaplan, Evelyn Buschenfeldt, Wayne Taylor,
Mary Waygan, Frank Lord

Absent: Ed Larkin, Diane Rommelmeyer, Ralph Shaw

Meeting Called to Order by Chairman Halpern at 6:00 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES:

Thursday, December 11, 2014:

Motion made by Mrs. Buschenfeldt to approve the minutes of Thursday, December 11, 2014 as presented.

Motion seconded by Mr. Lord.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Halpern, yes Mr. Kaplan, yes
Mrs. Buschenfeldt, yes Mr. Taylor, yes
Ms. Waygan, yes Mr. Lord, yes
Opposed, none

APPOINTMENTS & HEARINGS:

Public Comment: None at this time.

Dawn Thayer, Town Accountant – Review of CPC Finances:

Dawn Thayer, Town Accountant was in attendance to review CPC Finances with members of the Community Preservation Committee.

Mrs. Thayer indicated the Town of Mashpee received an actual state reimbursement of \$418,248 in fiscal year 2015. The original state match estimate as reported on the CP-1 form was \$275,415. The additional state funding received over the estimate is \$142,833. As a procedural article and to meet the requirements of reserving funds from the supplemental CPA FY2015 Trust Fund distribution, Mrs. Thayer recommended the CPC place an article on the Special Town Meeting warrant for the purpose of allocating funds in fiscal year 2015.

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OLD BUSINESS:

Review & Approval of Special Town Meeting Article:

FY15 Trust Fund Distribution:

Motion made by Mr. Kaplan to accept the FY15 State Trust Fund distribution, surplus funding in the amount of \$142,833, and set aside the 10% Reserves from the CPA Fund Balance as the following amounts;

\$14,283 10% Open Space/Recreation Reserve

\$14,283 10% Historic Purposes Reserve

\$14,283 10% Affordable Housing Reserve

Motion seconded by Ms. Waygan.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Halpern, yes Mr. Kaplan, yes
Mrs. Buschenfeldt, yes Mr. Taylor, yes
Ms. Waygan, yes Mr. Lord, yes

Opposed, none

APPOINTMENTS & HEARINGS:

Dawn Thayer, Town Accountant – Review of CPC Finances:

The Community Preservation Committee reviewed the Special Town Meeting Articles proposed for the May 2015 warrant with the Town Accountant. The CPC has voted to recommend (8) projects to Town Meeting. Additional articles include the allocation of the 10% reserves as referenced above and funding for the annual Administrative & Operating Expense budget of the CPC in FY2016.

In discussing the Administrative & Operating Expense article with the Town Accountant, it was agreed the allocation would remain status quo.

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OLD BUSINESS:

Review & Approval of Annual Town Meeting Article:

Administrative & Operating Expense Budget:

Motion made by Mr. Kaplan to approve and recommend to the May 2015 Town Meeting, the appropriation of \$40,000 from the Budgeted Reserve to the FY 2016 Administrative and Operating Expense Account of the Community Preservation Committee.

Motion seconded by Ms. Waygan.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Halpern, yes Mr. Kaplan, yes

Mrs. Buschenfeldt, yes Mr. Taylor, yes

Ms. Waygan, yes Mr. Lord, yes

Opposed, none

APPOINTMENTS & HEARINGS:

Dawn Thayer, Town Accountant – Review of CPC Finances:

Discussion followed with regards to the proposed transfer of the Bathhouse/Picnic Pavilion from the John's Pond Beach Improvement Project to the Heritage Park Recreational Project. The Town maintains possession of this structure, and it is deemed cost prohibitive at the John's Pond site location. The Community Preservation Committee voted to approve the transfer with no cost associated to the initial reassignment of this facility.

Last month, the matter was reviewed with the Community Preservation Coalition in Boston. The transfer is permissible with or without funding pending on a vote of the CPC and by favorable Town Meeting action. At the last CPC Meeting it was voted the article would be subject to Town Counsel's review.

Mrs. Thayer also offered advisement with respect to several procedural questions.

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OLD BUSINESS:

Approval & Ratification of Invoices for Payment:

Community Park - \$415.50
Community Park - \$447.39
Community Park - \$11,384.04
Archives - \$4,700
Great River Boat Ramp - \$11,297.74

**Motion made by Mr. Taylor to approve and ratify the above referenced
Invoices for payment.**

Motion seconded by Ms. Waygan.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Halpern, yes Mr. Kaplan, yes

Mrs. Buschenfeldt, yes Mr. Taylor, yes

Ms. Waygan, yes Mr. Lord, yes

Opposed, none

COMMUNICATIONS & CORRESPONDENCE:

Town Report:

The Community Preservation Committee received a request to contribute to the Annual Town Report.

LIAISON REPORTS:

Liaison Assignments: New liaison duties will be assigned after the May Town Meeting.

Mashpee Archives: A ribbon cutting is planned over Memorial Day in conjunction with the opening of the Community Park.

All work is deemed complete, and the move is currently being coordinated with the volunteer staff. It was noted that a small leak was detected in the ceiling near the chimney that is anticipated to be repaired by the DPW. All collectables associated to the Archives have been graciously stored at the Anchor Storage building in a climate controlled unit. The CPC requested that CPA signage be appropriately displayed at the site location.

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LIAISON REPORTS:

Community Park: Work is ongoing and weather permitting.

Great River Boat Ramp Improvement Project: Drainage work is currently being conducted, and a brief closure is anticipated.

CPA Funding Round: The deadline for the submission of applications for the October Town Meeting warrant is April 1, 2015.

ADJOURNMENT:

Motion made by Mr. Taylor to adjourn at 6:30 p.m.

Motion seconded by Ms. Waygan.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Halpern, yes Mr. Kaplan, yes

Mrs. Buschenfeldt, yes Mr. Taylor, yes

Ms. Waygan, yes Mr. Lord, yes

Opposed, none

Respectfully submitted,

Kathleen M. Soares
CPC Committee Secretary