

TEMPORARY LABORERS

The Town of Mashpee Department of Public Works welcomes applications for seasonal Temporary Laborers; \$20.00/hour. Position works 40 hours/week, 7:00am to 3:30pm, Monday through Friday. The position seasonally begins mid-May, however applications will continue to be considered throughout the season or until all positions have been filled. Positions could run through early-September dependent upon applicants seasonal availability.

Minimum Requirements: High School Diploma or GED. Must be a minimum of age eighteen (18). Knowledge of proper tools to use for different lawn maintenance tasks. Skill in the use of mowing equipment, various power tools and hand tools. Ability to perform manual labor and follow directions. Must possess a valid MA driver's license (Class D). Must successfully pass a C.O.R.I. background check.

Responsibilities: Performs seasonal mowing and weed whacking; general ground maintenance; removal of trash and recycling from Town properties; roadside pickup of litter; and laborer support in the maintenance of Town properties and grounds.

In order to be considered, a fully completed original Employment Application is required (available on the HR Dept. Employment Opportunities webpage at mashpeema.gov). The original application must be submitted to:

Mashpee Town Hall, Human Resources Department
16 Great Neck Road North
Mashpee, MA 02649

The Town of Mashpee is an EEO/AA Employer
Applications from Women and Minorities are Encouraged

Posted: March 22, 2024

TEMPORARY LABORER – JOB DESCRIPTION
DEPARTMENT OF PUBLIC WORKS
TOWN OF MASHPEE, MASSACHUSETTS

SUMMARY

The purpose of this position is to provide seasonal laborer support in the maintenance of Town properties and grounds.

SUPERVISION

Supervision Received: Works under the general supervision of the Department of Public Works Supervisor or designee, following established rules, regulations, policies and procedures.

Supervision Given: None.

JOB ENVIRONMENT

Work is performed inside and outdoors in all weather conditions.

Makes occasional contacts with the general public or police when out in the field. Most contacts are with fellow employees in the department or other Town departments.

ESSENTIAL FUNCTIONS

[The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.]

1. Performs seasonal mowing and weed whacking on all Town grounds and roadsides from May through August.
2. Performs general ground maintenance which will include but not be limited to the following duties; raking, planting, mulching, weeding and pruning.
3. Removes trash and recycling from Town properties, including buildings, beaches and parks.
4. Picks up roadside litter and illegal dumping.
5. Performs other similar or related duties as required or as the situation dictates.

ERRORS AND OMISSIONS

Errors or omissions, inadequate coordination, untimely work, inaccuracies and actions beyond one's delegated scope of authority may result in technical flaws triggering assumed decisions, may produce extra work, may impose injurious financial loss or have other legal ramifications.

MINIMUM QUALIFICATIONS

Education, Training and Experience: High School Graduate or GED; or any equivalent combination of education, training or experience which demonstrates possession of the required knowledge, skills and abilities necessary to perform the essential functions of the job. Must be a minimum age of eighteen (18).

Knowledge, Skills and Abilities:

Knowledge: Knowledge of proper tools to use for different lawn maintenance tasks.

Skills: Skill in the use of mowing equipment, various power tools and hand tools.

Abilities: Ability to follow written and oral instruction; ability to work independently as well as a team; ability to read and follow safety procedures; ability to work for long hours; ability to handle physical labor; ability to work efficiently and effectively with minimal supervision.

Physical Requirements: Moderate effort required periodically in the field. Required to sit, stand, and walk for extended periods; uses hands to finger, handle or feel objects, tools or controls; reaches with hands and arms; kneels and bends to work on equipment or projects; specific vision abilities required include close, color, and distance vision, peripheral and depth perception, and the ability to adjust focus; ability to frequently lift up to 60 lbs. and occasionally lift up to 100 lbs. and over 100 lbs. with assistance; must be able to hear normal sounds, distinguish sound as voice patterns or vehicle sounds and communicate through human speech. Must be physically able to work outside in all weather conditions.

Special Requirements: Must possess and maintain a valid Commonwealth of Massachusetts driver's license (Class D) to operate a motor vehicle. Must successfully pass a C.O.R.I. background check. Must be able to provide proof of eligibility to work in the United States.

[This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.]

Adopted: April 9, 2018

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