

INVITATION

The Mashpee Town Manager as the Awarding Authority, is seeking proposals for engineering services for the engineering/design of modifications to the existing HVAC system at the KC Coombs School at 152 Old Barnstable Road for the purpose of improving ventilation and adding air conditioning to the classrooms within the school, in accordance with Request for Proposals ("RFP") documents prepared by the Town of Mashpee.

The minimum qualifications and comparative evaluation criteria are set forth in the RFP. Each applicant must be an engineer registered in Massachusetts and must have experience in the design of public buildings in Massachusetts. The Town will evaluate all applications submitted, eliminating any applications that do not meet the Minimum Criteria, develop a 'short list' of applicants, and may schedule interviews with those applicants.

Specifications and proposal documents may be obtained at the Department of Public Works, 350 Meetinghouse Road, Mashpee, MA 02649, Monday through Friday, between the hours of 7:00 A.M. and 3:30 P.M., by calling (508) 539-1420 or emailing dpw@mashpeeema.gov. Inquiries relative to this Request for Proposals should be directed in writing to Catherine Laurent, DPW Director, at dpw@mashpeeema.gov.

A pre-bid meeting is strongly recommended and is scheduled for **Tuesday, August 29, 2023 at 10:30 a.m.** in the administrative offices at the KC Coombs School, 152 Old Barnstable Road, Mashpee, MA 02649.

Proposals will be received at the Office of the Town Manager, Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA 02649 until Thursday, September 7, 2023 at 2:00 p.m., at which time they will be opened publicly. Proposals received after the specified date and time will not be considered and faxed proposals will not be accepted. Delivery of proposals will be at the expense of the proposer. Any and all damages that may occur due to packaging, shipping or timely arrival will be the sole responsibility of the proposer.

The Town of Mashpee reserves the right to accept or reject any or all bids, to waive any informality contained therein, and to award the contract as decided to be in the best interest of the Town.

This solicitation is being conducted in accordance with the provisions of Massachusetts General Laws Chapter 7C, Section 43 – Section 56, and all contracts must be strictly awarded in accordance with the requirements of MGL Ch. 7C, Designer Selection Law, and this Request for Qualifications (RFQ).

The Town of Mashpee fully complies with federal, state, and local laws and directives governing equal opportunity, affirmative action and non-discrimination in all Town activities and actively solicits bids/proposals from MBE/WBE businesses in accordance with Town policy.

Rodney C. Collins
Town Manager

COMMBUYS
August 23, 2023

Central Register
August 23, 2023

Cape Cod Times
August 24, 2023