

CHECKLIST FOR AMENDED ORDER OF CONDITIONS (AOOC) REQUEST

Please make sure each of the following is included with your AOOC request

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Letter requesting amendments, preferably on letterhead. Contact information on AOOC letter request: mailing address, email, phone.

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WPA form 3, Section B. Buffer Zone & Resource Area Impacts (temporary & permanent).
Exactly as required in the NOI application, include all proposed alteration/replacement calculations impacting any of the resource areas: Buffer Zone Only, Inland Resource, Coastal Resource, Restoration/ Enhancement, and Stream Crossings.

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DEP SE #43-_____ number, owner's information and project address included in letter.

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FORM 2: You must consult with Building Inspector, who will determine if this proposal requires Zoning Board of Appeals approval. Form 2 must be completed and submitted **with Building Inspector's signature.**

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7 copies of revised plan. **EMAIL PDFs** of plan & narrative to **conservation@mashpeema.gov**

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7 copies of project narrative attached describing overall project, adherence to all applicable performance standards (state and local), revisions, reasonable alternatives and construction methodologies.

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A photocopy of the abutters list as certified by the Mashpee Assessing Department, after completing and submitting (to the Assessing Department) **FORM 5** of the **SUPPLEMENTAL PACKET OF FORMS TO BE FILLED OUT/SUBMITTED**. (Please note: See the Introduction for the Town of Mashpee Conservation Commission Notice of Intent Application Package for more on required certified mail abutters' notice.

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Check payable to Town of Mashpee: \$200.00. **\$400 for After-the-Fact filing.**

Any AOOC applications that are missing these basic submittal requirements shall not be placed on the Conservation Commission hearing Agenda for which they are intended until the requirements are met.

I, _____, verify that this AOOC application has been
(Applicant/Representative signature)

filled out completely with all AOOC submittal requirements on _____.
(Application submittal date)

Please note that an Amended Order of Conditions does not extend the issuance date of the original Final Order of Conditions and the Order will expire on the original OOC issuance date.

Revised 4/7/2023