



# TOWN OF MASHPEE

## BUILDING DEPARTMENT

16 Great Neck Road North Mashpee, MA 02649

Tel. 508 539 1406 Fax: 508 539 1142

# SIGN PERMIT APPLICATION

Please review **Article X - SIGNS** of the Town of Mashpee Zoning By Laws *for a complete wording* regarding the requirements and restrictions for Signs within the Town of Mashpee

What is needed to be submitted:

### Sign on Façade:

- 2 sets of plans which will show the length, width, height and area of the sign and how it will be attached to the wall and its location on the building.
- Limited to 5% per wall with a total of 10% of aggregate square footage of front wall area.

### Free Standing Sign:

- One allowed per lot and limited to 40 square feet in area; limited to a height of 15 feet and no closer than 5 feet to the property line. Residential is limited to 6 square feet.
- 2 sets of plans which will show the length, width, height and area of the sign and how it will be placed in the ground.

### All Other Signs:

- Private Signs on town property shall need Selectmen approval.
- Special Event/Temporary Signs may be erected 7 days prior and needs to be removed within 24 hours following the event or holiday. Limited to 20 square feet and no closer than 5 feet to any lot line.
- Grand Opening Signs may be erected 7 days prior and can only stay up for 7 days. Limited to 20 square feet and no closer than 5 feet to any lot line.

### Regulations of Interest

- Section 174-51 A – signs over 20 square feet will need to be approved by the Design Review Committee and possible a Special Permit (§175-51 B).
- Window signs are limited to 25% of coverage (§174-55 D). It is part of the 10% aggregate square footage of front wall area.
- Illumination for Commercial and Industrial Signs per §174-55 F

### Prohibited Signs: (See §174.52 for a more complete description of Prohibited Sign Types)

- Illuminated Signs: which include the picture framing of the structure and or window (unless for seasonal displays), neon, fiber optic, LCD, window signs, etc. (exception §174-55 F)
- Portable signs, Signs on Trees and Signs that move and or flash

If you have obtained a Special Permit for the Sign(s), that recorded Special Permit must be submitted with this application.

# CONTINUED ON BACK



# SIGN PERMIT

## Town of Mashpee

BUILDING DEPARTMENT

PH: 508 539 1406 FAX: 508 539 1142

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

**PRINT**

ADDRESS \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Store of Development: \_\_\_\_\_

Number of Signs: \_\_\_\_\_ Percentage of aggregate coverage of front wall \_\_\_\_\_

Approve by Design Site Review meeting on: \_\_\_\_\_

Is the Sign(s) Illuminated YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, how is it illuminated \_\_\_\_\_

Type of Sign: \_\_\_\_\_ Flat Wall \_\_\_\_\_ Free Standing \_\_\_\_\_ Projecting \_\_\_\_\_ Awning \_\_\_\_\_ Banner  
\_\_\_\_\_ Portable Sign \_\_\_\_\_ Canopy \_\_\_\_\_ Window \_\_\_\_\_ Blade \_\_\_\_\_ Illuminated Sign

Is this a replacement of the same size sign YES \_\_\_\_\_ NO \_\_\_\_\_ Historic District YES \_\_\_\_\_ NO \_\_\_\_\_

Dimensions of Sign(s): Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Area \_\_\_\_\_

Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Area \_\_\_\_\_

Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Area \_\_\_\_\_

Set back from Street: \_\_\_\_\_

Installer Company \_\_\_\_\_ Telephone \_\_\_\_\_

I declare under the penalties of perjury that the statements herein contained are true and correct to the best of my knowledge and belief. I hereby declare that I have the authority to request this permit and that the sign(s) shall conform to the Town of Mashpee current Sign By-Law and to the MA State Building Code, signed under the pains and penalties of perjury.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Fee \_\_\_\_\_ Date Issued \_\_\_\_\_ *Permit expires 6 months from issue date*