



**ZONING BOARD OF APPEALS
PETITIONER CHECKLIST**

The ZBA office will be unable to process your Petition(s) until all of the proper documents have been completed and submitted. The completed checklist (below) along with Board of Health and Conservation Commission signatures are required prior to filing your Petition(s) with the Town Clerk.

- Three (3) copies of completed Petition(s) filed with Town Clerk:
One (1) copy for Town Clerk.
Two (2) copies for the ZBA office.
- Filing Fee: \$125 for Residential Petitions. \$250 for Commercial Petitions.
- Three (3) sets of engineered site plans.
- Address/Tax Collector worksheet.
- Copy of Deed with Registry of Deeds Title Reference and/or Certificate of Title, Land Court, Plan Numbers.

Project Address: _____

Cite appropriate By-Law(s) _____

Is the property located within a **cluster subdivision**? YES NO

Is property located within a Special Permit area/Overlay District? YES NO

If YES, name of area/district _____

Bldg. Commissioner: _____
Signature Date

Board of Health: _____
Signature Date

Conservation Commission jurisdiction: YES NO

Conservation Agent's _____
Signature Date

TOWN OF MASHPEE BY-LAWS §112-1. Authority to Deny or Revoke; Cause: Any board, officer, committee or department may deny any application for or revoke or suspend any local license or permit, including renewals and transfers, for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees assessments, betterments or any other municipal charges, or with respect to any activity, event or other matter which is subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about any real estate whose owner has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges. History: Amended 10-6-1997, ATM, Article 24, approved by Attorney General 3-9-1998.