

# Town of Mashpee

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**February 10, 2014**

**AGENDA**  
**BOARD OF SELECTMEN**  
**MONDAY, FEBRUARY 10, 2014**

**6:30 p.m. - Convene Meeting – Waquoit Meeting Room – Mashpee Town Hall**

**PLEDGE OF ALLEGIANCE**  
**MOMENT OF SILENCE**

**MINUTES**

Approval of the following:

Monday, January 27, 2014 – Regular Session and Executive Session

**APPOINTMENTS & HEARINGS**

6:30 Public Comment

6:40 Girl Scout Troop #75187: Anti-bullying Campaign

**COMMUNICATIONS & CORRESPONDENCE**

- Preliminary Budget Recommendations from Town Manager

**OLD BUSINESS**

**NEW BUSINESS**

- Recommendation for Reappointment to the Cape Cod Commission – Ernest Virgilio
- Certification of Hiring Process – Firefighter/Paramedic
- Certification of Appointment – Recreation Director
- Recommendation for Appointment – Recreation Advisory Council
- Recommendation for Bid Acceptance – Affordable Housing Project
- Request to Extend General on Premises Hours – Artfully Yours
- Future Mashpee Dog Park – Designated Town Project

**ADDITIONAL TOPICS**

(This space is reserve for topics that the Chairman did not reasonably anticipate would be discussed.)

**LIAISON REPORTS**

**EXECUTIVE SESSION**

Memorandum of Agreement – Unit B/Sergeants

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Present: Selectman Cahalane, Selectman Richardson, Selectman O'Hara,  
Selectman Taylor, Selectman Sherman  
Town Manager Joyce Mason  
Assistant Town Manager Tom Mayo

Meeting Called to Order by Chairman Cahalane at 6:30 p.m.  
Waquoit Meeting Room, Mashpee Town Hall

MINUTES:

Monday, January 27, 2014 Regular & Executive Session:

**Motion made by Selectman Sherman to approve the Regular and Executive Session minutes of Monday, January 27, 2014 as presented.**

**Motion seconded by Selectman Richardson.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O'Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

APPOINTMENTS & HEARINGS:

Public Comment: None at this time.

COMMUNICATIONS & CORRESPONDENCE:

Preliminary Budget Recommendation from Town Manager:

Joyce Mason, Town Manager presented her preliminary budget recommendation for fiscal year 2015. The \$52,865,117 departmental budget represents a 2.5% increase over last year's \$51,267,397 budget.

The Board of Selectmen also received Draft #1 of the Special and Annual Town Meeting Warrants of Monday, May 5, 2014.

It was agreed the preliminary budget recommendation is a good beginning in an effort to maintain level funding. The Selectmen will conduct a complete review of the FY15 Budget and Town Meeting warrants at their February 24<sup>th</sup> meeting.

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COMMUNICATIONS & CORRESPONDENCE:

Snow Removal & Sanding Policy:

In the matter of safety and to serve the general public in the most effective manner, it was recommended the Board schedule as a future agenda topic, a discussion relative to the Town's Snow & Ice Policy.

NEW BUSINESS:

Recommendation for Reappointment to the Cape Cod Commission – Ernest Virgilio:

It was advised the current term of Ernest Virgilio as Mashpee’s representative to the Cape Cod Commission is due to expire in April of this year. Mr. Virgilio has indicated he would like to continue his tenure.

**Motion made by Selectman Richardson to reappoint Ernest Virgilio to the Cape Cod Commission for a three-year term to expire April, 2017.**

**Motion seconded by Selectman Sherman.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O’Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

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Certification of Hiring Process – Firefighter/Paramedic:

Selectman Taylor stepped down for the above referenced topic of review.

Chief Rullo was in attendance to recommend the Board certify and confirm the Hiring Process relative to the appointment of Jason Cox as Firefighter/Paramedic at Step 1 of the intended pay scale. Upon certification, Mr. Cox would attend the Fire Academy one month prior to his employment. Mr. Cox is a certified EMT/Paramedic. This appointment is in compliance with all procedures associated to the Hiring Certification Policy of the Town of Mashpee.

**Motion made by Selectman Richardson to certify and confirm the appointment of Jason Cox as Firefighter/Paramedic as recommended.**

**Motion seconded by Selectman O’Hara.**

**VOTE: Unanimous. 4-0-1.**

**Roll Call Vote:**

|                         |                             |
|-------------------------|-----------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes   |
| Selectman O’Hara, yes   | Selectman Taylor, abstained |
| Selectman Sherman, yes  | Opposed, none               |

Certification of Appointment – Recreation Director:

A Hiring Certification was before the Board for approval relative to the appointment of Mary Bradbury as Recreation Director. The panel conducting the interviews recommended the appointment of Ms. Bradbury unanimously. Ms. Bradbury has a combination of athletic/recreation management and early education skills, degrees and certifications.

**Motion made by Selectman Taylor to certify and confirm the appointment of Mary Bradbury as Recreation Director at Step 1 of the intended pay scale.**

**Motion seconded by Selectman Sherman.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O’Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

Ms. Bradbury was in attendance to meet the Board of Selectmen. The date of hire is February 18, 2014.

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NEW BUSINESS:

Recommendation for Appointment – Recreation Advisory Council:

Correspondence was received from Heidi McLaughlin, Program Supervisor of the Recreation Department dated January 23, 2014 recommending the appointment of Joan Lyons to the Recreation Advisory Council.

**Motion made by Selectman Taylor to appoint Joan Lyons to the Recreation Advisory Council as recommended.**

**Motion seconded by Selectman Sherman.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O’Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

Recommendation for Bid Acceptance – Affordable Housing Project:

In response to a Request for Proposals relative to an affordable housing project on Orchard Road and Strawberry Avenue, Habitat for Humanity of Cape Cod, Inc. submitted a bid to construct two affordable homes, one on each of the lots referenced as 108 Orchard Road and 68 Strawberry Avenue, Mashpee.

The two homes would be affordable in perpetuity and affordability will be protected by a Department of Housing and Community Development (DHCD) Local Initiative Program (LIP) Deed Rider. The construction of the two homes would also contribute to Mashpee’s DHCD Subsidized Housing Inventory.

Habitat for Humanity has built and sold 81 affordable Cape Cod homes to date, sixteen of which have been constructed in the Town of Mashpee.

**Motion made by Selectman Richardson to accept the proposal from Habitat for Humanity of Cape Cod, Inc. to move forward with the construction of the Affordable Housing Project on Orchard Road and Strawberry Avenue.**

**Motion seconded by Selectman Taylor.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
|-------------------------|---------------------------|

**Selectman O'Hara, yes**  
**Selectman Sherman, yes**

**Selectman Taylor, yes**  
**Opposed, none**

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NEW BUSINESS:

Request to Extend General on Premises Hours – Artfully Yours:

Tina Wagner was in attendance representing Artfully Yours, 6 Joy Street, South Cape Village, Mashpee to request the Board extend the hours of her Wine and Malt License weekdays, Monday through Friday from 11:00 a.m. to 10:30 p.m. Currently, the approved hours are from 6:00 p.m. to 10:30 p.m.

Ms. Wagner indicated the instructional art studio has been very successful. The new concept to paint with an instructor has been well received. In addition to the local clientele, people have been coming from off-Cape to partake in the group activity. It was explained that in each session, all participants paint the same picture. It is a step by step process in a relaxed atmosphere that lasts approximately 2.5 hours. During this time, beer and wine is available for purchase.

As a result of people aspiring to paint during the day, Ms. Wagner has requested the Board extend the hours of her current license.

**Motion made by Selectman Taylor to approve the request of Artfully Yours, and extend their Wine & Malt, General on Premise License, weekdays, Monday through Friday from 11:00 a.m. to 10:30 p.m.**

**Motion seconded by Selectman Richardson.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

**Selectman Cahalane, yes**  
**Selectman O'Hara, yes**  
**Selectman Sherman, yes**

**Selectman Richardson, yes**  
**Selectman Taylor, yes**  
**Opposed, none**

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APPOINTMENTS & HEARINGS:

Girl Scout Troop #75187: Anti-bullying Campaign:

Members of the Mashpee Girl Scout Troop #75187 met with the Board of Selectmen to discuss their work on an Anti-bullying Campaign as part of their Girl Scout Silver Award Project. This is the highest award a Girl Scout is able to achieve in Grades 6 through 8.

Five of the girls in the Mashpee Troop are participating in this endeavor which includes an anti-bullying parade float for the St. Patrick's Day Parade in Yarmouth on March 8<sup>th</sup>. The girls will also be attending a July 4<sup>th</sup> parade and participating in the Mashpee Christmas Parade with a float to take a stand and promote the anti-bullying campaign.

The five Girl Scouts include Meg Aherne, Katie Beth Clark, Caroline Henley, Micaela Trzcinski, and Fiona Fahd-Waygan. Anti-bullying signage was distributed to the Board of Selectmen for review and support of their project.

**Motion made by Selectman Richardson to support the endeavors of Mashpee Girl Scout Troop #75187 in their Anti-bullying Campaign completely.**

**Motion seconded by Selectman Taylor.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>Selectman Cahalane, yes</b> | <b>Selectman Richardson, yes</b> |
| <b>Selectman O'Hara, yes</b>   | <b>Selectman Taylor, yes</b>     |
| <b>Selectman Sherman, yes</b>  | <b>Opposed, none</b>             |

**LIAISON REPORTS:**

It was reported the Town Boards and Committees have remained active in their endeavors. Several Town construction projects including the Bridges Memory Care facility are moving forward.

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**NEW BUSINESS:**

**Future Mashpee Dog Park – Designated Town Project:**

**Motion made by Selectman Taylor to place the above topic on the Selectmen's agenda.**

**Motion seconded by Selectman Sherman.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>Selectman Cahalane, yes</b> | <b>Selectman Richardson, yes</b> |
| <b>Selectman O'Hara, yes</b>   | <b>Selectman Taylor, yes</b>     |
| <b>Selectman Sherman, yes</b>  | <b>Opposed, none</b>             |

It was noted the proponents of the Mashpee Dog Park have had several fundraisers over the past two years to support the future park to be sited on Town owned land off Route 130. To date an estimated \$22,000 has been raised.

The project would qualify for grant funding for construction and design support if the project was submitted by the Town of Mashpee. In support, the Town Manager recommended the Board designate the park as a Town project to apply for the grant, and possible CPA funding in October.

By moving forward as a Town project, the DPW would have the opportunity to stake the one acre parcel and remove any trees at

the site location. If funds were received for design and construction, the project would gain momentum to advance the project toward completion.

**Motion made by Selectman Taylor to consider the Mashpee Dog Park, a Town of Mashpee project, and move forward with the staking and clearing of the parcel, and further, to apply for grant funds as referenced.**

**Motion seconded by Selectman Richardson.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O'Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

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Adjournment:

**Motion made by Selectman Taylor to adjourn at 6:55 p.m.**

**The Board will enter into Executive Session at this time for the purpose of discussing Contract Negotiations. The Board will not reconvene in Open Session.**

**Motion seconded by Selectman Sherman.**

**VOTE: Unanimous. 5-0.**

**Roll Call Vote:**

|                         |                           |
|-------------------------|---------------------------|
| Selectman Cahalane, yes | Selectman Richardson, yes |
| Selectman O'Hara, yes   | Selectman Taylor, yes     |
| Selectman Sherman, yes  | Opposed, none             |

Respectfully submitted,

Kathleen M. Soares  
Secretary to the Board of Selectmen



