



**AGENDA
SELECT BOARD
MONDAY, MARCH 11, 2024
WAQUOIT MEETING ROOM
MASHPEE TOWN HALL
16 GREAT NECK ROAD NORTH
MASHPEE, MA 02649**

Broadcast Live on Local Cable Channel 8

Streamed Live on the Town of Mashpee Website: <https://www.mashpeema.gov/channel-8>

6:30 p.m. Convene Meeting in Open Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

Discussion and Approval of the Following Minutes:

Monday, February 12, 2024, Regular Session; Tuesday, February 20, 2024, Regular Session

APPOINTMENTS & HEARINGS

- 6:35 Public Hearing: New Seasonal All Alcoholic Beverages Package Store License Application: Abdul Hafeez Mian dba Mashpee Country Store, 387 Main Street, Mashpee, MA 02649: *Abdul Hafeez Mian, Manager*
- Discussion, Certification of Hiring Process and Confirmation of the Director of Information Technology: Curt Curry
- DPW Director Catherine Laurent: Recommendations for Award of the Following Contracts:
 - HVAC Upgrades at the KC Coombs School
 - Owner's Project Manager (OPM) Services for Mashpee School HVAC Projects
- Discussion and Approval of the Following Special Event:
Earth Day Atlantic White Cedar Tree Planting: Sunday, April 21, 2024, 1-3 pm, Santuit Pond Preserve: *Daniel Kent, Assistant Conservation Agent*
- Interviews, Discussion and Possible Appointments of the Following:
 - Human Services Committee: *Karen Yetra, Member at Large, Term Expires June 30, 2024*
 - Barnstable County Human Rights Advisory Commission: *Marie Younger, Town Liaison*
- Public Comment

COMMUNICATIONS & CORRESPONDENCE

NEW BUSINESS

- Discussion, Action and Possible Approval of Adding the Following to the May 6, 2024, Town Meeting Warrant:
 - Article to Change the Purpose of the FY 2024 Capital Bond for the DPW Masonry Wall Restoration and the Police Station Design/Engineering
 - Article to Extend Authorization for Mashpee Middle-High School Parking Lot
 - Article to Re-Purpose Department of Natural Resources Capital Building Funds
 - Article for SRF Loan Origination Fees
 - Article to Rescind \$7.5 Million Borrowing Authorization for Sewer Engineering
 - Article for Private to Public Road Conversion-Christopher Lane
- Discussion, Action and Approval of Draft #2 of the May 6, 2024, Special & Annual Town Meeting Warrant Articles

ADDITIONAL TOPICS

(This space is reserved for topics that the Chair did not reasonably anticipate would be discussed)

LIAISON REPORTS

WATER QUALITY UPDATES

TOWN MANAGER UPDATES

EXECUTIVE SESSION

Discussion of Disposition and Value of Real Property (0 Meetinghouse Rd., 0 Falmouth Rd., 35 Lake Avenue, 409 Main St., and 415 Main St. Mashpee) Pursuant to G.L. c. 30A, §21(a)(6)

ADJOURNMENT

**MASHPEE TOWN CLERK
MAR 7 '24 PM2:23**



AGENDA
SELECT BOARD
MONDAY, FEBRUARY 12, 2024
WAQUOIT MEETING ROOM
MASHPEE TOWN HALL
16 GREAT NECK ROAD NORTH
MASHPEE, MA 02649

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6:30 p.m. Convene Meeting in Open Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

Discussion and Approval of the Following Minutes: Monday, January 22, 2024 Regular Session

APPOINTMENTS & HEARINGS

- Discussion and Approval of the Following Special Event:
Annual Easter Egg Hunt: Mashpee Community Park; Saturday, March 30, 2024 10 am – 12 pm:
Recreation Department
- Discussion and Approval of Non-Renewal of Aquaculture Grant #014; Michael Ronhock:
Department of Natural Resources
- Mashpee Water Quality Monitoring Program Update: *Ed Eichner, TMDL Solutions, School of Marine Science and Technology (SMST) University of Massachusetts Dartmouth*
- Community Development Block Grant Update: *Michaela Wyman-Colombo*
- Discussion and Possible Approval of the Waquoit Bay Nitrogen Load Allocation Intermunicipal Agreement between the Towns of Falmouth, Mashpee, and Sandwich
- Public Comment

COMMUNICATIONS & CORRESPONDENCE

NEW BUSINESS

- Town Manager's Fiscal Year 2025 Budget Recommendations
- Discussion and Approval of Accepting the Following Resignation:
Zoning Board of Appeals; Associate Member (Term Expires June 30, 2025): *Bradford Pittsley*

ADDITIONAL TOPICS

(This space is reserved for topics that the Chair did not reasonably anticipate would be discussed)

LIAISON REPORTS

WATER QUALITY UPDATES

TOWN MANAGER UPDATES

EXECUTIVE SESSION

ADJOURNMENT

Mashpee Select Board
Minutes
February 12, 2024

Present: Selectman John J. Cotton, Selectman Thomas F. O'Hara, Selectman Carol A. Sherman,
Selectman David W. Weeden, Selectman Michaela A. Wyman-Colombo
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Meeting Called to Order by Chairman Cotton at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, January 22, 2024 Regular Session:

**Motion made by Selectman Sherman to approve the Regular Session minutes of Monday;
January 22, 2024 as presented.**

Motion seconded by Selectman Wyman-Colombo.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

APPOINTMENTS & HEARINGS

Discussion and Approval of the Following Special Event:

Annual Easter Egg Hunt: Mashpee Community Park; Saturday, March 30, 2024 10 am – 12 pm:

A Special Event Application was before the Board for the Annual Easter Egg Hunt planned to be held at the Mashpee Community Park on Saturday, March 30, 2024 from 10:00 a.m. to 12:00 p.m. The event is sponsored by the Mashpee Recreation Department.

Applicable regulatory agencies have approved the application with stipulations imposed by the DPW.

**Motion made by Selectman Sherman to approve the Annual Easter Egg Hunt at the
Community Park on March 30, 2024 as presented.**

Motion seconded by Selectman Wyman-Colombo.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Mashpee Select Board
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February 12, 2024

APPOINTMENTS & HEARINGS

Discussion and Approval of Non-Renewal of Aquaculture Grant #014; Michael Ronhock: Department of Natural Resources:

Ashley Fisher, Director of Natural Resources was in attendance to recommend the Board accept the non-renewal of Michael Ronhock's Aquaculture Grant #014. Ms. Fisher indicated that production levels have not met the minimum requirements for the past several years.

Communication was received from Mr. Ronhock dated November 6, 2023 relinquishing his grant in Great River for 2024. All cages, bags, anchors, and marker floats have been removed from site.

The aquaculture grant will be offered to the next applicant on the currently permitted site.

Motion made by Selectman Weeden to accept the non-renewal notice for Aquaculture Grant #014 held by; Michael Ronhock as presented.

Motion seconded by Selectman O'Hara.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Mashpee Water Quality Monitoring Program Update: Ed Eichner, TMDL Solutions, School of Marine Science and Technology (SMAST) University of Massachusetts Dartmouth:

Ed Eichner from the School of Marine Science & Technology (SMAST) updated the Select Board on the results of the Mashpee Water Quality Monitoring Program, and nutrient related health of the estuaries during the summer of 2022.

As noted, increased nitrogen loading is the major threat to estuaries on the Cape and on a world-wide basis. Nitrogen enrichment causes significant impairments. To restore degraded estuaries, nitrogen management is recommended through increased tidal exchange, control of watershed resources and increased nitrogen removal in transport.

Water quality studies in this review involve the Waquoit Bay and Popponesset Bay estuaries. Assessments from monitoring and sampling over the past decade show elevated nitrogen levels and impaired nutrient related water quality throughout both systems. Documentation reports continuous bottom dissolved oxygen and chlorophyll concentrations as well as a historic eelgrass loss and severe degradation of infauna communities. Eelgrass is a successful key in restoring TMDL threshold levels.

Conditions have worsened over time. Recommendations imposed by the Mass DEP include; reducing watershed nitrogen loads to threshold levels, to demonstrate the success of alternatives, and to provide a detailed monitoring plan.

Mashpee Select Board
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February 12, 2024

APPOINTMENTS & HEARINGS

Mashpee Water Quality Monitoring Program Update: Ed Eichner, TMDL Solutions, School of Marine Science and Technology (SMAST) University of Massachusetts Dartmouth: (continued)

Both the Waquoit and Popponesset Bays show the greatest level of nutrient related water quality decline in the tidal rivers and major tributary basins with less impairments in the main basins.

In Waquoit and Popponesset Bays, monitoring results show impairments with total nitrogen concentrations greater than the Total Maximum Daily Loads (TMDL's) required by MassDEP; targets set under the Clean Water Act. Oxygen depletion in the bottom waters continue to be a persistent impairment in both system and there is clear evidence that declines are due to nitrogen enrichment within the bay waters. Data tends to fluctuate in different weather patterns. It was noted the sampling is conducted 4x per year; taken in July and in August for consistency.

It was recommended that a new baseline (water column data) of MEP assessments be developed. This would include ecosystem assessment parameters; benthic infauna, tidal ranges, DP/CHL moorings, etc. through continuing Mashpee Water Quality Monitoring Partnership activities which would help with future regulatory discussions, TMDL compliance and current conditions that exist.

As part of the ongoing efforts, it is important to develop a nitrogen management plan for the restoration of these systems. The monitoring program goals are achieved through regular collection and analysis of water samples.

Options for clean water in the absence of sewerage include aquaculture initiatives, the floating treatment of wetlands and possible kelp farming. There are other potentials which require further trials. One of the best solutions is to expedite sewerage, although the process is slow and costly. There is frustration in not meeting TMDL requirements with lack of funding and solutions for corrective actions.

It was recommended that areas showing moderate impairment would most likely benefit from sewerage and improved aquaculture. However, neighboring towns that have installed sewerage around pond areas and have not seen the impact due to the slowness of groundwater travel.

For now, it is best to stay of course with flexibility with respect to monitoring and community discussions as the town moves forward with its Comprehensive Wastewater Management Plan.

It was disclosed the Mashpee/Wakeby Pond draft Management Plan is scheduled to be presented to the Select Board in April. The report will consider the impact on the degradation of Mashpee/Wakeby Pond in its entirety.

There is work towards interlacing to address both the ponds and the oceans.

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APPOINTMENTS & HEARINGS

Mashpee Water Quality Monitoring Program Update: Ed Eichner, TMDL Solutions, School of Marine Science and Technology (SMAST) University of Massachusetts Dartmouth: (continued)

Susan Dangel, Cotuit Road, President of Save Mashpee/Wakeby Pond Alliance commented on her interest in attending the review of the Mashpee/Wakeby Pond draft Management Plan in April. Currently, the Town has not planned to sewer in any pond area. Ms. Dangel made note of the need to focus on the ponds in the upper estuaries; Mashpee/Wakeby, Santuit and Ashumet Ponds to obtain a better sense of what is entering into the river and into the estuaries.

Marc Blesoff of Pickerel Cove Circle asked if the change in climate conditions has been factored into this review. There has been a clear increase in temperature, and it remains to be seen as to what will happen with the sediments. The problem has been ongoing for the past 25 years, and at this point, there is no clear signal.

Lynne Barbee, Surf Drive indicated there were recent discussions on stormwater runoff. An aggressive stormwater runoff remediation program may reduce the impacts by directing the discharge into the ground rather than into the ponds and estuaries.

It was noted the impediments to fresh water bodies is phosphorus. This presentation involves nitrogen management aimed at restoration. Continued effort on sewerage is proven to reduce nitrogen loads. The Town is receiving 0% financing with 25% forgiveness in moving forward with Phase II of the CWMP.

Representatives from SMAST indicated they are here to help and ready for further discussions.

Community Development Block Grant Update: Michaela Wyman-Colombo:

Selectman Wyman-Colombo updated the Select Board on the grant application for the Community Development Block Grant (CDBG). A hearing is scheduled on Friday, February 16, 2024 at 5:30 p.m. in the Waquoit Meeting Room of the Mashpee Town Hall to inform and solicit comment and ideas on the application planned to request grant funding for housing rehabilitation including connecting to sewer lines for eligible residents, the construction of a playground at an affordable housing site or sites including the LeClair Village playground project, and acquisition of land for affordable housing and the planning and design of affordable housing.

At the next meeting, the grant application will be placed on the agenda to request the Select Board's approval and authorization for the Town Manager to execute the grant application on behalf of the Select Board. The request is \$950,000 and the grant deadline for submission is March 23, 2024.

It was suggested that all relevant Boards and Committees including the Wampanoag Tribe provide letters of support to show unification and possible leverage of funding.

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February 12, 2024

APPOINTMENTS & HEARINGS

Discussion and Possible Approval of the Waquoit Bay Nitrogen Load Allocation Intermunicipal Agreement between the Towns of Falmouth, Mashpee, and Sandwich:

Members of the Select Board reviewed the Intermunicipal Agreement between the Towns of Falmouth, Mashpee, and Sandwich for the purpose of performing jointly, activities or undertakings to address and optimize nitrogen management measures within the Waquoit Bay watershed.

Minor amendments were incorporated into the document by the representing counsels.

Appreciation was given to Selectwoman Wyman-Colombo for taking the lead to achieve permit renewal and compliance as well as reactivating efforts to remain on task to meet water quality standards and beneficial goals. This includes the Town of Mashpee serving as the fiscal agent if required as well as the reinstatement of monthly meetings of the Waquoit Bay Watershed Working Group.

Motion made by Selectman Sherman to approve and execute the Waquoit Bay Nitrogen Load Allocation Intermunicipal Agreement between the Towns of Falmouth, Mashpee, and Sandwich.

Motion seconded by Selectman Weeden.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Public Comment: Susan Dangel deferred commented to the Water Quality Monitoring Program discussion.

NEW BUSINESS

Town Manager's Fiscal Year 2025 Budget Recommendations:

Town Manager Rodney C. Collins presented the Town Manager's Fiscal Year 2025 Budget Recommendation to the Select Board. It was disclosed the figures are preliminary and subject to modification. Dawn Thayer, Finance Director was in attendance for discussion purposes.

The FY 2025 preliminary budget is \$73,689,075, a 4.9% increase over last year. The budget does not include the reclassification of two current part-time positions, and the addition of full-time employees in the DPW and Police Department to satisfy mission critical needs to departmental operations except for Wastewater. An article will be proposed for the May 2024 Town Meeting to employ (1) staff person in Fiscal Year 2025, an assistant reporting to the Wastewater Superintendent as the wastewater project is anticipated to commence in January 2025 with full operation in July of 2025.

Several factors have driven fixed costs. This includes electricity and natural gas, an increase in the Cape Cod Technical School budget, and increases in Veteran's Services, Medical Insurance, and the County Retirement budget.

Mashpee Select Board
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February 12, 2024

NEW BUSINESS

Town Manager's Fiscal Year 2025 Budget Recommendations: (continued)

Town Manager Collins indicated the original budget request for FY 2025 was \$75,235,412. The preliminary budget has been reduced by \$1,546,337.

The School budget has also not been fully finalized to date. Adjustments are being considered.

The budget is fiscally responsible. Outstanding items and challenges may alter budget decisions after further review.

Several years ago, the financial forecast predicted an override would occur in FY 2023. Reductions in the budget will avoid an override. Therefore, an override is not anticipated in FY 2025.

The Town Manager's Fiscal Year 2025 Budget Recommendation will be presented to the Finance Committee on February 15, 2024.

Discussion and Approval of Accepting the Following Resignation:

Zoning Board of Appeals: Associate Member (Term Expires June 30, 2025): Bradford Pittsley:

Correspondence was received from Bradford Pittsley dated January 23, 2024 resigning from the Zoning Board of Appeals.

Motion made by Selectman Wyman-Colombo to accept the resignation of Bradford Pittsley from the Zoning Board of Appeals with regret.

Motion seconded by Selectman Sherman.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

LIAISON REPORTS

Mashpee Chamber of Commerce: On Thursday, February 15, 2024, the Chamber will celebrate its 50th year in business. Business events have been ongoing. The Chamber has also been working with the schools on career building.

The Annual Citizen of the Year event will be held on March 27, 2024.

Cape Cod Commission: The CCC has been working on solutions for workforce housing.

Community Preservation Committee: The CPC has presented several articles for the Special and Annual Town Meeting warrants.

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February 12, 2024

LIAISON REPORTS

EDIC: At their last meeting the EDIC met with several businesses to review their goals. Of note is a new pickleball business plan. Proponents of Wendys, a restaurant establishment commented on issues pertaining to the housing of employee's and the lack of sidewalks and poor lighting which makes conditions unsafe for workers to travel.

TOWN MANAGER UPDATES

Parking Ban: A parking ban is in effect from 8:00 a.m. to 8:00 p.m. due to the upcoming winter storm event.

Monday, February 19, 2024: In observance of President's Day, Town Offices will be closed on February 19, 2024.

Petition Article: One petition article has met the deadline for the May Town Meeting warrant. The petition involves a road taking.

Wastewater: The Town Manager is expected to meet with GHD, Inc. to finalize wastewater matters.

ADJOURNMENT

Motion made by Selectman Sherman to adjourn at 8:00 p.m.

Motion seconded by Selectman Cotton.

VOTE: 5-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Respectfully submitted,

Kathleen M. Soares
Secretary to the Select Board



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MOMENT OF SILENCE

MINUTES

Discussion and Approval of the Following Minutes: Monday, February 12, 2024 Regular Session

APPOINTMENTS & HEARINGS

- 6:35 pm Public Hearing: Private to Public Road Conversion, Christopher Lane
- 6:45 pm Public Hearing: Alcoholic Beverages License Application: Transfer of License: Mashpee Fresh Market LLC, 32 Market Street, Mashpee, MA 02649, Megan A. Burdick, Manager
- Presentation, Discussion and Possible Approval of the Veterans Banner Proposal for Mashpee Community Park: *Richard DeSorgher*
- Discussion and Approval of Authorizing the Town Manager to Sign Community Development Block Grant Documents on Behalf of the Select Board
- Public Comment

COMMUNICATIONS & CORRESPONDENCE

NEW BUSINESS

- Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles

ADDITIONAL TOPICS

(This space is reserved for topics that the Chair did not reasonably anticipate would be discussed)

LIAISON REPORTS

WATER QUALITY UPDATES

TOWN MANAGER UPDATES

EXECUTIVE SESSION

ADJOURNMENT

Mashpee Select Board
Minutes
February 20, 2024

Present: Selectman John J. Cotton, Selectman Carol A. Sherman,
Selectman David W. Weeden, Selectman Michaela A. Wyman-Colombo
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Absent: Selectman Thomas F. O'Hara

Meeting Called to Order by Chairman Cotton at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, February 12, 2024 Regular Session:

Motion made by Selectman Weeden to table the minutes of Monday, February 12, 2024 to the next meeting.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

APPOINTMENTS & HEARINGS

Public Hearing: Private to Public Road Conversion, Christopher Lane:

Pursuant to Town of Mashpee General Bylaw §150-6D., the Select Board opened the Public Hearing to address the private to public road conversion of Christopher Lane as shown on plans entitled "Road Taking Plan Christopher Lane" dated January 26, 2024, prepared by Cape & Islands Engineering. The notice as printed was read aloud into the record.

Catherine Laurent, Director of Public Works was in attendance to review the road conversion and estimated betterment cost to be borne by the (7) property owners.

This is the second step in the road conversion process. A hearing was held, and property owners were notified via certified mail. Ample signatures were received to move forward with the petition article.

If the article is approved at the May 2024 Town Meeting, the road conversion would occur in conjunction with the Sewer Project and a portion of the cost will be counterbalanced for certain sewer work items associated to the wastewater project as reflected in the betterment assessment.

Mashpee Select Board
Minutes
February 20, 2024

APPOINTMENTS & HEARINGS

Public Hearing: Private to Public Road Conversion, Christopher Lane: (continued)

A few residents in attendance confirmed their support for the road conversion process. Being no further comment, the Select Board motioned as follows;

Motion made by Selectman Sherman to close the Public Hearing.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

No further action was required at this time.

Public Hearing: Alcoholic Beverages License Application: Transfer of License: Mashpee Fresh Market LLC, 32 Market Street, Mashpee, MA 02649, Megan A. Burdick, Manager:

Acting as the Local Licensing Authority of the Town of Mashpee, the Select Board opened the Public Hearing on the Alcoholic Beverages License Application of Mashpee Fresh Market LLC, 32 Market Street, Mashpee, Megan A. Burdick, Manager for a Transfer of License #00085-PK-0670.

Megan Burdick was in attendance with her counsel Christopher Kirrane to request approve of the Transfer of License from Darby's Natural Market LLC d/b/a Rory's. Type: Package Store, Category: Annual Wine and Malt Beverages.

The lease is pending the procurement of the license on a year-round basis.

Ms. Burdick is well-suited for this type of business, and is the holder of an existing liquor license at the Popponesset Fresh Market LLC, a Seasonal All Alcohol License without incident.

Although there is an additional market in proximity, Attorney Kirrane indicated the two markets should have the ability to operate successfully in this area with two liquor licenses. Being no further comment, the following action was taken;

Motion made by Selectman Sherman to close the Public Hearing.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
Minutes
February 20, 2024

APPOINTMENTS & HEARINGS

Public Hearing: Alcoholic Beverages License Application: Transfer of License: Mashpee Fresh Market LLC, 32 Market Street, Mashpee, MA 02649, Megan A. Burdick, Manager: (continued)

Motion made by Selectman Sherman to approve the Alcoholic Beverages License Application of Mashpee Fresh Market LLC, 32 Market Street, Mashpee, Megan A. Burdick, Manager for a Transfer of License #00085-PK-0670.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Presentation, Discussion and Possible Approval of the Veterans Banner Proposal for Mashpee Community Park: Richard DeSorgher:

Richard DeSorgher and Ava Costello were in attendance representing the Historical Commission to request support for the Veterans Banner program in the Community Park. The proposal consists of banners containing a photo of the veteran, their name, branch of services and dates served to be hung on the lamp poles in the park. There are 20 existing lamp poles, each would display two veteran banners, a total of 40.

The banners would highlight the Veterans Memorial Garden and monuments in the Community Park making this area a nice destination. The project has received support from the Community Park Committee.

With the Select Board's approval, members of the Historical Commission would reach out to raise funds in the community. It is anticipated that a veterans box would be placed in the Town Library to enable those interested to fill out a form, and provide a photo. If more than 40 veterans apply a lottery would be held and the banners would be displayed on a rotating basis.

The cost of the project is approximately \$4,500 for the 3'x 2' vinyl banners planned to display from August through November. When the banners are down, it is possible to place other banners such as flags on the poles for other occasions. The Select Board expressed undivided support motioning as follows;

Motion made by Selectman Weeden to approve the Veterans Banner proposal as presented by the Historical Commission.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
Minutes
February 20, 2024

APPOINTMENTS & HEARINGS

Discussion and Approval of Authorizing the Town Manager to Sign Community Development Block Grant Documents on Behalf of the Select Board:

Motion made by Selectman Weeden to authorize the Town Manager to execute the Community Development Block Grant Application on behalf of the Select Board.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Public Comment:

Talia Landry, a resident of Cape Drive commented on the October 2023 citizens petition article to convey lands to the Tribe for historical, educational, and cultural uses. Ms. Landry earnestly requested the Town, the Tribe and applicable parties partner to move forward with the project approved by a vote of Town Meeting. It was noted the representing Town Counsels from the Town and Tribe have met productively with the intent to move forward. Legal research is being conducted, and it is anticipated that discussions would continue thereafter.

NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles:

Members of the Select Board discussed and took the following action on Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles. Note: The article numbers are subject to change.

SPECIAL TOWN MEETING WARRANT:

Article #1: To fund a deficit in the Snow & Ice Account – **HELD**

Article #2: To pay a bill received after the end of a previous fiscal year: \$864.05

Motion made by Selectman Sherman to approve and recommend the article as referenced.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
Minutes
February 20, 2024

NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

SPECIAL TOWN MEETING WARRANT: (continued)

Article #3: Capital Stabilization Fund – To appropriate \$2,629,134

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #4: Human Resources Accrued Benefit Account – To appropriate \$370,000

**Motion made by Selectman Weeden to approve and recommend the article as referenced.
Motion seconded by Selectman Sherman.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #5: Wastewater Stabilization Fund – To appropriate \$1,400,000

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Remove wording: (amount to be determined). Question: What is the balance of this account?

Article #6: Wastewater Infrastructure Investment Fund – To appropriate \$1,600,000 – **HELD**

Remove wording: (amount to be determined). Question: What is the balance of this account?

*Recommendation to add balance or available funds to the explanation.

Mashpee Select Board
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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

SPECIAL TOWN MEETING WARRANT: (continued)

Article #7: CPC – To appropriate Trust funds to Budget for Appropriation Reserve

Motion made by Selectman Wyman-Colombo to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #8: CPC – To fund Open Space & Recreation Plan – Not to exceed \$100,000

Motion made by Selectman Wyman-Colombo to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #9: CPC – To fund the Ashumet Pond Restoration & Rehabilitation project - \$550,000
HELD for language modification

Article #10: CPC – To fund Pickerel Cove Road/Pickerel Cove Circle project – TBD **HELD**

ANNUAL TOWN MEETING WARRANT:

Article #1: 2023 Annual Town Report

Motion made by Selectman Sherman to approve and recommend the article as referenced.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
Minutes
February 20, 2024

NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #2: To fund the Annual Operating Budgets for the various Town Departments **HELD**

Article #3: To appropriate funds to the Capital Improvement Program Budget **HELD**

Article #4: To fund Mashpee's share of the Cape Cod Regional Technical High School budget - \$1,142,273

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #5 To fund Mashpee's share of the Cape Cod Regional Technical High School debt assessment - \$476,292

**Motion made by Selectman Weeden to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #6: To fund the Comprehensive Nitrogen and Wastewater Management – Phase II **HELD**

Article #7: To fund Other Postemployment Benefits (OPEB) Trust Fund - \$250,000

Motion made by Selectman Wyman-Colombo to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
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February 20, 2024

NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article # 8: To fund the Special Injury Leave Indemnity Fund - \$250,000

Motion made by Selectman Weeden to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #9: To create and fund full-time Public Safety Technician - \$127,711
Position to serve under Information Technology Department supporting public safety departments.

Motion made by Selectman Weeden to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #10: To create and fund full-time Wastewater Executive Assistant - \$127,711

Motion made by Selectman Sherman to approve and recommend the article as amended.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Amend wording by removing; Information Technology Department to Department of Wastewater Management. If funded, would fund position on July 1, 2024 or thereafter as needed.

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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #11: To create and fund full-time Police Officer - \$132,544

Motion made by Selectman Wyman-Colombo to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #12: To upgrade a part-time position to full-time Administrative Secretary within Police Department - \$91,986

Motion made by Selectman Sherman to approve and recommend the article as referenced.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #13: To create one full-time Maintainer 1 position at DPW - \$102,859

Motion made by Selectman Weeden to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Question: How many full-time DPW employees?

*All positions as referenced have been vetted thoroughly. However, it is the recommendation of Select Board to defer to Town Manager to re-sequence the articles accordingly in terms of mission critical needs.

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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #14: Chapter 90 program for road improvements – **HELD**

Article #15: PEG Access and Cable Related fund - \$636,113

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #16: To establish limits for departmental revolving funds

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #17: Kids Klub Enterprise Fund - \$532,125

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #18: CPC – Administrative & Operating Expense Budget - \$40,000

Motion made by Selectman Weeden to approve and recommend the article as referenced.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #19: CPC – To fund Heritage Park Improvements Phase II - \$74,160

Motion made by Selectman Wyman-Colombo to approve and recommend the article as referenced.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #20: To participate in Community Septic Management Program/Clean Water Trust

Motion made by Selectman Weeden to approve and recommend the article as referenced.

Motion seconded by Selectman Wyman-Colombo.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #21: To grant an easement to Eversource Energy to provide 380 Asher's Path property with electric utilities – **HELD**
*To obtain clarity regarding ground disturbance variables; license previously executed

Article #22: To establish Department of Wastewater Management as an enterprise fund effective fiscal year 2026

**Motion made by Selectman Weeden to approve and recommend the article as referenced.
Motion seconded by Selectman Sherman.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #23: To amend Chapter 150, Streets and Sidewalks re: Discharge of water to streets and sidewalks prohibited; consistent with Stormwater Management Plan

*To add language: ...a part of the comprehensive plan submitted by the DPW.

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

*To add: Submitted by Department of Public Works

Article #24: To amend Zoning Bylaw Table of Use to add letters SP (Special Permit) in I-1

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
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NEW BUSINESS

Discussion, Action and Approval of Draft #1 of the May 6, 2024 Special and Annual Town Meeting Warrant Articles: (continued)

ANNUAL TOWN MEETING WARRANT: (continued)

Article #25: To appropriate funds from the Waterways Improvement Fund to the Engineering/Permitting/Dredging and Associated Expense Account to fund DNR projects such as annual dredging - **HELD**

Article #26: To appropriate \$67,120 to fund a local match through MVP for the design and construction of stormwater improvements

**Motion made by Selectman Weeden to approve and recommend the article as referenced.
Motion seconded by Selectman Sherman.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #27: To enter into a MOU with the MA Executive Office of Health and Human Services, DCF and DESE to permit the School Department to submit claims for reimbursement of transportation expenses incurred for transporting students in foster care. There is no cost to the Town. Reimbursement would be deposited into the General Fund

**Motion made by Selectman Weeden to approve and recommend the article as referenced.
Motion seconded by Selectman Wyman-Colombo.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Article #28: Petition Article – Private to public road conversion – Chickadee Road, Debbie Lane, Manitoba Road, Metacomet Road, Nehoiden Road, Neshobe Road, Pontiac Road, Samoset Road, Wamesit Road and Whippoorwill Circle.

**Motion made by Selectman Sherman to approve and recommend the article as referenced.
Motion seconded by Selectman Weeden.**

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Mashpee Select Board
Minutes
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LIAISON REPORTS

School: The Mashpee Middle/High School held an open reception last week at the Cotuit Center for the Arts exploring diversity in their “Who We Are” exhibit supported by the Mashpee Inclusion and Diversity Committee. The upper floor of the center is dedicated to this exhibit. The event is free and open to the public until March 15, 2024. This is well worth the visit, and a tribute to the Mashpee community and its schools.

WATER QUALITY UPDATES

Intermunicipal Agreement: The Intermunicipal Agreement executed by the Select Board for the Waquoit Bay Nitrogen Load Allocation has been submitted to the Towns of Falmouth and Sandwich for signatures.

TOWN MANAGER UPDATES

Special Meeting: An operational meeting between the Select Board and Sewer Commission has been scheduled for March 6, 2024 to review matters pertaining to the Wastewater Warrant Article and related Ballot Question.

Housing Production Plan: Public comment for the Housing Production Plan (HPP) will be open until March 11, 2024. Submissions are requested to be forwarded to the Planning Department.

ADJOURNMENT

Motion made by Selectman Cotton to adjourn at 8:38 p.m.

Motion seconded by Selectman Sherman.

VOTE: 4-0. Unanimous.

Roll Call Vote:

Selectman Cotton, yes	Selectman Sherman, yes	Selectman Weeden, yes
Selectman Wyman-Colombo, yes		Opposed, none

Respectfully submitted,

Kathleen M. Soares
Secretary to the Select Board



**TOWN OF MASHPEE
SELECT BOARD
PUBLIC HEARING NOTICE**

Pursuant to Massachusetts General Laws Chapter 138, § 16A, the Select Board, acting as the Local Licensing Authority for the Town of Mashpee, will conduct a public hearing on the application of Abdul Hafeez Mian dba Mashpee Country Store, 387 Main Street, Mashpee, MA 02649, Abdul Hafeez Mian, Manager, for a New Seasonal All Alcoholic Beverages Package Store License. The premises is described as the first floor of a one story wood frame building containing approximately 2,168 square feet, with two entrances and exits on the west side of the building; sales area of approximately 2,168 square feet housing a delicatessen, counters and deli units; coffee bar and grocery shelves, and two bathrooms in rear; unfinished basement having approximately 2,168 square feet.

Said hearing will be held on Monday, March 11, 2024 at 6:35 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA 02649.

Broadcast Live on Local Cable Channel 8

***Streamed Live on the Town of Mashpee Website*:**

<https://www.mashpeema.gov/channel-8>

You can submit comments and questions via email to bos@mashpeema.gov prior to the meeting date and time.

Per order of

The Mashpee Select Board

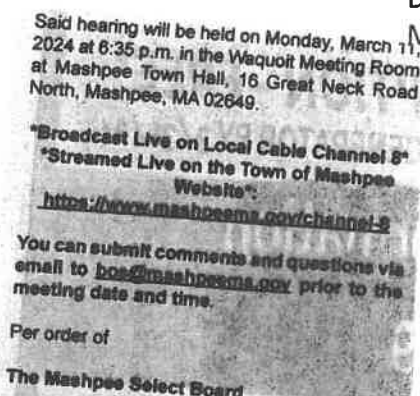
John J. Cotton, *Chair*

Thomas F. O'Hara, *Vice Chair*

Carol A. Sherman, *Clerk*

David W. Weeden

Michaela Wyman-Colombo



John J. Cotton, *Chair*
Thomas F. O'Hara, *Vice Chair*
Carol A. Sherman, *Clerk*
David W. Weeden
Michaela Wyman-Colombo



TOWN OF MASHPEE

OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 6, 2024

To: Rodney C. Collins, Town Manager
and Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Public Hearing: New Seasonal All Alcohol Package Store License

Pursuant to Massachusetts General Laws Chapter 138, § 16A, the Select Board, acting as the Local Licensing Authority for the Town of Mashpee, will conduct a public hearing on the application of Abdul Hafeez Mian dba Mashpee Country Store, 387 Main Street, Mashpee, MA 02649, Abdul Hafeez Mian, Manager, for a New Seasonal All Alcoholic Beverages Package Store License. The premises is described as the first floor of a one story wood frame building containing approximately 2,168 square feet, with two entrances and exits on the west side of the building; sales area of approximately 2,168 square feet housing a delicatessen, counters and deli units; coffee bar and grocery shelves, and two bathrooms in rear; unfinished basement having approximately 2,168 square feet.

The applicant possesses an Annual License for All Wine and Malt Beverages Package Store. As per M.G.L. Chapter 138, it's permissible for a licensee to hold both an Annual Wine and Malt license and a Seasonal All Alcohol license, provided they operate from the same location. Additionally, in compliance with the Alcoholic Beverages Control Commission's annual quota, Mashpee currently has three available Seasonal All Alcohol Package Store Licenses due to an increase in the seasonal population estimate.

The license application is enclosed for the Select Board's consideration.

Thank you



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES

Off-Premises-15

TYPE

\$15 Package Store

CATEGORY

All Alcoholic Beverages

CLASS

Seasonal

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Applying for a Seasonal All Alcoholic Beverages Liquor License.

Is this license application pursuant to special legislation?



Yes



No

Chapter

Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name

FEIN

DBA

Manager of Record

Street Address

Phone

Email

Alternative Phone

Website

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

First floor of a one story wood frame building containing approximately 2,168 square feet, with 2 entrances and exits on the west side of the building; sales area of approximately 2,168 square feet housing a delicatessen, counters and deli units; coffee bar and grocery shelves, and two (2) bathrooms in rear; unfinished basement having approximately 2,168 square feet for storage.

Total Square Footage:

Number of Entrances:

Seating Capacity:

Number of Floors

Number of Exits:

Occupancy Number:

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:

Phone:

Title:

Email:

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure	Sole Proprietor	Date of Incorporation	
State of Incorporation	<div style="border-bottom: 1px solid black; width: 100%;"></div> <div style="text-align: right; font-size: 0.8em;">▼</div>	Is the Corporation publicly traded? <input type="radio"/> Yes <input type="radio"/> No	

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Abdul Hafeez Mian			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
owner and sole proprietor	100%	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? ☐ Yes ☒ No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☒ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Abdul Hafeez Mian	Wine and Malt	Sandwich Mart & Spirits	Sandwich
Abdul Hafeez Mian	All Alcoholic Beverage	Sandwich Mart & Spirits	Sandwich
Abdul Hafeez Mian	Wine and Malt	Mashpee Country Store	Mashpee

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes ☒ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation
2008	Abdul Hafeez Mian	Sandwich	moved alcohol from one store to another -\$200 fine
2016	Abdul Hafeez Mian	Sandwich	Sale to minor who used a fake ID - \$240 fine

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Own

Landlord Name Abdul Hafeez Mian

Landlord Phone

Landlord Email

Landlord Address

63

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

☒ Yes ☐ No

APPLICATION FOR A NEW LICENSE

8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	0.00
B. Purchase Price for Business Assets	0.00
C. Other * (Please specify below)	0.00
D. Total Cost	0.00

*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial Institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total	

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? ☐ Yes ☒ No

Please indicate what you are seeking to pledge (check all that apply) ☐ License ☐ Stock ☐ Inventory

To whom is the pledge being made?

A. MANAGER INFORMATION

Proposed Manager Name	Abdul Hafeez Mian	Date of Birth		SSN	
-----------------------	-------------------	---------------	--	-----	--

Residential Address _____

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises 40+

Are you a U.S. Citizen?*

☒ Yes ☐ No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship: US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
	See	Resume attached		

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☒ Yes ☐ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation
	See 6C above			

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate;

Manager's Signature Date 2-7-24

11. MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement?
If yes, please fill out section 11.

☐ Yes ☒ No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

11A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No

11B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES

LICENSE

Does any individual or entity identified in question 11A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

11F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee?

Yes ☐ No ☐

b. Will the licensee retain control of the business finances?

Yes ☐ No ☐

c. Does the management entity handle the payroll for the business?

Yes ☐ No ☐

d. Management Term Begin Date

e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

☐ \$ per month/year (indicate amount)

☐ % of alcohol sales (indicate percentage)

☐ % of overall sales (indicate percentage)

☐ other (please explain)

ABCC Licensee Officer/LLC Manager

Signature:

Title:

Date:

Management Agreement Entity Officer/LLC Manager

Signature:

Title:

Date:

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

APPLICANT'S STATEMENT

I, Abdul Hafeez Mian the: ☒ sole proprietor; ☐ partner; ☐ corporate principal; ☐ LLC/LLP manager
Authorized Signatory

Of Mashpee Country Store
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

2-7-24

Title:

Owner

ADDENDUM A

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

Entity Name		Percentage of Ownership in Entity being Licensed (Write "NA" if this is the entity being licensed)	
<input type="text"/>		<input type="text"/>	
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			
Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
MA Resident	<input type="radio"/> Yes <input type="radio"/> No		
<input type="radio"/> Yes <input type="radio"/> No			

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

JEAN M. LORIZIO, ESQ.
CHAIRMAN

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>OF EXISTING LICENSES</small>		LICENSEE NAME: Abdul Hafeez Mian	CITY/TOWN: Mashpee
---	--	----------------------------------	--------------------

APPLICANT INFORMATION

LAST NAME: Mian	FIRST NAME: Abdul	MIDDLE NAME: Hafeez
MAIDEN NAME OR ALIAS (IF APPLICABLE):	PLACE OF BIRTH: Pakistan	
DATE OF BIRTH:	SSN:	ID THEFT INDEX PIN (IF APPLICABLE):
MOTHER'S MAIDEN NAME:	DRIVER'S LICENSE #:	STATE LIC. ISSUED: Massachusetts
GENDER: MALE	HEIGHT: 6	WEIGHT: 210
		EYE COLOR: Brown/Black
CURRENT ADDRESS:		
CITY/TOWN: Sandwich	STATE: MA	ZIP: 02563
FORMER ADDRESS:		
CITY/TOWN:	STATE:	ZIP:

PRINT AND SIGN

PRINTED NAME: Abdul Hafeez Mian	APPLICANT/EMPLOYEE SIGNATURE:
---------------------------------	-------------------------------

NOTARY INFORMATION

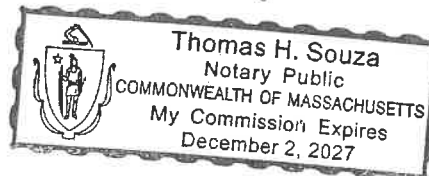
On this 2-7-24 before me, the undersigned notary public, personally appeared Abdul Hafeez Mian
(name of document signer), proved to me through satisfactory evidence of identification, which were Personal Knowledge
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

[Signature]
NOTARY

DIVISION USE ONLY

REQUESTED BY	SIGNATURE OF CORI-AUTHORIZED PERSON
--------------	-------------------------------------

Use GC# Identity Theft Index File Number to be completed by those applicants that have been issued an Identity Theft File Number by the DCL. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the DCL via mail or by fax to (617) 890 4634.



CORPORATE VOTE

The Board of Directors or LLC Managers of

N/A

Entity Name

duly voted to apply to the Licensing Authority of

City/Town

and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

Date of Meeting

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | | <input type="checkbox"/> Change of DBA |

"VOTED: To authorize

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

For Corporations ONLY

A true copy attest,

Corporate Officer /LLC Manager Signature

Corporation Clerk's Signature

(Print Name)

(Print Name)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION FOR A NEW LICENSE

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

**PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT**

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME Abdul Hafeez Mian, d/b/a Mashpee Country Store

ADDRESS 387 Main Street

CITY/TOWN Mashpee

STATE MA

ZIP CODE 02649

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | | <input type="checkbox"/> Change of DBA |

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:**

**Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email.



Transaction Processed Successfully.

INVOICE #: e98b8725-2e00-4e65-b2eb-d713cc0a8c5a

Description	Applicant, License or Registration Number	Amount
FILING FEES-RETAIL	Abdul Mlan d/b/a Mashpee Country Store	\$200.00
		\$200.00

Total Convenience Fee: \$4.70

Date Paid: 2/1/2024 12:52:01 PM EDT

Total Amount Paid: \$204.70

Payment On Behalf Of

License Number or Business Name:
Abdul Mlan d/b/a Mashpee Country Store

Fee Type:
FILING FEES-RETAIL

Billing Information

First Name:
Paul R.

Last Name:
Tardif

Address:

City:
Yarmouth Port

State:
MA

Zip Code:
02675

Email Address:



THE COMMONWEALTH OF MASSACHUSETTS
Town of Mashpee
Business Certificate

License Number: 2022-006
License Fee: \$40

Business Name
Mashpee Country Store
387 Main Street

Type of Business
Grocery Store

Owner(s) of Record
Abdul Hafeez Mian
387 Main Street
Mashpee, MA 02649

Date Granted: 02/15/2022
Expiration Date: 02/28/2026


Deborah F. Kaye
Mashpee Town Clerk



Abdul Mian



PROFESSIONAL SUMMARY

Talented Owner with excellent marketing, customer service and facility oversight skills and more than 20 years of experience. Highly effective and comfortable working with people at all levels in organization.

Astute Business Owner successful in operations management, competitive analysis and financial management. Demonstrated success in growth and innovation. Capitalizing on new trends and technologies to boost business initiatives and reach sales objectives. Hard-driving business leader offering skill in strategic business planning and team development. Skillfully recruit and train employees at all levels to meet customer and business demands. Articulate, forward-thinking and resourceful in meeting unique needs.

SKILLS

- Team Oversight
- Business planning
- Staff Management
- Partnership development
- Negotiation
- Operations management
- Business Management and Development
- Team Leadership
- Inventory Control
- Financial Analysis
- Strategic Development
- Purchasing
- Business Operations

WORK HISTORY

OWNER

01/1998 to CURRENT

Mashpee Country Store | Mashpee, MA

- Devised processes to boost long-term business success and increase profit levels.
- Set, enforced and optimized internal policies to maintain responsiveness to demands.
- Devised and deployed sales and marketing tactics to drive strategic growth and support achievement of revenue goals.
- Trained and motivated employees to perform daily business functions.
- Studied market to determine optimal pricing of goods and services and to capitalize on emerging opportunities.

OWNER

01/2004 to CURRENT

Sandwich Mart & Spirits | Sandwich, MA

- Founded and managed convenience store business to a licensed liquor store growing revenue year over year
- Applied performance data to evaluate and improve operations, target current business conditions and forecast needs.

- Optimized team hiring, training and performance.
- Conducted target market research to scope out industry competition and identify advantageous trends.
- Generated revenues yearly and effectively capitalized on industry growth.
- Remained up-to-date on current trends and attended industry trade shows and markets to view and order inventory.

OWNER

01/2001 to 01/2004

Route 28 Gas | Centerville, MA

- Managed purchasing, sales, marketing and customer account operations efficiently.
- Demonstrated exceptional knowledge of process optimization in relation to profit and loss.

N O T QUITCLAIM DEED N O T

I, Walter J. Murray, Trustee of the Paige Realty Trust under a Declaration of Trust dated June 8, 1993, recorded with Barnstable County Registry of Deeds in Book 8618, Page 166, of Sandwich, Massachusetts

For Consideration paid in the amount of **Three Hundred and Thirty Thousand and 00/100 (\$330,000.00) Dollars**

GRANT TO:

C O P Y

C O P Y

Abdul Hafeez Mian of 387 Main Street, Mashpee, Massachusetts

with QUITCLAIM COVENANTS

the land together with any buildings situated thereon in Mashpee, Barnstable County, Massachusetts as shown on plan of land recorded in Barnstable County Plan Book 498, Page 68, as Lot #1, bounded and described as follows:

COMMENCING at the Southeasterly corner of the premises at a corner of the homestead lot formerly of James Amos (a/k/a Otis) and at the northerly line of Snake Pond Road, so-called;

THENCE Westerly by the Northerly line of said road, about eight (8) rods to the corner of a fence at a passageway to the Twelve acre Lot, so-called, to what is now owned by the Town of Mashpee;

THENCE Northerly by the Easterly line of said passageway and cleared land of Attaquin, now of Irving C. Oakley, deceased, one hundred and 00/100 (100.00) feet;

THENCE Southeasterly by land of Christine N. Oakley to the Easterly line of said lot;

THENCE Southerly by land of the homestead lot of James Amos, formerly, as aforesaid; and

THENCE continuing Southerly by the Westerly line of the homestead as the fence formerly stood, one hundred and 00/100 (100.00) feet to the first mentioned bound at the place of beginning.

The above described premises are conveyed subject to and with the benefit of all rights, rights of way, easements, appurtenances, reservations and restrictions of record, insofar as the same are in force and applicable.

N O T

N O T

The Grantor certifies that Walter R. Murraray is the present Trustee of the **Paige Realty Trust**, certify that said trust is in full force and effect and has not been altered or amended other than of record prior to the date of this certificate; no beneficiary is a minor or incompetent, a corporation selling all of its assets, or a personal representative of an estate subject to estate tax liens; and the Trustees have been directed by all of the beneficiaries to execute and deliver this deed for the property described above.

Property Address: 387 Main Street (Route 130), Mashpee, MA 02649

For Title see deed recorded in Barnstable County Registry of Deeds in Book 8612, Page 172.

WITNESS my hand and seal this 28th day of September, 2000.

Paige Realty Trust

Walter J. Murray
Walter J. Murray, Trustee

Walter J. Murray, Trustee

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

September 28, 2000.

Then personally appeared the above named **Walter J. Murray**, and acknowledged the foregoing instrument to be his free act and deed as Trustee of the Paige Realty Trust, before me.

Jonathan D. Fitch
Notary Public
JONATHAN D. FITCH

Notary Public

JONATHAN D. FITCH

My Commission Expires: 12.15.06

BARNSTABLE COUNTY
REGISTRY OF DEEDS
COUNTY EXCISE TAX

CANCELLED

DATE 09.28.'00 THU

TAX	\$752.40
TOTAL	\$752.40
CHECK	\$752.40
CLERK 1	NO.013942
TIME 10:05	1111

REG OF DEEDS
REG # 01
EARNSTABLE

CANCELLED

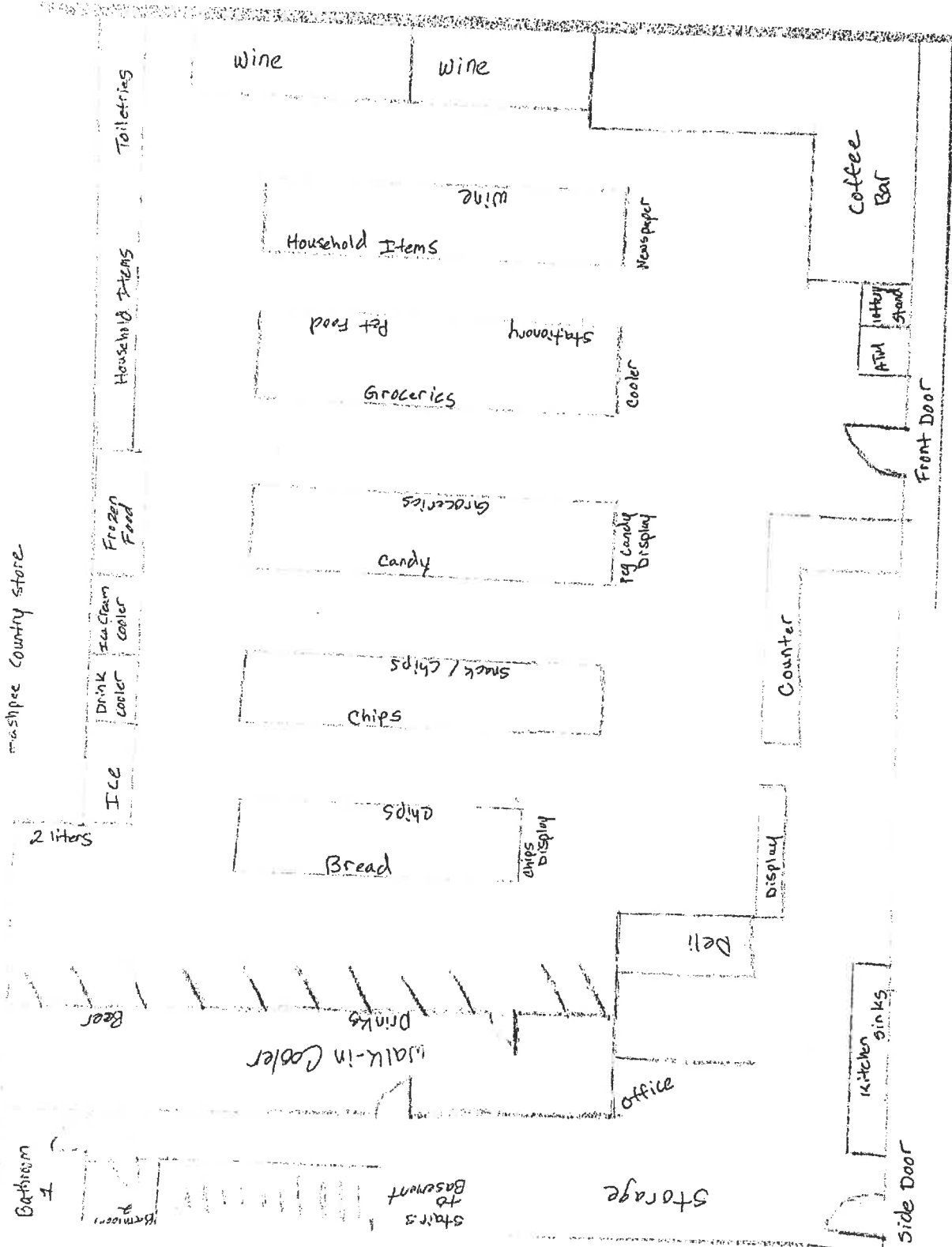
09/28/00 10:17AM 01
000000 H7441

FEE	\$1128.60
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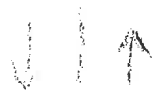
CASH \$1128.60

BARNSTABLE REGISTRY OF DEEDS

maashpee country store



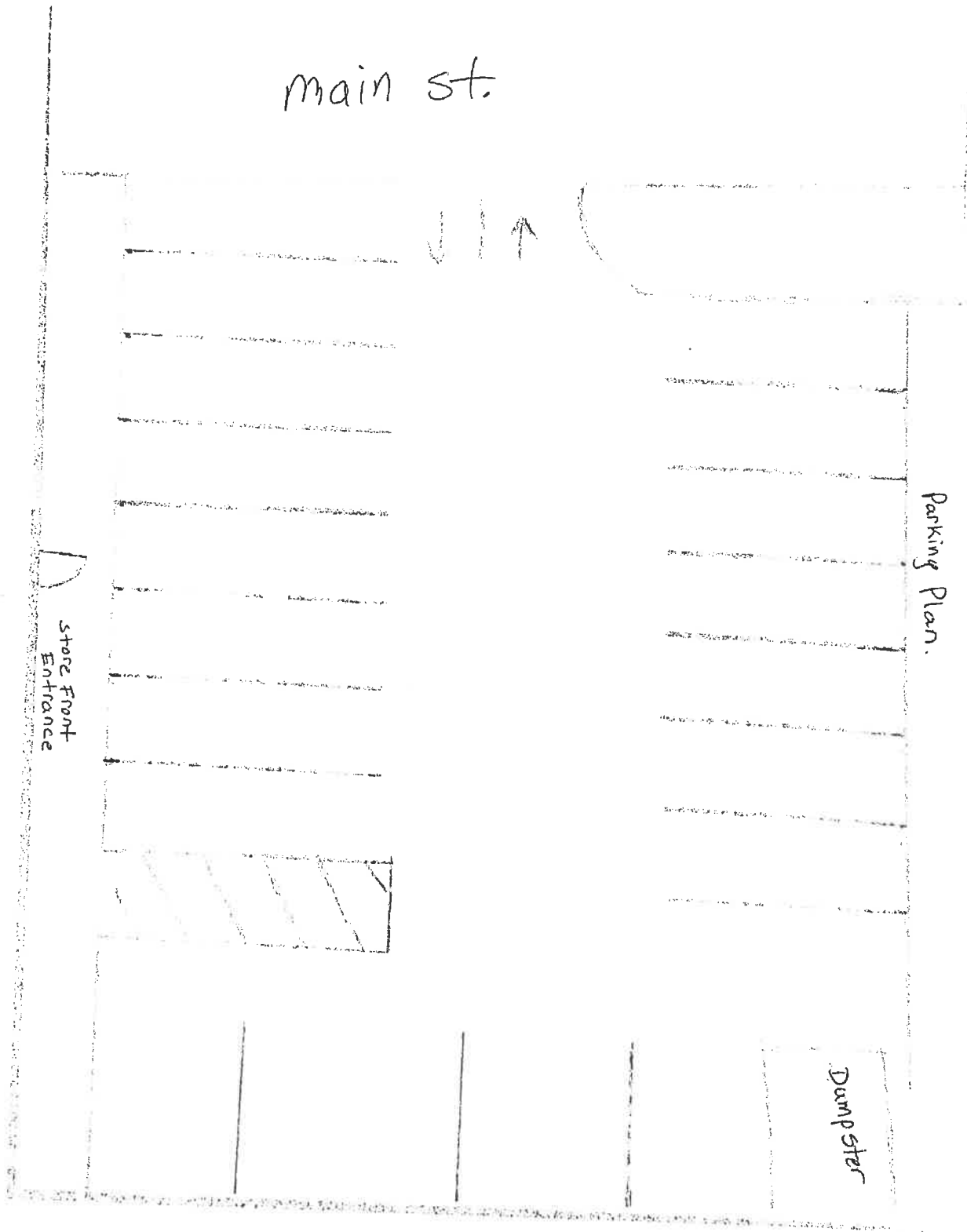
main st.



Parking Plan.

Store Front
Entrance

Dumpster



TOWN OF MASHPEE POSITION APPOINTMENT/REAPPOINTMENT REQUEST

Effective: September 1, 2016

JOB TITLE: Director of IT DEPARTMENT: IT

EMPLOYEE: Curt Curry UNION/UNIT: PAP-B

STATUS: Regular Full-time ☒ Temporary Full-time ☐ Temporary Part-time ☐
Standard Part-time ☐ Non-Standard Part-time ☐ Seasonal ☐

LABOR GRADE: 15 STEP: 3 RATE OF PAY: \$52.15 Per Hour
\$2,086.00 Per Week \$108,472.00 Per Year/Base

I attest that this position was posted and/or advertised through the following:

Existing Eligibility List ☐ Town Posting ☒ Local Employment Opportunity ☒
Regional/State/National Opportunity ☐ Other Posting ☐

I also attest that all policies and procedures of the Town have been satisfied regarding this appointment, including: application review ☒ written examination ☐ oral interview ☒ appointing authority interview ☒
physical agility exam ☐ medical examination ☒ psychological examination ☐ comprehensive background investigation, including a CORI check ☒ or other _____

I further attest that the search and initial screening for this position was based upon minimum requirements, knowledge, skills, abilities, essential functions and responsibilities outlined in a job description approved by the Town Manager. (Attach job description) I further attest that the employee's driver's license status, if applicable to the position, was verified.

[Signature] _____ Date 3/5/24
Human Resources Director Signature

I request this appointment/promotion to be effective on: March 25, 2024

[Signature] _____ Date 3/6/24
Appointing Authority Signature

This position may be filled upon confirmation and/or certification of this selection process, if a full-time new employee; or compliance with Town policies and procedures, if a promotion.

[Signature] _____ Date 3/6/24
Town Manager Signature

Chairman of Board of Selectmen (or Designee) Signature Date
Review of Appointment and Certification of Selection Process

Copies To: White – Human Resources Canary – Town Clerk Pink – Town Manager



*350 Meetinghouse Road
Mashpee, Massachusetts 02649
Telephone - (508) 539-1420
www.mashpeema.gov*

MEMORANDUM

March 7, 2024

TO: Select Board
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director *CL*

Cc: Patty DeBoer, Mashpee Schools Superintendent

RE: Recommendation for Award of Contract for HVAC Upgrades to Kenneth C. Coombs School

The Town received bids on March 1, 2024 for the above project. See attached.

I recommend that a contract for General Contractor for the project be awarded to **Performance Plumbing & Heating, Inc.** of Medway, MA in the amount of **\$1,518,824.00**. This amount includes the fees for the required filed sub-bids for the project (roofing and flashing; acoustical tile, painting, and electrical).

Performance Plumbing & Heating is the lowest, qualified bidder for the project. They are DCAMM certified as required with an evaluation rating of 93 for completed projects.

The project is expected to begin in June 2024 and continue through the start of the 2024-2025 school year until completion. The exact schedule will be determined once the contractor is on board, based on lead time for the equipment, and will be coordinated with the School Department.

Please let me know if you any questions on this recommendation.

Bidder	Base Bid	Alternates	Final Bid	Status
Performance Plumbing & Heating, Inc. 9 Bramble Road Medway, MA 02053	\$1,518,824.00		\$1,518,824.00	—
Apex Corp PO Box 127 Abington, MA 02351	\$2,394,000.00		\$2,394,000.00	—

FORM FOR GENERAL BID

MGL c.149 Over \$150K

TO THE AWARDING AUTHORITY: Town of Mashpee

A. The Undersigned proposes to furnish all labor and materials required for **HVAC Upgrades - Kenneth C. Coombs School** at in Mashpee, Massachusetts, in accordance with the accompanying plans and specifications prepared by **Fitzmeyer & Tocci Associates, Inc.** for the contract price specified below, subject to additions and deductions according to the terms of the specifications.

B. This bid includes addenda numbered: 1

C. The proposed contract price is:

One Million Five Hundred Eighteen Thousand Eight Hundred Twenty-four Dollars \$1,518,824.00.

D. The subdivision of the proposed contract price is as follows:

ITEM 1. The work of the general contractor, being all work other than that covered by **ITEM 2**.

TOTAL OF ITEM 1\$1,253,544.00

Sub-trade	Name of Filed Sub-bidder	Sub-bid Amount	Bond Required
Roofing and Flashing	Belcour Corp.	\$18,000.00	Yes
Acoustical Tile	New England Finish Ceiling Division	\$5,000.00	Yes
Painting	JMS PAINTING CORP	\$28,700.00	Yes
Electrical Work	Boston Electric and Telephone	\$213,580.00	Yes

TOTAL OF ITEM 2 \$265,280.00

The undersigned agrees that each of the above named sub-bidders will be used for the work indicated at the amount stated, unless a substitution is made. The undersigned further agrees to pay the premiums for the performance and payment bonds furnished by sub-bidders as requested herein and that all of the cost of all such premiums is included in the amount set forth in **ITEM 1** of this bid.

The undersigned agrees that if he is selected as general contractor, he will promptly confer with the awarding authority on the question of sub-bidders; and that the awarding authority may substitute for any sub-bid listed above a sub-bid filed with the awarding authority by another sub-bidder for the sub-trade against whose standing and ability the undersigned makes no objection; and that the undersigned will use all such finally selected sub-bidders at the amounts named in their respective sub-bids and be in every way as responsible for them and their work as if they had been originally named in this general bid, the total contract price being adjusted to conform thereto.

E. The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price,

the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than 1 surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Performance Plumbing &
Heating, Inc.
Name of Bidder

Anthony Graceffa

Anthony Graceffa - Bid Submitter

03/01/2024
Signature & Title

9 Bramble Road
Medway, MA 02053
Business Address



*350 Meetinghouse Road
Mashpee, Massachusetts 02649
Telephone - (508) 539-1420
www.mashpeema.gov*

MEMORANDUM

March 7, 2024

TO: Select Board
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director *CL*

Cc: Patty DeBoer, Mashpee Schools Superintendent

RE: Recommendation for Award of Contract for Owner's Project Manager (OPM)
Services for Mashpee School HVAC Projects

The Town received five proposals on February 29, 2024 for the above project. The Selection Committee reviewed the proposals and invited three firms for interviews. See attached. Interviews were conducted on March 5, 2024.

Based on the proposals and interviews, the Selection Committee recommends that a contract for OPM services for the project be awarded to **Anser Advisory** of Boston, MA. The fee proposal is pending and will be presented at the Select Board meeting on March 11, 2024.

Anser Advisory has extensive experience providing OPM services for municipalities across the Commonwealth, including experience specific to school HVAC projects. The Selection Committee was impressed with the proposed project team for project and their understanding of the unique challenges with renovation/improvement projects in occupied school buildings.

An OPM is required per state statute because of the expected construction cost for the HVAC upgrades at the Middle-High School and the Quashnet School. The OPM will assist with oversight of all design and construction work for the project, including providing advice and consultation with respect to design; selection, negotiation with, and oversight of a designer; value engineering; cost estimating; general contractor and subcontractor prequalification; selection, contracting, scheduling, and construction oversight of a general contractor; and assisting in project evaluation.

Please let me know if you any questions on this recommendation.

Town of Mashpee
OPM Services for Mashpee Public Schools HVAC Projects
 Thursday, February 29, 2024

Evaluation

	Comparative Evaluation Criteria						Standard Designer Form	References	Non-Collusion and Tax Compliance	Company Financial Statement	Minimum Criteria	
	Demonstrated Experience	Current Firm Capacity	Staffing	Project Discussion & Scope of Work	Proposed Schedule	General Impression						
ACG	HA	A	A	NA	U	NA	X	X	X	X	X	
Jacobs	A	A	A	HA	HA	A	X	X	X	X	X	
Colliers	HA	A	A	NA	NA	NA	X	X	X	X	X	
CHA	HA	A	A	A	A	A	X	X	X	X	X	
Anser Advisory	A	A	A	NA	A/NA	A	X	X	X	X	X	

Based on the above evaluation, Jacobs, CHA, and Anser Advisory will be invited for an interview on 3/5/24.

In attendance,

Selection Committee
 Patty DeBoer, Mashpee School Superintendent
 Ashley Lopes, Mashpee School Finance Director
 Catherine Laurent, DPW Director



TOWN OF MASHPEE


OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 6, 2024

To: Rodney C. Collins, Town Manager
and Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Special Event Application

Discussion and Approval of the following Special Event Application:

Earth Day Atlantic White Cedar Tree Planting: Sunday, April 21, 2024, 1-3 pm, Santuit Pond Preserve

Earth Day falls on April 22, and the Conservation Department aims to organize an Atlantic White Cedar tree planting initiative at Santuit Pond Preserve. The objective is to rejuvenate the area's ecosystem by planting Atlantic White Cedar trees in an abandoned cranberry bog located at the southern end of Santuit Pond. We extend an invitation to the public to join us in planting 100 Atlantic White Cedar trees across select sections of the 1.5-acre bog. These trees will be sourced from New England Wetland Plants, and participants can enjoy coffee and light snacks during the event. Parking will be available at the lot on 117 Main Street, with clear signage guiding attendees to the staging area, just a short walk away.

Access to the staging area will be facilitated via the maintenance gate and access road off Tobisett Street. While shovels will be provided to groups, participants are kindly asked to bring their own gloves and boots for traversing the bog. The proposed activity will take place in an abandoned cranberry bog recognized as a wetland under the Wetland Protection Act. As Santuit Pond Preserve falls under the jurisdiction of the Select Board as a Land Bank parcel, approval from both the Select Board and the Conservation Commission is necessary for the project to proceed. The event will span two hours, culminating in the planting of 100 cedar trees by Cape Cod residents, contributing to the environmental revitalization of this waterbody.

Board of Health: Approved.

Building: Approved.

DPW: Approved. Applicant is responsible for picking up and removing for proper disposal any litter from the property and parking lot after the event.

Fire: Approved. No FD requirements

Police: Approved. No details are required for this event.

Earth Day 2024

Tree Planting Event
Santuit Pond Preserve
Sunday April 21st @1pm



All are Welcome to Attend!

The Mashpee Conservation Department is hosting a tree planting event at Santuit Pond Preserve in recognition of Earth Day 2024. The goal is to plant 100 Atlantic White Cedar trees in a retired cranberry bog to honor the ideals of Earth Day.



Plant a tree for the whole world to see!

Santuit Pond Preserve is the site of numerous abandoned cranberry bogs and this year for Earth Day everyone is welcome to assist in planting native trees in a retired bog. Atlantic White Cedar (*Chamaecyparis thyoides*) trees will be planted in the bog to aid in revitalizing this important native species. Atlantic White Cedar once thrived around freshwater bodies on the East Coast of the United States and have been in decline due to agriculture and lumber production. Coffee and a light snack provided.



Parking at Santuit Pond Preserve parking lot on 117 Main Street in Mashpee with a short trail walk to the planting site.



Planting is from 1pm-3pm or until all 100 trees are planted.



Work gloves and boots highly recommended & participants encouraged to bring own medium shovel, limited supply available



Please RSVP to the Mashpee Conservation Department at (508) 539-1400 x8538 or dkent@mashpeeema.gov



New England Wetland Plants





TOWN OF MASHPEE


OFFICE OF THE SELECT BOARD

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: March 6, 2024

To: Rodney C. Collins, Town Manager and
Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Board, Committee and Commission: Appointments

Interviews, discussion and possible appointment of the following:

- Human Services Committee: *Karen Yetra, Member at Large, Term Expires June 30, 2024*

Attached is the memo from the Chair of the Committee, preliminary evaluation forms and the letter of interest from the candidate.

- Barnstable County Human Rights Advisory Commission: *Mary Younger, Town Liaison*

The Human Rights Advisory Commission (HRAC) is composed of nine voting members and two alternates, selected by the Board of Regional Commissioners to reflect the diverse population, towns, and expertise within Barnstable County. Additionally, the HRAC includes liaison seats for all 15 towns and the Wampanoag Tribes in the county. These liaisons, appointed by their respective communities, play a vital role in addressing human rights issues that extend beyond municipal boundaries. Ensuring representation from each corner of Barnstable County, town and tribal liaisons bring local perspectives to the county-level discussions. All town and tribal liaisons serving on the HRAC must be residents of Barnstable County, appointed by their town's Select Board, Town Council, or Tribal Council.

Thank you.

TO: Chairman John Cotton

CC: Mashpee Select Board
Town Manager Rodney Collins
Human Services Director Gail Wilson

FR: Lynne Barbee
Chair, Mashpee Human Services Committee



DT: February 26, 2024

Chairman Cotton and Select Board Members,

On February 16, 2024, during its regular monthly meeting, the Mashpee Human Services Committee interviewed Karen Yetra, an applicant for one of the vacant positions.

You may recall Ms. Yetra's name, as she was one of three applicants for the two CPC vacancies, all of whom you indicated were qualified.

The Human Services members who participated in the interview were Council on Aging Director Heidi McLaughlin, Recreation Director Mary Bradbury and myself. Two of our members (Carol Sherman and Christine Willander) were not in attendance. Human Services Director Gail Wilson also participated in the interview as a non-voting member.

Each person had the opportunity to ask questions of Ms. Yetra as well as explain the responsibilities and qualifications for the position.

Attached you will find the three 001 Preliminary Evaluation Forms. Director Wilson expressed her support but did not complete a form.

All rated Ms. Yetra a "5".

We hope you will be able to complete her appointment at the March 4 Select Board meeting.

Thank you.

From: ' ' via Town of Mashpee MA <cmsmailer@civicplus.com>
Sent: Wednesday, January 24, 2024 10:04 AM
To: Terrie Cook <tmcook@mashpeema.gov>
Subject: Form submission from: Board, Committee, Commission Application to the Select Board for Appointment

Attention!: : Links contained herein may not be what they appear to be. Please verify the link before clicking! Ask IT if you're not sure.

Submitted on Wednesday, January 24, 2024 - 10:04am
Submitted values are:

Choose from the following: Human Services Committee

==Please provide the following information:==

Name: Karen Yetra

Email: _____

Address: _____

City: Mashpee

State: MA

Zip: 02649

Phone: _____

Alt Phone: _____

Fax: _____

Organization:

EXPERIENCE & EDUCATIONAL BACKGROUND which might be helpful to the Town: After learning about the areas of the Committee's involvement, it seemed that working with this group would be a way for me to contribute to the Mashpee community. My husband and I retired in May 2019, and moved from Medfield to Mashpee full-time in June 2019, excited about the opportunity to get involved in our new community. By the time we had unpacked and were settled, Covid arrived and changed everyone's plans. Once the world opened back up, I've been looking for a way to be more involved in town. I was a serial volunteer in Medfield, chairing the PTO, several foundation fundraising events, sat on boards of education foundations, etc. Once our children were all in school, I re-entered the workforce at a software consulting firm with roles in administration. The majority of my time was in operations management, ending as VP of Operations. The part of my job I enjoyed the most was problem solving, so the opportunity to work with fellow town residents to serve the residents of Mashpee, is very interesting to me. And hopefully it is a way I can "pay back" to Mashpee for providing us with such a wonderful place to call home. Thank you for considering me for this position, and I would be happy to meet with you at any time.

Are you available to serve on a Town committee/commission on a year-round basis? If no, what is your availability: Yes - I am retired so my time is yours!

How did you become interested in serving the Town? Lynne Barbee suggested that I apply for one of the open seats.

The results of this submission may be viewed at:

<https://www.mashpeema.gov/node/711/submission/6346>

PRELIMINARY EVALUATION FORM

Candidate: Karen Yetra

Board/Committee/Commission/Council: Human Services Committee

Interview Date: 2/18/24 Evaluator: Heidi McLaughlin

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

I think Karen has a well-rounded
background & she'll be an excellent
addition to the Human Services Committee.

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Heidi McLaughlin
Signature

PRELIMINARY EVALUATION FORM

Candidate: Karen Yetra

Board/Committee/Commission/Council: Human Services

Interview Date: 2/16/24 Evaluator: Mary Bradbury

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

- She took the initiative to read about the committee, questions her "role" how she fits in.
- "Serial Volunteer" - get involved in the community
- Kids in particular. Cares deeply. Good at organizing

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is:

5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Mary Bradbury
Signature

PRELIMINARY EVALUATION FORM

Candidate: Karen Y. etra

Board/Committee/Commission/Council: Human Services

Interview Date: 2/16/24 Evaluator: Lynne Barbee

Did the candidate appear available for scheduled meetings? YES [☒] NO [☐]

Did the candidate appear knowledgeable on role/responsibilities? YES [☒] NO [☐]

Did the candidate appear competent and qualified to serve? YES [☒] NO [☐]

Comments/Observations:

concerns of children, housing
- volunteer person
- likes H.S. work / past efforts
+ current priorities

On 1-5 scale (5 the strongest and 1 the weakest) my rating of this candidate is: 5

I attest that this evaluation is true and accurate to my knowledge and belief after impartially evaluating the candidate's performance in the initial interview.

Lynne Barbee
Signature

Barnstable County Human Rights Advisory Commission (HRAC)
Town Liaison

LIAISON RESPONSIBILITIES

The Barnstable County Human Rights Advisory Commission (HRAC) was re-structured under Ordinance 10-19, and then followed by Ordinance 22-01, with a focus on assuring *equal opportunity for all persons in Barnstable County regardless of race, color, religious creed, national origin, sex, age, ancestry, sexual or affectional preference, marital, family or military status, source of income, neighborhood or disability where unlawful discrimination exists in housing, employment, education, public accommodations, Town and County services, insurance, banking, credit, and health care.*

The HRAC is comprised of nine voting members and two alternates, nominated by the Board of Regional Commissioners, who represent the diversity of population, towns, and skills across Barnstable County.

The HRAC also includes representational liaison seats for all 15 towns and the Wampanoag Tribes in Barnstable County. Liaisons from each community will assist in collectively addressing human rights issues in the County that transcend town boundaries. Liaisons work to ensure that each Barnstable County community has a voice for human rights at the County Level.

Town and Tribal Liaisons to the HRAC must be residents of Barnstable County. Town and Tribal Liaisons are appointed by each town's Select Board, Town Council, or Tribal Council.

Liaisons are encouraged to:

1. Attend HRAC meetings. The HRAC shall meet no less than four times per year. All meetings must comply with Massachusetts Open Meeting Law.
2. Function as an informational conduit between the HRAC and the community served. Invite HRAC members to attend events in your community. Participate in HRAC events. Help to get the word out in your community about human rights events.
3. Serve as a relational conduit between the HRAC and community served. Assist in community-based relationship building with local organizations, elected and appointed officials, etc.
4. Assist in educating the community served about human rights and protected classes. Support the development and coordination of educational forums and events.
5. Assist one HRAC committee and the projects and initiatives undertaken

From: marie younge.

Sent: Friday, February 23, 2024 6:45 AM

To: Wayne E. Taylor <wtaylor@mashpeema.gov>

Cc: Lou Cerrone

Dan Kupferman

Subject: Human Rights Liason

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Attention!: Links contained herein may not be what they appear to be. Please verify the link before clicking! Ask IT if you're not sure.

Greetings Mr Taylor,

My name is Marie Younger

Blackburn. I am a long time resident of Mashpee. I reside on _____ with my husband and son Chase a student at Mashpee Middle-High School. In the past I have been chair of both the Mashpee Housing Authority and Mashpee Human Services. I am a recognized leader here on Cape Cod with a focus and dedication to service to its citizens. Currently I am interested in serving as the Mashpee Liason to the Barnstable Human Rights Committee. It would be a pleasure to serve our town.

I have attached my bio for your consideration.

Thank you,

Marie Blackburn

Sent from Yahoo Mail on Android

MARIE'S BIO

MARIE YOUNGER BLACKBURN IS A DYNAMIC PUBLIC SPEAKER, RECOGNIZED FOR HER EXPERTISE IN DIVERSITY, EQUITY, AND INCLUSION (DEI). CURRENTLY SERVING AS A BOARD OF TRUSTEE MEMBER FOR THE COLLEGE LIGHT OPERA COMPANY, SHE ACTIVELY CONTRIBUTES TO THE DEI AND DEVELOPMENT COMMITTEES, DRIVING POSITIVE CHANGE WITHIN THE ORGANIZATION. MARIE'S COMMITMENT TO COMMUNITY INVOLVEMENT EXTENDS TO HER FORMER ROLE AS A BOARD MEMBER AT CAPE COD YMCA.

MARIE IS AN INTEGRAL PART OF THE DDS DEI COMMITTEE, WHERE HER PASSION FOR FOSTERING INCLUSIVITY SHINES. HER DEDICATION TO PROMOTING DIVERSITY HAS NOT GONE UNNOTICED, AS EVIDENCED BY HER RECEIPT OF THE MASS DOWN SYNDROME CONGRESS ALAN CROCKER AWARD, THE AGENCY'S HIGHEST AWARD OF DISTINCTION.

A SKILLED HOST AND MODERATOR, MARIE LEADS THOUGHT-PROVOKING DISCUSSIONS THROUGH HER PLATFORM "CONVERSATIONS THAT MATTER." ADDITIONALLY, SHE CHANNELS HER CREATIVITY INTO THE "LET ME TELL YOU A STORY" FACEBOOK PAGE, WHERE NARRATIVES COME TO LIFE.

AS A CERTIFIED NETWORKER AFFILIATED WITH THE REFERRAL INSTITUTE, MARIE IS ADEPT AT BUILDING MEANINGFUL CONNECTIONS. HER COLLABORATIVE SPIRIT IS EVIDENT IN THE CO-CREATION OF "BAND TOGETHER FOR INCLUSION," AN INCLUSIVE MUSIC FESTIVAL. TAKING THE INITIATIVE FURTHER, SHE SPEARHEADS #INCLUDEME, CAPE COD'S FIRST INCLUSIVE ADVERTISING GUIDE.

MARIE YOUNGER BLACKBURN'S MULTIFACETED CONTRIBUTIONS TO DEI, COMMUNITY SERVICE, AND CREATIVE ENDEAVORS SHOWCASE HER AS A DEDICATED INDIVIDUAL MAKING A LASTING IMPACT.

Terrie M. Cook
Administrative Assistant
Tel. (508) 539-1401
tmcook@mashpeema.gov



Office of the Town Manager
Mashpee Town Hall
16 Great Neck Road North
Mashpee, MA 02649

MEMORANDUM

Date: March 7, 2024

To: Town Manager Rodney C. Collins;
Chair John Cotton and Honorable Members of the Select Board

From: Administrative Assistant Terrie M. Cook

Re: Discussion, Action and Possible Approval of Adding the Following to the May 6, 2024, Town Meeting Warrant:

- Article to Change the Purpose of the FY 2024 Capital Bond for the DPW Masonry Wall Restoration and the Police Station Design/Engineering
- Article to Extend Authorization for Mashpee Middle-High School Parking Lot
- Article to Re-Purpose Department of Natural Resources Capital Building Funds
- Article for SRF Loan Origination Fees
- Article to Rescind \$7.5 Million Borrowing Authorization for Sewer Engineering
- Article for Private to Public Road Conversion-Christopher Lane

The articles referenced above for discussion of adding to the Town Meeting warrant and whether to recommend or not recommend approval appear on the following pages.

Thank you.

Article to change the purpose of the FY 2024 Capital Bond:

To see if the Town will vote to re-purpose a portion of the borrowing authorization excluded from the limitation of proposition 2 ½ GL. C 59 section 21c, as recommended by the Capital Improvement Program (CIP) Committee and as approved at the May 1, 2023 annual town meeting, article 11 and the May 6, 2023 annual town election as follows:

DPW Masonry Wall Restoration	\$ 80,000
Police Station Design/Engineering	\$2,700,000
<hr/>	
Total:	\$2,780,000

,or take any other action relating thereto.

There will be a corresponding ballot question with this article.

Article to extend authorization for MHS Parking Lot:

To see if the Town will vote to re-authorize the appropriation and transfer the sum of \$350,000 from the Capital Stabilization fund for the purpose of extending the time limit of the appropriation to fund the resurfacing of the MMHS Parking Lot as recommended by the Capital Improvement Program (CIP) Committee and as approved at the May 3, 2021, annual town meeting, article 3, or take any other action relating thereto.

Article to re-purpose DNR capital building funds:

To see if the Town will vote to re-purpose the sum of \$130,000 from the Department of Natural Resources FY 2023 Capital account as recommended by the Capital Improvement Program (CIP) Committee and approved at the May 2, 2022 May special town meeting, article 5, or take any other action relating thereto.

Article

To see if the Town will vote to appropriate and transfer the sum of \$273,858 from revenue available for appropriation to the loan origination fee account or take any other action relating thereto.

Submitted by the Town Treasurer

Explanation: This article is for anticipated one time loan origination fees to be expended in FY2025 for the 54 million dollar SRF loans.

Article

To see if the Town will vote to rescind the authority to issue the following un-issued balance of the authorized bond or note pursuant to the vote adopted under the following article to the extent not previously exercised, or take any other action relating thereto.

Submitted by the Town Treasurer

<u>Town Meeting</u>	<u>Article #</u>	<u>Balance</u>	<u>Purpose</u>
October 16, 2023	1	\$7,500,000	Planning & Design Phase II Wastewater initiatives

Article

To see if the Town will vote to accept the layout as public way of Christopher Lane, as shown on plans entitled "ROAD TAKING PLAN CHRISTOPHER LANE ," in Mashpee, MA (Barnstable County), dated January 26, 2024 and prepared by Cape & Islands Engineering, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Select Board to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate the sum of **\$120,220** to the Christopher Lane Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related thereto, and further authorize the Select Board to assess betterments to the owners of the land abutting the ways. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount , or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article authorizes the Select Board to acquire the fee ownership or an easement in the private road Christopher Lane by excise of eminent domain or by deed or gift, and shall request authority to assess betterments, pursuant to M.G.L. Chapter 80. And any other applicable authority, to secure payment for the cost of the acquisition of the public ownership or easement and any improvements made to the road. This would also authorize the Select Board to accept the layout and complete the private to public road conversion of Christopher Lane

Terrie M. Cook
Administrative Assistant
Tel. (508) 539-1401
tmcook@mashpeema.gov



Office of the Town Manager
Mashpee Town Hall
16 Great Neck Road North
Mashpee, MA 02649

MEMORANDUM

Date: March 7, 2024

To: Town Manager Rodney C. Collins;
Chair John Cotton and Honorable Members of the Select Board

From: Administrative Assistant Terrie M. Cook

Re: May 6, 2024 Special and Annual Town Meeting Warrants – Actions to be taken by Select Board
The articles are numbered, but the numbers are subject to change depending upon the Board's action on various articles.

The page numbers and a brief description of each article that requires action appears below:

Article #/

Page #	Description	Submitted by:	Action needed
Special Town Meeting Warrant			
Article 1, Page 1	Snow and Ice	DPW	Vote to recommend/not recommend
Article 6, Page 2	WIIF	Select Board	Vote to recommend/not recommend
Article 9, Page 4	CPC-Ashumet Pond	CPC	Vote to recommend/not recommend
Article 10, Page 5	CPC-Pickerel Cove	CPC	Vote to recommend/not recommend
Annual Town Meeting Warrant			
Article 2, Page 7-12	FY25 Budget	Select Board	Vote to recommend/not recommend
Article 3, Page 13-14	CIP	SB, FinCom, CIP	Vote to recommend/not recommend
Article 4, Page 15	Phase 2 Wastewater	SB, Sewer Comm	Vote to recommend/not recommend
Article 14 Page 19	Chap 90 Funding	DPW	Vote to recommend/not recommend
Article 21, Page 22	Eversource Easement-WRRF	Select Board	Vote to recommend/not recommend
Article 25, Page 24-25	Waterways Imp Fund	DNR	Vote to recommend/not recommend

**Town of Mashpee
Mashpee High School
500 Old Barnstable Road
Mashpee, MA 02649
Special Town Meeting
Monday, May 6, 2024**

ALL ARTICLE NUMBERS ARE SUBJECT TO CHANGE

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 6th day of May 2024 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

Article 1 *HOLD*

To see if the Town will vote to appropriate and transfer the sum of \$_____ from revenue available for appropriation to the Snow & Ice Account, or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: This article is necessary to fund a deficit in the Snow & Ice Account.

The Select Board recommends approval of Article 1 by a vote of *HOLD*

The Finance Committee recommends approval of Article 1 by a vote of 7-0

Article 2

To see if the Town will vote to appropriate and transfer the sum of \$864.05 from revenue available for appropriation to pay the previous fiscal year's unpaid bill as follows:

Algonquin Acquisition Company LLC/Boston Globe Media Partners, LLC \$864.05

or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article is necessary to pay a bill received after the end of a previous fiscal year.

Requires a 9/10 vote

The Select Board recommends approval of Article 2 by a vote of 4-0

The Finance Committee recommends approval of Article 2 by a vote of 7-0

Article 3

To see if the Town will vote to appropriate and transfer the sum of \$2,629,134 from revenue available for appropriation, to be deposited into the Capital Stabilization Fund, or take any other action relating thereto.

Submitted by the Select Board

Explanation: As per Select Board Policy #072, "Capital Improvement Policy", this article will set aside funds in the amount of fifteen percent (15%) of the "Certified Free Cash" into the Capital Stabilization account for future capital expenditures in an effort to ensure the Town will maintain its assets at a level adequate to protect the Town's capital investment and to minimize future maintenance and replacement costs.

The Select Board recommends approval of Article 3 by a vote of 4-0

The Finance Committee recommends approval of Article 3 by a vote of 7-0

Article 4

To see if the Town will vote to appropriate and transfer the sum of \$370,000 from revenue available for appropriation to the Human Resources Accrued Benefit Account, or take any other action relating thereto.

Explanation: This article is necessary to replenish the Human Resources Accrued Benefits Account.

The Select Board recommends approval of Article 4 by a vote of 4-0

The Finance Committee recommends approval of Article 4 by a vote of *HOLD*

Article 5

To see if the Town will vote to appropriate and transfer the sum of \$1,400,000 from the Wastewater Stabilization Fund to the Temporary borrowing outside 2 ½, or take any other action relating thereto.

Submitted by the Town Treasurer

Explanation: This article, along with the following article is for the purpose of paying the Phase 2 planning to avoid interest to be paid.

The Select Board recommends approval of Article 5 by a vote of 4-0

The Finance Committee recommends approval of Article 5 by a vote of *HOLD*

Article 6 *HOLD*

To see if the Town will vote to appropriate and transfer the sum of \$1,600,000 from the Wastewater Infrastructure Investment Fund (WIIF) and the sum of \$500,000 from revenue available for appropriation to the Temporary borrowing outside 2 ½, or take any other action relating thereto.

Submitted by the Town Treasurer

Explanation: This article, along with the previous article is for the purpose of paying the Phase 2 planning to avoid interest to be paid.

The Select Board recommends approval of Article 6 by a vote of *HOLD*

The Finance Committee recommends approval of Article 6 by a vote of *HOLD*

Article 7

To see if the Town will vote to appropriate and transfer pursuant to the provisions of M.G.L. Chapter 44B, §6 to reserve from the Community Preservation Fund Budget for Appropriation Reserve, the following amounts:

\$1,096	10% Open Space/Recreation Purposes
\$1,096	10% Historic Purposes
\$1,096	10% Affordable Housing Purposes

or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: This is a “cleanup” article to meet the requirement of reserving funds from the CPA FY 2024 Trust Fund distribution. The amount of the FY 2024 state reimbursement received by the Town of Mashpee was higher than the initial estimate. The CPC is required to set aside 10% of those excess funds and deposit them into each of the CPA 10% reserves. Funding shall derive from the Community Preservation Budgeted for Appropriation Reserve.

The Community Preservation Committee recommends approval of Article 7 by a vote of 7-0.

The Select Board recommends approval of Article 7 by a vote of 4-0

The Finance Committee recommends approval of Article 7 by a vote of 7-0

Article 8

To see if the Town will vote to appropriate and transfer a sum not to exceed \$100,000 from the Community Preservation Fund Budget for Appropriation Reserve in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Open Space and Recreation Plan including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to update the Town’s Open Space and Recreation Plan (OSRP). The OSRP Plan has not been updated since 2009. With an approved OSRP, the Town would be eligible to receive and leverage grant funding that has not been previously available. The Plan is also essential for the success of conservation and recreation efforts supported by the Planning Department and approved Town plans as applicable. Broad-based support and collaboration in the planning process would provide the fundamental framework to identify the needs of open space, and recreational areas to ensure alignment with the community’s vision. Unexpended funds would return to the coffers of the Community Preservation Committee.

The Community Preservation Committee recommends approval of Article 8 by a vote of 7-0.

The Select Board recommends approval of Article 8 by a vote of 4-0

The Finance Committee recommends approval of Article 8 by a vote of 6-1

Article 9 *HOLD* (WITH TOWN COUNSEL EDITS 3-4-24)

To see if the Town will vote to appropriate and transfer the sum of \$550,000 from the Community Preservation Fund 10% Open Space/Recreation Reserve in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Ashumet Pond Restoration & Rehabilitation project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, and to apply for, accept and expend any reimbursement funds which are anticipated from Joint Base Cape Cod, through an Environmental Services Agreement, to defray the costs. All reimbursement funds would return to the coffers of the Community Preservation Committee. And further, to authorize the Select Board and/or Community Preservation Committee to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary to effect this project and obtain reimbursement funding in the best interest of the Town, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The goal of this project is to reduce public health risks associated with cyanobacteria blooms by completing the third aluminum sulfate (alum) treatment to Ashumet Pond to reduce the phosphorus release from bottom sediments. This is three-year project and a strong initiative for clean waters. Phase I includes permitting, engineering, and monitoring by a hired consultant to conduct the aluminum sulfate dosage assessment. A structured work plan would be required in Phase II with a contractor conducting the treatment application with a buffer solution. In Year III an expanded monitoring program would be created to track improvements. The success of the treatment will be measured by future phosphorus release and the treatment longevity lasting 10-15 years, as well as best management practices.

Joint Base Cape Cod (JBCC) fully funded the alum treatment on Ashumet Pond in 2001 and in 2010. JBCC has shown a willingness to contribute 50% of the cost of this treatment, to include the permitting and monitoring. Cost sharing funds would be submitted to the Town and deposited into the coffers of the Community Preservation Committee.

Aluminum sulfate is a water-soluble salt used in the purification of drinking water and wastewater facilities. Alum has a high capacity to absorb phosphates and it is the recommended treatment by the federal government. Alum has been used in several Cape Ponds including Mystic Lake, Hamblin Pond, Lovells Pond, Long Pond, Cliff Pond, Lovers Lake, Stillwater Pond, Herring Pond and Great Pond.

The Community Preservation Committee recommends approval of Article 9 by a vote of

The Select Board recommends approval of Article 9 by a vote of *HOLD*

The Finance Committee recommends approval of Article 9 by a vote of *HOLD*

Article 10 *HOLD* (WITH TOWN COUNSEL EDITS 3-4-24)

To see if the Town will vote to appropriate and transfer the sum of \$____ from the Community Preservation Fund Undesignated Fund Balance in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Pickerel Cove Road/Pickerel Cove Circle project, including the acquisition of nine (9) parcels of land consisting of seventeen and twenty-seven-one-hundredths (17.27) acres, more or less, including necessary costs and expenses related thereto, designated on Mashpee Assessors Maps as follows:

9 Pickerel Cove Road, 1.84 acres; Map 13 Parcel 53
17 Pickerel Cove Road, 1.91 acres; Map 13 Parcel 54
25 Pickerel Cove Road, 1.92 acres; Map 13 Parcel 55
33 Pickerel Cove Road, 1.99 acres; Map 13 Parcel 56
87 Pickerel Cove Road, 2.5 acres; Map 13 Parcel 1
7 Pickerel Cove Circle, 2.03 acres; Map 13 Parcel 57
21 Pickerel Cove Circle, 2.20 acres; Map 14 Parcel 14
25 Pickerel Cove Circle, 2.02 acres; Map 14 Parcel 4
O-Rear Pickerel Cove Road, 0.86 acres; Map 14, Parcel 3

As more accurately described in deeds recorded in the Barnstable County Registry of Deeds in Book 17851 Page 164, Plan Book 127, Page 101 and Plan Book 186, Page 139 and ANR plan of land in Plan Book 577, Page 29, including any interests which are appurtenant to any of said parcels and to authorize the acquisition of said parcels by purchase with the consent of the owners, under M.G.L. Chapter 79, or pursuant to any other enabling authority for open space, conservation and passive recreation purposes subject to a Conservation Restriction as required by the Community Preservation Act and further, to authorize the Select Board and/or Community Preservation Committee to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary to effect this purchase and obtain any available reimbursement funding, provided, that the Grantors be required to certify good and marketable title to the subject properties, free and clear of any liens, encumbrances, easements, clouds, and other third party rights or claims, upon such terms and conditions as are deemed to be in the best interest of the Town, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The main goal of this project is to acquire a collection of contiguous parcels located between Main Street (Route 130) and the western shore of Mashpee-Wakeby Pond along Pickerel Cove Road and Pickerel Cove Circle maximizing publicly owned and protected lands within the acquisition boundaries of the Mashpee National Wildlife Refuge (MNWR). The 2007 Open Space Plan identifies these parcels as privately held lands of conservation interest. The project would protect drinking water quantity and quality, permanently protect wildlife habitat including rare species on the shoreline and expand the opportunities for passive recreation.

The Community Preservation Committee recommends approval of Article 10 by a vote of 8-0.

The Select Board recommends approval of Article 10 by a vote of *HOLD*

The Finance Committee recommends approval of Article 10 by a vote of *HOLD*

THIS CONCLUDES THE BUSINESS OF THE SPECIAL TOWN MEETING

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 18th day of March in the year two thousand and twenty-four.

Per Order of,
Select Board

John J. Cotton, Chair

Thomas F. O'Hara, Vice Chair

Carol A. Sherman, Clerk

David W. Weeden

Michaela Wyman-Colombo

**Town of Mashpee
Mashpee High School
500 Old Barnstable Road
Mashpee, MA 02649
Annual Town Meeting
Monday, May 6, 2024**

ALL ARTICLE NUMBERS ARE SUBJECT TO CHANGE

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 6th day of May 2024 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

Article 1

To see if the Town will vote to accept the reports of the Town officers, or take any other action relating thereto.

Submitted by the Select Board

Explanation: The 2023 Annual Town Report in which the reports of Town officers are presented is available at the Town Meeting and at the Town Hall.

The Select Board recommends approval of Article 1 by a vote of 4-0

The Finance Committee recommends approval of Article 1 by a vote of 7-0

Article 2 *HOLD*

To see if the Town will vote to fix the salaries of the following elected officers as provided in Chapter 41, Section 108, of the Massachusetts General Laws for the period of July 1, 2024 to June 30, 2025, and further, to see if the Town will vote to appropriate, raise, and/or transfer a sum of money to defray the Town's expenses for the ensuing fiscal year, according to the following line item budget, with the maximum amount to be appropriated as shown in the column entitled "FY 2025 Department Request" (see Omnibus Budget), or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article seeks to fund the annual operating budgets for the various Town Departments.

The Select Board recommends approval of Article 2 by a vote of *HOLD*

The Finance Committee recommends approval of Article 2 by a vote of *HOLD*

TOWN MANAGER BUDGET RECOMMENDATIONS INSERTED AS OF 3-4-2024

***TABLE TO BE UPDATED* WITH ACTUAL FINANCE COMMITTEE RECOMMENDATIONS**

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
MODERATOR					
SALARY	1	200	300	300	300
TOTAL		200	300	300	300
SELECTMEN					
SALARY-ELECTED	2	15,500	15,500	15,500	15,500
SALARY/WAGE	3	501,101	520,405	520,405	520,405
EXPENSE	4	38,500	38,500	38,500	38,500
LEG/ENG/CONSULTING	5	385,000	410,000	410,000	410,000
TOTAL		940,101	984,405	984,405	984,405
FINANCE COMMITTEE					
RESERVE FUND	6	198,556	275,000	275,000	275,000
EXPENSE	7	83,000	93,800	93,800	93,800
TOTAL		281,556	368,800	368,800	368,800
TOWN ACCOUNTANT					
SALARY/WAGE	8	346,839	362,730	356,718	356,718
EXPENSE	9	3,175	4,675	4,675	4,675
TOTAL		350,014	367,405	361,393	361,393
ASSESSORS					
SALARY-APPOINTED	10	3,000	3,000	3,000	3,000
SALARY/WAGE	11	276,485	295,155	295,155	295,155
EXPENSE	12	6,800	6,800	6,800	6,800
TOTAL		286,285	304,955	304,955	304,955
TREASURER/TAX COLLECTOR					
SALARY/WAGE	13	281,520	302,208	302,208	302,208
EXPENSE	14	51,400	51,400	51,400	51,400
DEBT SERVICE	15	2,500	2,500	2,500	2,500
FORECLOSURE	16	12,000	12,000	12,000	12,000
TOTAL		347,420	368,108	368,108	368,108
HUMAN RESOURCES					
SALARY/WAGE	17	430,768	457,307	457,307	457,307
EXPENSE	18	100,685	112,173	112,173	112,173
TOTAL		531,453	569,480	569,480	569,480

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
INFORMATION TECHNOLOGY					
SALARY/WAGE	19	419,034	527,838	444,056	444,056
EXPENSE	20	335,862	376,579	376,579	376,579
EQUIPMENT REPLACEMENT	21	27,000	27,000	27,000	27,000
TOTAL		781,896	931,417	847,635	847,635
TOWN CLERK					
SALARY-ELECTED	22	107,236	113,430	113,430	113,430
SALARY/WAGE	23	112,443	122,200	122,200	122,200
EXPENSE	24	13,925	10,550	10,550	10,550
TOTAL		233,604	246,180	246,180	246,180
ELECTIONS & REGISTRATIONS					
SALARY/WAGE	25	71,261	80,431	80,431	80,431
EXPENSE	26	63,300	98,805	98,805	98,805
TOTAL		134,561	179,236	179,236	179,236
CONSERVATION					
SALARY/WAGE	27	225,128	246,973	246,973	246,973
EXPENSE	28	6,908	6,740	6,740	6,740
HERRING EXPENSE	29	500	500	500	500
TOTAL		232,536	254,213	254,213	254,213
NATURAL RESOURCES					
SALARY/WAGE	30	728,739	744,240	710,415	710,415
EXPENSE	31	181,910	185,710	175,210	175,210
PROPAGATION	32	203,500	204,450	204,450	204,450
TOTAL		1,114,149	1,134,400	1,090,075	1,090,075
PLANNING BOARD					
EXPENSE	33	21,125	21,125	21,125	21,125
TOTAL		21,125	21,125	21,125	21,125
PLANNING DEPARTMENT					
SALARY/WAGE	34	181,776	261,485	187,237	187,237
EXPENSE	35	4,125	4,125	4,125	4,125
TOTAL		185,901	265,610	191,362	191,362
TOWN HALL					
EXPENSE	36	302,000	357,000	357,000	357,000
TOTAL		302,000	357,000	357,000	357,000

DEPARTMENT			FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
POLICE						
SALARY/WAGE	37		5,102,988	5,429,040	5,302,825	5,302,825
EXPENSE	38		317,681	325,315	325,315	325,315
DISPATCHERS SALARY/WAGE	39		599,025	624,280	624,280	624,280
TOTAL			6,019,694	6,378,635	6,252,420	6,252,420
FIRE						
SALARY/WAGE	40		5,281,767	5,327,038	5,228,538	5,228,538
EXPENSE	41		528,590	578,533	578,533	578,533
TOTAL			5,810,357	5,905,571	5,807,071	5,807,071
BUILDING INSPECTOR						
SALARY/WAGE	42		359,751	414,687	414,687	414,687
EXPENSE	43		31,148	33,994	33,994	33,994
TOTAL			390,899	448,681	448,681	448,681
TREE WARDEN						
EXPENSE	44		-			
TOTAL						
SCHOOL						
BUDGET	44		24,354,179	25,134,353	25,134,353	25,134,353
TOTAL			24,354,179	25,134,353	25,134,353	25,134,353
DPW						
SALARY/WAGE	45		3,030,687	3,200,945	3,200,945	3,200,945
EXPENSE	46		1,149,350	1,348,290	1,348,290	1,348,290
BUILDINGS & GROUNDS	47		1,472,553	1,770,360	1,770,360	1,770,360
TOTAL			5,652,590	6,319,595	6,319,595	6,319,595
SNOW & ICE						
EXPENSE	48		116,570	116,570	116,570	116,570
TOTAL			116,570	116,570	116,570	116,570
STREET LIGHTING						
EXPENSE	49		22,000	22,000	22,000	22,000
TOTAL			22,000	22,000	22,000	22,000
TRANSFER STATION						
EXPENSE	50		1,202,690	1,325,260	1,325,260	1,325,260
TOTAL			1,202,690	1,325,260	1,325,260	1,325,260

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
WASTEWATER					
SALARY	51	164,527	180,400	146,021	146,021
EXPENSE	52	223,450	903,450	483,450	483,450
TOTAL		387,977	1,083,850	629,471	629,471
CEMETERY					
EXPENSE	53	14,000	10,000	10,000	10,000
TOTAL		14,000	10,000	10,000	10,000
HEALTH					
SALARY-APPOINTED	54	3,000	3,000	3,000	3,000
SALARY/WAGE	55	323,527	349,569	349,569	349,569
EXPENSE	56	52,750	64,400	64,400	64,400
TOTAL		379,277	416,969	416,969	416,969
COUNCIL ON AGING					
SALARY/WAGE	57	292,451	362,045	311,748	311,748
EXPENSE	58	42,745	58,645	58,645	58,645
TOTAL		335,196	420,690	370,393	370,393
VETERANS					
EXPENSE	59	132,000	145,200	145,200	145,200
MEMBERSHIP	60	50,215	55,237	55,237	55,237
TOTAL		182,215	200,437	200,437	200,437
HUMAN SERVICES					
SALARY/WAGE	61	99,033	104,421	104,421	104,421
EXPENSE	62	53,410	53,410	53,410	53,410
TOTAL		152,443	157,831	157,831	157,831
LIBRARY					
SALARY/WAGE	63	658,018	726,107	723,291	723,291
EXPENSE	64	214,700	266,091	266,091	266,091
TOTAL		872,718	992,198	989,382	989,382
RECREATION					
SALARY/WAGE	65	337,974	352,290	352,290	352,290
EXPENSE	66	41,525	37,125	37,125	37,125
TOTAL		379,499	389,415	389,415	389,415

DEPARTMENT		FY 2024 BUDGET	FY 2025 DEPARTMENT REQUEST	FY 2025 FINANCE COMMITTEE RECOMMEND	FY 2025 TOWN MANAGER RECOMMEND
HISTORICAL					
TEMP WAGE	67	11,000	11,000	11,000	11,000
EXPENSE	68	6,830	6,830	6,830	6,830
TOTAL		17,830	17,830	17,830	17,830
CULTURAL COUNCIL					
EXPENSE	69	90	90	90	90
TOTAL		90	90	90	90
PRINCIPAL INSIDE 2 1/2	70	893,385	753,385	753,385	753,385
PRINCIPAL OUTSIDE 2 1/2	71	785,000	700,000	700,000	700,000
INTEREST INSIDE 2 1/2	72	134,338	102,338	102,338	102,338
INTEREST OUTSIDE 2 1/2	73	205,175	178,475	178,475	178,475
Principal & Interest					
TEMP BORROW INSIDE 2 1/2	74	70,400	91,750	132,173	132,173
Principal & Interest					
TEMP BORROW OUTSIDE 2 1/2	75	13,125	242,000	129,542	129,542
RETIREMENT EXPENSE	76	4,191,844	4,665,099	4,587,079	4,587,079
UNEMPLOYMENT	77	40,000	80,000	60,000	60,000
MEDICAL INSURANCE	78	8,696,587	9,317,535	9,085,535	9,085,535
GROUP INSURANCE	79	16,018	16,800	16,800	16,800
MEDICARE	80	596,953	668,587	668,587	668,587
TOWN INSURANCE	81	1,134,300	1,285,800	1,126,541	1,126,541
TOTAL		68,810,150	73,794,378	72,292,490	72,292,490

Article 3 *HOLD* (TABLE AS OF 2-12-24 CIP MEETING

To see if the Town will vote to appropriate and transfer the sum of \$4,270,634 from available funds to various department Capital Accounts, as specified in the chart accompanying this Article, or take any other action relating thereto.

Submitted by the Select Board, Finance Committee and the Capital Improvement Program (CIP) Committee

<u>DEPARTMENT</u>	<u>CIP COMMITTEE RECOMMENDATION AMOUNT</u>	<u>FINANCE COMMITTEE RECOMMENDATION AMOUNT</u>
<u>DPW:</u>		
Loader (Year 3 of 3)	\$	90,127
2015 Int'l with 10 Wheel Dump (Year 2 of 3)	\$	121,000
Purchase Mini Excavator	\$	92,000
Replace 2015 International Lease (Year 1 of 3)	\$	110,000
Replace 2016 Ford F550	\$	145,000
Replace 2016 Ford F550	\$	145,000
Total DPW	\$	703,127
<u>Transfer Station</u>		
Transfer Station Recycling Compactor replacement	\$	26,000
Total Transfer Station	\$	26,000
<u>Fire Dept:</u>		
Purchase of Ambulance	\$	475,000
Replace Utility Vehicle 350	\$	85,000
Replace E-351 Hurst Tools/Jaws of Life	\$	55,000
Total Fire	\$	615,000
<u>I.T.:</u>		
Palo Alto Firewall Replacement	\$	40,000
Desktop PC Replacements (75/year)	\$	60,000
Total I.T.	\$	100,000
<u>Department of Natural Resources:</u>		
Boat Motor Replacements	\$	27,849
Boat Replacements	\$	310,158
Total Department of Natural Resources	\$	338,007

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CIP TABLE CON'T FROM PREVIOUS PAGE

<u>DEPARTMENT</u>	CIP COMMITTEE RECOMMENDATION <u>AMOUNT</u>	
<u>Planning & Construction:</u>		
School Window Film/Radio Repeaters	\$	100,000
Flooring Replacement	\$	47,500
Security Camera/DVR Replacement	\$	25,000
DPW Facility Design/Engineering	\$	1,600,000
Fire Alarm System Upgrades	\$	128,000
DNR Shellfish Propagation Upgrades	\$	70,000
Total Planning & Construction	\$	1,970,500
<u>Police Dept:</u>		
Lease (9) Vehicles	\$	168,000
Police Vehicles	\$	106,000
Tasers (10)	\$	169,000
Total Police	\$	443,000
<u>School</u>		
Kitchen Equipment Upgrades	\$	25,000
Chromebook Leases	\$	50,000
Total School	\$	75,000
TOTAL CAPITAL (Article 3)	\$	4,270,634

Explanation: This article seeks to appropriate and transfer the sum of \$4,270,634 from the Capital Stabilization Fund, Ambulance Receipts, DEP Grant and the Mashpee Cable and Advanced Technology Funds for the FY 2025 capital budget.

This article requires a 2/3rd vote.

The Select Board recommends approval of Article 3 by a vote of *HOLD*

The Finance Committee recommends approval of Article 3 by a vote of *HOLD*

Article 4 *HOLD* (\$96.1 Million VOTED 3-6-2024 by Select Board and Sewer Commission)

To see if the town will appropriate the sum of \$96,100,000 to fund implementation and construction of Phase 2 of the Town's comprehensive nitrogen and wastewater management, treatment and disposal improvement plans, including expansion of the Water Resource Recovery Facility adjacent to the Town's solid waste Transfer Station, sewer mains, pump stations, and related sewer collection system improvements; and costs relating to the acquisition of necessary easements and other interests in real property conveying the right to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove, piping, lift stations, low-pressure sewers, generators, odor controls, electrical and other necessary equipment and apparatus; including all expenses incidental and related thereto (the "Project"), to authorize the Treasurer, with the approval of the Select Board, to issue any bonds, notes or the assessment betterments that may be necessary for that purpose, and to apply the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, to pay Project costs and reduce the amount authorized to be borrowed by the amount of the premium so applied, and, further, to authorize the Select Board and/or Town Manager to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein; provided, however, that this appropriation and debt authorization shall be contingent upon passage of a Proposition 2½ debt exclusion ballot question pursuant to General Law Chapter 59, § 21C(k), or take any other action relating thereto.

Submitted by the Select Board and Sewer Commission

Explanation: This article would provide funding to implement and construct Phase 2 of the Town's comprehensive wastewater management, treatment, and disposal improvement plan, including expansion of the Water Resource Recovery Facility located adjacent to the Town's solid waste transfer station and related Phase 2 sewer collection system improvements to be connected to the wastewater treatment facility. This project is one of the initial essential steps in implementing the Town's Watershed Nitrogen Management Plan/CWMP.

The Sewer Commission voted to recommend Article 4 by a vote of 6-0

Requires a 2/3 vote

The Select Board recommends approval of Article 4 by a vote of *HOLD*

The Finance Committee recommends approval of Article 4 by a vote of *HOLD*

Article 5

To see if the Town will vote to approve the annual regional school district budget for the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2024, in the amount of \$12,694,000, and further, to see if the Town will vote to raise and appropriate the sum of \$1,142,273, to meet its share of the cost of operation and maintenance of the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2024, or take any other action relating thereto.

Submitted by the Select Board

Explanation: Mashpee's share of the Cape Cod Regional Technical High School budget is \$1,142,273. There are currently 55 students from Mashpee at the Cape Cod Regional Technical High School, an increase of 5 students from the previous year.

The Select Board recommends approval of Article 5 by a vote of 4-0

The Finance Committee recommends approval of Article 5 by a vote of 6-1

Article 6

To see if the Town will vote to approve the regional school district debt assessment for the Cape Cod Regional Technical High School District Building Project for the fiscal year beginning July 1, 2024, in the amount of \$5,732,825, and further, to see if the Town will vote to raise and appropriate the sum of **\$476,292**, to meet its share of the cost of debt for the Cape Cod Regional Technical High School District Building Project for the fiscal year beginning July 1, 2024, or take any other action relating thereto.

Submitted by the Select Board

Explanation: Mashpee's share of the Cape Cod Regional Technical High School debt for the Cape Cod Regional Technical High School Building Project for Fiscal Year 2025 is **\$476,292**.

The Select Board recommends approval of Article 6 by a vote of 4-0

The Finance Committee recommends approval of Article 6 by a vote of *HOLD*

Article 7

To see if the Town will vote to appropriate and transfer the sum of \$250,000 from revenue available for appropriation to the Other Postemployment Benefits Irrevocable Trust Fund, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article will add funds to the OPEB Irrevocable Trust Fund which was established in FY 2013 to assist the Town with meeting its potential post-employment benefits obligation.

The Select Board recommends approval of Article 7 by a vote of 4-0

The Finance Committee recommends approval of Article 7 by a vote of 7-0

Article 8

To see if the Town will vote to appropriate and transfer the sum of \$250,000 from revenue available for appropriation, to be deposited into special injury leave indemnity fund, (Injured on Duty Fund), in accordance with the provisions of General Law Chapter 41, Section 111F for the purposes of funding injury leave compensation or medical bills incurred under said law, or take any other action relating thereto.

Submitted by the Finance Director

Explanation: This article would deposit \$250,000 into the special injury leave indemnity fund (Injured on Duty Fund).

The Select Board recommends approval of Article 8 by a vote of 4-0

The Finance Committee recommends approval of Article 8 by a vote of 7-0

Article 9

To see if the Town will vote to create a permanent full time employment position within the Department of Wastewater Management entitled Wastewater Executive Assistant, Grade 9, Step 3, pursuant to the Personnel Administrative Plan, General Bylaw Section 5-7 as recommended by the Town Manager, the duties and responsibilities of which shall include, without limitation, performing advanced administrative, technical, inspection and investigative work related to the operation of the Town's Water Resource Recovery Facility (WRRF) and the collection system in accordance with federal, state, and local laws and regulation in the Town of Mashpee; and, further, to appropriate, raise and/or transfer the sum of \$127,711 from revenue available for appropriation, with said funds to be distributed as follows: \$77,591 to the Wastewater Management Department Salary/Wage account, \$30,113 to the Medical insurance account, \$35 to the Group Life Insurance account, \$1,126 to the Medicare expense account, and \$18,846 to the Barnstable County Retirement expense account, or take any other action relating thereto.

Submitted by the Wastewater Management Department

Explanation: This article will create and fund a full-time Wastewater Executive Assistant within the Department of Wastewater Management. This position is necessary in order to ensure accurate tracking of permits, regulation compliance, accurate billing of rate users, enforcement, and tracking of current and future capital projects as outlined in the Town's Comprehensive Wastewater Management Plan.

The Select Board recommends approval of Article 9 by a vote of 4-0

The Finance Committee recommends approval of Article 9 by a vote of 7-0

Article 10

To see if the Town will vote to create a permanent full time employment position within the Information Technology Department entitled Public Safety Technician, pursuant to the Personnel Administrative Plan, Grade 9, Step 3, General Bylaw Section 5-7 as recommended by the Town Manager, the duties and responsibilities of which shall include, without limitation, supporting public safety departments with their information technology needs, and, further, to appropriate, raise and/or transfer the sum of \$127,711 from revenue available for appropriation, with said funds to be distributed as follows: \$77,591 to the Information Technology Department Salary/Wage account, \$30,113 to the Medical insurance account, \$35 to the Group Life Insurance account, \$1,126 to the Medicare expense account, and \$18,846 to the Barnstable County Retirement expense account, or take any other action relating thereto.

Submitted by the Department of Information Technology

Explanation: This article will create and fund a full time Public Safety Technician within the Information Technology Department. This position is necessary for Information Technology support within the public safety departments.

The Select Board recommends approval of Article 10 by a vote of 4-0

The Finance Committee recommends approval of Article 10 by a vote of 6-1

Article 11

To see if the Town will vote to upgrade one part-time Administrative Clerk position (18 hours/week without benefits) to a full-time Administrative Secretary position within the Mashpee Police Department with said position to remain classified under the Personnel Administrative Plan Grade 6, Step 3, to be effective July 1, 2024, and to appropriate and transfer the sum of \$91,986 from revenue available for appropriation with said funds to be distributed as follows: \$45,058 to the Mashpee Police Department Police Full-Time Salary Account; \$946 to the Medicare Account; \$30,113 for the Town's portion of health insurance; \$35 for the Town's portion of life insurance; and \$15,834 to Barnstable County Retirement or take any other action relating thereto.

Submitted by the Police Department

Explanation: The existing and funded Part-Time Administrative Clerk position (18 hours per week) as listed above will be eliminated and replaced with one new Full-Time Administrative Secretary position (40 hours per week). This position is needed to assist with the Department's billing and invoicing, firearms licensing, payroll processing, administrative duties, and public affairs.

The Select Board recommends approval of Article 11 by a vote of 4-0

The Finance Committee recommends approval of Article 11 by a vote of 7-0

Article 12

To see if the Town will vote to create one full-time Maintainer I position at the Department of Public Works (40 hours per week) in SEIU Local 888 DPW Unit B, to be effective July 1, 2024, and to appropriate and transfer the sum of \$102,859 from revenue available for appropriation with said funds to be distributed as follows: \$57,190 to the DPW Full-Time Local Salary Account; \$800 to the DPW Operating (Uniform) Account; \$30,113 to Medical Insurance Account; \$35 to the Group Life Insurance Account; \$830 to the Medicare Account; \$13,891 to the Pension Reserve Account, or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: The DPW is responsible for maintaining all of the Town infrastructure - roads, bike paths/sidewalks, athletic fields, Town buildings and grounds (including the schools), playgrounds, Transfer Station, Town beaches, cemeteries, parks, landscape areas, boat ramps, conservation lands, and dams. A new position has not been added since FY13. Since that time, the Town has accepted 11 more miles of road, constructed 5 more miles of bike paths/sidewalks, and built the new Community Park and Veterans Memorial, the Dog Park, the Pickleball Park, Splash Pad, and Community Gardens. Another laborer position is needed to help perform the essential functions required to maintain the Town's infrastructure to the expected level of service/condition.

The Select Board recommends approval of Article 12 by a vote of 4-0

The Finance Committee recommends approval of Article 12 by a vote of 7-0

Article 13

To see if the Town will vote to create a permanent full-time Police Officer position within the Mashpee Police Department (40 hours per week) with said position to be classified under the MASS C.O.P. Local 324, Unit A (Patrol Officers and Detectives) Step 1, to be effective July 1, 2024, and to appropriate and transfer the sum of \$132,544 from revenue available for appropriation with said funds to be distributed as follows: \$81,435 to the Mashpee Police Department Police Salaries Account; \$1,181 to the Medicare Account; \$30,113 for the Town's portion of health insurance; \$35 for the Town's portion of life insurance; and \$19,780 to Barnstable County Retirement or take any other action relating thereto.

Submitted by the Police Department

Explanation: This article will create and fund a full-time Police Officer within the Police Department. Due to increased population, increased call volume, and patrol workload, additional staffing is required.

The Select Board recommends approval of Article 13 by a vote of 4-0

The Finance Committee recommends approval of Article 13 by a vote of 7-0

Article 14 *HOLD*

To see if the Town will vote to raise, borrow or transfer from available funds and appropriate the sum of \$_____ to provide for road improvement projects under the Chapter 90 program, or take any other action relating thereto.

Submitted by the Department of Public Works

Explanation: This article authorizes use of funds which will be 100% reimbursed by the Commonwealth of Massachusetts. The budget approved each fiscal year by the Legislature and Governor establishes the total funding available for Chapter 90 local transportation aid for that year. These funds are then apportioned to the 351 Massachusetts towns and cities. The funding authorized by this article is the maximum anticipated Town's share of the FY25 Chapter 90 program.

The Select Board recommends approval of Article 14 by a vote of *HOLD*

The Finance Committee recommends approval of Article 14 by a vote of *HOLD*

Article 15

To see if the Town will vote to appropriate \$636,113 to establish a budget for the PEG Access and Cable Related fund for fiscal year 2025, with said appropriation to be funded through the current balance of the fund, or take any other action relating thereto.

Submitted by the Finance Director

Explanation: The Department of Revenue requires the Town to establish and appropriate a yearly budget based on estimated expenditures from the fund for the next fiscal year. The total budget voted may not exceed the current balance within the fund.

The Select Board recommends approval of Article 15 by a vote of 4-0

The Finance Committee recommends approval of Article 15 by a vote of 7-0

Article 16

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant G.L. c.44 Section 53E ½ for the fiscal year beginning July 1, 2024, to be expended in accordance with the Bylaw establishing said revolving funds, heretofore approved, or take any other action relating thereto.

FUND	FY 2025 AUTHORIZATION
Recreation	\$625,000
Library	\$20,000
Senior Center	\$25,000
Historical Commission	\$2,500

Submitted by the Finance Director

Explanation: This article establishes the FY 2025 expenditure limits for departmental revolving funds.

The Select Board recommends approval of Article 16 by a vote of 4-0

The Finance Committee recommends approval of Article 16 by a vote of 7-0

Article 17

To see if the Town will vote to appropriate \$532,125 for the operation of the Kids Klub Enterprise Fund for Fiscal Year 2025; such sums to be raised from \$532,125 in receipts of the Enterprise, or take any other action relating thereto.

Submitted by the Recreation Department

Estimated Revenues

Registration Fees	\$ 3,500
Tuition	\$ 528,000
Investment Income	\$ 625
Total Budgeted Revenue	\$ 532,125

Estimated Expenses

Salary (full-time; incl. long.)	\$ 338,375
Salary (part-time)	\$ 55,000
Benefits (Health, Life, Medicare)	\$ 70,000
Building Expenses	\$ 68,750
Total Budgeted Expenses	\$ 532,125
Net Profit/Loss	\$ 0

Explanation: The proposed Recreation Enterprise budget for fiscal year 2025 will authorize the Recreation Department to operate a toddler/pre-school program as a self-sufficient, self-funded operation. All costs related to this program are projected to be offset by the revenues of the program. Any monies in excess of the expenses are to remain in the account.

The Select Board recommends approval of Article 17 by a vote of 4-0

The Finance Committee recommends approval of Article 17 by a vote of 7-0

Article 18

To see if the Town will vote to appropriate and transfer the sum of \$40,000 from the Community Preservation Fund Budget for Appropriation Reserves, pursuant to the provisions of M.G.L. Chapter 44B, §5 to the Community Preservation Committee Administrative and Operating Expense Account, including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: To provide annual funding in FY 2025 for the administrative and operational costs of the Community Preservation Committee which includes project costs associated with and incidental to the Community Preservation Committee. Under the CPA Act, up to 5% of the annual CPA funds may be spent on the operation and administrative costs of the Community Preservation Committee. Funding supports legal and professional fees, technical reviews, appraisal costs, signage, annual Community Preservation Coalition dues, administrative wages, office supplies and similar costs associated with and incidental to the development of a CPA project.

The Community Preservation Committee recommends approval of Article 18 by a vote of 7-0

The Select Board recommends approval of Article 18 by a vote of 4-0

The Finance Committee recommends approval of Article 18 by a vote of 7-0

Article 19

To see if the Town will vote to appropriate and transfer the sum of \$74,160 from the Community Preservation Fund 10% Open Space/Recreation Reserves in accordance with the provisions of M.G.L. Chapter 44B §5, for the purpose of funding the Heritage Park Improvements Phase II project; 520 Main Street, Parcel 27 including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

Explanation: The proposed project at the Heritage Park recreational facility includes the renovation of a storage unit within the mid-section of the existing picnic/restroom pavilion into a concession area. There is a need to upgrade concessions with improvements including refrigeration. The former concession building is in poor condition and would be demolished. A new pre-manufactured storage/equipment building would be erected central to the Mashpee Youth Soccer, Baseball and Softball fields. Ancillary improvements include electrical service for a new batting cage, backstops, dugouts, and a new set of bleachers for Field 2. This project will directly benefit hundreds of children and their families and become a source of pride for the community. Additional funding for the \$110,710 project would derive through sponsors, concession sales and rental fees collected from other users of Heritage Park as well as the Building and Grounds Operational budget. This project is part of the CIP program. The DPW will provide labor for the project.

The Community Preservation Committee recommends approval of Article 19 by a vote of 7-0.

The Select Board recommends approval of Article 19 by a vote of 4-0

The Finance Committee recommends approval of Article 19 by a vote of 7-0

Article 20

To see if the Town will vote to continue participation in the Community Septic Management Program and the Massachusetts Clean Water Trust for the purpose of making loans to residents of the Town for repairing and/or upgrading residential septic systems pursuant to agreements between the Board of Health and residential property owners, including all costs incidental and related thereto, or to take any other action relating thereto.

Submitted by the Board of Health

Explanation: The Commonwealth of Massachusetts, through the Massachusetts Clean Water Trust, has provided approximately \$660,000.00 at 0% interest to the Town of Mashpee to assist homeowners in complying with failed Title V systems since 1998. The loans are available to homeowners at 5% interest, to cover any ongoing costs of the program. Loans must be secured by a betterment assessed by the Town on the property being improved by the loan. The repayment of the loans to the Town, with the 5% interest, is being repaid through previously issued property betterments. In order for the Town to be able to re-loan funds to future additional septic projects, the Town must annually reauthorize/re-approve participation in the Community Septic Management Program. Failure to reauthorize participation in the Program will restrict the Town from re-lending funds to homeowners with failed septic systems. The repaid monies will be held in an account with the principle amount repaid to the Massachusetts Clean Water Trust as scheduled.

The Select Board recommends approval of Article 20 by a vote of 4-0

The Finance Committee recommends approval of Article 20 by a vote of 7-0

Article 21 *HOLD*

To see if the Town will vote to authorize the Select Board to grant to Eversource Energy, its respective successors and assigns, a non-exclusive easement conveying the right to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove primary wires, transformers, poles and conduits, together with service conductors and other necessary equipment and apparatus along, upon, under, across and over a certain parcel of land situated at 380 Asher's Path, Mashpee, as further described and shown on Mashpee Assessors Maps, Map 61, and as "Lot 3" on a plan of land recorded at the Barnstable County Registry of Deeds in Plan Book 161, Plan 39 and Plan Book 172, Page 87, and to authorize the Select Board to execute all instruments and do all things necessary to carry out the provisions of this article, or take any other action relating thereto.

Submitted by the Select Board

Explanation: This article will grant an easement to Eversource Energy to provide the 380 Asher's Path property with electric utilities.

Requires a 2/3 vote

The Select Board recommends approval of Article 21 by a vote of *HOLD*

The Finance Committee recommends approval of Article 21 by a vote of *HOLD*

Explanation: This article is consistent with the Stormwater Management Plan and will require property owners to capture and manage stormwater runoff from the impervious surfaces on their properties such as roofs, parking lots, driveways, and similar. The more intensive rain storms that are occurring on a greater frequency are overwhelming the Town's road drainage infrastructure, resulting in isolated road flooding. The Town is responsible for addressing stormwater runoff from the road for a specific level of storm event and has been working to increase drainage capacity/install additional drainage infrastructure. But this capacity is not sufficient to also handle stormwater from adjacent properties. Property owners should be responsible for containing their own stormwater and not discharge or allow it to flow onto the Town roads.

The Select Board recommends approval of Article 23 by a vote of 4-0

The Finance Committee recommends approval of Article 23 by a vote of *HOLD*

Article 24

To see if the Town will vote to amend Section 174-25 (B)(18) of the Mashpee Zoning Bylaw Table of Use regulations by adding the letters "SP" in the column identified as I-1 as follows:

(18)	Indoor recreation facilities such as bowling alleys, miniature golf, batting cages, computerized golf or similar simulated sports, video games, billiards, aerobics, health clubs, dance or gymnastics studios, skating rinks, indoor go kart facilities, swimming pools, tennis or racquet clubs etc. by Special Permit from the Planning Board.	Residential		Commercial			Industrial
		R-3	R-5	C-1	C-2	C-3	I-1
		---	---	SP	SP	SP	SP

Submitted by the Planning Board

Explanation: This Article would authorize Indoor Recreational Facilities in the I-1 Zoning District by Special Permit. Currently, indoor recreation facilities are authorized in only the Commercial Zoning Districts.

The Select Board recommends approval of Article 24 by a vote of 4-0

The Finance Committee recommends approval of Article 24 by a vote of 7-0

Article 25 *HOLD* (Amount has been determined to be \$150,000)

To see if the Town will vote to appropriate and transfer the sum of \$150,000 from the Waterways Improvement Fund to the Engineering/Permitting/Dredging and Associated Expenses Account, or take any other action related thereto.

Submitted by the Department of Natural Resources

Explanation: This Article provides funds to the Department of Natural Resources for projects such as the annual dredging of the Popponesset Approach Channel scheduled for next December/January (2024-2025) and other dredging projects currently in the permitting and design phase to include the Great River/Little River dredge project and any other dredge projects throughout Town. All dredging, permitting, and associated projects will be managed by the Harbormaster and the Department of Natural Resources.

The Select Board recommends approval of Article 25 by a vote of *HOLD*

The Finance Committee recommends approval of Article 25 by a vote of *HOLD*

Article 26

To see if the Town will vote to extend for an additional three years the duration of the appropriation approved under Article 20 voted at the May 2, 2022 Special Town Meeting, for Santuit Pond Resiliency projects and stormwater improvements within the Santuit Pond watershed, and, further, to appropriate and transfer the sum of \$67,120 from revenue available for appropriation to fund a local match to the grant received for said projects, or take any other action relating thereto.

Submitted by the Department of Natural Resources

Explanation: This article is necessary to continue efforts to address nutrient pollution and enhance reliance in Santuit Pond. These funds would provide local match to leverage additional grant funding available through the Massachusetts Municipal Vulnerability Preparedness Program (MVP) for the design and construction of stormwater improvements within the Santuit Pond watershed.

Previously allocated funds have helped to bring in over \$650,000 in grant funding to address stormwater issues within the Santuit pond watershed. Phase 1 – Stormwater Assessment within the Santuit Pond Watershed: \$131,691.00 awarded, \$19,050.00 local cash match. Phase 2 - Design and construction of one high priority phosphorous loading location and concept design of Santuit Town Landing: \$267,607.34 awarded, \$60,400.38 local cash match. Phase 3 – Design and permitting stormwater improvements at the Santuit Town Landing, the abutting parcels (95, 105, 111, 117, and 125 Timberlane Drive), and roadway: \$228,000 awarded, \$65,000 local cash match. 604/b grant award – Stormwater design and permitting at one location within Santuit Town Landing parcel at 117 Timberlane Drive: \$50,000 awarded, \$16,000 local cash match.

The remaining funds from Article #20 voted at the May 2, 2022 Special Town Meeting (\$307,880) and the additional requested funds (\$67,120) will be used as a local match necessary to fund the final construction phase of the project on the parcels identified in phase 3 of design and permitting. The final construction costs are estimated to be \$1.5 million, with a local cash match minimum of 25% (\$1.125 million in grant requests through MVP and \$375,000 in local cash match).

The Select Board recommends approval of Article 26 by a vote of 4-0

The Finance Committee recommends approval of Article 26 by a vote of 7-0

Article 27

To see if the Town will vote to authorize the Town of Mashpee, acting through its School Committee, to enter into a Memorandum of Understanding (MOU) with the Massachusetts Executive Office of Health and Human Services (EOHHS), Massachusetts Department of Children and Families (DCF), and the Massachusetts Department of Elementary and Secondary Education (DESE) under the Every Student Succeeds Act (ESSA), in order to permit the School Department to submit claims for reimbursement of the transportation expenses incurred by the School Department for transporting students in foster care, whereby children in foster care are required to remain in their School of Origin if it is deemed to be in the best interest of the child. The reimbursed funds shall be deposited to the Town of Mashpee's General Fund, or take any other action relating thereto.

Submitted by the School Committee

Explanation: The School of Origin is responsible for funding the cost of foster care transportation. EOHHS, in partnership with the DCF and DESE, have developed a methodology that could reimburse a share of these costs through Title IV-E. The MOU is an agreement between the Town of Mashpee, EOHHS, DESE, and DCF to comply with the accuracy of the information being reported, maintenance of record requirements, and audit implications.

The Select Board recommends approval of Article 27 by a vote of 4-0

The Finance Committee recommends approval of Article 27 by a vote of 7-0

Article 28

To see if the Town will vote to accept the layouts as public ways of CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBIE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE, as shown on plans entitled "SOUTH CAPE ESTATES ROAD TAKING PLAN," in Mashpee, MA (Barnstable County), dated May 31, 2023 and prepared by Cape & Islands Engineering, which layouts shall have been filed in the Office of the Town Clerk not later than seven days prior to the date of vote hereunder, and to authorize the Select Board to acquire by gift, purchase, or eminent domain taking any land necessary for the purposes of such ways as so laid out, and to appropriate the sum of \$ 2,761,630.00 to the CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOIDEN ROAD, NESHOBIE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE Roadways Account, and to raise said appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow at one time, or from time to time, under and pursuant to Chapter 44 Section 7 or 8, or any other enabling authority for such purchase or taking and layout, including costs of constructing such ways, and legal financing, and other costs incidental and related thereto, and further authorize the Select Board to assess betterments to the owners of the land abutting the ways. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any other action relating thereto.

Submitted by Petition

(Lead Petitioner – Darien Homer)

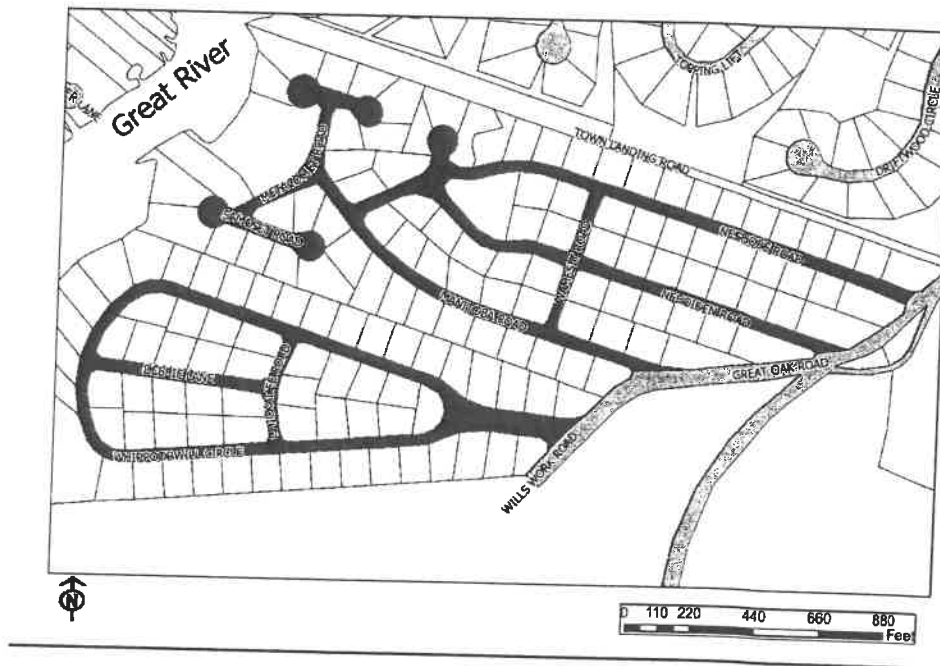
Explanation: This article authorizes the Town to complete the private to public road conversion process for CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOLDEN ROAD, NESHOBIE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE.

Requires a 2/3 vote

The Select Board recommends approval of Article 28 by a vote of 4-0

The Finance Committee recommends approval of Article 28 by a vote of *HOLD*

MAP OF CHICKADEE ROAD, DEBBIE LANE, MANITOBA ROAD, METACOMET ROAD, NEHOLDEN ROAD, NESHOBIE ROAD, PONTIAC ROAD, SAMOSET ROAD, WAMESIT ROAD and WHIPPOORWILL CIRCLE



THIS CONCLUDES THE BUSINESS OF THE ANNUAL TOWN MEETING

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 18th day of March in the year two thousand and twenty-four.

Per Order of,
Select Board

John J. Cotton, Chair

Thomas F. O'Hara, Vice Chair

Carol A. Sherman, Clerk

David W. Weeden

Michaela Wyman-Colombo