

Town of Mashpee

16 Great Neck Road North, Mashpee, MA 02649
ph: (508) 539-1400

May 26, 2015

AGENDA

BOARD OF SELECTMEN

MAY 26, 2015

4:00 p.m. - Convene Meeting – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

NEW BUSINESS

- Town Manager Candidates Interviews:

4:00 Michael Embury

5:30 Dennis Luttrell

EXECUTIVE SESSION

Board of Selectmen
Minutes
May 26, 2015

Present: Selectman Cahalane, Selectman Sherman, Selectman Gottlieb,
Selectman O'Hara, Selectman Cotton

Meeting Called to Order by Chairman Cahalane at 4:00 p.m.
Waquoit Meeting Room, Mashpee Town Hall

NEW BUSINESS:

Town Manager Candidates Interviews:

The Board of Selectmen continued to interview the final candidates recommended by the Town Manager Screening Committee for the position of Town Manager. The format for each candidate was given equal consideration.

Michael Embury:

Michael Embury has served as the Town Manager for the Town of North Kingstown, RI since 2007. Prior to this position he was Director of Operations for Secure Global Engineering and Northeast Engineers and Consultants of Rhode Island. Prior to this Mr. Embury was Town Administrator for the Town of Middletown, RI. Mr. Embury holds a Master's degree in Community Planning from the University of Rhode Island, and a Bachelor of Arts in Sociology from Rhode Island College.

Mr. Embury indicated that he has been a successful municipal manager administering departments with a full range of services. In the Town of Kingstown, Phase I of the sewer master plan was recently completed, and soon sewers will be installed in hopes to stimulate an updated revitalization of the town's business sector. Mr. Embury indicated that his knowledge will assist Mashpee in their future sewerage plans.

As the new Mashpee town manager, Mr. Embury indicated that his skills would help him to develop a close relationship with the community. He maintains a strong working relationship with the Chamber of Commerce in Rhode Island and has been very active in the Kingstown community.

Mr. Embury stated that he works well with the school, and has a keen knowledge of the budgets. During his tenure he has been responsible for successfully negotiating contracts with the town's collective bargaining units. Several accomplishments include the development of several zoning and incentive programs to promote economic development. As Chief Executive Officer of town government in North Kingstown, Mr. Embury indicated he is responsible to five at-large council members for the daily operation of all town activities. The responsibilities include the administration of 13 departments, personnel management, development, and the oversight of a \$90+ million budget.

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Dennis Luttrell:

Since 2008 Dennis Luttrell has been the town administrator of the Town of Somerset. Prior to this appointment Mr. Luttrell has served as town administrator for the Towns of Sherborn, and Tisbury. Mr. Luttrell was also a grant writer in Fall River, and a community development administrator in Woonsocket, RI.

Mr. Luttrell holds a Bachelor of Arts in Geography and has taken initial course work towards his Master's degree in Public Administration from Bridgewater State University.

Mr. Luttrell indicated that he is knowledgeable of Massachusetts General Laws and municipal procedures. He has served as chief procurement officer overseeing competitive bids and purchasing. Mr. Luttrell has drafted personnel policies and job descriptions, and has reorganized departmental procedures. Mr. Luttrell stated that he is familiar with drafting and analyzing budgets.

With the assistance of general counsel Mr. Luttrell stated that he has negotiated contracts although not all contracts were settled in a timely manner, some went to arbitration.

Mr. Luttrell indicated that he believes he has a wide range of experience that would be beneficial to the Town of Mashpee. With regards to the opiate problem, it was suggested that grant opportunities be explored for education and prevention.

Adjournment:

Motion made by Selectman Gottlieb to adjourn at 6:15 p.m.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cahalane, yes	Selectman Sherman, yes
Selectman Gottlieb, yes	Selectman O'Hara, yes
Selectman Cotton, yes	Opposed, none

Respectfully submitted,

Kathleen M. Soares
Secretary to the Board of Selectmen