



**AGENDA  
SELECT BOARD  
MONDAY, APRIL 29, 2024  
WAQUOIT MEETING ROOM  
MASHPEE TOWN HALL  
16 GREAT NECK ROAD NORTH  
MASHPEE, MA 02649**

**\*Broadcast Live on Local Cable Channel 8\***

**Streamed Live on the Town of Mashpee Website: <https://www.mashpeema.gov/channel-8>**

**6:30 p.m. Convene Meeting in Open Session**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**MINUTES**

Discussion and Approval of the Following: Monday, April 1, 2024, Regular Session

**APPOINTMENTS & HEARINGS**

**6:35 pm Public Hearing:** *Class II Auto Dealer Change of Location, Classics First, 131 Industrial Drive: Alan Morra*

**Discussion and Approval of Class II Auto Dealer Change of Location, Classics First, 131 Industrial Drive: Alan Morra**

**DPW Director Catherine Laurent:**

Discussion and Approval of the Following:

- ***Annual Transfer Station Sticker and Bulky Waste Fees***
- ***Award of Contract: Refurbishing of Mashpee Pickleball Courts: East Coast Sealcoating Inc.***
- ***Award of Contract: Mashpee River Fishway Improvement Project: Tighe and Bond, Inc.***

**Recreation Department Annual Events & Temporary Sign Permits: Recreation Director Mary Bradbury**

**Rhiannon McCuish 5k Woodland Run:** Heritage Park, Sunday, May 26, 2024, 10 – 12 pm

**Oktoberfest:** Mashpee Commons Village Green, Saturday, October 5, 2024, 10 am – 4 pm

**Veteran's Day Ceremony:** Mashpee Community Park, Monday, November 11, 2024, 10 – 11:30 am

**Holiday Tree Lighting:** Mashpee Community Park, Saturday, December 7, 2024, 5:30 – 6:30 pm

**Mashpee Fireworks and Community Picnic:** (Temporary Sign Permit Only)

**Special Events, Temporary Sign Permits:**

**Mashpee Health Department Community Outreach Event:** Mashpee Community Park, Thursday, June 6, 2024, 5-7 pm: *Health Agent Zachary Seabury*

**Santuit Pond Bass Fishing Tournament:** Santuit Pond Boat Ramp, Sunday, May 5, 2024, 6 am – 2 pm: *Brian LeBrun*

**Race Amity Day:** Mashpee Community Park, Sunday, June 9, 2024, 12 – 4 pm: *Dan Kupferman*

**Lovin Life 5k Road Race:** Saturday, May 4, 2024 9 am – 10 pm: *Maureen McNamara*

**2nd Summer Cycle Road Race:** Donna's Lane & Great Neck Rd. S; Sunday, September 15, 2024; 6:30 am – 12 Noon: *W. Patrick Lentell*

**Annual Master Gardeners Plant Sale** (Temporary Sign Permit only): *Tonia St. Germain*

**PUBLIC COMMENT**

**COMMUNICATIONS & CORRESPONDENCE**

**MASHPEE TOWN CLERK  
APR 25 '24 PM1:57**

**NEW BUSINESS**

**SELECT BOARD AGENDA APRIL 29, 2024 (CON'T)**

**Discussion and Approval of the Following Resignations:**

Council on Aging; Member at Large, Term Expires June 30, 2025: *Michael Murphy*  
Cultural Council: Member at Large, Term Expires September 30, 2024: *David Egel*

**Discussion and Approval of Proclamation for Town Counsel**

**Discussion and Approval of Adding a Special Select Board Meeting for the Annual Tax Classification Hearing**

**Discussion and Approval of Select Board Meeting Schedule July – December 2024**

**OLD BUSINESS**

Discussion, Approval and Execution of Amendment of Conservation Restriction and Quitclaim Deed to Town of Barnstable Regarding Town Owned Land Located in the Santuit Pond Preserve, as More Particularly Described in the Deed Recorded at the Barnstable County Registry of Deeds, Book 24535, Page 313

**ADDITIONAL TOPICS**

(This space is reserved for topics that the Chair did not reasonably anticipate would be discussed)

**LIAISON REPORTS**

**WATER QUALITY UPDATES**

**TOWN MANAGER UPDATES**

**EXECUTIVE SESSION**

Discussion of Disposition and Value of Real Property (0 Meetinghouse Rd., 0 Falmouth Rd., 35 Lake Avenue, 409 Main St., and 415 Main St. Mashpee) Pursuant to G.L. c. 30A, §21(a)(6)

**RECONVENE OPEN SESSION**

Discussion and Possible Vote on Disposition of Real Property (0 Meetinghouse Rd., 0 Falmouth Rd., 35 Lake Avenue, 409 Main St., and 415 Main St. Mashpee)

**ADJOURNMENT**

MASHPEE TOWN CLERK  
APR 25 '24 PM1:57



**AGENDA**  
**SELECT BOARD**  
**MONDAY, APRIL 1, 2024**  
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**6:30 p.m. Convene Meeting in Open Session**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**MINUTES**

Discussion and Approval of the Following Minutes: Wednesday, March 6, 2024, Joint Meeting with the Sewer Commission; Monday, March 11, 2024, Regular & Executive Sessions; Monday, March 18, 2024, Regular Session

**APPOINTMENTS & HEARINGS**

➤ Discussion and Approval of the Following:

- **Recreation Department Annual Events:** *Recreation Director Mary Bradbury*  
*Memorial Day Ceremony;* Mashpee Community Park Gazebo, Monday, May 27, 2024 10 am – 11:30 am  
*Annual Fishing Derby;* John's Pond, Saturday, June 1, 2024, 9 am – 11:30 am  
*Annual Super Swim;* John's Pond, Saturday, June 8, 2024, 9 am – 12 Noon  
*Mashpee Fireworks Display and Community Picnic;* Mashpee Middle-High School Athletic Field, Saturday, June 29, 2024 (Rain date June 30, 2024) 5 pm – 9:30 pm  
**Special Events:**  
*Santuit Town Landing Scoping Event;* Santuit Pond Boat Ramp, Friday, May 3 – Saturday, May 4, 2024, 4 pm – 12 pm: *Ashley Fisher, Director of Natural Resources*  
*Head of the Ponds Regatta;* Attaquin Parking Lot/Mashpee Wakeby Pond, Saturday, September 7, 2024, 5:30 am – 10:30 am: *Alan Robinson*  
*Santuit Pond Bass Fishing Tournament;* Santuit Pond Boat Ramp, Sunday, May 5, 2024; 6 am – 2 pm: *Brian LeBrun*  
*Ruck4HIT Cape Cod 2024;* Heritage Park, Mashpee Community and Veterans Park, Thursday, April 25 through Saturday, April 27, 2024, 1 am – 8 pm: *Nicole Spencer, Heroes in Transition*
- **Temporary Sign Permits:**  
*Ruck4HIT Cape Cod 2024;* Nicole Spencer, Heroes in Transition;  
*Native Land Conservancy Honor the Earth Fair;* Paula Peters

➤ Interviews Discussion and Possible Appointment of the Following:

Shellfish Commission: *Dwight Pfundstein, Associate Member, Term Expires June 30, 2024*

➤ Public Comment

**COMMUNICATIONS & CORRESPONDENCE**

**NEW BUSINESS**

- Discussion and Approval of May 11, 2024 Annual Town Election Hours: *Town Clerk Deborah Kaye*
- Discussion, Approval and Execution of the May 11, 2024 Annual Town Election Warrant: *Town Clerk Deborah Kaye*
- Discussion, Approval and Execution of Amendment of Conservation Restriction and Quitclaim Deed to Town of Barnstable regarding Town owned land located in the Santuit Pond Preserve, as more particularly described in the Deed recorded at the Barnstable County Registry of Deeds, Book 24535, Page 313

**ADDITIONAL TOPICS**

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**LIAISON REPORTS**

**WATER QUALITY UPDATES**

**TOWN MANAGER UPDATES**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Select Board  
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Present: Selectman John J. Cotton, Selectman Thomas F. O'Hara, Selectman Carol A. Sherman,  
Selectman David W. Weeden, Selectman Michaela A. Wyman-Colombo  
Town Manager Rodney C. Collins  
Assistant Town Manager Wayne E. Taylor

Meeting Called to Order by Chairman Cotton at 6:30 p.m.  
Mashpee Town Hall, Waquoit Meeting Room

**MINUTES**

Wednesday, March 6, 2024, Joint Meeting with the Sewer Commission:  
Monday, March 11, 2024, Regular & Executive Sessions:  
Monday, March 18, 2024, Regular Session:

**Motion made by Selectman Sherman to approve the following minutes;**  
**Wednesday, March 6, 2024, Joint Meeting with the Sewer Commission;**  
**Monday, March 11, 2024, Regular & Executive Sessions; and**  
**Monday, March 18, 2024, Regular Session as presented.**

**Motion seconded by Selectman Weeden.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

**APPOINTMENTS & HEARINGS**

Discussion and Approval of the Following:

Recreation Department Annual Events: Recreation Director Mary Bradbury:

Memorial Day Ceremony: Mashpee Community Park Gazebo, Monday, May 27, 2024 10 a.m. – 11:30 a.m.:

Annual Fishing Derby: John's Pond, Saturday, June 1, 2024, 9 a.m. – 11:30 a.m.:

Annual Super Swim: John's Pond, Saturday, June 8, 2024, 9 a.m. – 12 Noon: \*Amended to June 15, 2024:

Mashpee Fireworks Display and Community Picnic: Mashpee Middle-High School Athletic Field, Saturday, June 29, 2024 (Rain date June 30, 2024) 5 p.m. – 9:30 p.m.: \*Amended to Friday, June 28, 2024.

Mary K. Bradbury, Recreation Director was in attendance to request the Select Board approve the above referenced Annual Events amending the Super Swim and Fireworks/Community Picnic as noted above.

Select Board  
Minutes  
April 1, 2024

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## APPOINTMENTS & HEARINGS

### Discussion and Approval of the Following:

Recreation Department Annual Events: Recreation Director Mary Bradbury:

**Motion made by Selectman Weeden to approve the Annual Recreation Department Events with the amended dates as listed;**

**Annual Events, Super Swim \*Amended to June 15, 2024 from June 8, 2024,  
Memorial Day Ceremony; Mashpee Community Park Gazebo, Monday, May 27, 2024 10 a.m. – 11:30 a.m.,  
Annual Fishing Derby; John's Pond, Saturday, June 1, 2024, 9 a.m. – 11:30 a.m.,  
Annual Super Swim; John's Pond, Saturday, June 8, 2024, 9 a.m. – 12 Noon: Amended to June 15, 2024,  
Mashpee Fireworks Display and Community Picnic; Mashpee Middle-High School Athletic Field,  
Saturday, June 29, 2024 (Rain date June 30, 2024) 5 p.m. – 9:30 p.m.: \*Amended to Friday, June 28, 2024.**

**Motion seconded by Selectman O'Hara.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

### Special Events:

Santuit Town Landing Scoping Event; Santuit Pond Boat Ramp, Friday, May 3 – Saturday, May 4, 2024,  
4 p.m. – 12 p.m.: Ashley Fisher, Director of Natural Resources:

The Santuit Town Landing Scoping Event is a new function planned to be held at the Santuit Pond boat ramp. The Town landing will be closed to boaters during this event to allow for a tent and tables to be set up to showcase the Massachusetts Vulnerability Preparedness Program (MVP) concept designs and future designs for wetland restoration and stormwater improvements in this area. Residents and abutters are invited to participate in a survey relative to the area designs and site amenities proposed.

The Tribe's Natural Resources Department will be on hand to help create ideas for the display of art pieces at the site. Educational information will be available for those interested in nutrient loading, wastewater, stormwater management and remedial strategies. This is also a clean-up event.

**Motion made by Selectman Weeden to approve the Special Event Application of the Recreation Department to hold the first annual Santuit Town Landing Scoping Event as identified.**

**Motion seconded by Selectman Wyman-Colombo.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

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## **APPOINTMENTS & HEARINGS**

### Discussion and Approval of the Following:

Head of the Ponds Regatta: Attaquin Parking Lot/Mashpee Wakeby Pond, Saturday, September 7, 2024, 5:30 a.m. – 10:30 a.m.: Alan Robinson:

Alan Robinson met with the Select Board to review the invitation-only, sculling boat competition planned to be held at the Attaquin Park Beach on Mashpee-Wakeby Pond on Saturday, September 7, 2024 from 5:30 a.m. to 10:30 a.m.

Mr. Robinson indicated this is the 5<sup>th</sup> Annual Head of the Ponds Regatta. Last year there was 47 participants. It is expected that 50 persons would attend the elite rowing event. The race distance is 7,500 meters, an estimated 5-mile length. Proceeds from the event will be donated to two rowing clubs in the area and to the Mashpee Wampanoag Youth Education program.

**Motion made by Selectman Weeden to approve the Special Event Application for the Head of the Ponds Regatta as referenced.**

**Motion seconded by Selectman Wyman-Colombo.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Santuit Pond Bass Fishing Tournament; Santuit Pond Boat Ramp, Sunday, May 5, 2024; 6 a.m. – 2 p.m.: Brian LeBrun:

The agenda topic was deferred to the next meeting.

Ruck4HIT Cape Cod 2024; Heritage Park, Mashpee Community and Veterans Park, Thursday, April 25 through Saturday, April 27, 2024, 1 a.m. – 8 p.m.: Nicole Spencer, Heroes in Transition:

Nicole Spencer was in attendance representing Heroes in Transition requesting permission to pass through the Town of Mashpee in the early morning of Friday, April 25, 2024. This is the 9<sup>th</sup> year of the Ruck4HIT Cape Cod Challenge which involves 20 teams and 230 participants who travel through all 15 Cape Towns. The Ruck4HIT brings forth camaraderie and mimics the experiences of the men and women serving the armed forces.

The start of the event is planned to be located at Heritage Park with the finish line at Cape Cod Coffee, a sponsor who will be serving food for the occasion.

**Motion made by Selectman Weeden to approve the Ruck4HIT Cape Cod 2024 event as presented.**

**Motion seconded by Selectman O'Hara.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

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## **APPOINTMENTS & HEARINGS**

### Temporary Sign Permits:

#### Ruck4HIT Cape Cod 2024; Nicole Spencer, Heroes in Transition:

Eighteen to twenty-four 18"x24" free standing directional signs are requested to be posted along the race route in Mashpee from Thursday, April 25, 2024 through Sunday, April 28, 2024.

**Motion made by Selectman Sherman to approve the Temporary Sign Permit Application for the Heroes in Transition Ruck4HIT event as presented.**

**Motion seconded by Selectman Wyman-Colombo**

**VOTE: 5-0. Unanimous.**

#### **Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

#### Native Land Conservancy Honor the Earth Fair; Paula Peters:

The Select Board met with Paula Peters of the Native Land Conservancy to review the temporary sign permit request for two 3'x7' banners and ten 18"x24" free standing signs to announce the Honor the Earth Fair planned to be held on Saturday, April 20, 2024 from 11:00 a.m. to 4:00 p.m. at the Mashpee Wampanoag Tribe Government Center.

The Earth Day celebration will feature exhibitors with a shared mission to protect and preserve the ancestral homelands of the Wampanoag. The event hosted by the Native Land Conservancy and the Mashpee Wampanoag Tribe Natural Resources Department is free and open to the public. There will be a cooking challenge to enter a dish prepared entirely from plant-based foods.

Ms. Peters indicated the Native Land Conservancy is a Native American-led conservation group dedicated to rescuing the restoring land for all living things. The non-profit organization was founded by Ramona Peters to strengthen the concept of land conservation by using indigenous perspectives to help heal our human relationship with this planet. The office is located on Center Street in Mashpee.

**Motion made by Selectman Wyman-Colombo to approve the Temporary Sign Application of the Native Land Conservancy as presented.**

**Motion seconded by Selectman Weeden.**

**VOTE: 5-0. Unanimous.**

#### **Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

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## **APPOINTMENTS & HEARINGS**

Shellfish Commission: Dwight Pfundstein, Associate Member, Term Expires June 30, 2024:

Dwight Pfundstein met with the Select Board to review his interest in serving on the Shellfish Commission as an Associate Member. Correspondence was received from Peter Thomas, Chair of the Shellfish Commission dated March 15, 2024 recommending the appointment. This is a non-voting position.

Mr. Pfundstein has a long history of volunteerism in the Mashpee community as well as an educational background to make him an ideal candidate for this position. Mr. Pfundstein, a 38-year resident holds a Bachelor of Science degree in Environmental Conservation.

**Motion made by Selectman Sherman to appoint Dwight Pfundstein to the Shellfish Commission as an Associate member with a term to expire; June 30, 2024.**

**Motion seconded by Selectman Weeden.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Public Comment:

Ken Debrowski offered comment on the Phase II wastewater project as it relates to funding. Mr. Debrowski, a resident of New Seabury noted he is currently paying a yearly fee for wastewater. In his opinion, the residents in this area should be removed from the denominator or offered credit as it is unfair to those who would be paying for two sewer systems.

## **NEW BUSINESS**

Discussion and Approval of May 11, 2024 Annual Town Election Hours: Town Clerk Deborah Kaye:

Deborah Kaye, Town Clerk was in attendance to request the Select Board consider changing the hours of the May 11, 2024 Annual Town Election to 9:00 a.m. to 3:00 p.m. a reduction from the regular 7:00 a.m. to 8:00 p.m. election schedule. This year, the Annual Town Election falls on the Saturday of Mother's Day weekend. By state mandate, a Town Election is required to be held for a minimum of four hours.

Mrs. Kaye indicated the Board of Registrars voted at their meeting of March 19, 2024 to unanimously recommend the Select Board offer Mashpee voters the opportunity to cast their ballots early at Town Hall beginning April 29, 2024 through May 3, 2024.

With the Early Voting In-Person and the Vote-By-Mail option it is anticipated there would be a lower turn-out at the polls. The expense of the election is a concern of the Town Clerk due to budgetary constraints.



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## **NEW BUSINESS**

Discussion and Approval of May 11, 2024 Annual Town Election Hours: Town Clerk Deborah Kaye:  
(continued)

**Motion made by Selectman Sherman to approve the Early Voting In-Person at Town Hall beginning April 29, 2024 through May 3, 2024 from 8:30 a.m. to 4:30 p.m. as recommended.**

**Motion seconded by Selectman O'Hara.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Discussion followed with regards to the request of the Town Clerk to reduce the hours of the Annual Town Election. It was agreed that many voters are accustomed to having the polls open until 8:00 p.m., and it is important for consistency to establish regular hours and not alter the hours for different elections.

**Motion made by Selectman Wyman-Colombo to maintain the regular voting hours of the May 11, 2024 Annual Town Election from 7:00 a.m. to 8:00 p.m.**

**Motion seconded by Selectman Weeden.**

**VOTE: 4-1. Motion carries.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, no	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, (1)

Discussion, Approval and Execution of the May 11, 2024 Annual Town Election Warrant: Town Clerk Deborah Kaye:

The Select Board reviewed the Annual Election Warrant and related Ballot Question of May 11, 2024 as presented by Deborah Kaye, Town Clerk.

**Motion made by Selectman Sherman to approve and execute the May 11, 2024 Annual Town Election Warrant as presented.**

**Motion seconded by Selectman Wyman-Colombo.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

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April 1, 2024

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## **NEW BUSINESS**

Discussion, Approval and Execution of Amendment of Conservation Restriction and Quitclaim Deed to Town of Barnstable regarding Town owned land located in the Santuit Pond Preserve, as more particularly described in the Deed recorded at the Barnstable County Registry of Deeds, Book 24535, Page 313:

It was agreed the above referenced agenda topic would be Held for additional review and clarification.

**Motion made by Selectman Wyman-Colombo to defer the above referenced agenda topic to the next meeting.**

**Motion seconded by Selectman Weeden.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

## **LIAISON REPORTS**

The Annual Chamber of Commerce meeting was successful and well-attended with impressive awards for Citizen of the Year and the Un-sung Heroes.

A citizen survey on the Town Charter can be found on the Town of Mashpee website. The questionnaire will also be available at the Mashpee Town Hall to allow for adequate public input. The deadline is April 21, 2024.

## **WATER QUALITY UPDATES**

The Falmouth Select Board is expected to vote on the Waquoit Bay Intermunicipal Agreement this evening.

## **WATER QUALITY UPDATES**

### **Phase II – Wastewater Project:**

Town Manager Rodney C. Collins read aloud his memorandum to the Select Board dated April 1, 2024 regarding the Phase II – Wastewater Project. The letter is intended to clarify the scope of the project and its costs to provide the voters with an informed path towards the May 6, 2024 Town Meeting.

Article 6 of the Special Town Meeting will rescind the previously authorized borrowing at the October 16, 2023 Town Meeting in the amount of \$4.5 million.

Article 4 of the Annual Town Meeting will authorize the Town to fund \$96.1 million to complete Phase II of the Wastewater Project. The scope of the plan and specific roads involved can be found on the Town's website, by clicking the Clean Water tab.

Realizing the magnitude of this project Town Manager Collins indicated that it is important to provide a good faith estimate based on realistic and reasonable projections. After consultation with the Finance Team, the Wastewater Management Superintendent, engineers and others, the following information was provided;

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## **WATER QUALITY UPDATES**

### Phase II – Wastewater Project: (continued)

The debt service plan relies on the following:

Obtaining a 0% State Revolving Fund (SRF) loan. Mashpee's eligibility was confirmed and is contingent on the continued compliance of the Flow Neutral Bylaw and voter approval of the project in May,

25% principal debt relief from the Cape & Islands Water Protection Fund, of which written confirmation has been received;

3.3% principal forgiveness provided by the Mass Clean Water Trust per their regulations and formula;

Using all future projected revenue not already committed to prior debt services from the WIIF and Wastewater Stabilization Fund;

And, tapping the levy for a property tax increase based only on the debt service not covered by the revenue stream as referenced above.

It is expected the Phase II property tax increase, averaged over the 30-year life of the SRF loan, to be approximately \$75 per year for the average residential home value, approximately valued at \$772,000.

The estimate does not include any operational adjustments or increases. With the Select Board's approval, this information would be delivered to the Sewer Commission at their April 2, 2024 Special Meeting. This guidance would also be distributed to provide the voters with the information as a common-sense approach of the facts in perspective and to allow the voters to make their decision based on the facts in preparation for the May 6, 2024 Town Meeting.

The Select Board expressed high regard to the Town Manager for his due diligence on this matter.

## **TOWN MANAGER UPDATES**

In recognition of former congressman William Delahunt, Town flags will be flown at half-staff.

With respect to Tribal matters, it was disclosed the Town is in support for Tribal funding for the La Plaza del sol motel on Main Street, Route 130, Mashpee.

In other matters, the Town Manager is working on modifications to enable the funding of the Parsonage Project which would require formal approval from the Tribal Council, the Select Board and Community Preservation Committee.

The 10 hp limit on Santuit Pond will take affect on April 15, 2024.

Town Hall will be closed on April 15, 2024 in observance of Patriots Day.

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**ADJOURNMENT**

**Motion made by Selectman Sherman to adjourn at 7:37 p.m.**

**Motion seconded by Selectman Wyman-Colombo.**

**VOTE: 5-0. Unanimous.**

**Roll Call Vote:**

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Weeden, yes	Selectman Wyman-Colombo, yes	Opposed, none

Respectfully submitted,

Kathleen M. Soares  
Secretary to the Select Board



**TOWN OF MASHPEE  
SELECT BOARD  
PUBLIC HEARING NOTICE**

The Select Board, acting as the Licensing Board for the Town of Mashpee, will conduct a public hearing on Alan Morra dba Classics First for the request to transfer location from 78 Industrial Drive to 131 Industrial Drive and modify the Class II Used Car License due to the sale of the current licensed property

Said hearing will be conducted on Monday, April 29, 2024 at 6:35 p.m., in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA.

**\*Broadcast Live on Local Cable Channel 8\***  
**\*Streamed Live on the Town of Mashpee Website\*:**  
<https://www.mashpeeema.gov/channel-8>

You can submit comments and questions via email to [bos@mashpeeema.gov](mailto:bos@mashpeeema.gov) prior to the meeting date and time.

**TOWN OF MASHPEE  
SELECT BOARD  
PUBLIC HEARING NOTICE**

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Said hearing will be conducted on Monday, April 29, 2024 at 6:35 p.m., in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA.

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<https://www.mashpeeema.gov/channel-8>

You can submit comments and questions via email to [bos@mashpeeema.gov](mailto:bos@mashpeeema.gov) prior to the meeting date and time.

Per order of  
**The Mashpee Select Board**

John J. Cotton, Chair  
Thomas F. O'Hara, Vice Chair  
Carol A. Sherman, Clerk  
David W. Weeden  
Michaela Wyman-Colombo

Per order of

**The Mashpee Select Board**

John J. Cotton, *Chair*  
Thomas F. O'Hara, *Vice Chair*  
Carol A. Sherman, *Clerk*  
David W. Weeden  
Michaela Wyman-Colombo

April 26, 2024



# TOWN OF MASHPEE

## OFFICE OF THE SELECT BOARD

16 Great Neck Road North  
Mashpee, Massachusetts 02649  
Telephone – (508) 539-1401  
[bos@mashpeema.gov](mailto:bos@mashpeema.gov)

### MEMORANDUM

Date: April 16, 2024

To: Rodney C. Collins, Town Manager  
and Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Public Hearing; Class II Auto Dealer Change of Location

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Discussion and Approval of the Amendment to the Class II Auto Dealers License for Classics First:

The Select Board, acting as the Licensing Board for the Town of Mashpee, will conduct a public hearing on Alan Morra dba Classics First for the request to transfer location from 78 Industrial Drive to 131 Industrial Drive and modify the Class II Used Car License due to the sale of the current licensed property.

The new location 131 Industrial Drive has been approved by Zoning to operate a Class II license. Attached is special permit and the amended application.

Thank you.



## *Town of Mashpee*

*16 Great Neck Road North  
Mashpee, MA 02649*

**MASHPEE ZONING BOARD OF APPEALS  
DECISION FOR A SPECIAL PERMIT  
SP-2022-31**

Petitioner, Preventive Maintenance  
Owner of Record: James M. Kerrigan  
Trustee of the RSJ Realty Trust  
131 Industrial Drive, Map 88 Parcel 99  
Mashpee, MA 02649

Bk: 32449  
Pg.: 210

A Petition was filed June 30, 2022 by Petitioner, Preventive Maintenance requesting a Special Permit under §174-25 (F) (3) of the Zoning Bylaws to allow for an automotive and auto body repair business on property located in an I-1 and R-3 Zoning District, at 131 Industrial Drive, Map 88 Parcel 99, Mashpee, MA. (Owner of Record: James M. Kerrigan, Trustee of RSJ Realty Trust).

Notice was duly given to abutters in accordance with Massachusetts General Laws Chapter 40A. Notice was given by publication in The Mashpee Enterprise, a newspaper of general circulation in the Town of Mashpee, on July 8, 2022 and July 15, 2022 a copy of which is attached hereto and made a part hereof.

The Mashpee Zoning Board of Appeals issues this Decision pursuant to the provisions of Massachusetts General Laws Chapter 40A §9 and the Town of Mashpee Zoning By-laws.

Public Hearings were held on the Petition at the Mashpee Town Hall on Wednesday, August 10, 2022 at which time the following members of the Board of Appeals were present; Acting Chairman, Mr. Ron Bonvie, Mr. Norman J. Gould, and Associate Members, Ms. Sharon Sangeleer, Mr. George Ganzenmuller, and Mr. Caggiano.

Attorney Robert Mills represented the Proprietor, Kyle Bugg of Preventive Maintenance. Also present was Jim Kerrigan, Trustee. The application request is for a Special Permit under 25 (F) (3) which authorizes an automotive and auto body repair shop. The Attorney provided a site plan of the existing building that depicts enough parking available where eleven parking spaces are required. He also provided a floor plan of the shop depicting a paint booth, a fire suppression system plan, and a tight tank plan. There were some comments from the Plan Review Committee that some shrubs would be needed around the sign located at the entrance of the parking lot. There will be some hydro-seeding along the front of the lot, and there are two ADA parking spaces. The floor plan consists of a one bay unit with a paint booth, four vehicle lifts (the fourth is shown as the Hunter Alignment Lift), and a 240 sq. ft. office. The third page depicted the fire suppression system that was designed by Encore Fire Suppression. The fourth plan depicts a site plan and a diagram of a tight tank.

**MASHPEE ZONING BOARD OF APPEALS**

**DECISION FOR A SPECIAL PERMIT**

**Petitioner, Preventive Maintenance**

**Owner of Record: James M. Kerrigan, Trustee of the RSJ Realty Trust**

**131 Industrial Drive, Map 88 Parcel 99**

**Mashpee, MA 02649**

**SP-2022-31**

The Zoning Board received comments from the Board of Health dated August 10, 2022 read into the record of detailed requirements for proper venting, and capturing floor drain runoff to prevent contamination. The Board also received recommendations from the Plan Review Committee dated June 7, 2022 and were read into the record requiring that the applicant provide; a revised floor plan to upgrade the storage lift to a "lift 4", an engineered stamped plan showing the suppression system, and a licensed plumbing contractor to oversee the installation of the tight tank and application for a permit. The Board also mentioned that the applicant will require an application with the Planning Board for the sales of automobiles, and the Select Board for any licensing.

Acting Chairman, Mr. Bonvie included the Encore Fire Protection proposal dated October 14, 2021 into the record.

The Board had a discussion regarding the concerns raised by the Board of Health Agent regarding a "UIC" tight tank because the property is located in a Zone II which directly abuts a public drinking water supply area.

Attorney Mills said that he is willing to accept a condition to install a tight tank subject to the approval of the Board of Health and the Plumbing Inspector.

The Board also heard comments from abutters with noise concerns and the business hours of operation.

Acting Chairman, Mr. Bonvie mentioned that this property is in an industrial zone. The Board historically has conditioned certain screening and landscaping buffers to be installed around these industrial buildings to help with noise issues. The odor issue has been mentioned with the Board of Health that the applicant needs to address. There is no requirement regarding hours of operation, but generally the hours of operation are between 7 am and 5 pm.

Mr. Bonvie polled the Board and all agreed to continue the hearing until September 14, 2022 because of the concerns raised by the Board of Health, the requirements specific to the operation of the business, and requested a revised site plan of the property stamped and signed by a registered professional engineer.

On September 14, 2022, Public Hearings were held on the Petition at Mashpee Town Hall at which time the following members of the Board of Appeals were present and acting throughout; Chairman, Jonathan Furbush, Board Members, Ron Bonvie, Norman J. Gould, and Associate Members, Brad Pittsley and George Ganzenmuller.



**MASHPEE ZONING BOARD OF APPEALS**

**DECISION FOR A SPECIAL PERMIT**

**Petitioner, Preventive Maintenance**

**Owner of Record: James M. Kerrigan, Trustee of the RSJ Realty Trust**

**131 Industrial Drive, Map 88 Parcel 99**

**Mashpee, MA 02649**

**SP-2022-31**

Attorney Mills provided the Board with a site plan, a floor plan, a fire suppression plan, and a tight tank plan that was filed with the Board of Health. The lot size is 75,794 sq. ft. The building is 7,440 sq. ft., has eleven parking spaces, and has 9.8% lot coverage which is well within the bylaw requirements. The business consists of a one construction bay in the building. It has four vehicle lifts, and a spray booth for auto body repair. The fire suppression system has been installed, inspected, and approved by the Fire Chief. The Board of Health Agent requested a tight tank plan, and was submitted to this Board. The applicant will be meeting with the Board of Health for their approval. The Conservation Commission had no comments.

**GENERAL CRITERIA**

The subject property located at 131 Industrial Drive is approximately 75,794 square feet.

**SPECIAL PERMIT FINDINGS**

The Board determined that;

- The application meets all setback requirements and lot coverage.
- There is plenty of parking spaces as may be required including ADA requirements.
- The applicant provided a revised engineered stamped site plan.
- The applicant shall provide landscape screening and seeding.
- The hours of operation shall be between the hours of 7:00 am and 5:00 pm.
- There is currently one employee.
- There are no other uses currently proposed for this site.
- The applicant to address any licensing requirements.
- Any change in the use of the building will require an application with the Board.

**SPECIAL PERMIT CONDITIONS**

In view of the foregoing, the Board determined the Petitioner met the criteria for a Special Permit. Upon motion duly made and seconded at the Public Hearings on Wednesday, September 14, 2022, the Zoning Board of Appeals voted unanimously to issue a Special Permit to Petitioner, Preventive Maintenance, 131 Industrial Drive under §174-25 (F) (3) of the Zoning Bylaws to allow for an automotive and auto body repair business on property located in an I-1 and R-3 Zoning District, Map 88 Parcel 99, Mashpee, MA. (Owner of Record: James M. Kerrigan, Trustee of RSJ Realty Trust) with the following conditions;

**MASHPEE ZONING BOARD OF APPEALS**

**DECISION FOR A SPECIAL PERMIT**

**Petitioner, Preventive Maintenance**

**Owner of Record: James M. Kerrigan, Trustee of the RSJ Realty Trust**

**131 Industrial Drive, Map 88 Parcel 99**

**Mashpee, MA 02649**

**SP-2022-31**

1. The Board has determined that the applicant meets all the conditions of a Special Permit under Mass General Law 40A Section 9.
2. Site Plan – Prepared for Jim Kerrigan of 131 Industrial Drive, Mashpee, MA. Prepared by J.E. Landers-Cauley, P.E., Civil Environmental Engineering, Assessors' #88-99, Date: 4/13/22/, Scale: 1" = 20', Drawn by: JDR, Job No. 3436, Sheet 1 of 1, Rev. Date: 08/23/22 New Design. Stamped by: John Landers-Cauley, Civil No. 35101, Date: 08/23/22.
3. Conditioned on all Town Department comments read into the record including but not limited to the \*Board of Health letter dated September 12, 2022 that the Zoning Board was in receipt of that has various conditions included hereto, and a letter from the \*Fire Department that has comments/conditions that need to be met on a yearly basis.
  - \*Board of Health – “Floor plan with trench drain has been provided along with the septic inspection, tight tank design signed by PE and paint booth specs. BOH will review noisome trade decision.”
  - \*Fire Department – “The Fire Department is all set. We inspected the property and were all set. If you could remind the owner/tenant that annual inspections are required and certificates noting completion should be sent to the Fire Inspector for inclusion in the files.”
4. Conditioned that any changes to the plans will require the applicant to return to this Board.

Name: Petitioner, Preventive Maintenance  
Owner of Record: James M. Kerrigan, Trustee of RSJ Realty Trust  
Address: 131 Industrial Drive, Map 88 Parcel 99, Mashpee, MA 02649  
Case: SP-2022-31



**MASHPEE ZONING  
BOARD  
OF APPEALS  
PUBLIC HEARINGS  
NOTICE**

**AUGUST 10, 2022**

The Mashpee Zoning Board of Appeals will hold Public Hearings on Wednesday, August 10, 2022, at 6:00 p.m. Waquoit Meeting Room at the Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA. Broadcast Live on Local Channel 18. Streamed LIVE on the Town of Mashpee Facebook: <https://www.mashpeema.gov/channel-18>

**NEW HEARINGS**

**28 and 41 Echo Road:** Petitioner, 3M Ventures, Inc., d/b/a Triple M Management Company, LLC requests a modification of condition #5 of the Special Permit Decision SP-2020-28 to extend the date for completion of construction from August 28, 2022 to February 28, 2023 on property located in the Light Industrial Overlay Zoning District, Map 18, Parcel 2-3 and 3-9, Mashpee, MA. Owner of record: Triple M Management Company, LLC.

**131 Industrial Drive:** Petitioner, Preventive Maintenance requests a Special Permit under §174-25 (F)(19) of the Zoning Bylaws to allow for an accessory and ancillary business on property located in an R-3 Zoning District, Map 88, Parcel 99, Mashpee, MA. Owner of Record: James M. Kerrigan, Trustee of RSJ Realty Trust.

Please direct the viewing plan to the hearing in the ZBA office.

Per Order of: Jonathan D. Furbush, Chairman  
Mashpee Zoning Board of Appeals

July 8, 15, 2022

MASHPEE TOWN CLERK  
SEP 19 '22 AM 11:12

	IN FAVOR	TO DENY
 Jonathan D. Furbush	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Ronald S. Bonvie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Norman J. Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 George Grzeszulek	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 BRADFORD H. PITELNY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

This Decision has been duly filed on September 19, 2022 with the Town Clerk of Mashpee. Any Appeals shall be made pursuant to Section 17 of the Massachusetts General Laws Chapter 40A within Twenty days after the date of said filing.

This Decision is effective when a Certified Copy is filed at the Barnstable County Registry of Deeds. A Certified Copy may be obtained from the Town Clerk the next business day after the expiration of the 20-day Appeal period, which extends through October 9, 2022. Special Permits and Written Findings shall lapse three years after date of grant unless a shorter period of time is specified in the Decision. If the rights authorized by a Variance are not exercised within one year of date of grant of such Variance, such rights shall lapse unless: (1) substantial use or construction has commenced, or (2) a Petition for a six-month extension has been filed prior to the expiration date, or (3) the property that is the subject of the Variance has been conveyed in reliance on said Variance prior to the expiration date of such one year period.

A TRUE COPY, ATTEST

*Deborah F. Kaye*

TOWN CLERK OF MASHPEE, MA

I HEREBY CERTIFY THAT NO NOTICE OF  
APPEAL HAS BEEN RECEIVED BY THIS OFFICE  
DURING THE TWENTY DAYS FOLLOWING  
RECEIPT AND RECORDING OF NOTICE FROM  
THE APPEALS BOARD OF APPROVAL OF THE  
ATTACHED DOCUMENT

*Deborah Kaye*

TOWN CLERK

*October 11, 2022*  
DATE OF CERTIFICATION

JOHN F. MEADE, REGISTER  
BARNSTABLE COUNTY REGISTRY OF DEEDS  
RECEIVED & RECORDED ELECTRONICALLY

## APPLICATION FOR CLASS II SECONDHAND/AUTO DEALER

This is a general application for a license that the Board of Selectmen may grant. All license applications to the Mashpee Board of Selectmen must be accompanied by the following information.

### APPLICATION DETAILS

Application #:	<i>ADII-24-120057</i>	Date Issued:		Permit #:		Date Paid :	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt # :			

### SECTION 1 - SITE INFORMATION

Street Name	<i>INDUSTRIAL DR</i>	Map Block	<i>88-0-99</i>
Street Number	<i>131</i>	Lot	
Unit No.		Zone	<i>R3</i>

### SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>KERRIGAN JAMES M TR</i>		
Street Number		Street Name	
City	<i>POCASSET</i>	State	<i>MA</i>
		Zip Code	<i>02559</i>
Telephone		Email	

### SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Alan Morra</i>		
Street Number	<i>131</i>	Street Name	<i>Industrial Dr.</i>
City	<i>Mashpee</i>	State	<i>MA</i>
		Zip Code	<i>02649</i>
Business Telephone		Email	

### SECTION 4 - MAILING ADDRESS

Street Number		Street Name	
City	<i>Fort Pierce</i>	State	<i>FL</i>

Zip Code 34951

Telephone

### SECTION 5 - NAME AND RESIDENTIAL ADDRESS OF INDIVIDUAL/ APPLICANT AUTHORIZED TO APPLY FOR LICENSE

If a corporation or association, state the full names and residential addresses of the principal officers: Not Applicable

If a co-partnership, state full names and resident addresses of members: Not Applicable

Are you engaged principally in the business of buying, selling or exchanging motor vehicles? ☐ Yes ☐ No

If so, is your principal business the sale of new motor vehicles? ☐ Yes ☐ No

Is your principal business the buying and selling of secondhand motor vehicles? ☐ Yes ☐ No

Give a complete description of all the premises to be used for the purpose of carrying out the business:

**7800 Square Foot facility with outdoor display of motor vehicles. Indoor office on site. This is a move from current location of 78 Industrial Drive to 131 Industrial Drive due to possible sale of p**

Are you a recognized agent of a motor vehicle manufacturer? ☐ Yes ☐ No

Have you signed a contract as required by Section 58, Class I? ☐ Yes ☐ No ☐ Not Applicable

### SECTION 6 - LICENSE DETAILS

F.E.I.N (F.I.N) 27-4646372

Please check one of the following ☐ Own Premises ☐ Lease Premises ☐ Property Under P&S

Indicate if license is ☐ New **ADII-24-0005**  
☐ Other

Business Name (legal) **Alan Morra** DBA (if applicable) **dba Classics First**

Check one: ☐ Corporation ☐ Partnership **Sole proprietor**  
☐ LLC ☐ Other

Do you currently hold a similar license? ☐ Yes ☐ No If yes, What type? **Class II Motor Vehicle Sales**

Have you ever applied for a license to deal in secondhand motor vehicles or parts thereof? ☐ Yes ☐ No If yes, what city/town and for what years? **Mashpee, since 2011**

Have you ever had a license suspended or revoked? ☐ Yes ☐ No

**If applying for a Class I or Class II license, please submit a plot plan that shows:**

1. The number of the vehicles on display
2. The exact location of the vehicles
3. Customer parking
4. Office area

#### SECTION 7 - HOURS OF OPERATION

Proposed Hours of Operation  
(Please indicate AM or PM)

From

To

Weekdays

*Wednesday - Saturday from 9:00AM*

*5:00PM*

Sundays

#### SECTION 8 - BUSINESS DETAILS

\* Has the applicant operated a similar business?

☐

Yes

☐

No

\*Name of  
Business

*Alan Morra dba Classics First*

\*Street  
Number

*131*

\*Street  
Name

*Industrial Dr.*

\*City

*Mashpee*

\*State

*MA*

\*Zip  
Code

*02649*

\*Telephone

\*Federal Tax No. (if  
applicable) :

*27-4646372*

#### SECTION 9 - DECLARATION

I certify that the Mashpee Police Department may run a criminal records check for any prior offenses and that this information may be transmitted to the Local Licensing Authority at their request.

I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state and local taxes required by law.

I certify that I have read through the conditions included with this license and agree to comply with any further stipulations that the Licensing Authority may from time to time approve. I also hereby authorize the Licensing Authority or their agent to conduct whatever investigation or inquiry is necessary to verify the information contained in this application.

**I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.**

Date *02/28/24*

**Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.**



# Town of Mashpee

# Department of Public Works

350 Meetinghouse Road  
Mashpee, Massachusetts 02649  
Telephone - (508) 539-1420  
[www.mashpeema.gov](http://www.mashpeema.gov)

## MEMORANDUM

April 4, 2024

TO: Select Board  
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director *CL*

RE: Recommendation for Annual Sticker and Bulky Waste Fees for Transfer Station

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### Description

The Select Board annually reviews and approves sticker and gate fees for the next fiscal year. Stickers for FY25 will be available for purchase on June 3, 2024. Once fees are approved, new "Guides to the Transfer Station" will be printed for distribution and the fees will be posted on the Town's website.

### Background

Per the instruction of the Select Board for Transfer Station users to ultimately fund 100% of the operation of the Transfer Station, sticker and other fees have gradually been increased over several years to achieve this goal. While sticker fees are the primary source of revenue, the Town also receives monies at the gate for disposal/recycling of certain items at the Transfer Station as well as monies from sale of recyclables.

The number of 1<sup>st</sup> household stickers sold in FY24 decreased by 3% while the number of recycling stickers stayed essentially the same. With the increase in operational costs and the continued stagnant recycling market, the prices for stickers will need to be raised again.

In addition, while the Town has collected mattresses/box springs from residents for recycling for a number of years, they are a designed waste ban item per DEP. The resulting increased collection across the state has resulted in an increase in costs for recycling. To cover the actual cost to the Town, the unit fee for mattresses/box springs will also need to be increased.

### Recommendation

To maintain the level of funding of the Transfer Station by users, I recommend the 1<sup>st</sup> household sticker fee be increased to \$250, the 2<sup>nd</sup> household sticker fee be increased to \$25, and the recycling sticker fee be increased to \$45. I also recommend the fee charged at the gate for mattresses/box springs be increased to \$25.



# PROPOSED FY25 TRANSFER STATION PERMIT FEES

	Current Permit Fee (FY24)		Current Permit Fees (FY25)		Proposed Permit Fees	
1st household Permit	\$220	\$1,000,560	\$220	\$1,000,560	\$250	\$1,136,922
Recycling Permit	\$40	\$22,920	\$40	\$22,920	\$45	\$25,785
Revenue*		\$103,678		\$103,678		\$103,678
2nd Permit	\$20	\$29,180	\$20	\$29,180	\$25	\$36,475
Single Trip**	\$20	\$7,400	\$20	\$7,400	\$20	\$7,400
Tax Subsidy	3%	\$38,952	12%	\$161,522	1.13%	\$15,000
		<b>\$1,202,690</b>		<b>\$1,325,260</b>		<b>\$1,325,260</b>

\* FY24 Actual to date for gate receipts and recyclables; increase projected for full year  
 \*\* Assume 370

## ASSUMPTIONS

FY25 proposed budget  
 3400 tons per year  
 No capital costs included  
 Estimated gate and recycling receipts  
 370 single trip passes sold in FY24 (5 bag limit)  
 No change in 1st household permits sold each year  
 No change in 2nd household permits sold each year  
 No change in Recycling Only Permits

Actual FY24 to date  
 Actual FY24 to date  
 Actual FY24 to date

4548 Sticker Tracker  
 1459 Sticker Tracker  
 573 Sticker Tracker



# Town of Mashpee

# Department of Public Works

350 Meetinghouse Road  
Mashpee, Massachusetts 02649  
Telephone - (508) 539-1420  
[www.mashpeema.gov](http://www.mashpeema.gov)

## MEMORANDUM

April 10, 2024

TO: Select Board  
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director *CL*

cc: Mary Bradbury, Recreation Director

RE: Recommendation for Award of Contract for Refurbishing of  
Mashpee Pickleball Courts

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I recommend a contract be awarded to **East Coast Sealcoating Inc.** in the amount of **\$37,350.00** for refurbishing of the surfacing of the eight Pickleball courts on Ashumet Road.

As required by MGL Chapter 30B, the Town requested quotes from three vendors and received two. East Coast Sealcoating submitted the lowest quote.

Attached is the request for quotes as well as a summary of the quotes.

The work will be scheduled before the end of June 2024, depending on the vendor's availability and weather. The courts will be closed during work. Notice of the closure will be provided by the Recreation Department.

**Town of Mashpee**  
**Quotes**  
***Refurbishing of Mashpee Pickleball Courts***  
***Deadline Friday, April 5, 2024***

Teague Moore Tennis LLC	\$46,525.00
East Coast Sealcoating Inc.	\$37,350.00
JG Coffey	No quote

## **REFURBISHING OF MASHPEE PICKLEBALL COURTS**

### **156 Ashumet Road, Mashpee**

The Town is seeking quotes for the refurbishing of eight Pickleball courts at 156 Ashumet Road in accordance with the below specifications.

The work shall be completed prior to June 30, 2024. The selected Contractor shall provide the Town with the proposed schedule a minimum of two weeks prior to the start date (the Town understands that work is weather dependent so delays may occur). The courts will be closed to use during the duration of work.

Quote should be emailed to Catherine Laurent at [claurent@mashpeeema.gov](mailto:claurent@mashpeeema.gov) by 3:00 pm on **Friday, April 5, 2024**.

### **GENERAL CONDITIONS**

#### **1. Contractor's Liability Insurance**

- 1.1 Contractor shall purchase and maintain such comprehensive general liability and other insurance as is appropriate for the work being performed and furnished and as will provide protection from claims set forth below which may arise out of or result from contractor performance and furnishing of the work and contractor's other obligations under the contract documents, whether it is to be performed or furnished by contractor, by any subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the work, or by anyone for whose acts any of them may be liable:
- 1.2 Claims under workers' compensation, disability benefits and other similar employee benefit acts;
- 1.3 Claims for damages because of bodily injury, occupational sickness or disease, or death of contractor's employees;
- 1.4 Claims for damages because of bodily injury, sickness or disease, or death of any person other than contractor's employees;
- 1.5 Claims for damages insured by personal injury liability coverage which are sustained (a) by any person as a result of an offense directly or indirectly related to the employment of such person by contractor's, or (b) by any other person for any other reason;
- 1.6 Claims for damages, other than to the work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom;
- 1.7 Claims arising out of operation of laws or regulations for damages because of bodily injury or death of any person or for damage to property; and
- 1.8 Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The insurance required above shall include the specific coverages and be written for not less than the limits of liability and coverages provided as follows:

1. **Workers' Compensation:** In accordance with the Workers' Compensation Laws that are applicable to the employees engaged in the Work. The limit of Employer's Liability Insurance shall be not less than \$500,000 each accident.
2. **Public Liability Insurance for Personal Injury:**
  - a. Individual limit of \$1,000,000 each person.
  - b. Total limit of \$ 3,000,000 for each accident.
3. **Property Damage Insurance:**
  - a. Each claim \$ 1,000,000.
  - b. Aggregate \$ 3,000,000.
4. If the contractor sublets any portion of his work, then he shall also provide:
  - a. **Contractor's Protective Liability Insurance:**
    - (1) Individual limit for personal injury of \$1,000,000.
    - (2) Total limit for personal injury for one accident of \$3,000,000.
  - b. **Contractor's Protective Property Damage Insurance** with a limit of \$1,000,000/\$3,000,000.

Any Subcontractor under contract with contractor to perform Work on the Project shall hold the Town, the Towns and agents harmless, and purchase and maintain such comprehensive general liability and other insurance as will provide protection from claims set forth herein.

The Town and the Towns shall be specifically named as additional insured on all required insurance policies of the contractor and any Subcontractors.

In addition, contractor shall maintain such completed operations insurance for at least one year after final payment and furnish the Town with evidence of continuation of such insurance at final payment.

## **2. Wage Rates**

- 2.1 Wage Rates are subject to the minimum wage rates as per M.G.L. Chapter 149, Section 26 to 27 inclusive. Full compliance with applicable federal, state and local wage laws are required on all work done for any Town.
- 2.2 The Town shall not be held liable should the contractor fail to compensate any person(s) in accordance with the prevailing (minimum) wage rates included herein. The contractor claims full responsibility to compensate the person(s) associated with the project accordingly and will assume any liability on behalf of the Town, should a person(s) associated with the project file claim pursuant to MGL Chapter 149.
- 2.3 The "work classifications" provided by the contractor on the required "Weekly Payroll Report Form" shall exactly match the classifications provided in the "Minimum Wage Rates." Should the contractor use an unlisted classification, it shall be the contractor's responsibility to contact the Department of Labor and Workforce Development, Division of Occupational

Safety in order to determine a matching classification or obtain minimum wage rate for the new classification.

### **3. OSHA Training**

All employees of the successful bidder working on the project shall have completed a ten-hour course in construction safety and health approved by the United States Occupational Safety and Health Administration (OSHA).

## **SPECIFICATIONS**

1. Contractor shall Install all surface coating materials in strict adherence to the manufacturer's specifications.
2. The selected Contractor shall provide manufacturer's product data and application specifications for proposed surface coating materials to be used. The Contractor shall provide Authorized Applicator Certificate from the manufacturer.
3. All surface coating products shall be supplied by a single manufacturer with at least 5 years of experience in manufacture of acrylic surface systems for recreational areas and who is a member of the ASBA.
4. No work shall be performed when rain is imminent or if there is extremely high humidity.
5. The ambient air and surface temperature shall be 50 degrees Fahrenheit and rising with no sudden temperature drop forecasted.
6. All surface material colors shall match existing court colors.

### **7. Surface Preparation**

- 7.1. Prior to application of the court surfacing or filler, the contractor shall clean the courts using a water based pressure spray unit capable of generating 2500 psi at the nozzle tip.
- 7.2. Contractor shall clean cracks of dust, dirt, debris, and vegetation. Deep cracks shall be filled with sand up to ¾ inch below the surface.
- 7.3. Once the surface is properly prepared, Contractor shall apply Novasurface Acrylic Resurfacer or approved equivalent 100% acrylic resurfacer, allowing material to seep into failed asphalt areas and act as a glue. The resurfacer shall be mixed 1:1 with water (no sand) and applied using equipment per the manufacturer's instructions.
- 7.4. Filler materials must be allowed to thoroughly dry and cure for 24 hours.

- 7.5. The prepared court base surface shall be reviewed and approved by the Town prior to the other applications.

## **8. Playing Surface Application**

- 8.1. The playing surface material shall be applied to the entire area of the courts to the perimeter fence and/or edge, in the same colors as existing. Adjacent areas and structures (fences, posts, sound barrier) shall be protected. The Town shall remove the Pickleball nets and posts before work begins. Contractor shall cover any holes.
- 8.2. Contractor shall apply one coat of Novasurface Acrylic Resurfacer or approved equivalent 100% acrylic resurfacer. The resurfacer shall be mixed and applied per manufacturer's specifications, except that 10 pounds of medium grit silica sand shall be added per gallon of the diluted material.
- 8.3. Acrylic resurfacer shall be allowed to dry thoroughly (minimum two hours). All ridges and rough spots shall be scraped off prior to any subsequent application color surface system.
- 8.4. Contractor shall apply two coats of Novacrylic Combination Surface or approved equivalent surfacing material for courts per the manufacturer's recommended application rate and thickness. No application shall be made until the previous coat is thoroughly dry.

## **9. Line Painting**

- 9.1. Lines shall be carefully measured and marked with chalk in accordance with applicable guidelines for Pickleball courts. All measurements will be the outer edge of the lines, except for the center line and the center mark of the Pickleball courts, which will be on the center line of the court.
- 9.2. Line paint shall be Novatex textured line paint or approved equivalent paint as recommended or approved by the manufacturer of the color surfacing material. Use of traffic, oil, alkyd or solvent-vehicle type paint is prohibited.
- 9.3. Lines shall be white.
- 9.4. All lines shall be applied by painting between painter's grade masking tape with a brush or roller. No spraying of line is allowed.
- 9.5. Masking tape shall be removed immediately after paint is dry. It shall not be left on overnight.

## **10. Protection**

- 10.1. Contractor shall lock gates to prevent court use until acceptance by the Town.

**11. Clean Up**

- 11.1. Contractor shall remove all containers, surplus materials, and debris. All spills and splatter from adjacent pavements and lawn shall be removed. Debris and excess materials shall be properly disposed of in accordance with local, state, and Federal regulations.
- 11.2. Contractor shall leave site in clean, orderly, "as new" condition.





# *Town of Mashpee*

# *Department of Public Works*

*350 Meetinghouse Road  
Mashpee, Massachusetts 02649  
Telephone - (508) 539-1420  
[www.mashpeema.gov](http://www.mashpeema.gov)*

## **MEMORANDUM**

April 24, 2024

TO: Select Board  
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director 

RE: Recommendation for Award of Contract for Mashpee River Fishway Improvement Project

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The Town received two proposals in response to the RFP issued for the Mashpee River Fishway Improvement Project. After evaluation of the proposals by the Selection Committee as well as interviews, I am recommending that a contract be awarded to **Tighe & Bond, Inc.** for **\$300,000**.

The goal of the project is to enhance and restore fish passage for diadromous fish along the Mashpee River from Mashpee-Wakeby Pond to Popponesset Bay. The limits of this project are the Mashpee River from the Mashpee-Wakeby Pond outlet (included) to the Great Neck Road North culvert (not included). The project will develop a feasibility report that analyzes alternatives that address the restrictions to fish passage in this section of the Mashpee River, followed by a design through 30% of the selected alternatives and improvement measures.

Within the project limits are the Mashpee Pond Dam (MA01039) and the Mashpee River Fishway Dam (MA02552). The project scope includes a comparison of removal of the Mashpee River Fishway Dam, also referred to as the Route 130 Dam, versus replacement and/or renovation. The Mashpee River Fishway Dam is classified as SIGNIFICANT hazard by the MA Department of Conservation and Recreation Office of Dam Safety (ODS). The last inspection in 2022 found it to be in POOR condition. Removal of the dam would mean it no longer is jurisdictional for ODS.

The Town is partnering with the USDA Natural Resources Conservation Service (NRCS) and Cape Cod Conservation District (CCCD) on the project. Funding of this contract will be entirely through a grant received from NRCS. Other stakeholders, including the Mashpee Wampanoag Tribe, will be invited to participate in the project.

Additional grant funding will be sought to continue the project beyond the 30% design.



# TOWN OF MASHPEE


## OFFICE OF THE SELECT BOARD

16 Great Neck Road North  
Mashpee, Massachusetts 02649  
Telephone – (508) 539-1401  
[bos@mashpeema.gov](mailto:bos@mashpeema.gov)

### MEMORANDUM

Date: April 18, 2024

To: Rodney C. Collins, Town Manager and  
Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary 

Re: Annual Special Event, Temporary Sign Permit and Road Race Applications

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#### Background

Discussion and approval of the following Special Event, Temporary Sign Permit and Road Race Applications:

**Rhiannon McCuish 5k Woodland Run; Heritage Park, Sunday, May 26, 2024, 10 – 12 pm**

#### **Department Recommendation/ Requirements**

Board of Health: Approved.

Building: Approved

DPW: Approved. Applicant shall coordinate with DPW for opening/closing of the gates along the race route as well as any proposed access to the restroom facilities at Heritage Park. Applicant shall pick up litter after the event.

Fire: Approved. No Fire Department requirements

Police: Approved. No details are required for this event.

**Ocktoberfest; Mashpee Commons Green, Saturday, October 5, 2024, 10 am – 4 pm**

#### **Department Recommendation/ Requirements**

Board of Health: Approved. Pending food vendor list.

Building: Approved

DPW: Approved. The Recreation Department shall coordinate with the DPW for any assistance required.

Fire: Approved. No Fire Department requirements. Vendors will be checked to ensure food truck or propane compliance.

Police: Approved. 2 details will be required for this event (crowd control and traffic control).

**Veteran's Day Ceremony; Mashpee Community Park, Monday, November 11, 2024, 10 – 11:30 am**

**Department Recommendation/ Requirements**

Board of Health: Approved. No food.

Building: Approved

DPW: Approved. The Recreation Department shall coordinate with the DPW for any assistance required. They will also be responsible for picking up after the event.

Fire: Approved. No Fire Department requirements.

Police: Approved. No details are required for this event.

**Holiday Tree Lighting; Mashpee Community Park, Saturday, December 7, 2024, 5:30 – 6:30 pm**

**Department Recommendation/ Requirements**

Board of Health: Approved. No food.

Building: Approved

DPW: Approved. The Recreation Department shall coordinate with the DPW for any assistance required. They will also be responsible for picking up after the event.

Fire: Approved. No Fire Department Requirements

Police: Approved. No details are required for this event.

**Mashpee Community Picnic and Fireworks Display Temporary Sign Permit: June 24, 2024**

1 - 3'x6' Banner and 8 - 24"x 18" Ground Signs

Mashpee Rotary

Route 130

Route 151

Route 28

Great Neck Road North  
Great Neck Road South

**Mashpee Health Department Community Outreach Event; Mashpee Community Park, Thursday, June 6, 2024, 5 – 7 pm**

**Department Recommendation/ Requirements**

Board of Health: Approved.

Building: Approved

DPW: Approved. Applicant shall coordinate with DPW for use of traffic cones, use of electricity, and placement of additional trash barrels. Applicant shall be responsible for picking up litter after the event. Only pop up tents are allowed within the park. Applicant should coordinate with the Town Managers Office for Manager's Office for use of public bathrooms. If bathrooms are used, the applicant shall be responsible for securing them at the end of the event. If overflow parking is proposed at Town Hall, the applicant should place signage directing attendees to use the crosswalk at Great Neck Road North.

Fire: Approved. No Fire Department Requirements

Police: Approved. No details will be required for this event.

**Santuit Pond Bass Fishing Tournament; Santuit Pond Boat Ramp, Sunday, May 5, 2024, 6 am – 2 pm**

**Department Recommendation/ Requirements**

Board of Health: Approved.

Building: Approved

DPW: Approved. Applicant is responsible for picking up and removing from the property for disposal any trash/litter after the event.

Fire: Approved. No Fire Department Requirements

Natural Resources: Horsepower restriction is being reviewed by MEP and Town Legal Counsel – Reference approved Town Meeting Article 27 from the 2023 May annual Town Meeting. Horsepower restrictions may be in place come May for maximum of 10 Hp, unless a "direct abutter", as outlined in the article.

Police: Approved. No details will be required for this event.

**Race Amity Day; Mashpee Community Park, Sunday, June 9, 2024, 12 – 4 pm**

**Department Recommendation/ Requirements**

Board of Health: Approved. Health Department needs the list of food trucks no later than 14 days before the event.

Building: Approved.

DPW: Approved. DPW will stage traffic barrels and tables at the property on the Friday before the event. The applicant shall be responsible for placing barrels and tables out as needed. The applicant shall also be responsible for removing/securing the barrels and tables after the event. DPW will provide additional trash barrels with bags in the Community Park on the Friday before the event. Use of the public bathrooms outside the Archives building is proposed. The applicant should obtain a key from the Town Manager's office. The applicant shall be responsible for opening the bathrooms for the event and then securing them after. The applicant is to get the banner to the DPW before the event for DPW to hang

Fire: Approved. Food trucks need to be inspected prior to the event.

Police: Approved. No details are required for this event.

**Race Amity Day Temporary Sign Permit May 12, 2024**

**25 – 18"x24" Ground Signs**

Route 130

Route 151

Route 28

Great Neck Road North

Great Neck Road South

**Lovin Life 5k Road Race; Saturday, May 4, 2024 9 am – 10 pm**

**Department Recommendation/ Requirements**

Board of Health: Approved.

Building: Approved. Please provide accessible parking and toilets.

DPW: Approved. Applicant is responsible for picking up water bottles, etc. discarded along the route as well as removing any signage after the event.

Fire: Approved. No Fire Department requirements

Police: Approved. 2 detail officers will be required for this event. 4 hour detail.

**Second Summer Cycle Road Race; Donna's Lane and Great Neck Road South, Sunday, September 15, 2024, 6:30 am – 12 pm:**

## **Department Recommendation/ Requirements**

Board of Health: Approved.

Building: Approved

DPW: Approved. Applicant shall clean up any litter and remove any signage along the route after the race.

Fire: Approved. No Fire Department requirements

Police: Approved. 2 detail officers will be required for this event to assist with traffic for 4 hours.

### **Annual Master Gardeners Plant Sale Temporary Sign Permit: May 11<sup>th</sup> – May 18<sup>th</sup>, 2024**

10 – 24"x18" Ground Signs

Route 130

Route 151

Route 28

Great Neck Road North

Great Neck Road South

# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-121584</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>MAIN STREET</i>	Map Block Lot	<i>27-0-25</i>
Street Number	<i>520</i>	Zone	<i>C2</i>
Unit No.			

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>TOWN OF MASHPEE/RECREATION DEPARTMENT</i>				
Street Number	<i>BOARD OF S</i>	Street Name	<i>MASHPEE TOWN HALL</i>		
City	<i>MASHPEE</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@marshpeema.gov</i>		

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>MASHPEE TOWN OF</i>				
Street Number	<i>520</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Business Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@marshpeema.gov</i>		

## SECTION 4 - MAILING ADDRESS

Street Number	<i>520</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>

Telephone

### SECTION 5 - PRIMARY CONTACT INFORMATION

Primary Contact Name **MASHPEE TOWN OF**

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone **508-539-1416**

Email **mbradbury@mashpeema.gov**

Cell Phone Website

### SECTION 6 - EVENT INFORMATION

Event Name **Rhiannon McCuish 5k Woodland Run**

Event Producer **Mashpee Recreation**

Physical location if no address and description of area being used **Race start is at the Heritage Park back parking lot, run through the woods, exit along Lovell's Lane to Rte. 130, finish at the front entrance to Heritage Park**

Starting Date **05/26/24** Time **10:00 am** Ending Date **05/26/24** Time **12:00 PM**

Total Attendance Expected **125** Rain Plan **Race is rain or shine**

List any streets to be closed for special event **N/A**

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

**This race has been an annual event fundraiser in memory of Rhiannon McCuish. Proceeds benefit the Mashpee Recreation Scholarship Fund for Summer Camp and other programs throughout the year for families in need. The race begins at the Ashumet Road back entrance to Heritage, goes through the woods/conservation land, exits out to Lovell's Lane, participants return on Main Street (Rte. 130) to the finish line inside the front entrance to Heritage Park. Athletes travel along the shoulder and sidewalk along the route, no road closures.**

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No If so please explain **Catered delivery from a local restaurant**

### SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)

We/I, **MASHPEE TOWN OF** (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled **Mashpee** (name of event) to be held on **05/26/24**

The undersigned represents that he/she has the authority to execute this Agreement.



Signed on 04/02/24

on behalf of Mashpee Recreation

the event's

Director

X Mary K. Bradbury

**SECTION 8 - DECLARATION**

☒ I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 04/02/24

Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.

# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-120314</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>STEEPLE ST</i>	Map Block Lot	<i>74-0-31</i>
Street Number	<i>64</i>	Zone	<i>C1</i>
Unit No.			

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>TOWN OF MASHPEE/RECREATION DEPARTMENT</i>				
Street Number	<i>520 Main S</i>	Street Name	<i>NECK RD NO</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@mashpeema.gov</i>		

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Mary K. Bradbury</i>				
Street Number	<i>520</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Business Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@mashpeema.gov</i>		

## SECTION 4 - MAILING ADDRESS

Street Number	<i>520</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>

Telephone

**SECTION 5 - PRIMARY CONTACT INFORMATION**

Primary Contact Name *Mary K. Bradbury*

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone *508-539-1416*

Email *mbradbury@mashpeeema.gov*

Cell Phone

Website

**SECTION 6 - EVENT INFORMATION**

Event Name *Oktoberfest*

Event Producer *Mashpee Recreation*

Physical location if no address and description of area being used *Mashpee Commons Green*

Starting Date *10/05/24* Time *10:00 AM* Ending Date *10/05/24* Time *4:00 PM*

Total Attendance Expected *1500+* Rain Plan *10/6/24*

List any streets to be closed for special event *N/A*

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

*Annual Oktoberfest with music, entertainment, games, activities, food and craft vendors. Free, family-friendly event for all.*

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No If so please explain *Food vendors (all vendors will have appropriate BOH permits)*

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *Mary K. Bradbury* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Oktoberfest* (name of event) to be held on *10/05/24*

The undersigned represents that he/she has the authority to execute this Agreement.

Signed on **01/05/23**

on behalf of **Mashpee Recreation**

the event's

**Director**

☒ **Mary K. Bradbury**

**SECTION 8 - DECLARATION**

☒ **I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.**

Date **01/19/24**

**Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.**

# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-120320</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>GREAT NECK RD, NORTH</i>	Map Block Lot	<i>36-0-7</i>
Street Number	<i>13</i>	Zone	<i>C2</i>
Unit No.			

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>TOWN OF MASHPEE/RECREATION DEPARTMENT/SPECIAL EVENTS COMMITTEE</i>				
Street Number	<i>520 Main S</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@mashpeema.gov</i>		

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Mary K. Bradbury</i>				
Street Number	<i>520 Main S</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Business Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@mashpeema.gov</i>		

## SECTION 4 - MAILING ADDRESS

Street Number	<i>520 Main Street</i>	Street Name	<i>Main Street</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>

**SECTION 5 - PRIMARY CONTACT INFORMATION**

Primary Contact Name *Mary K. Bradbury*

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone 5085391416

Email *mbradbury@mashpeeema.gov*

Cell Phone Website

**SECTION 6 - EVENT INFORMATION**

Event Name *Veteran's Day Ceremony*

Event Producer *Special Events Committee*

Physical location if no address and description of area being used *Mashpee Community Park*

Starting Date 11/11/24 Time 10:00 AM Ending Date 11/11/24 Time 11:30 AM

Total Attendance Expected 40-65 Rain Plan N/A

List any streets to be closed for special event N/A

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

*Annual Veteran's Day Ceremony*

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *Mary K. Bradbury* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Veteran's Day Ceremony* (name of event) to be held on *11/11/24*

The undersigned represents that he/she has the authority to execute this Agreement.

Signed on **01/05/23**

on behalf of **Special Events Committee**

the event's

**Director**

X **Mary K. Bradbury**

**SECTION 8 - DECLARATION**

☒ **I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.**

Date **01/19/24**

**Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.**

# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-120313</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>GREAT NECK RD, NORTH</i>	Map Block	<i>36-0-7</i>
Street Number	<i>13</i>	Lot	
Unit No.		Zone	<i>C2</i>

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>TOWN OF MASHPEE/RECREATION DEPARTMENT/SPECIAL EVENTS COMMITTEE</i>		
Street Number	<i>16 Great N</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>
City	<i>Mashpee</i>	State	<i>MA</i>
		Zip Code	<i>02649</i>
Telephone	<i>508-539-1400</i>	Email	<i>mbradbury@marshpeema.gov</i>

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Mary K. Bradbury</i>		
Street Number	<i>520</i>	Street Name	<i>Main Street</i>
City	<i>Mashpee</i>	State	<i>MA</i>
		Zip Code	<i>02649</i>
Business Telephone	<i>508-539-1416</i>	Email	<i>mbradbury@marshpeema.gov</i>

## SECTION 4 - MAILING ADDRESS

Street Number	<i>520</i>	Street Name	<i>Main Street</i>
City	<i>Mashpee</i>	State	<i>MA</i>
		Zip Code	<i>02649</i>



Telephone

**SECTION 5 - PRIMARY CONTACT INFORMATION**

Primary Contact Name *Mary K. Bradbury*

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone *508-539-1416*

Email *mbradbury@mashpeeema.gov*

Cell Phone

Website

**SECTION 6 - EVENT INFORMATION**

Event Name *Holiday Tree Lighting*

Event Producer *Mashpee Recreation*

Physical location if no address and description of area being used *Mashpee Community Park*

Starting Date *12/07/24* Time *5:30 PM* Ending Date *12/07/24* Time *6:30 PM*

Total Attendance Expected *85* Rain Plan *N/A*

List any streets to be closed for special event *N/A*

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

*Annual Holiday Tree Lighting in the Community Park*

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *Mary K. Bradbury* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Holiday Tree Lighting* (name of event) to be held on *12/07/24*

The undersigned represents that he/she has the authority to execute this Agreement.

Signed on *01/05/23*

on behalf of *Mashpee Recreation*

the event's

*Director*

X *Mary K. Bradbury*

**SECTION 8 - DECLARATION**

✓ I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date *01/19/24*

Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.

# APPLICATION TO TEMPORARY SIGN PERMIT

## APPLICATION DETAILS

Application #:	TS-24-121865	Date Issued:	Permit #:	Date Paid :
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt # :

Related Road/Race/ Special Event  
Ap. No.

## SECTION 1 - SITE INFORMATION

Street Name	GREAT NECK RD, NORTH	Map Block Lot	36-0-7
Street Number	520	Zone	C2
Unit No.			

## SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	Town of Mashpee / Recreation Department		
Street Number	16	Street Name	GREAT NECK RD NORTH
City	MASHPEE	State	MA
		Zip	02649
Telephone		Email	

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	Town of Mashpee / Recreation Department		
Street Number	16	Street Name	GREAT NECK RD NORTH
City	MASHPEE	State	MA
		Zip	02649
Telephone	508-539-1416	Email	mbradbury@mashpeema.gov

## SECTION 4 - MAILING ADDRESS

Street Number	520	Street Name	Main Street		
City	Mashpee	State	MA	Zip	02649

#### SECTION 5 - WORK DETAILS (THIS SECTION IS FOR OFFICIAL USE ONLY)

Location of Sign(s) of Property *Mashpee rotary, along great neck road South*

# of Signs on Property *9* Will Sign(s) be Illuminated? ☐ Yes ☐ No

Type of Sign Temporary Banner ☐ Wall ☐ Ground Free Standing

Lower Edge will be Feet Inches Above Public Way

Upper Edge will be Feet Inches Above Public Way

Face Area *24" x 18" and 3'x6' banner* Square Feet

Face of Building or Pole is Feet Inches Back From Street Line

Sign will extend Feet Above Grade

Date of erection

Materials used to construct sign Frame Face

Foundation Materials Size

Electrician Required ☐ Yes ☐ No

Brief Description of Proposed Work

*Mashpee Community Picnic and Fireworks*

#### SECTION 6 - DECLARATION

I, *Town of Mashpee / Recreation Depart* as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

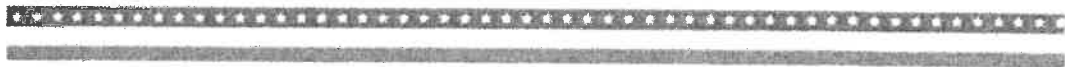
I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date *04/18/24*



*MASHPEE*

**COMMUNITY PICNIC & FIREWORKS**



# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-121510</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>GREAT NECK RD NORTH</i>	Map Block Lot	<i>36-0-7</i>
Street Number	<i>13</i>	Zone	<i>C2</i>
Unit No.			

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>MASHPEE TOWN OF</i>				
Street Number	<i>13</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>		
City	<i>MASHPEE</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Telephone		Email			

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Mashpee Health Department</i>				
Street Number	<i>16</i>	Street Name	<i>Great Neck Road North</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Business Telephone	<i>508-539-1426</i>	Email	<i>cwillander@mashpeema.gov</i>		

## SECTION 4 - MAILING ADDRESS

Street Number	<i>16</i>	Street Name	<i>Great Neck Road North</i>		
City	<i>Mashpee</i>	State	<i>MA</i>	Zip Code	<i>02649</i>

Telephone

**SECTION 5 - PRIMARY CONTACT INFORMATION**

Primary Contact Name *Christine Willander*

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone *508-539-1426*

Email

Cell Phone

Website

**SECTION 6 - EVENT INFORMATION**

Event Name *Mashpee Health Department Community Outreach Event*

Event Producer

Physical location if no address and description of area being used *Mashpee Community Park*

Starting Date *06/06/24*

Time *5 PM*

Ending Date *06/06/24*

Time *7 PM*

Total Attendance Expected *100*

Rain Plan *Cancelled in the event of rain*

List any streets to be closed for special event

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

*Health & wellness info/vendors, touch a truck, kids activities, food trucks*

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No

If so please explain *Food trucks (possible)*

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *Mashpee Health Department* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Mashpee Health Department Community Outreach Event* (name of event) to be held on *06/06/24*

. The undersigned represents that he/she has the authority to execute this Agreement.

Signed on 03/28/24

on behalf of Mashpee Health Department

the event's

Sponsor

X Christine Willander

**SECTION 8 - DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/28/24

Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.



# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	SE-24-120657	Date Issued:	04/01/24	Permit #:	SE-24-0008	Date Paid:	
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	Main st	Map Block	
Street Number	117	Lot	
Unit No.		Zone	

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	Brian LeBrun				
Street Number		Street Name			
City	Holbrook	State	MA	Zip Code	02343
Telephone		Email			

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	Brian LeBrun				
Street Number		Street Name			
City	Holbrook	State	MA	Zip Code	02343
Business Telephone		Email			

## SECTION 4 - MAILING ADDRESS

Street Number		Street Name			
City	Mashpee	State	MA	Zip Code	02649

Telephone

### SECTION 5 - PRIMARY CONTACT INFORMATION

Primary Contact Name *Brian LeBrun*

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone : Email t

Cell Phone Website NA

### SECTION 6 - EVENT INFORMATION

Event Name *Santuit Pond Bass fishing tournament* Event Producer *Cabin Fever Bass Club*

Physical location if no address and description of area being used *Santuit pond boat ramp*

Starting Date *05/05/24* Time *6:00am* Ending Date *05/05/24* Time *2:00pm*

Total Attendance Expected *8 boats 11 member* Rain Plan *NA*

List any streets to be closed for special event *None*

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

*Bass Fishing tournament - Catch and Release*

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No

### SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)

We/I, *Brian LeBrun* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Santuit pond Bass Tournament - Cabin Fever Bass Club* (name of event) to be held on *05/05/24*

The undersigned represents that he/she has the authority to execute this Agreement.

Signed on 02/09/24

on behalf of *Cabin Fever Bass Club*

the event's

*Santuit pond*

X *Brian LeBrun*

**SECTION 8 - DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 02/09/24

Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.

# SPECIAL EVENT PERMIT APPLICATION

Application packet must be received no later than **45 days prior to the event.**

## APPLICATION DETAILS

Application #:	<i>SE-24-121632</i>	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	<i>0.00</i>	Fee Paid: (\$)	<i>0.00</i>	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	<i>GREAT NECK RD NORTH</i>	Map Block Lot	<i>36-0-7</i>
Street Number	<i>13</i>	Zone	<i>C2</i>
Unit No.			

## SECTION 2 - BUSINESS OWNER INFORMATION

Business Owner Name	<i>Mashpee Inclusion &amp; Diversity Committee</i>				
Street Number	<i>16</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>		
City	<i>MASHPEE</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Telephone		Email			

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	<i>Mashpee Inclusion &amp; Diversity Committee</i>				
Street Number	<i>16</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>		
City	<i>MASHPEE</i>	State	<i>MA</i>	Zip Code	<i>02649</i>
Business Telephone		Email			

## SECTION 4 - MAILING ADDRESS

Street Number	<i>16</i>	Street Name	<i>GREAT NECK ROAD NORTH</i>		
City	<i>MASHPEE</i>	State	<i>MA</i>	Zip Code	<i>02649</i>

Telephone

## SECTION 5 - PRIMARY CONTACT INFORMATION

Primary Contact Name **Dan Kupferman**

Non-Profit Organization / Event ☐ Yes ☐ No

Day Phone Email

Cell Phone Website **www.mashpeeema.gov**

## SECTION 6 - EVENT INFORMATION

Event Name **4th Annual Race Amity Day** Event Producer **MIDC**

Physical location if no address and description of area being used **Address above**

Starting Date **06/09/24** Time **12:00 PM** Ending Date **06/09/24** Time **4:00 PM**

Total Attendance Expected **200** Rain Plan **DATE IS FIXED; NO RAIN DATE**

List any streets to be closed for special event **N/A**

Summary of Event - Please describe in full detail the special features of the event within the box below. After application is submitted, you may attach a flyer to your application from the home page.

**Race Amity Day, observed annually on the second Sunday in June, is an opportunity to celebrate interracial friendship and showcase the power of interracial partnerships to foster lasting and powerful social change. This is a national event adopted by the Town of Mashpee. The format is a picnic with speakers, entertainers, non-profit tables, and food trucks. WE FURTHER REQUEST THE PRESENTATION AND READING BY THE SELECT BOARD PROCLAIMING AND ENDORSING RACE AMITY DAY IN THE TOWN OF MASHPEE. Proposed parking is at Collin's Lot with overflow parking at Town Hall. Arrangements will be made with the Town Manager/Select Board's office for use of the Archives restrooms. DPW will be contacted for electrical hook ups.**

Applicant to confirm they are applying for an event on city property ☐ Yes ☐ No

Will Food be served? ☐ Yes ☐ No If so please explain **Food Trucks**

## SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)

We/I, **Mashpee Inclusion & Diversity Committee** (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled **4th Annual Race Amity Day** (name of event) to be held on **06/09/24**

The undersigned represents that he/she has the authority to execute this Agreement.

Signed on 03/18/24

on behalf of MIDC

the event's

Chair

X Dan Kupferman

**SECTION 8 - DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 04/04/24

Please contact the Selectmen's Office at (508) 539-1401 if you have any question regarding this application form.

# APPLICATION TO TEMPORARY SIGN PERMIT

## APPLICATION DETAILS

Application #:	TS-24-119050	Date Issued:	Permit #:	Date Paid :
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt # :

Related RoadRace/ Special Event Ap. No. 119047

## SECTION 1 - SITE INFORMATION

Street Name	GREAT NECK RD NORTH	Map Block Lot	36-0-7
Street Number	13	Zone	C2
Unit No.			

## SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	Mashpee Inclusion and Diversity Committee (Dan Kupferman)			
Street Number	16	Street Name	GREAT NECK ROAD NORTH	
City	MASHPEE	State	MA	Zip 02649
Telephone		Email		

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	Mashpee Inclusion and Diversity Committee			
Street Number	16	Street Name	GREAT NECK ROAD NORTH	
City	MASHPEE	State	MA	Zip 02649
Telephone		Email		

## SECTION 4 - MAILING ADDRESS

Street Number	16	Street Name	GREAT NECK ROAD NORTH		
City	MASHPEE	State	MA	Zip	02649

**SECTION 5 - WORK DETAILS (THIS SECTION IS FOR OFFICIAL USE ONLY)**

Location of Sign(s) of Property *Various Town Properties*

# of Signs on Property 25

Will Sign(s) be Illuminated? ☐ Yes ☐ No

Type of Sign Temporary Banner Wall Ground Free Standing

Lower Edge will be Feet Inches Above Public Way

Upper Edge will be Feet Inches Above Public Way

Face Area *Free-standing 18' x 24" ground s* Square Feet

Face of Building or Pole is Feet Inches Back From Street Line

Sign will extend Feet Above Grade

Date of erection 05/12/24

Materials used to construct sign Frame Face

Foundation Materials Size

Electrician Required ☐ Yes ☐ No

Brief Description of Proposed Work

*Small ground signs giving event information, as well as event banners in the Collins Lot for the day of the event (6/9/24).*

**SECTION 6 - DECLARATION**

I, *Mashpee Inclusion and Diversity Com.* as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 11/07/23



# ROAD RACE APPLICATION FORM

## APPLICATION DETAILS

Application #:	RR-24-120733	Date Issued:	Permit #:	Date Paid :
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt # :

## SECTION 1 - SITE INFORMATION

Street Name	GREAT NECK RD, SOUTH	Map Block	81-0-126
Street Number	175	Lot	
Unit No.		Zone	R3

## SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	LIFE inc				
Street Number		Street Name			
City	Mashpee	State	MA	Zip Code	02542
Telephone		Email			

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	maureen mcnamara				
Street Number		Street Name			
City	Mashpee	State	MA	Zip Code	02542
Business Telephone		Email			

## SECTION 4 - MAILING ADDRESS

Street Number		Street Name			
City	Mashpee	State	MA	Zip Code	02542

### SECTION 5 - NAME AND ADDRESS OF ORGANIZATION SPONSORING RACE

Organization Sponsoring Race (name) *LIFE inc*

Street Number *175*

Street Name *Great Neck Rd South*

City *Mashpee*

State *MA*

Zip Code *02542*

Telephone

Email

Type of Organization

☐

Private Individual

☐

Group, Unincorporated Individuals

☐

Chapter 180 Social/Charitable Corporation Business Corporation

☐

Business Corporation

Contact Person *maureen mcnamara*

### SECTION 6 - RACE DETAILS

Type of Race

☐

Running

☐

Walking

☐

Bicycling

☐

Wheelchair

☐

Other

Date of Race *05/04/24*

Starting Location *Community Health Center, Mashpee*

Finishing Line Location *LIFE Inc. 175 Great Neck Road South*

Race Start Time *https://lifecapecod.*  
(Please indicate AM or PM)

Estimated Finish Time *10:00 PM*  
(Please indicate AM or PM)

Please outline the proposed route of the Road Race

*Start at the Mashpee Community Health Center to Commercial Street to Mercantile Way to Great Pines Drive to Great Neck Road South Ending at 175 Great Neck Road South (LIFE, Inc)*

Will Race Cross State Road/Hiway?

☐

Yes

☐

No

Yes, Follow Instructions for Submitting State of Massachusetts Use Form by Clicking Here ([Road\\_Race\\_State\\_Application.pdf](#))

Will Event Make Use of Mashpee Public School Facilities?

☐

Yes

☐

No

Yes, Please Submit School Use Form to Mashpee Public Schools by Clicking Here ([EPS\\_Facility\\_Usage\\_Request\\_Form\\_R7\\_9\\_15\\_.pdf](#))

Estimated # of Participants *150-200*

Road Race / Event Website *https://lifecapecod.org/lovin-life-5k/*

Parking Requirements

*On site parking*

Number and location of toilet facilities to be provided by Race Organizer

*2 - 4 Portable Toilets and indoor Bathrooms as allowed*

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *LIFE, Inc.* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Lovin' LIFE 5K* (name of event) to be held on *05/04/24*. The undersigned represents that he/she has the authority to execute this Agreement.

Signed on *02/13/24* on behalf of *LIFE, Inc* the event's

*location*

X Maureen McNamara

**SECTION 8 - DECLARATION**

By typing in your name and title below, and clicking on the certification box, you are submitting an electronic signature for this application.

Name *Maureen McNamara* Title *Fitness Specialist*

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date *02/13/24*

# ROAD RACE APPLICATION FORM

## APPLICATION DETAILS

Application #:	RR-24-121300	Date Issued:		Permit #:		Date Paid:	
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt #:			

## SECTION 1 - SITE INFORMATION

Street Name	STEEPLE ST	Map Block Lot	74-0-31
Street Number	64	Zone	C1
Unit No.			

## SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	MASHPEE TOWN OF				
Street Number	0	Street Name	GREAT NECK RD NO		
City	MASHPEE	State	MA	Zip Code	02649
Telephone		Email			

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	W Patrick Lentell/Golden Summer Enterprises				
Street Number		Street Name			
City	Cotuit	State	MA	Zip Code	02635
Business Telephone		Email			

## SECTION 4 - MAILING ADDRESS

Street Number		Street Name	Golden Summer Enterprises		
City	Mashpee	State	MA	Zip Code	02649

Telephone

### SECTION 5 - NAME AND ADDRESS OF ORGANIZATION SPONSORING RACE

Organization Sponsoring Race (name) **Second Summer Enterprises, LLC**

Street Number Street Name

City **Centerville** State **MA** Zip Code **02632**

Telephone Email

Type of Organization ☐ Private Individual ☐ Group, Unincorporated Individuals ☐ Chapter 180 Social/Charitable Corporation Business Corporation ☐ Business Corporation

Contact Person **W Patrick Lentell**

### SECTION 6 - RACE DETAILS

Type of Race ☐ Running ☐ Walking ☐ Bicycling ☐ Wheelchair ☐ Other

Date of Race **09/15/24**

Starting Location **Junction of Donna's Lane and Great Neck Ro.**

Finishing Line Location **Motta Field, Provincetown, MA**

Race Start Time **6:30 a.m.**  
(Please indicate AM or PM)

Estimated Finish Time **12:00 p.m.**  
(Please indicate AM or PM)

Please outline the proposed route of the Road Race

**Great neck Road South to Great Oak Road to South Cape Beach Parking Lot and turn around and return to the Mashpee Rotary. Take the second exit off the rotary on to Great Neck Road North to Main Street (Route 130), Take Route 130 to Sandwich**

Will Race Cross State Road/Hiway? ☐ Yes ☐ No

If Yes, Follow Instructions for Submitting State of Massachusetts Use Form by Clicking Here ([Road\\_Race\\_State\\_Application.pdf](#))

Will Event Make Use of Mashpee Public School Facilities? ☐ Yes ☐ No

If Yes, Please Submit School Use Form to Mashpee Public Schools by Clicking Here ([EPS\\_Facility\\_Usage\\_Request\\_Form\\_R7\\_9\\_15\\_.pdf](#))

Estimated # of Participants **200**

Road Race / Event Website **Not up yet**

Parking Requirements

**Parking at Mashpee Commons**

Number and location of toilet facilities to be provided by Race Organizer

**3 at Mashpee Commons**

**SECTION 7 - RELEASE/HOLD HARMLESS/INDEMNIFICATION AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

We/I, *W Patrick Lentell/Golden Summer Enterprises* (name of individual[s], partnership, or corporation) hereby agree and promise to release, hold harmless and indemnify the Town of Mashpee, including employees, officials, board members, etc., from all liability of any kind or nature arising or resulting from the activity entitled *Second Summer Cycle, LLC* (name of event) to be held on *09/17/23*

. The undersigned represents that he/she has the authority to execute this Agreement.

Signed on *03/18/24* on behalf of *Second Summer Cycle, LLC* the event's

*Organizer*

X W Patrick Lentell

**SECTION 8 - DECLARATION**

By typing in your name and title below, and clicking on the certification box, you are submitting an electronic signature for this application.

Name *Second Summer Cycle, LLC* Title *Member*

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct. Date *03/18/24*

# APPLICATION TO TEMPORARY SIGN PERMIT

## APPLICATION DETAILS

Application #:	TS-24-120852	Date Issued:	Permit #:	Date Paid :
Fee Payable: (\$)	0.00	Fee Paid: (\$)	0.00	Receipt # :

Related RoadRace/ Special Event  
Ap. No.

## SECTION 1 - SITE INFORMATION

Street Name	ROUTE 28	Map Block Lot
Street Number	1358	Zone
Unit No.		

## SECTION 2 - BUSSINESS OWNER INFORMATION

Business Owner Name	MASTER GARDENERS/TONIA ST. GERMAIN			
Street Number		Street Name		
City	SOUTH YARMOUTH	State	MA	Zip 02664
Telephone		Email		

## SECTION 3 - APPLICANT INFORMATION

Applicant Name	MASTER GARDENERS/TONIA ST. GERMAIN			
Street Number		Street Name		
City	SOUTH YARMOUTH	State	MA	Zip 02664
Telephone		Email		

## SECTION 4 - MAILING ADDRESS

Street Number 7107 Street Name MAIN STREET  
City BARNSTABLE State MA Zip 02630

SECTION 5 - WORK DETAILS (THIS SECTION IS FOR OFFICIAL USE ONLY)

Location of Sign(s) of Property ROUTE 130, Route 151, ROUTE 28, GREAT NECK ROAD NORTH, GREAT NECK ROAD SOUTH

# of Signs on Property 10 Will Sign(s) be Illuminated? ☐ Yes ☐ No

Type of Sign ☐ Temporary Banner ☐ Wall ☐ Ground ☐ Free Standing

Lower Edge will be Feet Inches Above Public Way

Upper Edge will be Feet Inches Above Public Way

Face Area 24" X 18" Square Feet

Face of Building or Pole is Feet Inches Back From Street Line

Sign will extend Feet Above Grade

Date of erection

Materials used to construct sign Frame Face

Foundation Materials Size

Electrician Required ☐ Yes ☐ No

Brief Description of Proposed Work

Master Gardeners Plant Sale. SIGNS TO BE ERECTED MAY 11th - May 18, 2024

SECTION 6 - DECLARATION

I, MASTER GARDENERS/TONIA ST. GERM as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 02/22/24





# TOWN OF MASHPEE

## OFFICE OF THE SELECT BOARD

16 Great Neck Road North  
Mashpee, Massachusetts 02649  
Telephone – (508) 539-1401  
[bos@mashpeema.gov](mailto:bos@mashpeema.gov)

### MEMORANDUM

Date: April 24, 2024

To: Rodney C. Collins, Town Manager and  
Honorable Members of the Select Board

From: Stephanie A. Coleman, Administrative Secretary

Re: Board, Committee and Commission: Resignation

---

#### Description

Discussion and approval of the following resignations:

**Council on Aging; Member at Large, Term Expires June 30, 2025: *Michael Murphy***  
**Cultural Council; Member at Large, Term Expires September 30, 2024: *David Egel***

Attached are the letters of resignation.

**Fw: Council on Aging**

David Egel

Fri 4/5/2024 10:19 AM

To: Stephanie Coleman <SColeman@mashpeema.gov>

Cc: Heidi L. McLaughlin <hmclaughlin@mashpeema.gov>

**Attention!:** : Links contained herein may not be what they appear to be. Please verify the link before clicking! Ask IT if you're not sure.

Stephani: Attached is an email from Michael Murphy resigning as a member of the Council on Aging.  
David

---

**From:** Michael Murphy

**Sent:** Friday, April 5, 2024 10:04 AM

**To:** David Egel

**Subject:** Re: Council on Aging

Hi David,

You're right, the work I'm doing is taking more time than I imagined. It's been a pleasure working with you and I wish you and the rest of the board great success in the future.

Please let this email serve as my official resignation from the Mashpee COA Board.

All the best,

Michael

## Mashpee Cultural Council

David Egel <degel@townofmashpee.com>

Tue 4/23/2024 12:33 PM

To: Stephanie Coleman <SColeman@mashpeema.gov>

Cc: Lee Smith

**WARNING! EXTERNAL EMAIL:** : This message originated outside the Town of Mashpee mail system and could be **harmful** ☠. PLEASE DO NOT CLICK ON LINKS OR ATTACHMENTS unless you are absolutely certain the content is safe.

Stephanie: My term expires in September. Per Massachusetts Cultural Council rules I cannot be reappointed as I have served 2 consecutive 3 year terms. That being the case, per this email, I resign as of today from the Mashpee Cultural Council. This will give the Council 6 months to find my replacement so that they can be fully manned for the key October-December decision making season.

David



***Mashpee Select Board  
PROCLAMATION  
Town Counsel Patrick J. Costello***

**WHEREAS**, the Mashpee Select Board recognizes Attorney Patrick J. Costello for providing thirty years of invaluable legal services to the Town; and

**WHEREAS**, Town Counsel Costello adeptly navigated the Town through litigation matters across State and Federal Courts in Massachusetts and represented the Town's various municipal boards, committees and commissions; and

**WHEREAS**, Attorney Costello was instrumental in the execution of the Intergovernmental Agreement with the Town and the Mashpee Wampanoag Tribe; and

**WHEREAS**, Town Counsel Costello applied his expertise in general municipal law, construction, real estate, procurement, land use, eminent domain, and tax assessment to aid the Town in interpreting and executing the Town's Home Rule Charter, bylaws, and state statutes; and

**WHEREAS**, Attorney Costello consistently provided high-quality, personalized legal services by guiding the Select Board and Town Officers through Town Meetings, administrative and judicial proceedings as well as the preparation of contracts; and

**WHEREAS**, the Select Board commends his extensive professional affiliations, including membership in the Massachusetts Bar Association, the Massachusetts Collectors and Treasurers Association, and the Massachusetts Municipal Lawyers Association.

**NOW, THEREFORE, WE**, the members of the Mashpee Select Board, do hereby proclaim May 6, 2024 to be "Patrick J. Costello Day" in the Town of Mashpee and encourage all of the residents of Mashpee to join in celebration honoring this dedicated individual.

**IN WITNESS THEREOF**, we have hereunto set our hands on this 29th day of April, 2024.

---

John J. Cotton, Chair

---

Thomas F. O'Hara, Vice-Chair

---

Carol A. Sherman, Clerk

---

David W. Weeden

---

Michaela Wyman-Colombo



# TOWN OF MASHPEE

16 Great Neck Road North  
Mashpee, Massachusetts 02649  
Telephone: (508) 539-1400  
Fax: (508) 539-1142

## MEMORANDUM

TO: Town Manager Rodney C. Collins;  
Honorable Members of the Select Board

FROM: Director of Assessing Joe Gibbons

DATE: April 22, 2024

SUBJ: Request for Special Select Board Meeting for Annual Tax Classification Hearing

---

After viewing the proposed Select Board meeting dates for the fall and noting that there is no time for the Classification Hearing from October 8 until November 18, 2024, on the current schedule, I am requesting that a special stand-alone Select Board meeting be added on either Wednesday, November 6 or Thursday, November 7 for the purpose of holding the public tax classification hearing. Early October is not a realistic date on our end, and October 21 is Town Meeting, so therefore, the next available Monday meeting date of November 18 is too late and would cause hardship for the Tax Office.

I understand that it's been an unusually difficult scheduling year with the Primaries, the Presidential Election and the Early Voting days.

Any assistance with scheduling a special meeting on November 6 or November 7, 2024 would be greatly appreciated.



# TOWN OF MASHPEE

## OFFICE OF THE SELECT BOARD

16 Great Neck Road North  
Mashpee, Massachusetts 02649  
Telephone – (508) 539-1401  
bos@mashpeema.gov

### MEMORANDUM

**TO:** Town Manager Rodney C. Collins;  
Honorable Members of the Select Board;

**FROM:** Terrie Cook, Administrative Assistant

**DATE:** April 8, 2024

**SUBJ:** Proposed Select Board Meeting Schedule, July – December, 2024

**\*SUBJECT TO CHANGE\***

Listed below are the proposed dates for the upcoming Select Board meetings, scheduled from *July through December 2024*, for consideration by the Select Board. Unless otherwise noted, meetings will take place at Mashpee Town Hall in the Waquoit Meeting Room and will be televised.

Monday	July 15, 2024	6:30 p.m.
Monday	July 29, 2024	6:30 p.m.
Monday	August 12, 2024	6:30 p.m.
Monday	August 26, 2024	6:30 p.m.
Monday	September 9, 2024	6:30 p.m.
Monday	Execute Town Meeting Warrant September 23, 2024	6:30 p.m.
Monday	October 7, 2024	6:30 p.m.
Monday	October 21, 2024 Town Meeting, Mashpee High School	6:00 p.m.
Monday	November 18, 2024	6:30 p.m.
Monday	November 25, 2024	6:30 p.m.
Monday	December 9, 2024	6:30 p.m.
Monday	December 16, 2024	6:30 p.m.

**MOTION FOR APPROVAL AND EXECUTION OF THE APRIL 29, 2024**  
**SELECT BOARD AGENDA ITEM BELOW:**

**OLD BUSINESS**

- Discussion, Approval and Execution of Amendment of Conservation Restriction and Quitclaim Deed to Town of Barnstable regarding Town owned land located in the Santuit Pond Preserve, as more particularly described in the Deed recorded at the Barnstable County Registry of Deeds, Book 24535, Page 313

**Motion:** I move that the Select Board vote, in connection with the Town's transfer of a one-half interest in the 15.24+/- acres to the Town of Barnstable as previously authorized by the vote of the Annual Town Meeting on May 2, 2011 (Article 15 of the Warrant), to approve amending the existing Conservation Restriction recorded in the Barnstable County Registry of Deeds in Book 15305, Page 123, and held by the Department of Fish and Game upon the 293+/- acre property co-owned by the Towns of Barnstable and Mashpee, in order to make the 15.24 +/- acres subject to the Conservation Restriction in accordance with Chapter 149 of the Acts of 2013; and that the Board approve the execution of a Deed conveying the one-half interest in the 15.24 +/- acres to Barnstable and the amended Conservation Restriction Order of Taking and to deliver/ record any other documents necessary to effectuate and complete this transaction.

## QUITCLAIM DEED

**The Town of Mashpee**, a municipal corporation and political subdivision of the Commonwealth of Massachusetts with a principal address of 16 Great Neck Road North, Mashpee, Massachusetts 02649, acting by and through its Select Board ("Grantor"), under the authority of a vote of the Mashpee Annual Town Meeting under Article 15 of the May 2, 2011 session and Chapter 149 of the Acts of 2013, and in consideration of the sum of ONE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$150,000.00) paid, the receipt and sufficiency of which is hereby acknowledged, hereby grants to the **Town of Barnstable**, a municipal corporation and political subdivision of the Commonwealth of Massachusetts with a principal address of 367 Main Street, Barnstable (Hyannis), Massachusetts 02601, acting by and through its Town Manager, ("Grantee"), under the authority of Item No. 2008-022 (passed on October 18, 2007) and Item 2024-066 (passed on November 16, 2023) of the Barnstable Town Council, and subject to Article 97 of the Amendments to the Massachusetts Constitution, with **QUITCLAIM COVENANTS**,

An undivided one-half fee interest in the land located in Mashpee, Barnstable County, Massachusetts, described as follows:

All of the land with any buildings and improvements thereon described in the Quitclaim Deed dated May 2, 2010 from Elwood Oakley Mills, Jr. and Emma-Jo Ann Mills Brennan to the Town of Mashpee, recorded at the Barnstable County Registry of Deeds (the "Registry") in **Book 24535, Page 313** (hereinafter, the "Premises"). See also the plan of land entitled "Plan of Land off Hollow Road Mashpee, MA (Barnstable County) prepared for: Commonwealth of Massachusetts Division of Fisheries and Wildlife prepared by J.C. Engineering, Inc. Scale 1" = 60' June 30, 2015," which plan is recorded with the Registry in **Plan Book 665, Pages 42 and 43**.

The Premises shall be held and maintained solely for open space, conservation and passive recreation purposes, consistent with the provisions of Section 8C of Chapter 40 of the General Laws and Article 97 of the Amendments to the Massachusetts Constitution. Grantor and Grantee acknowledge that this Deed will be recorded simultaneously with an amendment to the "Consensual Order of Taking of Conservation Restriction" by the Commonwealth of Massachusetts, acting by and through its Department of Fish and Game, on adjacent lands in Mashpee and Barnstable, dated June 12, 2002 and recorded in the Registry at Book 15305, Page 123, adding the Premises to said Conservation Restriction.

For Grantor's title, see the Quitclaim Deed recorded at the Barnstable County Registry of Deeds in **Book 24535, Page 313** on May 7, 2010.

No deed excise stamps are due on this instrument pursuant to M.G.L. 64D, §1.



EXECUTED AS A SEALED INSTRUMENT THIS \_\_\_\_\_ DAY OF APRIL 2024

TOWN OF MASHPEE  
SELECT BOARD

\_\_\_\_\_  
John J. Cotton, Chair

\_\_\_\_\_  
Thomas F. O'Hara, Vice Chair

\_\_\_\_\_  
Carol A. Sherman, Clerk

\_\_\_\_\_  
David W. Weeden

\_\_\_\_\_  
Michaela Wyman-Colombo

COMMONWEALTH OF MASSACHUSETTS

Barnstable, SS.

On this \_\_\_\_ day of April, 2024 before me, the undersigned notary public, personally  
appeared \_\_\_\_\_

\_\_\_\_\_  
as aforesaid, proved to me through satisfactory evidence of identification which was  
\_\_\_\_\_, to be the persons whose names are signed on the  
preceding document, and acknowledged to me that each signed it voluntarily for its stated  
purpose as a member of the Selectboard of the Town of Mashpee.

\_\_\_\_\_  
NOTARY PUBLIC:  
My Commission Expires:

ACCEPTANCE OF DEED

The Town of Barnstable, acting by and through its duly authorized Town Manager, does hereby accept the conveyance of the real property interests described in this Quitclaim Deed.

\_\_\_\_\_  
Mark S. Ells, Town Manager

Date: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Barnstable, SS.

On this \_\_\_\_ day of \_\_\_\_\_, 2024 before me, the undersigned notary public, personally appeared Mark S. Ells, Town Manager, proved to me through satisfactory evidence of identification which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose as Town Manager of the Town of Barnstable.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF FISH AND GAME

AMENDMENT  
TO  
CONSENSUAL ORDER OF TAKING  
OF  
CONSERVATION RESTRICTION

The Commonwealth of Massachusetts, acting by and through its Department of Fish and Game, under the power and authority conferred thereon by Section 15 of Chapter 15 of the Acts of 1996, Sections 2(26) and 8 of Chapter 21A, Chapter 79, and Sections 30, 31, and 32 of Chapter 184 of the Massachusetts General Laws, as amended, acts in amendment thereof or in addition thereto, and any and every other power and authority to it granted or implied and for the purposes of said acts and of acquiring land and interests in land for fish and wildlife conservation, natural habitat protection, and associated public recreation consistent with and subject to the purposes and protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, and acting in accordance with 1): Section XII [Amendments] of the Consensual Order of Taking of Conservation Restriction [the "Conservation Restriction"] on land in the Towns of Barnstable and Mashpee, Barnstable County, Massachusetts, dated June 12, 2002 and recorded in the Barnstable County Registry of Deeds in Book 15305 at Page 123, 2): Section 3 of Chapter 149 of the Acts of 2013, 3): Item No. 2024-066 adopted by the Barnstable Town Council on November 16, 2023, an attested copy of which is hereto annexed and 4): Item No. 2008-0022 adopted by the Barnstable Town Council on October 18, 2007, an attested copy of which is hereto annexed, 5): Vote of the May 2, 2011 Mashpee Annual Town Meeting under Article 15 of the Warrant, an attested copy of which is hereto annexed, and 6): Vote of the Town of Mashpee Select Board on April 1, 2024, an attested copy of which is hereto annexed, does with the express consent of the Towns of Barnstable and Mashpee hereby consensually amend said Conservation Restriction by consensually adding to said Conservation Restriction the lands described in Exhibit A attached hereto and incorporated herein by this reference (hereinafter the "Premises").

All other terms of said Conservation Restriction remain unchanged except as needed to address inclusion of these additional lands.

The Commissioner of the Department of Fish and Game hereby makes the following award for the damages sustained by the owner of record of the area or areas hereinbefore described in said taking of their property or entitled to any damages by reason of said taking:

<u>Supposed Owners</u>	<u>Award</u>
Inhabitants of the Towns of Barnstable and Mashpee	\$0.00

Said award is made subject to satisfactory proof of ownership or entitlement by individuals and/or entities claiming ownership of said parcels and/or entitlement to said award.

I, Thomas K. O'Shea, Commissioner of the Department of Fish and Game, hereby certify pursuant to Section XII of said Conservation Restriction that this amendment does further the conservation purposes thereof by adding these lands to this Conservation Restriction and that said amendment does not violate Article 97 of the Amendments to the Massachusetts Constitution.

IN WITNESS WHEREOF, the Commonwealth of Massachusetts has caused these presents to be executed in its name and on its behalf by Thomas K. O'Shea, Commissioner of the Department of Fish and Game, herewith duly authorized, who does hereunto set his hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF FISH AND GAME

By: \_\_\_\_\_  
Thomas K. O'Shea, Commissioner  
100 Cambridge Street  
Boston, MA 02114

COMMONWEALTH OF MASSACHUSETTS

\_\_\_\_\_, ss \_\_\_\_\_, 20 \_\_\_\_

On this day before me, the undersigned Notary Public, personally appeared the above-named Thomas K. O'Shea, proved to me through satisfactory evidence of identification which was personal knowledge of identity, to be the Commissioner of the Department of Fish and Game of the Commonwealth of Massachusetts whose name as Commissioner is signed above, and acknowledged to me that he signed the foregoing instrument voluntarily as Commissioner of said Department for its stated purpose and as the voluntary act of the Commonwealth.

Notary Public: \_\_\_\_\_

SEAL

Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

AGREEMENT TO AMEND CONSERVATION RESTRICTION

The Inhabitants of the Towns of Barnstable and Mashpee, acting through their duly-elected Town Council and Select Board, respectively, as co-owners of the premises subject to said Conservation Restriction and the land described in Exhibit A hereto, hereby expressly agree to the afore-described amendment of said Conservation Restriction to include the additional lands described in Exhibit A attached hereto and that the terms and provisions of said Conservation Restriction fully apply to said lands.

The Inhabitants of the Towns of Barnstable and Mashpee, acting through their duly-elected Town Council and Select Board, respectively, and their successors and assigns as co-owners of said premises also hereby expressly agree to the terms of this Amendment to Conservation Restriction and to said Conservation Restriction as recorded, agree to fully and completely comply with and carry out said duties and obligations thereunder as co-owners of said lands, and expressly assent to the rights of the Commonwealth taken herein and to the taking of these rights via this consensual eminent domain taking of Conservation Restriction.

Signed as a sealed instrument on the dates opposite our signatures below.

TOWN OF BARNSTABLE,  
MARK S. ELLS,  
TOWN MANAGER

Date: \_\_\_\_\_, 2024

By: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

\_\_\_\_\_, ss. \_\_\_\_\_, 20\_\_\_\_

On this day before me, the undersigned Notary Public, personally appeared the above-named MARK S. ELLS, proved to me through satisfactory evidence of identification which was \_\_\_\_\_ to be the duly-elected and acting Town Manager of the Town of Barnstable whose name is signed above, and who swore or affirmed to me that the contents of the foregoing AGREEMENT TO AMEND CONSERVATION RESTRICTION are truthful and accurate to the best of their knowledge and belief and acknowledged to me that they signed the foregoing instrument voluntarily as the Town Manager of the Town of Barnstable for its stated purpose and as the free act and deed of said Town of Barnstable.

Notary Public: \_\_\_\_\_

SEAL

Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## TOWN OF MASHPEE SELECT BOARD

Date: \_\_\_\_\_, 2024

By: \_\_\_\_\_  
John J. Cotton, ChairBy: \_\_\_\_\_  
Thomas F. O'Hara, Vice-ChairBy: \_\_\_\_\_  
Carol A. Sherman, ClerkBy: \_\_\_\_\_  
David W. Weeden, MemberBy: \_\_\_\_\_  
Michaela Wyman-Colombo, Member

## COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss.

\_\_\_\_\_, 2024

On this day before me, the undersigned Notary Public, personally appeared the above-named \_\_\_\_\_, proved me through satisfactory evidence of identification which was \_\_\_\_\_ to be the duly-elected and acting Select Board Members of the Town of Mashpee whose names are signed above, and who swore or affirmed to me that the contents of the foregoing AGREEMENT TO AMEND CONSERVATION RESTRICTION are truthful and accurate to the best of their knowledge and belief and acknowledged to me that they signed the foregoing instrument voluntarily as the Select Board of the Town of Mashpee for its stated purpose and as the free act and deed of said Town of Mashpee.

Notary Public: \_\_\_\_\_

SEAL

Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_