

**AGENDA
BOARD OF SELECTMEN
MONDAY, APRIL 26, 2021
WAQUOIT MEETING ROOM
MASHPEE TOWN HALL
16 GREAT NECK ROAD NORTH
MASHPEE, MA 02649**

Virtual / Remote Meeting

Broadcast Live on Local Cable Channel 18

Public Call in Number: (508) 539-1400 extension 8585 for Public Comment and Public Hearings

Streamed Live on the Town of Mashpee Website: <https://www.mashpee.ma.gov/channel-18>

6:30 p.m. – Convene Meeting in Open Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

Approval of the following: Monday, April 12, 2021 Regular & Executive Sessions

APPOINTMENTS & HEARINGS

- ❖ Public Comment: ****Call in Number (508) 539-1400 extension 8585****
- ❖ 6:35 pm Public Hearing: Change of Speed Limit on Monomoscoy Road: *Town Manager Rodney Collins*
- ❖ Discussion and Approval of Appointment of the following: Conservation Commission Member-at-Large (Term Expires June 30, 2022): *Alexandra Zollo*
- ❖ Discussion and Approval of Resignation from the Americans with Disabilities Act Committee: *Sidney Davis*
- ❖ Discussion and Approval of Ad Hoc Committee for Prevention of Violence Against Women & Children
- ❖ Discussion and Approval of the following Special Event and Temporary Sign Permit Applications:
 - Annual Memorial Day Ceremony: May 31, 2021 10 am – 11:30 am Mashpee Community Park: *Mary Bradbury*
 - Annual Super Swim: June 26, 2021 9 am – 12 Noon; John's Pond: *Mary Bradbury*
 - Boston Interiors Temporary Sign Permit: May 20 to May 23, 2021: *Dee Stanley*
- ❖ Update from the Cape Cod Commission: *Executive Director Kristy Senatori*
- ❖ Discussion and Approval Santuit Pond MVP Grant Submission: *Natural Resources Director Ashley Fisher*
- ❖ Discussion and Approval of Fiscal Year 2022 Transfer Station Sticker Fees: *DPW Director Catherine Laurent*

COMMUNICATIONS & CORRESPONDENCE

1. Notice of Subsidy from the Cape Cod and Islands Water Protection Fund: *Cape Cod Commission*

OLD BUSINESS

1. Update, Discussion and Possible Action Relative to COVID-19
2. Update, Discussion and Possible Action Relative to Wastewater Project(s)
3. Discussion of May 3, 2021 Town Meeting Articles and Motions

NEW BUSINESS

1. Discussion with the Town Manager with Regard to the Provisions of Littering
2. Discussion and Approval of Board of Selectmen Meeting Schedule July through December, 2021

LIAISON REPORTS

TOWN MANAGER UPDATES

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

EXECUTIVE SESSION

ADJOURNMENT

MASHPEE TOWN CLERK

APR 22 2021

RECEIVED BY: 

**AGENDA
BOARD OF SELECTMEN
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6:30 p.m. – Convene Meeting in Open Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

MINUTES

Approval of the following: Monday, March 22, 2021 Regular Session

APPOINTMENTS & HEARINGS

- Public Comment: ****Call in Number (508) 539-1400 extension 8585****
- Presentation from Massachusetts Shellfish Officers' Association: *Paul Bagnall*

Convene Joint Meeting with Capital Improvement Program Committee

****Call in Number (508) 539-1400 extension 8585****

- 6:35 pm Public Hearing: Capital Improvement Program Fiscal Year 2022: *Town Manager Rodney Collins*
- Adjourn Joint Meeting with Capital Improvement Program Committee***

- Discussion and Approval of Appointment of the following:
 - Board of Health (Term Expires June 30, 2023): *Kripani Patel*;
 - Design Review Committee (Term Expires June 30, 2021): *Tyler Gaudreau*
- Discussion and Approval of the Following Special Event Applications: *Recreation Director Mary Bradbury*:
 - Community Park Summer Concert Series: Tuesday July 6, 2021; Tuesday August 10, 2021: 6 - 7:30 pm
 - Annual Youth Fishing Derby: Saturday June 5, 2021: 9 - 11:30 am
- Presentation on Fiscal Year 2022 Cape Cod Technical High School Budget: *Superintendent Robert Sanborn*
- Public Discussion and Awareness of Femicide: *Murylo Batista*-Public Health Researcher in Violence Prevention and Resident of Mashpee

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

- Update, Discussion and Possible Action Relative to COVID-19
- Update, Discussion and Possible Action Relative to Wastewater Project(s)
- Discussion of May 3, 2021 Special and Annual Town Meetings

(Continued on page 2)

AGENDA (CON'T)
BOARD OF SELECTMEN
MONDAY, APRIL 12, 2021

NEW BUSINESS

- Discussion of Changing the Name of the Board of Selectmen: *Town Manager Rodney Collins*

LIAISON REPORTS

TOWN MANAGER UPDATES

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

EXECUTIVE SESSION

Discuss Strategy with Respect to Pending and Threatened Litigation Relative to Gooseberry Island, including Matthew Haney et al. v. Department of Environmental Protection et al., Appeals Court No. 2019-P-1395; Emmeluth, Tr. v. Mashpee ZBA, Barnstable Superior Court NO. BACV2013-00579; Matthew Haney, Trustee v. Mashpee ZBA, Barnstable Superior Court Civil Action No. 1972CV00012; and Mashpee Wampanoag Tribe, et al. v. Mashpee Conservation Commission, Barnstable Superior Court No. 1872-CV-00539, Where an Open Meeting may have a Detrimental Effect on the Litigating Position of the Town as Declared by the Chair. (G.L. c. 30A, §21(a) (3))

ADJOURNMENT

Board of Selectmen
Minutes
April 12, 2021

Present: Selectman John J. Cotton, Selectman Thomas F. O'Hara, Selectman Carol A. Sherman,
Selectman Andrew R. Gottlieb, Selectman David W. Weeden
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Meeting Called to Order by Chairman Cotton at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, March 22, 2021 Regular Session:

Motion made by Selectman Gottlieb to approve the Regular Session minutes of Monday, March 22, 2021 as presented.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cotton, yes
Selectman Gottlieb, yes

Selectman O'Hara, yes
Selectman Weeden, yes

Selectman Sherman, yes
Opposed, none

APPOINTMENTS & HEARINGS

Public Comment: None at this time.

Presentation from Massachusetts Shellfish Officers' Association: Paul Bagnall:

The Board of Selectmen met with Paul Bagnall, Edgartown Shellfish Constable and President of the Massachusetts Shellfish Officers' Association to personally and professionally congratulate former Town of Mashpee Shellfish Constable Ashley Fisher as Shellfish Constable of the Year. The recognition was achieved last March. During the course of the year Ms. Fisher has received letters and plaques to acknowledge this award. Ms. Fisher is a valuable asset to the Town of Mashpee and was recently promoted to the position of Director of Natural Resources. Her service and dedication are deeply appreciated by the Shellfish Officers' Association and Town of Mashpee.

Board of Selectmen
Minutes
April 12, 2021

APPOINTMENTS & HEARINGS

Convene Joint Meeting with Capital Improvement Program Committee:

Public Hearing: Capital Improvement Program Fiscal Year 2022: Town Manager Rodney Collins:

The Board of Selectmen opened the Public Hearing by reading aloud the notice on the proposed Capital Improvement Plan for Fiscal Year 2022. Capital Improvement Program (CIP) Committee members in attendance include; Rodney Collins; Chair, Andrew Gottlieb, Dawn Thayer, Patricia DeBoer, Mike Richardson and Chuck Gasior.

The CIP Meeting was Called to Order by Chairman Collins at 6:41 p.m.

The Capital Improvement Program as outlined was recommended by the CIP Committee, the Board of Selectmen and Finance Committee. Chairman Collins gave an overview of the capital projects proposed for funding in Fiscal Year 2022.

DPW	Vehicle Replacements, Chipper	\$256,000
Fire	Vehicle Replacements	\$120,000
IT	Upgrades, Network Switch, MS Office	\$109,448
DNR	Boat Replacements	\$201,000
Police	Continuation of Vehicle Replacement Plan	\$224,400
School	Various Upgrades, Leases, Flag Poles	\$211,000
Planning & Construction	Various Infrastructure Improvements	\$684,198
Total CIP All Departments		\$1,806,046
Proposed Funding Sources:		
MCAT		\$80,000
Capital Stabilization Fund		\$1,726,046
Planning & Construction	DNR Facility (Separate Special Town Meeting Article)	\$850,000
Proposed Funding Source	Capital Stabilization	\$850,000
Total FY22 CIP Program		\$2,656,046
Total Capital Stabilization Fund		\$2,576,046

Being no comment, the Board of Selectmen/Capital Improvement Program Committee motioned to close the Public Hearing.

Board of Selectmen
Minutes
April 12, 2021

APPOINTMENTS & HEARINGS

Convene Joint Meeting with Capital Improvement Program Committee:

Public Hearing: Capital Improvement Program Fiscal Year 2022: Town Manager Rodney Collins:
(continued)

Motion made by Selectman Gottlieb to close the Public Hearing.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 10-0.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Gottlieb, yes	Selectman Weeden, yes	
Mr. Collins, yes	Mrs. Thayer, yes	Ms. DeBoer, yes
Mr. Richardson, yes	Mr. Gasior, yes	Opposed, none

Adjourn Joint Meeting with Capital Improvement Program Committee:

Motion made by Selectman O'Hara to adjourn the CIP Meeting at 6:44 p.m.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 10-0.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Gottlieb, yes	Selectman Weeden, yes	
Mr. Collins, yes	Mrs. Thayer, yes	Ms. DeBoer, yes
Mr. Richardson, yes	Mr. Gasior, yes	Opposed, none

Discussion and Approval of Appointment of the following:

Board of Health (Term Expires June 30, 2023): Kripani Patel:

Correspondence was received from Glen E. Harrington, Health Agent dated April 2, 2021 recommending the appointment of Kripani Patel to the Board of Health as a Member-at-Large. Ms. Patel has achieved a Master's in Public Health and has past experiences with necessary skills required for this position. Ms. Patel is also a 2013 graduate of the Mashpee High School. The Board of Selectmen expressed support to this well-educated candidate who seeks to participate in local government.

Motion made by Selectman Gottlieb to appoint Kripani Patel to the Board of Health as a Member-at-Large for a term to expire; June 30, 2023.

Motion seconded by Selectman Weeden.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cotton, yes	Selectman O'Hara, yes	Selectman Sherman, yes
Selectman Gottlieb, yes	Selectman Weeden, yes	Opposed, none

Board of Selectmen
Minutes
April 12, 2021

APPOINTMENTS & HEARINGS

Design Review Committee (Term Expires June 30, 2021): Tyler Gaudreau:

The Board of Selectmen was in receipt of a letter of interest from Tyler Gaudreau dated April 1, 2021 to serve as the landscape designer representative on the Design Review Committee. Mr. Gaudreau is a graduate of Mashpee High School and has attended the University of Massachusetts majoring in both Landscape Architecture and Landscape Contracting. At their meeting of April 6, 2021, the Design Review Committee recommended his appointment.

The Board of Selectmen reiterated their support of this candidate; young, well-educated and well-qualified for this appointment.

Motion made by Selectman Gottlieb to appoint Tyler Gaudreau to the Design Review Committee as a Member-at-Large for a term to expire; June 30, 2021.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cotton, yes

Selectman O'Hara, yes

Selectman Sherman, yes

Selectman Gottlieb, yes

Selectman Weeden, yes

Opposed, none

Discussion and Approval of the Following Special Event Applications: Recreation Director Mary Bradbury:

Mary K. Bradbury presented (2) Special Event Applications to the Selectmen for approval. This includes the Annual Mashpee Community Concert series planned to be held each Tuesday for six weeks beginning on July 6, 2021 through August 10, 2021 at the Community Park. It is expected that up to 65 persons would attend each week. Social distancing would be adhered to and masks would be worn at all times.

The Annual Youth Fishing Derby event is proposed to be held on Saturday, June 5, 2021 with a rain date of June 6, 2021 for children aged 5 to 14 years accompanied by an adult. It is anticipated that 25 participants would attend this program. Social distancing and masks would be required.

All applicable regulatory agencies have signed off on the event applications with stipulations for the collection of trash and restroom facilities. The Board of Selectmen commended the Recreation Director for maintaining positive and structural activities during this time.

Board of Selectmen
Minutes
April 12, 2021

Community Park Summer Concert Series: Tuesday July 6, 2021; Tuesday August 10, 2021: 6 - 7:30 pm and Annual Youth Fishing Derby: Saturday June 5, 2021: 9 - 11:30 am; (continued)

Motion made by Selectman Gottlieb to approve the Special Event Applications of the Recreation Department for the Community Park Summer Concert Series and the Annual Youth Fishing Derby as proposed.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Cotton, yes
Selectman Gottlieb, yes**

**Selectman O'Hara, yes
Selectman Weeden, yes**

**Selectman Sherman, yes
Opposed, none**

Presentation on Fiscal Year 2022 Cape Cod Technical High School Budget: Superintendent Robert Sanborn:

The Board of Selectmen met with Robert Sanborn, Superintendent of Cape Cod Technical High School to review the Fiscal Year 2022 Operating budget and school construction project. Mr. Sanborn opened his remarks by recognizing David Bloomfield, Scott McGee and Dawn Thayer who serve of the technical school's school committee, finance committee and building committee.

In focusing on the Town of Mashpee it was noted that overall enrollment has increased by 10 students, however, the Town of Mashpee is sending (4) less students to the technical school in FY22. Of the 626 projection, Mashpee will have 44 students attending. This represents 7.03% of the student body enrollment as of 10/1/2020. The new building is constructed to house 650 students and would achieve 85% utilization with 626 students.

The school budget has increased by 1.99% or \$308,000 over FY21. The total operating budget is \$15,812,000 in Fiscal Year 2022. Assessments per district town contribute the largest portion of revenue; \$12,647,853 or 80%. Additional financial sources include State Aid; \$2,699,147 and Local Revenue; \$465,000.

With regards to the impact of COVID-19 monies have been secured from governmental sources. Most of the reimbursement funds; \$135,000 has been used for janitorial services, cleaning agents, sanitizers and outfitting the school for compliance.

It was disclosed the "House 1" budget allows districts to utilize a portion of their ESSER II funds to satisfy increases in local contribution requirements. Thus, members may deem a proportional share of 75% of the regional district's ESSER II grant toward increases in required contribution, equal to the municipality's share of the district's total required contribution. Eight of the twelve member communities qualify for the credit calculated by the State. Absent of the Town of Mashpee, an award of \$164,549 will be credited to (8) district communities on their first assessment in FY22. Funds from the one-time revenue source are not used as a base to move forward to FY23. Additional areas proposed to expend the funds include professional development, and social and emotional supports.

Board of Selectmen
Minutes
April 12, 2021

APPOINTMENTS & HEARINGS

Presentation on Fiscal Year 2022 Cape Cod Technical High School Budget: Superintendent Robert Sanborn: (continued)

With regards to excess and deficiency the certified balance as of June 30, 2020 is \$467,349. This is 3.1% of the allowable 5% that can be held. It is hopeful the excess would be at \$300,000 or better in the ensuing fiscal years and utilized to defray operating budget costs.

Teacher salaries comprise the largest portion of the budget; \$5,671,185 or 35.9%. Insurance benefits represent 10.4% or \$1,651,878. Retirement 2.8%, retiree benefits 5.3%, and support services at 9.1%. Mr. Sanborn indicated that over 75% of the budget is comprised of salaries and benefits.

The budget proposes to fund \$200,000 to fund Other Post Employment Benefits (OPEB). This is an irrevocable trust program to pre-fund retiree healthcare liabilities. The balance of the OPEB reserve is \$1,813,270. It is projected the \$200,000 allocation would increase by \$50,000 per year to make the OPEB a funded liability in 28 years.

The capital debt assessment for the Town of Mashpee in Fiscal Year 2022 is \$439,689, a reduction due to the decline in enrollment. The total capital debt assessment is \$6,255,575. The cost of debt in Mashpee is approximately \$32,000 per student. With regards to per pupil spending, where does Mashpee fit in the range of spending with other technical high schools?

In the new school building technology offerings are fully outfitted. Fifteen programs are offered. The most popular programs are culinary arts, HVAC and health assisting. It was suggested that a cohort be developed to offer programs remotely to enhance future offerings and to promote additional revenue sources to reduce debt obligations.

Mr. Sanborn indicated there are new programs geared toward green energy. The offshore wind development has a large employment market. Solar energy also has rapid growth. The suggestion to enhance the offerings was well received. It was noted that all programs are approved under the mandates of Chapter 74 through the State. Partnering and collaborating with entities such as Coastal Zone Management and the Home Builders & Remodeling Associations would be explored. Juniors are eligible to join the workforce learning program through the cooperative education program. New programs may draw more students to the technical school to maintain students local to the Cape with good paying jobs.

The Board of Selectmen was invited to tour the new facility when it is convenient after 3:00 p.m. weekdays.

Board of Selectmen
Minutes
April 12, 2021

Public Discussion and Awareness of Femicide: Murylo Batista-Public Health Researcher in Violence Prevention and Resident of Mashpee:

The Board of Selectmen virtually met with Murylo Batista a public health researcher in violence prevention and a resident of the Town of Mashpee. Mr. Batista indicated over the past year Cape Cod has experienced at least four brutal intimate homicides against women, all in the Town of Mashpee.

It is the recommendation of Mr. Batista to create a commission in Mashpee on violence against women and children. Town Manager Rodney C. Collins indicated he has engaged in conversation with Mr. Batista and encouraged the Board consider the creation of a commission to establish a specialized response team to identify high-risk cases of relationship and child abuse in Mashpee and to facilitate coordination between police, medical, legal, counseling, housing, education and social services for an integrated response.

This is a very serious matter that would involve numerous officials including Tribal officials as well as representation from the public and community.

Mr. Batista suggested the approach be modernized and open for innovation and for spirit guidance. Women represent 50% of the Town's population and it is our responsibility to keep the families within our Town safe. Mr. Batista indicated this should be perceived as a jolt. Violence has no place at home and solutions need to start at home.

Motion made by Selectman Gottlieb to authorize the Town Manager to develop a set of recommendations to form an ad hoc committee to begin the appointment process and to move forward with the initiative to form a Commission in Mashpee on Violence Against Women and Children.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cotton, yes

Selectman O'Hara, yes

Selectman Sherman, yes

Selectman Gottlieb, yes

Selectman Weeden, yes

Opposed, none

OLD BUSINESS

Update, Discussion and Possible Action Relative to COVID-19:

Town Manager Rodney C. Collins publicly expressed appreciation to the Mashpee Wampanoag Tribe for the opportunity to vaccinate all Town employees at the Tribal Health Center.

Currently, the Town of Mashpee has experienced (11) new positive cases bringing forth a total of 825 COVID-19 cases. Twenty cases have been moved out of isolation.

Board of Selectmen
Minutes
April 12, 2021

Update, Discussion and Possible Action Relative to Wastewater Project(s):

In moving the Clean Water – Wastewater Plan forward Town Manager Rodney C. Collins indicated he has made a conditional offer of employment to secure the Town Engineer position.

Patrick Cassidy, the Town's communication specialist has written several informational briefs on the scope and financials relative to the Clean Water Plan. An MTV presentation on the Clean Water - Wastewater Plan will be aired on Tuesday, April 13, 15 and 22, 2021 on cable Channel 18 at 2:00 p.m., 7:00 p.m. and 10:00 p.m. Session topics include how the Town anticipates paying for Phase I of the wastewater plan, what is at stake and other frequently asked questions about the plan. Information can be found on the Town's website, the Town's Facebook page and by contacting mashpeewaters@gmail.com. The MTV programming will be recorded and replayed for those who are interested and there is a link where residents may participate in the informational sessions.

This is an attempt to educate the public and to answer questions in an effort to fund the plan and to move readily forward with Town Meeting during this time of pandemic uncertainties.

Discussion of May 3, 2021 Special and Annual Town Meetings:

In considering the most feasible and responsible venue for Town Meeting Town Manager Rodney C. Collins recommended the Board strongly consider holding the May Town Meeting outdoors under a large, vented tent within the stadium of the Mashpee High School. There is ample time to readily consider the logistics for a successful meeting.

Motion made by Selectman Gottlieb to accept the recommendation of the Town Manager and hold the May 3, 2021 Special and Annual Town Meetings under a large tent, ensuring there is a free flow of air for safety which is under the discretion of the Town Moderator regarding weather conditions.

Motion seconded by Selectman Weeden.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Cotton, yes
Selectman Gottlieb, yes

Selectman O'Hara, yes
Selectman Weeden, yes

Selectman Sherman, yes
Opposed, none

Board of Selectmen
Minutes
April 12, 2021

NEW BUSINESS

Discussion of Changing the Name of the Board of Selectmen: Town Manager Rodney Collins:

Town Manager Rodney C. Collins in recent discussions with the Mashpee Inclusion and Diversity Committee discussed the possibility of changing the name of the Board of Selectmen to Select Board. It was disclosed this action if supported would require an amendment to the Town Charter and subsequent legislative action from Town Meeting as well as an accompanying ballot vote and modifications thereof as accordingly recommended by Town Counsel.

It was noted the name change to Select Board is being adopted by other communities to welcome the diversity and inclusion of women who are Selectmen members.

In general, the Board of Selectmen was in support of the change. Selectwoman Carol A. Sherman indicated she is not offended by being referred to as a member of the Board of Selectmen, and has preference to maintain present circumstances. A brief discussion followed.

Motion made by Selectman Gottlieb to authorize the Town Manager to work with Town Counsel to prepare a HOME Rule Article to change the name of the Mashpee Board of Selectmen to the Mashpee Select Board. The motion was amended to include review of the Town Charter and any other required modifications.

Motion seconded by Selectman Weeden.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Cotton, yes
Selectman Gottlieb, yes**

**Selectman O'Hara, yes
Selectman Weeden, yes**

**Selectman Sherman, yes
Opposed, none**

LIAISON REPORTS

EDIC: At the last EDIC meeting there was an active discussion regarding sustaining seasonal and year-round employment. The Mashpee Chamber of Commerce will be conducting a virtual job fair on April 28, 2021 from 1:00 p.m. to 5:00 p.m. This is an opportunity for local businesses and new hires to connect.

Town Seal Committee: The Town Seal survey has received 430 comments to date that would be reviewed in consideration with the proposed new design.

Schools: The School Superintendent and staff received recognition and top honors for the Magna Awards program. This was achieved through advanced equity work by removing barriers for the underserved and vulnerable students.

The Mashpee robotics team has won the Southern New England championship. The team will participate via live remote in the World Championship competition in May. The four Mashpee High School students qualifying for the competition are brothers; Sean and Nathan Ware and Camden and Nathan Perry.

Board of Selectmen
Minutes
April 12, 2021

TOWN MANAGER UPDATES

Road Improvements: Traffic delays are anticipated from Monday, April 12, 2021 through May while the Town completes its Cotuit Road/Route 130 road realignment project for safety. Work includes the removal of the center island, drainage corrections and the sidewalk completion.

EXECUTIVE SESSION - ADJOURNMENT

Motion made by Selectman Gottlieb to adjourn at 8:10 p.m. The Board will enter into Executive Session to;

Discuss Strategy with Respect to Pending and Threatened Litigation Relative to Gooseberry Island, including Matthew Haney et al. v. Department of Environmental Protection et al., Appeals Court No. 2019-P-1395; Emmeluth, Tr. v. Mashpee ZBA, Barnstable Superior Court NO. BACV2013-00579; Matthew Haney, Trustee v. Mashpee ZBA, Barnstable Superior Court Civil Action No. 1972CV00012; and Mashpee Wampanoag Tribe, et al. v. Mashpee Conservation Commission, Barnstable Superior Court No. 1872-CV-00539, Where an Open Meeting may have a Detrimental Effect on the Litigating Position of the Town as Declared by the Chair. (G.L. c. 30A, §21(a) (3)).

The Board of Selectmen will not reconvene in Open Session.

It is so declared that an open meeting on these issues may have a detrimental effect on the litigating and negotiating position of the Town.

The motion was seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Cotton, yes
Selectman Gottlieb, yes**

**Selectman O'Hara, yes
Selectman Weeden, yes**

**Selectman Sherman, yes
Opposed, none**

Respectfully submitted,

Kathleen M. Soares
Secretary to the Board of Selectmen

ADJOURNMENT

Motion made by Selectman Gottlieb to adjourn at 8:20 p.m.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Cotton, yes
Selectman Gottlieb, yes**

**Selectman O'Hara, yes
Selectman Weeden, yes**

**Selectman Sherman, yes
Opposed, none**

**TOWN OF MASHPEE
BOARD OF SELECTMEN
PUBLIC HEARING NOTICE**

The Mashpee Board of Selectmen will conduct a public hearing on a proposed change of the speed limit on Monomoscoy Road from thirty (30) miles per hour to twenty-five (25) miles per hour. Said hearing will be held on Monday, April 26, 2021 at 6:35 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA 02649. Residents are invited to attend the hearing or email their questions/comments in advance to bos@mashpeema.gov.

If Mashpee Town Hall is still closed to the public due to the COVID-19 pandemic, interested parties may call (508) 539-1400 extension 8585 to participate in the public hearing.



**TOWN OF MASHPEE
BOARD OF SELECTMEN
PUBLIC HEARING NOTICE**

The Mashpee Board of Selectmen will conduct a public hearing on a proposed change of the speed limit on Monomoscoy Road from thirty (30) miles per hour to twenty-five (25) miles per hour. Said hearing will be held on Monday, April 26, 2021 at 6:35 p.m. in the Waquoit Meeting Room at Mashpee Town Hall, 16 Great Neck Road North, Mashpee, MA 02649. Residents are invited to attend the hearing or email their questions/comments in advance to bos@mashpeema.gov.

If Mashpee Town Hall is still closed to the public due to the COVID-19 pandemic, interested parties may call (508) 539-1400 extension 8585 to participate in the public hearing.

Per Order of
Mashpee Board of Selectmen

John J. Cotton, Chairman
Thomas F. O'Hara, Vice Chairman
Carol A. Sherman, Clerk
Andrew R. Gottlieb
David W. Weeden

April 16, 23, 2021

Per Order of
Mashpee Board of Selectmen

John J. Cotton, Chairman
Thomas F. O'Hara, Vice Chairman
Carol A. Sherman, Clerk
Andrew R. Gottlieb
David W. Weeden

Timothy Martin

Mashpee MA 02649

President

Monomoscoy Island Improvement Association

Rodney C. Collins
Town Manager – Mashpee MA

Subject: 30 MPH Speed Limit on Monomoscoy Island Presents Clear and Present Danger

Date: April 6, 2021

Dear Town Manager.

Thank You for agreeing to meet with us briefly today! In recent years, the vehicle traffic and road occupancy on Monomoscoy Road, a main thoroughfare, have reached critical levels. This past summer, safety issues emerged that now confront the safety of all pedestrians on the Island.

We request these significant new developments be recognized and acted upon by our Town officials to mitigate the attendant risks. The necessary action we petition for is to reduce the Speed Limit from 30 MPH to 25 MPH on the Island. The speed limit on the marsh causeway is now 25MPH, yet vehicles are allowed to ramp speed up to 30 MPH, once they arrive on the Island. The causeway and entire length of Monomoscoy Road is narrow and without any pedestrian walkway option.

At each of the past annual meetings of the Monomoscoy Island Improvement Association, residents voiced their concerns and warned about “near misses” that evoked a sense of urgency. Namely, that the existing speed limit needs to be lowered to prevent bodily harm to more groups of pedestrians and that the new speed limit be observed. It was noted that the height of traffic danger is most pronounced during the seasonal period between June and September.

What has changed? The reality is many more vehicles, larger/wider vehicles, and more pick up trucks are virtually swallowing up and competing for available already-narrow road space at the existing speed limit of 30 MPH.

This situation is compounded by more heavy commercial trucks for landscaping, renovation, utilities repair, newly permitted construction, big boat hauling, and private garbage collection. Increasingly, numbers of residents and new visitors are exercising their right to take more social walking jaunts and bike rides along the roadside for their physical and mental health.

When these oversized vehicles pass each other, lines that include pedestrians, children, and baby strollers are forced to scramble off the asphalt; exit right and left to the nearest sand patch. Close proximities and short reaction times raise risk. There are also no handicap accommodations. Congestion absolutely demands a lower speed limit to accommodate all this traffic.

Now with the advent of COVID and remote work offices, the Island and many residences in Mashpee are also serving as a refuge to extended families. With this surge, come caravans of Amazon and UPS trucks that zoom on the Island under time pressures, making quick stops, quick starts, off to the next delivery- at a level never witnessed before. More traffic.

We request that the two speed limit signs (30 MPH) currently on the Island be replaced with 25 MPH signs. To facilitate this action the Monomoscoy Island Improvement Association has already purchased (see details below) three commercial grade 25 MPH Speed Limit signs of the same size and bolt mounting pattern as the existing two signs. It is felt that Monomoscoy Island has unique circumstances that warrant and merit this change. This action is a small positive step that will raise awareness and bolster public safety on the Island.

We have already purchased and have in-hand three of the highest quality 18" x 24" "Speed Limit 25 MPH" signs with 3M Diamond Grade (DG) Reflective Aluminum from SafetySign.com here:

<https://www.safetysign.com/products/8626/custom-speed-limit-sign?s=sk1qwh>

These are higher quality and more reflective than the existing two speed limit signs, but have the same size and hole mounting pattern. We have the additional/third sign available if a replacement is needed for any reason.

Thank You for your attention to this concern.

Timothy Martin
Monomoscoy Island Improvement Association
President



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: April 20, 2021

To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen

From: Stephanie A. Coleman, Administrative Secretary

Re: Appointment to the Conservation Commission – Alexandra Zollo

Description

Discussion and approval of the appointment of Alexandra Zollo to the Conservation Commission as a Member-at-Large, term to expire June 30, 2022.

Background

At their meeting on Thursday, March 25, 2021 the Conservation Commission voted to recommend appointing Alexandra Zollo as a Member-at-Large.

Recommendation

For your reference attached is correspondence from the Commission approving the recommendation and Ms. Zollo's letter of interest in addition to her resume.



Town of Mashpee

*16 Great Neck Road North
Mashpee, Massachusetts 02649*

Conservation Commission

4-9-21

TO: Mashpee Board of Selectmen

FROM: Drew McManus
Conservation Agent
Town of Mashpee

RE: Alexandra Zollo-Recommendation for full time Conservation Commission

Dear Chairman Cotton,

The Mashpee Conservation Commission unanimously voted to endorse the application of Alexandra Zollo to join the Commission as a full time member at their March 25th, 2021 meeting. Alex has significant conservation experience, including work as a Natural Resources officer in the Town of Falmouth.

Sincerely,

Drew McManus
Mashpee Conservation Agent
508-539-1400 X8539
amcmanus@mashpeema.gov

Alexandra Zollo

Mashpee, MA 02649

February 9, 2021

To: Town of Mashpee
Board of Selectman

Dear Selectboard,

My name is Alexandra Zollo and I am interested in volunteering as a member of the Conservation Commission. When determining how best I can serve my community, the Conservation Commission is a natural fit given my professional experience and personal interests. I am fortunate to live abutting the Upper Quashnet Woodlands and cherish the opportunity to walk out my back door and on to the land.

In my current position, I am the Stewardship Coordinator for The 300 Committee Land Trust where I coordinate volunteer work days and habitat improvement initiatives while also ensuring Conservation Restriction monitoring compliance. As our land trust operates through a unique collaboration with the Town of Falmouth, I help to oversee not only the management of the lands the we own, but also town owned conservation land in Falmouth.

My previous roll was working for the Falmouth Conservation Department as the land management technician, 14'-17'. This gave me experience working with Orders of Conditions, Building Permits, Certificates of Compliance and overall helped me build a strong understanding of the by-laws pertaining to that town. While different from Falmouth, my familiarity with State regulations, plan review and the permitting process will help me to serve in a role as a commission member for Mashpee efficiently.

Outside of work, my 3 year term on the Cape Cod Curling Club board of directors is coming to an end this March and I would like to take the opportunity to shift my volunteering time to another passion. Civic duty and the environment! Some of my other hobbies and interests include, hiking with my 2 year old son, cycling, reading and giving back. I look forward to the chance to speak with you further about this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Zollo', with a horizontal line underneath.

Alexandra Zollo

Alexandra Zollo

Falmouth MA 02649

Work Experience

The 300 Committee Land Trust, Inc., Falmouth, MA

June 2017 – Present

Stewardship Coordinator: Works closely with the Executive Director, Director of Program Services and supports the Stewardship Committee to determine and fulfill stewardship and land management objectives for over 2000 acres. Responsible for planning and coordinating stewardship activities and projects with Town, local and State organizations, directing volunteers for conservation restriction monitoring, and overseeing the upkeep of local trails and fee-owned properties. Proficient in grant writing, volunteer and project coordination, and social media outreach.

Town of Falmouth, Falmouth, MA

July 2012 – June 2017

Conservation Commission and Marine and Environmental Services (7/2014 – 6/2017)

Land Management Technician: Developed, implemented and supervised land management initiatives for Town properties. Conducted site visits to ensure compliance with wetland protections laws and decisions issued by the Conservation Commission. Coordinated inspections for enforcement. Collaborated with local groups and volunteers. Oversaw AmeriCorps Service Member projects.

Marine and Environmental Services (6/2012 – 7/2014)

Animal Control Officer: Worked with the public to ensure humane assistance with domestic animals and wildlife issues. Enforced state and local by-laws and managed volunteers.

Boy Scouts of America, Florida Sea Base, Islamorada, FL

Spring 2012

Instructor: Led sailing, kayaking and safe water-based activities for troops from around the country.

Indian Mountain Adventure, Falls Village, CT

Fall 2010 – Spring 2012

Leader: Designed, built and inspected ropes courses in accordance with national standards. Trained instructors and led overnight camping, backpacking and canoeing trips.

Westfield Water Sports/Wilderness Experiences, Southwick, MA

Spring 2010 – Spring 2011

Outdoor Program Facilitator: Worked with children between the ages of 4-17 years old. Taught kayaking, canoeing, cross country skiing, caving, snowshoeing, snorkeling, orienteering, indoor and outdoor climbing, hiking, backpacking, cooking, camping, high and low ropes course, leave no trace behind initiatives, cooperative games, aquatic program assistance, and lifeguarding.

Other Relevant Experience

Cape Cod Curling Club, Falmouth, MA

April 2018 – Present

Member, Board of Directors: The Curling Club is a volunteer run 501c3. Supporting over 300 members, the club offers physical, social and educational opportunities for all ages to learn and enjoy the sport of curling.

Calm Yoga Studio, Falmouth, MA

September 2017 – Present

Yoga Instructor: Leads weekly classes for increased flexibility, mindfulness and centering.

Degrees & Awards

Westfield State University, Westfield, MA

2008 – 2010

B.S. in Movement Science with a concentration in Wilderness Leadership

Franklin Pierce College, Rindge, NH

2006 – 2008

Service Partner of the Year, AmeriCorps Cape Cod

2016-2017

Continuing Education & Interests

Step-by-Step Social Media Marketing Course- Cape Cod Community College	January 2021
Core Certificate Program, Institute for Nonprofit Practice,Cape Cod	September 2019 – April 2020
Massachusetts Land Conservation Conference	2016-2020
Wetland Design and Restoration Course, 80hrs - Eastern Kentucky University	2018
MA Association for Conservation Commissions Fundamental Training Courses	2017
<ul style="list-style-type: none">• Unit 102 -The Wetlands Protection Act: Fundamentals, Process and Procedures• Unit 104- Wetland Functions and Values• Unit 105- Writing Effective Orders of Conditions• Unit 203- Open Space Planning and Protection Techniques	
Project Design and Evaluation Course, NOAA Coastal Services Center	2016
Wetland Creation Workshops, Mass Audubon	2015-2017
Harvard University Extension School, Cambridge, MA	2013-2014
<ul style="list-style-type: none">• Environmental Management• Sustainable Ocean Environments• Critical Analysis of Environmental Systems	
Shellfish Constable Certification, 80hrs- Center for Maritime Training, Buzzards Bay, MA	2013
Grant Writing Proficiency Course, Community College of Rhode Island	2013

Interests:

Curling, Plant Based Eating, Reading/Writing, Raising Chickens, Bicycling, Painting, Yoga, Camping, Aspiring Birder



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: April 22, 2021

To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen

From: Stephanie A. Coleman, Administrative Secretary

Re: Resignation from the Americans with Disabilities Act Committee – Sidney Davis

Description

Discussion and acceptance of the resignation of Sidney Davis from the Americans with Disabilities Act Committee, term to expire June 30, 2021.

Background

Correspondence was received on April 13, 2021 from Sidney Davis expressing his decision to resign from the Americans with Disabilities Act Committee as a Member-at-Large.

Stephanie Coleman

From: Terrie Cook
Sent: Tuesday, April 13, 2021 11:53 AM
To: Sidney Davis
Cc: Kimberly Landry; Stephanie Coleman
Subject: RE: ADA Resignation

Mr. Davis:

I will forward your resignation to the Board of Selectmen.

Thank you.

Terrie M. Cook | Administrative Assistant to the Town Manager

Town of Mashpee

16 Great Neck Road North, Mashpee, MA 02649

Office: 508.539.1401 | Fax: 508.539.1004



"Preserving public trust and providing professional services."

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Warning: The content of this message and any response may be considered a Public Record pursuant to Massachusetts General Law.

From: Sidney Davis [mailto:sidney.davis@townofmashpee.com]
Sent: Tuesday, April 13, 2021 11:23 AM
To: Terrie Cook
Cc: Kimberly Landry
Subject: ADA Resignation

WARNING! EXTERNAL EMAIL: : This message originated outside the Town of Mashpee mail system. DO NOT CLICK on links or attachments unless you are absolutely certain the content is safe.

Dear Ms. Cook,

Please forward this email to whom it may concern at the Board of Selectmen. As of today I am submitting my resignation as a member of the Mashpee ADA Committee. It was an honor to serve and I thank the Board for the opportunity. Sidney Davis,
Mashpee, MA 02649



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

Date: April 21, 2021
To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen
From: Stephanie A. Coleman, Administrative Secretary
Re: Special Event Application – Memorial Day Ceremony

Description

Discussion of the Recreation Department Special Event Application for the Annual Memorial Day Ceremony.

Background

The Memorial Day Ceremony is scheduled to take place on Monday, May 31, 2021 from 9:30 AM to 11:00 AM at the Mashpee Community Park gazebo and Veteran's Memorial Garden. The gazebo will be used to provide shelter and seating for members of the VFW Post as needed. Local Boy Scout and Girl Scout troops will be invited to participate in the ceremony.

The event will feature guest speakers, recognition of Gold Star families, wreath placement and the laying of yellow roses at each of the memorial stones in the Veteran's Garden. There will also be musical performances by Mashpee Middle High School students. This event is open to everyone and up to sixty-five (65) people are expected to attend.

In order to follow COVID-19 guidelines all attendees must wear face coverings and the total attendance will be limited to 150 people. Individuals are to maintain six feet of social distancing and twelve feet between groups.

Recommendations

Health – Approved. No additional comments

Building – Approved. No additional comments.

DPW – Approved. Applicant will coordinate with DPW for use of electricity and/or the public bathrooms. The parade route within the park should avoid the area that is under construction.

Fire – Approved. No additional comments.

Police – Approved. No Police detail will be required for this event. The patrol officers working shift can assist with any vehicle/pedestrian traffic.



Town of Mashpee – Memorial Day Ceremony Event Proposal



Memorial Day Ceremony

Event Description:

- The event will be held at the Community Park utilizing the gazebo to provide shelter and seating for members of the VFW Post as needed.
- The sound system, folding chairs, and flags will be placed in the gazebo.
- Local Boy Scout and Girl Scout troops will be invited to participate in the ceremony.
- Music performances by Mashpee Middle and High School students under the direction of music teacher Andy Troyanos.
- The event is open to everyone and we are encouraging publicity for the event through the newspaper and social media platforms.
- The event will feature guest speakers, recognition of Gold Star families, wreath placement and the laying of yellow roses at each of the memorial stones in the Veteran's Garden.

Timing:

- Muster : 9:30 am
- Ceremony: 10:00 am – 10:45 am
- Parade Exit 10:45 am – 11:00 am
(through the Veteran's Garden for the placing of flowers)



Town of Mashpee – Memorial Day Ceremony Event Proposal



Concern

- Prevention/Precautions

Policy/Procedure

- All attendees must wear face coverings.
- Attendees must maintain six feet of social distancing and 12 feet between groups.
- The ceremony will be held entirely outdoors. Per the current state guidelines, total attendance will be limited to 150 people.



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
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bos@mashpeema.gov

MEMORANDUM

Date: April 21, 2021
To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen
From: Stephanie A. Coleman, Administrative Secretary
Re: Special Event Application – Annual Super Swim

Description

Discussion of the Recreation Department Special Event Application for the Annual Super Swim.

Background

The Annual Super Swim is scheduled to take place on Saturday, June 26, 2021 from 9:00 AM to 12:00 PM (Rain date June 27, 2021) at Johns Pond. Participants are required to pre-register prior to the event, no walk-ins or same day registrations will be accepted. The field will be limited to 135 participants. A pre-race briefing will be held via Zoom one week before the event. Athletes will be notified in advance and recordings will be available to participants.

Athletes will be assigned to waves and lined up 6 feet apart. Start times for each group will take place at 10 second intervals between waves. Awards will be mailed to the winners or they can pick them up after the event. There will be no post-race awards ceremony.

In order to follow COVID-19 guidelines disposable face coverings are required at all times except while swimming. Participants may arrive at 8:30 AM for a 9:00 AM start. All participants are to maintain 6 feet of social distancing. After swimmers cross the finish line, they are provided with disposable masks and will avoid any crowding near the finish line.

Recommendations

Health – Approved. Portable toilets are to be available on site and single use water bottles should be provided to avoid dehydration.

Building – Approved. No additional comments.

DPW – Approved. Applicant will pick up any litter from the beach and parking lot after the event. Applicant will coordinate with DPW if additional portable toilets and/or cleaning is needed.

Fire – Approved. No additional comments.

Police – Approved. No detail officer will be required and the Police Department will assign and officer using overtime from 8:00 AM – 12:00 PM.



Town of Mashpee – Annual Super Swim Event Proposal



Annual Super Swim	
Date/ Time	Saturday, June 26, 2021 9:00 am -12:00 PM
Event Description:	<ul style="list-style-type: none">• The Annual Super Swim will be held at John's Pond on Saturday, June 26, 2021. <i>Rain date June 27, 2021</i>• Participants are required to pre-register prior to the event, no walk-ins or day of registrations accepted. The field will be limited to 135 total participants.• Pre-race briefings will be held via Zoom one week before the event. Athletes will be notified in advance and recordings will be available on-line prior to the event.• Post race awards will be mailed to winners or they can pick them up at the close of the event, there will not be any post race awards ceremony.• Athletes will be assigned to waves, participants will line up 6 ft. apart and be started in 10 second intervals between waves.• Arrival 8:30 -9:00 am• Swim 9:00 am -12:00 noon
Timing:	



Town of Mashpee – Annual Super Swim Event Proposal



Concern

Prevention/Precautions:

Policy/Procedure

- Disposable face coverings are required at all times except while swimming for all participants and event staff.
- Per Governor Baker's COVID – 19 Order No. 63 Amendment on March 22, 2021, the event will be limited to a total of 150 people. The beach will be closed to the public during the event. COVID – 19 Order No. 43 identified swimming as a "lower risk" sport competition. (Nov. 7, 2020)
- Participants may arrive at 8:30 am for a 9:00 am start. All participants are to remain at 6 ft. of social distancing.
- Participants are assigned to waves, 6 ft. apart at the start. Groups will be started in 10 second intervals.
- After swimmers cross the finish line, they are provided with disposable masks and encouraged to continue to an open space to avoid any crowding near the finish line.
- Participants are not to congregate with others. Spectators are discouraged other than parents of minors participating in the race.
- Athletes will be mailed their awards or can pick them up immediately following the event.

NEEE COVID GUIDELINES FOR OUR 2021 EVENTS

The health and safety of our athletes, volunteers and staff will be of the highest priority at New England Endurance's events in 2021.

Our team is closely following guidelines developed by USA Triathlon, the Center for Disease Control, the World Health Organization and the State of Massachusetts (plus Maine and New Hampshire for Sea to Summit). All of our events will adhere to the restrictions and mandates for social distancing and hygiene. This means there could be last-minute changes which could affect how our events proceed. Please be patient as we must do all we can to be able to offer safe events for our triathlon community.

Important Note: We do not wish for any athlete who does not feel comfortable at one of our events in 2021 to feel like they "must" race. If you notify the race director (info@neeevents.com) *30 days or more* before an event, we'd be pleased to switch you to another similar event — or to next year.

We have enhanced plans in place for preventing, mitigating and responding to disease transmission. While measures may be reduced somewhat as the season continues through the summer, please familiarize yourself with these guidelines:

1. **Masks/Face Coverings:** Athletes are required to wear masks at all times except when they are actively racing. In your race packet you will receive a disposable mask and a gaiter. The disposable mask should be worn before while you approach the swim start and disposed of in the marked containers right before you enter the water. The gaiter should be placed around your neck during the first transition, immediately pulled up over your face and nose until moments before you mount the bike, pulled up once again after the bike but before the run, and immediately after crossing the finish line.

2. **Pre-Race Meetings:** For races which traditionally have held pre-race athlete briefings, they will be held this year by Zoom Conference (available using any computer device, cell phone or telephone). Athletes will be notified in advance of these briefings — which generally will be held one week before the race date. Recordings will be available on social media during race week.
3. **Registration and Packet Pick-Up:** There will be NO race day registration. You must pre-register by the Wednesday before the race and complete your USAT membership or One-Day Waiver before race day. We will NOT be selling one-day memberships on race morning. We will be providing a drive-through packet pick-up the day before the event and encourage you to pick up at this time. If race morning pick-up is the only option, there will be signs indicating where to go:
 - Wellfleet Triathlon: in gravel parking lot across from pond
 - Hyannis Triathlon (June and September): small tables positioned along the beach
 - SOS Triathlon: at Mayo Beach; spread out at smaller tables
 - Falmouth Triathlon: small tables positioned along the beach
 - S2S Triathlon: tables positioned on the Hamilton House grounds
 - Gut Check Triathlon: in a dedicated cleared area (not under the pavilion)
4. **Transition Area:** Additional bike racks will be installed at the venue. The transition area will allow for proper social distancing requirements of at least 6 feet between bikes. This will allow for no more than 4 bikes per rack.
 - Be sure to wear masks while in transition and keep socially distanced as much as possible.
 - Each person will only be allowed in the transition area once they have had their temperature checked. If your temp is over 100F you will be sent to the medical tent for further evaluation and may be asked to leave the venue.
 - There will be no on-site body marking. Please bring your own marker or complete this task at home. Race number is written on shoulder/arm area, age on back of right calf, or R for relay team.
 - Race ambassadors will be roaming the transition area and the beach, offering masks and sanitizers to participants.
5. **Starting Line:** Please wear your disposable mask to the swim start. There will be trash receptacles located on the beach to collect these before entering the water.
 - Participants will be assigned to waves. Within each wave there will be a time trial start (athletes departing at 3-second intervals).
 - When lining up for the time trial start, participants should self-seed: faster swimmers at the front and slower swimmers in the back. There will be signs with swim times to help you accurately seed yourself. Stand 6 feet apart while waiting in line.
6. **Hydration:** THERE WILL BE NO WATER STATIONS AT ANY RACE. Participants are required to bring their own hydration. A pre-filled water bottle will be given to each athlete at the end of each race.
7. **Finish Line:** Upon crossing the finish line we encourage you to pull your gaiter up over your mouth and nose as soon as reasonably possible. Staff will hand you a water bottle — please do not take them yourself. Continue moving to avoid crowds at the finish line.
8. **Post-Race Refreshments:** We will be limiting our post-race food offerings to pre-packaged items that will be provided in your swag bag pre-race. Please do not congregate with others who are not members of your immediate family.

9. **Spectators:** We are discouraging spectators at our events this year, especially at venues where social distancing is difficult. Necessary exceptions will be allowed for SOS and S2S (see below):
- **Hyannis:** Craigville Beach provides room to socially distance for a limited number of spectators. We ask that no spectators come near the registration, transition, or swim finish areas. Stay on the beach or on the sidewalk across from the beach to be safely distanced.
 - **Falmouth:** No spectators will be allowed in the transition, registration or swim exit areas. Limited numbers of spectators can watch from the beach, away from athletes, or on the road across from the beach (NOT ON THE BEACH SIDE OF ROAD). We suggest watching the race from the swim start, followed by the bike/run course on Surf Drive at the Mill Road parking lot. *Stay on the parking lot side of the road.*
 - **S2S:** Like SOS, we understand this is a weekend trip for most participants who wish to travel with family and friends. Porters, friends and family are welcome at the start venue but non-athletes who wish to watch the swim should remain on the bluff overlooking the river. The field of athletes spreads out considerably as the race progresses but spectators should take care to remain socially distanced from other participants and supporters.
 - **Wellfleet:** Spectators are *strongly* discouraged. There will be no Funk Bus to transport athletes or spectators. The only option is to ride or walk the 1-1.5 miles from parking areas. If spectators do come to the race, we suggest they park at the Wellfleet Elementary School on Lawrence Rd. and watch their athlete on the bike ride at that location. If they walk to the race start/finish they will not be allowed on the beach side of the venue as there is not enough space to safely socially distance.
 - **SOS:** We understand this will be a multi-day trip to Cape Cod for most SOS participants, who will wish to travel with family and friends. Support crew for each athlete will be required to wear masks when gathering bikes and handing off gear to their athlete. While spectators are welcome at the start line (socially distanced) non-support spectators are discouraged from coming to the bike/run transition. The finish line location will be adjusted to allow for social distancing.
 - **Gut Check:** A limited number of spectators can be at the finish line area. Do not congregate around the finish line and allow space for athletes to finish safely.
10. **Awards and Post Race Parties:** While we are hoping to be able to host some of these important post-race activities, athletes should assume that they will not occur in 2021. We will notify athletes of the final word as their race dates approach. Athletes will be mailed their awards or they can be picked up post-race. For SOS and S2S athletes: should the post race parties be cancelled you will be refunded the portion of your entry fee that contributed to the cost of the post-race event.

The New England Endurance Events Team has completed the WHO Risk Assessment for our events. Based on those results our races are considered to be in the (Very low/Low) Risk Category. To find more information about the State Of Massachusetts guidelines, mandates and reopening procedures, follow this [link](#). As of April 1, 2021, the state is in Phase 3, Step 2 of reopening.

And...the governing body of our sport, USA Triathlon, has published a "Safe Return to Multi-sports" guide. [Download here.](#) They also have published an Athlete's Checklist. [Download.](#)



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
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MEMORANDUM

Date: April 22, 2021
To: Rodney C. Collins, Town Manager and
Honorable Members of the Board of Selectmen
From: Stephanie A. Coleman, Administrative Secretary
Re: Temporary Sign Permit – Boston Interiors Annual Tent Sale

Description

Discussion of the Temporary Sign Permit Application for Boston Interiors Annual Tent Sale.

Background

The applicant is requesting to erect two 25" x 45" plastic, two sided, folding signs in front of the Boston Interiors Mashpee location at 106 Falmouth Road. The signs will be in place Thursday, May 20, 2021 through Sunday, May 23, 2021 and will read "Boston Interiors Tent Sale This Weekend Only. May 20, 2021 to May 23, 2021.





2020 YEAR IN REVIEW
CAPE COD COMMISSION



CAPE COD
COMMISSION



From the Desk of the Executive Director



Kristy Senatori
Executive Director

2020 was a year that brought us numerable new and difficult challenges.

As we navigated a global pandemic, together we adapted to new health and safety regulations, learned new ways of engaging with the community, and transitioned successfully to conducting work in the virtual space. We continued to promote meaningful economic progress balanced with the environmental protections our region needs. We have been resilient through unexpected change.

The Commission was pleased to assist the region during these challenging times, developing a community alert heatmap system using the best available tools and information, a data dashboard with key statistics relative to pandemic recovery, and a municipal planning

strategies toolkit with resources for planners and staff to help support the needs of local businesses. Using data collected through a series of business impact surveys, we are currently working to develop a regional Economic Resilience Plan that will help support the Cape Cod now and into the future.

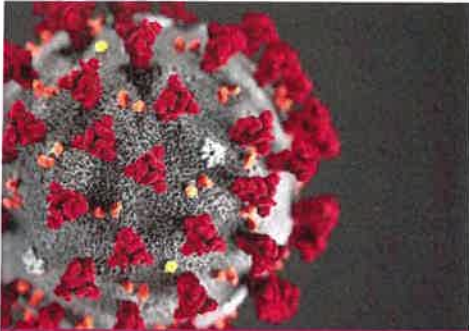
We initiated development of the first ever Cape Cod Climate Action Plan – a plan that is being created through significant data collection and analysis, meaningful stakeholder engagement, and mitigation and adaptation strategy development. Discussions throughout the process have been robust and thoughtful and we look forward to sharing the plan in the coming months.

This year the Commission had its 30th anniversary. The Cape Cod Commission Act was signed into law in 1990 and continues to be relevant and effective in protecting the unique values and quality of life on Cape Cod. We look forward to bringing the community together in 2021 to celebrate this milestone and to collaborate on solutions to the key issues facing our region.

The support and dedication of community leaders, Commission staff and members, and the residents of Cape Cod are vital to the success of our agency and mission of keeping a special place special.

I look forward to sharing brighter days with the people of Cape Cod in 2021.





COVID-19 Pandemic Response

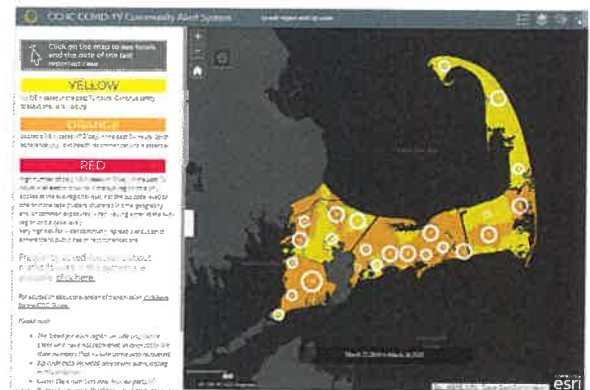
To help support the region during the COVID-19 pandemic, the Cape Cod Commission developed a number of new tools, resources, and strategies to assist residents, business owners, non-profit organizations, and municipalities. The Commission also received significant grant funds that will help the local and regional economy recover from the devastating impacts of the pandemic.

"Cape Cod is facing serious challenges due to the pandemic," said Kristy Senatori, Executive Director of the Cape Cod Commission. "We look forward to supporting our communities and helping to strengthen our local economy as we respond to and address the economic impacts of the COVID-19 pandemic."

COVID-19 Heatmap Provides Online Resource for Pandemic Planning and Response

In early April, the Cape Cod Commission partnered with Cape Cod Healthcare and Barnstable County Department of Health and Environment to create an online COVID-19 community alert heatmap system showing numbers of confirmed cases of COVID-19 within Barnstable County. The application is intended to empower residents on Cape Cod to make informed choices about public health safety precautions to minimize the risk of infection and transmission of COVID-19 within the County.

Developing this application provided an opportunity to bring the strengths of different disciplines together in one place for the betterment of the region. Commission staff worked closely with Cape Cod Healthcare to design the



View and explore the map: capecodcommission.org/our-work/cape-cod-covid19

user interface, which displays dynamic data sets on both desktop and mobile platforms.

The map includes COVID-19 patient case data managed by the Visiting Nurse Association (VNA) of Cape Cod. The data represents running totals for every zip code summa-

rized at the subregional level across Cape Cod and is classified using three color codes that represent infection risk potential. Individual zip code level data is available for participating towns. The data continues to be updated on a regular basis.



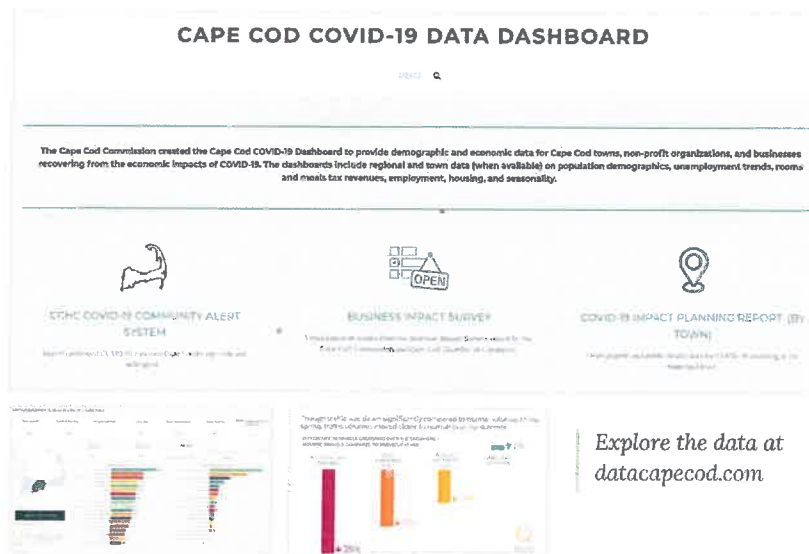
COVID-19 Municipal Planning Strategies Toolkit

Cape Cod's local businesses and communities faced new and significant challenges opening and operating during the pandemic. To support municipal planners and staff, the Cape Cod Commission created resources related to COVID-19 and responding to community and business impacts.

The COVID-19 Municipal Planning Strategies Toolkit provides information for Cape Cod towns on how they can support the needs

of local businesses as they operate during this period of social distancing requirements. It contains strategies to accommodate the new operational standards and includes examples from other municipalities that have expanded opportunities for businesses to offer their goods and services during the COVID-19 pandemic.

View the toolkit and explore other resources: capecodcommission.org/our-work/covid-planning-resources



Explore the data at datacapecod.com

CAPE COD COVID-19 DATA DASHBOARD

The Cape Cod Covid-19 Data Dashboard provides demographic and economic data for Cape Cod towns, non-profit organizations, and businesses recovering from the economic impacts of COVID-19. The dashboards include regional and town data (when available) on population demographics, unemployment trends, rooms and meals tax revenues, employment, housing, and seasonality.



\$400,000 GRANT TO SUPPORT PANDEMIC RECOVERY AND RESILIENCY EFFORTS

The Cape Cod Commission received a \$400,000 Coronavirus Aid, Relief, and Economic Security (CARES) Act Recovery Assistance Grant from the US Department of Commerce's Economic Development Administration to support efforts to respond and recover from the devastating economic impacts caused by the COVID-19 pandemic and develop strategies to improve resilience in the future.

Funding will be used to provide technical assistance to Cape Cod communities and regional partners and engage stakeholders in developing plans and strategies to diversify and strengthen the regional economy.

New Study Shows Economic Impact of Cape Cod's Harbors

In Spring 2020, the Cape Cod Commission and the Urban Harbors Institute set out to better understand the economic importance of maintaining the functionality of Cape Cod's harbors. Results of the study indicate that maintaining and/or enhancing harbor functionality should be a priority for coastal communities in order to secure and improve the economic benefits, including employment, of these indus-

tries. The towns that will be most successful in maintaining long-term functionality will also integrate planning for sea level rise, coastal flooding, and increasingly intense storms as climate change continues to impact the region's fragile coastline.

The report concludes with a set of recommendations for towns, including maintaining functionality to support economic benefits of employ-



ment; integrating sea level rise impacts into planning efforts to minimize disruption to those benefits into the future; improving region-wide data collection on climate impacts and capital expenditures; and continuing to research other harbors to better articulate regional benefits.

The harbor survey focused on six harbors in four towns: Provincetown Harbor, Sesuit Harbor in Dennis, Stage Harbor and Aunt Lydia's Cove (Fish Pier) in Chatham, and Great Harbor and Inner Harbor in Falmouth. It was directed towards owners of businesses located along the coast or otherwise reliant on access to the harbors.

The final report and survey results are available at: capecodcommission.org/our-work/harbor-study/



Census 2020: Striving for a Complete Count

Understanding that our community must work collaboratively to ensure all residents are correctly counted in the 2020 US Census, the Cape Cod Commission, the Town of Barnstable, and Barnstable County partnered to establish the Cape Cod Complete Count Committee. The Complete Count Committee is a volunteer advisory committee representing a broad cross-section of Cape residents, leaders and organizations, bringing together those best suited to reach traditionally hard-to-count populations.

Supported by US Census Bureau staff and the Massachusetts Secretary of State's office, the Commission facilitated meetings with community leaders, working to connect with various sectors of the hard-to-count population.

With the Census response extended through October, due to the effects of the pandemic, the Commission developed a public relations campaign, including radio ads, social media posts, print advertisements and direct mail to connect with citi-

zens across Cape Cod to ensure a complete count. Resources were widely distributed over the summer and included local voices with a Cape focus.

Data collected through the Census determines the distribution of more than \$675 billion in federal funds every year to state and local governments. Government, businesses, and non-profit organizations also rely on the data that the census questions produce to make important decisions.

License Plate Grant Funds Awarded for COVID-19 Recovery and Resiliency Projects



The Barnstable County License Plate Grant Program, funded by proceeds from the sale of Cape Cod and Islands specialty license plates, supports regional priorities for economic development and achievement of long-term economic diversity and sustainability.

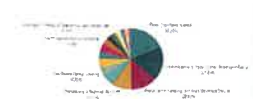
A special round of funding was made available to local or regional governmental or nonprofit agencies for projects that support recovery from the COVID-19 pandemic and resiliency to such impacts in the future. Projects selected for funding address a documented impact of the pandemic and align with and support implementation of the region's Comprehensive Economic Development Strategy (CEDS).

\$136,347 in license plate grant funds were awarded to six recipients: Sustainable Cape, Love Live Local for the Cape Cod Resilience Fund, Cape Cod Community College, Arts Foundation of Cape Cod, Cape Cod Young Professionals, and Lower Cape Community Development Corporation.

Economic Impacts of COVID-19 on Cape Cod Businesses



Regional Impact of COVID-19



ECONOMIC IMPACTS OF COVID-19: CAPE COD BUSINESS SURVEY

The Cape Cod Commission and the Cape Cod Chamber of Commerce issued a series of online surveys to Cape Cod business owners to better understand the current and anticipated economic impacts of COVID-19. Data collected through the surveys support economic recovery and can be leveraged by businesses, towns, and other organizations in grant applications and reports.

Business owners were asked to share their experiences and answer specific questions on topics including business closure, revenue loss, seasonality, employment impacts, and the need for assistance.

Visualizations and a report on the survey results are available online at the Cape Cod COVID-19 Data Dashboard: datacapecod.com/second-business-impact-survey.



UPDATED ARTS AND CULTURE GUIDE

The Cape Cod Commission's updated arts and culture guide, "Leveraging Cultural Assets in Economic Development on Cape Cod," is intended to share best practices and lessons learned, inspire collaboration, support strategic planning, and build stronger ties between creativity and commerce. The updated guide provides an overview of the economic impact of the arts and culture sector, including information on employment and wages. It includes ways that arts are currently integrated into local and regional planning efforts, identifies resources for those working in the sector, and provides recommendations to support and expand impact over the next ten years.

The guide highlights sector challenges and opportunities for growth, providing case studies on Cape Cod and beyond.

See the updated guide at: cccom.link/arts-and-culture

Helping Towns Adapt to New COVID-19 Health and Safety Standards

The Cape Cod Commission provided technical assistance and guidance on grant opportunities allowing communities to adapt their transportation system to provide more space for pedestrian and bicyclists.

Commission staff helped towns improve infrastructure for cyclists with free bicycle racks and other related equipment through the Cape Cod Bike Rack Program. Staff also helped develop projects

and prepare applications for grant funds available through the Massachusetts Department of Transportation's (MassDOT) Shared Streets and Spaces Grant Program.

The grant program provided assistance to help cities and towns engage residents and businesses to conceive, design, and execute shared streets and spaces that help comply with new health and safety regulations due to the COVID-19 pandemic.

Provincetown, Dennis, and Barnstable were each awarded funding that allowed them to support health and distancing with improvements like enhanced pedestrian spaces, additional public seating, and improved parking measures.

The Shared Winter Streets and Spaces program was announced in November, and several Cape towns applied for funding in this phase.



Enhanced pedestrian spaces along a new walkway in downtown Hyannis.

\$200 MILLION FOR TRANSPORTATION PROJECTS OVER THE NEXT FIVE YEARS

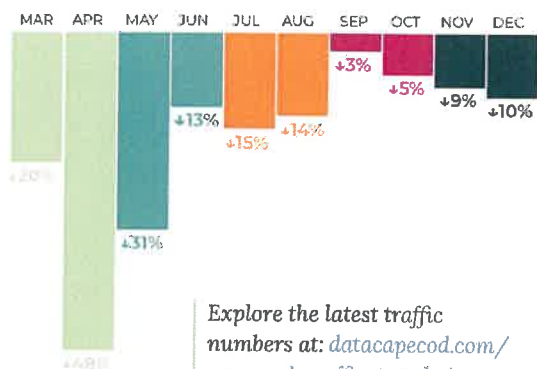
The 2021-2025 Transportation Improvement Program, adopted in May by the Cape Cod Metropolitan Planning Organization, includes over \$200 million in funded projects that will be implemented in the next five years. Highlights of the program include improvements to the Mashpee Rotary and Route 151; construction of a shared use path along Bearse Way in Barnstable; installation of a median along the Scenic Highway in Bourne; enhancement to Cape Cod Regional Transit Authority services; funding for Phase 1 of the Bourne Rail Trail; and Route 28 reconstruction in Dennis and Harwich.

Pandemic Impacts Cape Traffic Trends

In addition to normal traffic tracking work, this year Commission staff has been examining impacts to traffic related to the pandemic.

Traffic counts show that once schools and businesses began to close in March, volume over the Bourne and Sagamore bridges dropped significantly. Labor Day weekend saw an uptick in travel, with volume up over both bridges. Bike path traffic along the Cape Cod Rail Trail continues to be higher than in 2019.

DIFFERENCE IN VEHICLE CROSSINGS OVER THE SAGAMORE + BOURNE BRIDGES AS COMPARED TO 2019



Explore the latest traffic numbers at: datacapecod.com/cape-cod-traffic-trends/

Cape Cod Commission and The Canal Bridges: Role in Reconstruction

In April, the U.S. Army Corps of Engineers announced support of a recommendation to replace the aging Bourne and Sagamore Bridges. Instead of major rehabilitations that would require extensive bridge and lane closures, the recommendation is to replace the nearly 80-year-old structures with new bridges, at an estimated cost of over \$1 billion with associated approach improvements.



The next phase of the project includes evaluation of bridge type, design, and location as well as funding strategies for the two new bridges.

Cape Cod Commission staff shared its regional planning work, contributed data on population and visitation to the Army Corps' initial studies, and has served as technical advisors. The Commission also works closely with MassDOT, which will be leading efforts to connect the new bridges to existing roadways.

Public outreach and engagement with local towns and citizens is paramount as the project moves forward. The Commission will assist the Army Corps and MassDOT with connecting citizens and key stakeholders with critical information. The Cape Cod Metropolitan Planning Organization anticipates updates from the Army Corps and MassDOT as the project progresses.

Links to the studies and further information are available at: capecodcommission.org/canal



CAPE RAIL STUDY PROCESS BEGINS

A new study that will examine options to extend passenger rail service to Cape Cod with connections to the communities of Middleborough and Wareham began in November. The Cape Rail Study, led by MassDOT and assisted by a consultant team, will also provide the region with critical data and information. The first advisory group meeting for the Cape Rail Study was hosted by the Cape Cod Metropolitan Planning Organization (MPO) on November 19, 2020. The advisory group will be the driving force in the development of the study. It comprises a wide range of community representatives, including regional elected officials, municipal staff, and leaders from the transportation, business, tourism, and education sectors.

See more about the study at: capecodcommission.org/our-work/cape-rail-study/



CREATING COMPLETE STREETS

With funding provided by the Massachusetts Department of Transportation, the Cape Cod Commission provides technical services to Cape Cod towns wishing to develop a Complete Streets plan. A Complete Street is one that provides safe and accessible options for all travel modes – walking, biking, transit and vehicles – for people of all ages and abilities.

This year, the Cape Cod Commission completed a draft plan for Orleans and began work with the towns of Bourne, Falmouth, and Brewster. A Complete Streets prioritization plan helps towns gain access to state and federal funding.

Cape Cod Commission Collaborates to Create a Cape Cod Climate Action Plan

The Cape Cod Commission is in the process of creating Cape Cod's first-ever climate action plan, a strategic framework that details the policies and actions necessary to reduce greenhouse gas emissions, adapt to existing climate hazards, and track progress.

Our region is vulnerable to sea level rise, storm surge and flooding, erosion, and damaging winds. The hazards we face can cause loss of life, damage buildings and infrastructure, impair coastal environments, all impacting our community's economic, social, and environmental well-being.

A climate action plan for the region will set forward a clear path and framework for adapting to and mitigating the causes of climate change through development of specific and measurable actions and recommendations at a variety of scales.

The process began in October 2019 with a series of sub-regional community meetings.

Climate Action Plan

Through collaborations with stakeholders and partners, the Commission is developing an action plan to address the critical challenges posed by climate change.

Staff worked with 150 stakeholders from across Cape Cod to better understand actions taken to date, structure a stakeholder process, and identify priorities for development of a climate action plan. The Commission hired the Consensus Building Institute to facilitate stakeholder discussions.

Beginning in October 2020, subregional municipal working groups and stakeholder

working groups met in multiple sessions to discuss Cape-specific greenhouse gas emissions and climate impacts, identify strategies and actions, and contribute to development of the climate action plan. Stakeholder working groups convened on the topics of energy, transportation, housing and development, and natural resources and working lands. The Commission also worked with eight non-profit organizations in the region to gather additional input through focus groups, and better understand the intersections between their organizational priorities and climate action.

In addition to the stakeholder process, the Commission worked with consultants to complete a fiscal and economic impact analysis, as well as a legal and jurisdictional analysis, and collect data through a public survey, among other efforts that will contribute to the climate action plan. A draft plan will be complete in early 2021.



SERIES HIGHLIGHTS LOCAL CLIMATE ACTION

The Commission's first podcast series highlights the work of the agency and its community partners to build resiliency to climate change in our region.

Listen: capecodcommission.org/our-work/cape-cod-climate-action-podcast/



CLIMATE ACTION TIMELINE

A compilation of organizations, reports, and events that have helped shape and advance the recognition and understanding of climate change.

Explore: capecodcommission.org/our-work/climate-change-action-timeline/

Regional Greenhouse Gas Inventory Complete

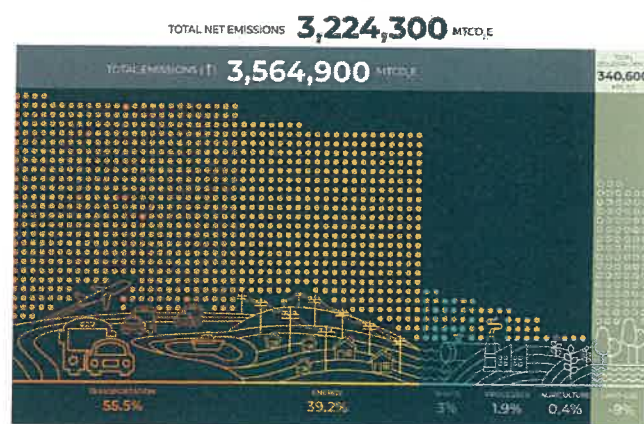
Cape Cod Commission staff compiled a greenhouse gas (GHG) emissions inventory for a baseline year of 2017, following the Intergovernmental Panel on Climate Change (IPCC) Guidelines for National Greenhouse Gas Inventories, which focuses on GHG emissions and removals from man-made sources and activities.

A GHG inventory is a comprehensive accounting of total greenhouse gas emissions for all man-made sources. The Cape Cod inventory provides a complete

picture of GHG emissions from the region, identifies high emissions sectors, and establishes an accounting method that is comparable and reproducible so emissions can be measured going forward.

Using local, state, and federal data, the inventory calculated emissions of carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride from six sectors: stationary energy (building energy use), transportation, industrial processes and product use, agriculture, waste, and land use.

This baseline can provide communities with the information to understand the contributing factors to Cape Cod's GHG emissions. The inventory has provided



the Commission with the baseline necessary to support development of the Cape Cod Climate Action Plan. Data was integrated into the planning process to help identify measures and strategies to reduce GHG emissions and mitigate the impacts of

climate change on the region.

Learn more at: capecodcommission.org/our-work/climate-action-plan/greenhouse-gas-emissions-inventory/

ALL 15 CAPE COD TOWNS ACHIEVE MVP STATUS

The state's Municipal Vulnerability Preparedness (MVP) Program provides support for cities and towns to plan for climate change resiliency and implement priority projects. As of June 2020, all 15 Cape Cod towns are designated MVP communities.

The Cape Cod Commission, in cooperation with the Cape Cod Cooperative Extension, assisted several Cape Cod towns with the MVP planning process to understand the impacts of natural hazards and a changing climate,

and to develop priority actions to improve the community's resilience to these threats.

Workshops were attended by town staff representing a wide variety of departments, public safety officials, appointed committee members, concerned citizens, and other community stakeholders. Through these workshops, towns identified hazards such as flooding, winter storms, erosion, sea level rise, and temperature changes that have the

potential to threaten infrastructure, human health, and the environment. Initiatives such as vulnerability assessments, feasibility studies, infrastructure improvements, and better communication were also identified through the workshop process.

These community strengths, vulnerabilities, and priority actions were compiled into reports that were approved by each community and certified by the state.



All Cape Cod towns are now designated MVP communities and eligible for MVP Action Grants and other funding opportunities

Developing a Solar Screening Tool for the Region

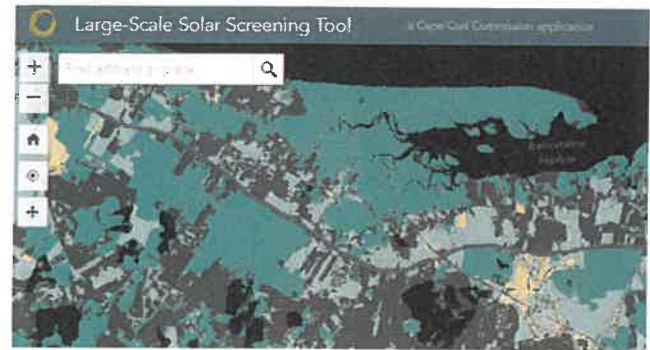
Created by Commission staff and reviewed by a group of external stakeholders and potential users, the Large Scale Solar Screening Tool is designed to help guide projects toward appropriate areas and away from important conservation areas.

The tool considers both built and natural environments to identify areas more or less appropriate for solar development. It is designed for use by anyone interested in

developing or reviewing large-scale solar facilities.

Within the map tool, parcels are color-coded based on their built and natural features. While parcels with more natural features may be less appropriate for large-scale ground-mounted solar arrays, sizable built features present on these parcels may be appropriate for solar photovoltaic (PV) installations. Built and natural feature layers are provided as well as contextual features, all for use in helping inform the siting of solar PV projects on Cape Cod.

The tool, created using ESRI's ArcGIS software suite, was pre-



An application designed to assist in appropriate siting of large-scale solar photovoltaic projects. Watch the explainer video: youtu.be/_96H3_tyek

viewed during the Northeast Arc Users Group (NEARC) conference held virtually on November 16. It won recognition at NEARC for

most impressive use of GIS for analysis or to solve a problem.

View the app: arcg.is/1rvj5v

Siting Electric Vehicle Charging Stations

The transportation sector accounts for the largest portion of greenhouse gas emissions (GHG) in Massachusetts. One way to reduce GHG emissions and slow the rate of climate change is to support the increased adoption of electric vehicles (EV) and the infrastructure necessary for their use, such as publicly available EV charging stations. Because their fuel source is electricity, rather than fossil-fuel based gasoline, EVs do not directly produce tailpipe emissions of GHGs.

The 2018 Regional Policy Plan recommended the Commission complete a GIS screening analysis of potential EV charging station locations. Commission staff have completed this analysis. This analysis includes information on the current state of electric vehicle charging stations on the Cape,



such as the types of locations that currently host charging stations, an interactive map representing the distribution of the network across Cape Cod, and identification of areas suitable for future infrastructure.

Additional information can be found at: story-maps.arcgis.com/stories/ed59c9714aff4b1298d31d77fd0d915

REGIONAL POLICY PLAN CLIMATE CHANGE ACTIONS

The Regional Policy Plan (RPP) identifies climate change as one of the key challenges facing the region. It includes a section on climate change response, readiness, and mitigation and planning actions that support creation of the Solar Screening Tool, development of the EV Charging Station Siting Analysis, advance Green Community designations, and develop a baseline of greenhouse gas emissions that will help communities better understand opportunities for mitigation.

Cape Cod Commission Receives \$1 Million Federal Grant to Support Resiliency Efforts on Cape Cod

In April, the Cape Cod Commission was awarded a \$1 million grant through the United States Department of Commerce's Economic Development Administration (EDA) to develop and implement a multi-pronged planning initiative to help address Barnstable County's vulnerability to storm induced impacts.

This major investment from the EDA will help the region devise and implement long-term economic recovery strategies and identify and plan for future economic challenges.

The project aims to provide data and information that allows communities to better prepare for and respond to impacts, develop a framework for improving resiliency, and create tools

"Our administration is dedicated to working with municipalities to build resilience and protect people and property, and this grant from the U.S. Department of Commerce will build on those efforts to ensure Barnstable County communities are prepared for future impacts of extreme weather."

– Massachusetts Governor Charlie Baker –

to promote better local decisions regarding critical vulnerable assets.

Enhancing and developing digital map layers and decision support tools will facilitate high-impact, targeted implementation projects and improve planning efforts for all 15 towns on Cape Cod. The work proposed will help communities determine effective approaches to

address the risks faced today and implement initiatives to reduce impacts moving forward.

Proposed work will build on the priorities identified by many Cape Cod towns through the Municipal Vulnerability Preparedness (MVP) planning process by supporting assessments, feasibility studies, and solutions for low-lying roads.

The Commission engaged Eastern Research Group, Inc. and Synapse Energy Economics, Inc. to assess the economic impacts of coastal hazards, such as sea level rise and storm surge on Cape Cod. This analysis will address a wide range of impacts on jobs, tax revenues, infrastructure, public health, tourism, and ecosystem services provided by our salt marshes and eelgrass.

The funds will also provide an opportunity to develop regional design guidelines for buildings in flood hazard areas, which will highlight appropriate ways to reduce or eliminate hazards while also protecting the region's distinctive character and historic resources.

Model Coastal Resiliency Bylaw Underway

A model coastal resiliency bylaw designed to help Cape Cod towns better manage the impacts of climate change is under development.

This is a key component of the Cape Cod Commission's climate work, and a critical follow-up to the MVP Program planning the agency has done with many towns in the region. This



project provides a unique opportunity to consider and advance the use of existing zoning to promote more resilient practices.

To create the model bylaw, the Cape Cod Commission is working with four partner towns - Bourne, Sandwich, Eastham, and

Brewster - and has contracted with the Urban Harbors Institute (UHI). UHI has assembled a team of experts comprised of coastal floodplain and erosion specialists, those with expertise in preserving historic character and the elements of historic structures, and legal and policy specialists with expertise in coastal resiliency issues.

The work is funded through grants received from the state Office of Energy and Environmental Affairs and through the federal Economic Development Administration.



Updating the Downtown Hyannis Design and Infrastructure Plan

Cape Cod Commission staff developed a report that identifies potential design guidelines, zoning changes, and infrastructure improvements for neighborhoods within the downtown Hyannis Growth Incentive Zone (GIZ). This is the first step towards an updated Downtown Hyannis Design and Infrastructure Plan.

This report identifies different neighborhoods within the GIZ, design features that define each area, and challenges to maintaining each neighborhood's desired character. It recommends zoning or design review standards to enhance each neighborhood's character and address its key challenges. The report also acknowledges the importance of historic resources within the GIZ and incorporates

lessons learned from recent developments into recommendations to improve design regulations and address infrastructure constraints in each of the neighborhoods.

The recommendations and considerations will ultimately be reflected in a new Design and Infrastructure Plan that outlines a clear design review and permitting process, with coordination between zoning and dimensional regulations, historic district review, and public and private investments in infrastructure. The report also includes a one-page Development Checklist that town board members, staff, and developers can use to evaluate the design of development proposals and help ensure they enhance and support the character of downtown Hyannis.

DEVELOPING A WAYFINDING PLAN FOR DOWNTOWN ORLEANS

The Cape Cod Commission worked with the Orleans Planning Board in 2020 to develop a wayfinding plan for key destinations in and around downtown Orleans.

Wayfinding is a system of visual cues such as signs, landscaping, pavement markings, or other objects that help people orient themselves in physical space and navigate from place to place.

The project will produce recommendations for wayfinding signage or pavement treatments, as well as possible technological options that could help facilitate improved movement for motorists, pedestrians, and bicyclists downtown, while highlighting Orleans' special character and features.

The Orleans wayfinding plan aims to provide better navigation for drivers, pedestrians, and bicyclists





Cape Cod Commission Assists in Creating New Guide to Floodplain Regulations and Historic Structures

The Cape Cod Commission, Cape Cod Cooperative Extension, and Woods Hole Sea Grant created a new guide to floodplain regulations and historic structures in Massachusetts that aims to clarify common questions and help identify when structures are eligible for exemption from the Substantial Improvement and Substantial Damage floodplain requirements.

Currently, Commission staff are working to develop design guidelines that can be used by local towns to help ensure consistency in flood hazard areas across the region. This new guide and the forthcoming guidelines will help communities and property owners plan for the future and make educated decisions about what is best for their community.

Reducing Solid Waste Costs on Cape Cod

Towns across the Cape are seeing municipal solid waste (MSW) disposal costs rise due to diminishing regional disposal options, and recycling capacity decrease due to the lack of available markets that process these materials. The Cape Cod Commission, working with Barnstable County and the Cape Cod Cooperative Extension, solicited two studies to help towns plan for future MSW management.

One study examines options and costs to divert household recyclables and hard to dispose materials, like mattresses and textiles, for reuse and recycling, so that they are diverted from landfill

or incinerator disposal. The study will examine on-Cape options to collect and process materials for eventual reuse and recycling and will identify potential markets for processed materials.

Another study will provide a cost /benefit analysis for transportation and disposal options of remaining solid waste that cannot be reduced, reused, recycled or repurposed and must be transported to a disposal facility such as a traditional landfill or waste incinerator. The analysis will examine innovative disposal options on Cape Cod and traditional disposal options for out-of-state disposal.

On-Cape opportunities to collect, process, and recycle materials at Joint Base Cape Cod UCRTS, Bourne Integrated Solid Waste Management facility, and Yarmouth Transfer Station will be examined as part of the study



FORM BASED CODE WORKSHOP

Nearly 50 municipal officials and staff from 12 Cape Cod towns came together on February 10 for a workshop organized by the Housing Assistance Corporation on using form-based code. Form-based code is a tool to enable communities to create zoning that encourages the development of the types of housing that could help ease the region's housing crisis. Commission Executive Director Kristy Senatori and Chief Planner Chloe Schaefer kicked off the workshop with presentations on the housing challenge facing the region and some of the work the Commission has done to address it, including the Community Resiliency by Design project.

See more about the project at: capecodcommission.org/crbd

Cape Cod and Islands Water Protection Fund



From July 2019 through August 2020, the Cape Cod and Islands Water Protection Fund (CCI-WPF) generated \$10.9 million to help Cape Cod and the Islands pay for necessary wastewater infrastructure and water quality remediation projects.

Established by the Massachusetts Legislature in 2018, the CCIWPF is a dedicated fund within the state's Clean Water Trust, set up to benefit communities in Barnstable, Dukes, and Nantucket Counties. Creation of the CCIWPF was the result of efforts by a diverse set of stakeholders who recognized the need for new financial tools to address the region's degrading water quality and lack of wastewater infrastructure.

Its source of revenue is a 2.75% excise tax on traditional lodging and short-term rentals.

The fund is administered by the existing Clean Water Trust and overseen by a management board comprised of representation from every member town, executive directors of the Cape Cod Commission and Martha's Vineyard Commission, and the Nantucket Town Manager. Currently, the 15 Cape Cod communities are members of the fund.

New regulations governing fund distribution were approved in October. These regulations guide the way in which funds are awarded to eligible member communities working to develop

and implement wastewater and water quality projects.

Projects eligible for funding include innovative strategies and alternative septic system technologies, the completion and update of water quality and wastewater management plans, the construction of sewer collection systems and wastewater treatment plants, and the implementation of drainage improvements and water treatment programs to improve water quality in freshwater ponds and marine resources. Member communities must go through the State Revolving Fund, or SRF, program to receive CCIWPF funds.

STORMWATER UPDATES TO THE TECHNOLOGIES MATRIX

The Cape Cod Commission's Technologies Matrix is a single source of the most up to date information on nutrient management technologies. It serves as a planning and evaluation tool for town staff, consultants, and experts; and an informational tool for interested stakeholders and the public.

The Matrix was originally published in 2015 after two years of research by Commission

staff and private consultants, review by a panel of experts, and vetting by State, Federal, and other stakeholders.

The 2020 update to the Technologies Matrix incorporates new information regarding the performance of stormwater technologies. These updates will help practitioners choose stormwater control measures by providing information on the expected range of nitrogen

and/or phosphorus removal. Design choices are included to help optimize stormwater management approaches already selected for other reasons or purposes.

The Technologies Matrix summarizes information that can help Cape Cod communities evaluate various nutrient mitigation strategies to address their water quality issues and inform adaptive management.



Regional Water Quality Monitoring Database Takes Shape

In 2018 the Cape Cod Commission and partners were awarded a Southeast New England Program (SNEP) Watershed Grant to improve the recording, management and translation of water quality monitoring data on Cape Cod. This work builds on the Commission's efforts to establish a regional database that makes monitoring data easily accessible from a single location.

Over the past year Commission and partner staff have worked

with an End User Group through a series of virtual meetings to establish a framework for the monitoring database and web interface. The feedback provided has informed the development team as they build out the water quality database, establish data protocols, and create analysis scripts. The regional water quality monitoring database will include new methods for data analysis, evaluation, reporting, and translation to improve understanding of water



The water quality database includes new methods for analysis, evaluation, and reporting to improve understanding of water quality trends

quality trends and better integrate results into local planning and policy development, creating a path forward for the pro-

vision of data and information that will serve the 15 Cape Cod communities and the region well into the future.

SNEP NETWORK MAKES PROGRESS IN FIRST YEAR

The Southeast New England Network (SNEP Network) is a grant-funded partnership among 15 environmental organizations, academic institutions, regional planners, and consultants (including the Cape Cod Commission) who work collaboratively to provide stormwater planning and technical expertise within the watersheds of Southeastern Massachusetts and Rhode Island.

In Spring 2020, the Town of Bourne and the four Pleasant Bay Alliance communities received technical assistance awards from

the SNEP Network. The Pleasant Bay Alliance will receive assistance with a review of land use regulations and stormwater bylaws in its four member towns. Bourne will receive assistance with the development of a coastal resilience action strategy and sustainable and scalable financing options. Other work includes a review of local ordinances and bylaws pertaining to stormwater, a stormwater resource inventory, and development of a regional runoff and pollutant load mapping tool.



COMPLIANCE REPORTS ISSUED

As the Commission tracks implementation of the 208 Plan Update, it has committed to developing annual compliance reports that document local progress. 2020 compliance reports were issued in December with criteria that was refined through feedback from the Cape Cod Water Protection Collaborative, MassDEP, and US EPA. The reports document water quality funding, intermunicipal agreements and permits in priority watersheds, status of water quality projects, and all town actions on wastewater and water quality.

Herring River Restoration - Phase One Approved

A project to restore habitat and re-establish tidal flow within the Herring River estuary and floodplain system in Truro and Wellfleet is moving forward. On June 11, 2020, the Cape Cod Commission granted Development of Regional Impact approval to Phase One of the project.

Approximately 570 acres will be restored during Phase One, located mostly within the Cape Cod National Seashore. Tidal flow will be restored through the installation of various new tide control structures, and a new Chequessett Neck bridge. The project aims



to restore the area and create a healthy, productive salt marsh, which is a vital component of a healthy ecosystem.



Salt marshes can help prevent flooding by absorbing excess rainwater. They also act as a buffer, protecting our shorelines from erosion. Additionally, salt marshes filter stormwater runoff and excess nutrients, helping to promote clean water.

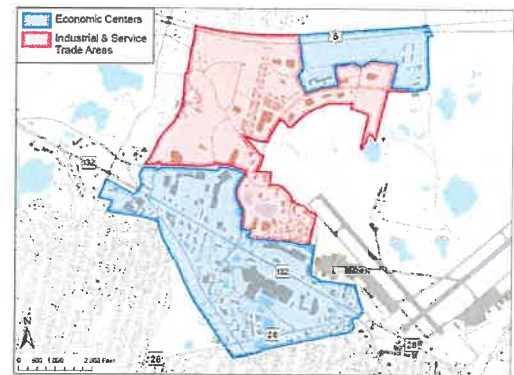


MASHPÉE COMMONS BEGINS DEVELOPMENT AGREEMENT PROCESS

Mashpee Commons plans to develop nearly 187 acres of its land over the next seven years, adding more retail and housing. The project moved forward in March 2020, when the Cape Cod Commission approved a Development Agreement that includes the Town of Mashpee, Mashpee Commons, and the Cape Cod Commission and streamlines future negotiations.

Expanding the Economic and Industrial Trade Center in Barnstable

In order to facilitate the growth of year-round living wage jobs on Cape Cod and to promote economic sustainability, the Town of Barnstable applied to the Cape Cod Commission to modify its 2019 "Chapter H" decision that designated the Greater Hyannis Economic Center and Industrial Trade Center.



The amendment sought to add wholesale uses to the research and development and light manufacturing uses included in the zone. Prior to coming before the Commission, local public hearings were held, followed by

unanimous, respective votes of the Barnstable Planning Board and Town Council. The Commission approved the amendment during its meeting on June 11, 2020.



Commission Staff

Kristy Senatori, Executive Director

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Gail Coyne	Jessica Rempel
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Lisa Dillon	Chloe Schaefer
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Martha Hevenor	<i>David Sullivan</i>
Jonathan Idman	Steven Tupper
<i>Elizabeth Kellam</i>	Jordan Velozo
Mallory Kender	Michele White
Sarah Korjeff	Jessica Wielgus

2020 new hire 2020 departure

Cape Cod Commission Members

Harold Mitchell Sandwich, <i>Chair</i>
Dr. Cheryl Andrews Provincetown
Ron Bergstrom County Commissioner
Joyce Brookshire Eastham
Fred Chirigotis Barnstable
Richard Elkin Wellfleet
Jacqueline Etsten Harwich
Douglas Fromm Orleans (April - Present)
Kevin Grunwald Truro
John D. Harris Minority Rep.
Michael Maxim Governor's Appointee
Charles McCaffrey Falmouth
John H. McCormack, Jr. Yarmouth
Stephen Mealy Bourne
Richard Roy Dennis
Leonard Short Orleans (Jan - April)
Elizabeth Taylor Brewster
Ernest Virgilio Mashpee
David Weeden Native American Rep.
Tom Wilson Chatham



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TOWN OF MASHPEE

DEPARTMENT OF NATURAL RESOURCES

Mashpee Town Hall
16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1409

MEMORANDUM

April 16, 2021

TO: Rodney C. Collins, Town Manager
Board of Selectmen

FROM: Ashley Fisher, Director of Natural Resources

RE: Santuit Pond MVP Action Grant Proposal – 25% Match / In kind Services

Description:

Grant Proposal Summary:

Watershed-based Solutions to Increase Resilience to Harmful Algal Blooms in Santuit Pond in a Warmer and Wetter Climate

Harmful algal blooms of cyanobacteria (cyanoHABs) have impacted water quality in Santuit Pond, a 170-acre Great Pond in Mashpee, Massachusetts, limiting recreational access and impacting aquatic life in this pond which also holds significance to the Mashpee Wampanoag tribe. Projected climate change is anticipated to exacerbate cyanoHABs in New England due to increased temperatures combined with increases in both total precipitation and precipitation intensity, which favors runoff generation and subsequent transport of sediment and nutrients to receiving waters.

Santuit Pond water quality has been monitored by state, tribal, and local agencies, as well as academic groups and volunteer monitors. Like most ponds experiencing cyanoHABs, phosphorus sources are a mix of internal and external sources and addressing both is part of a long-term solution to improving water quality. While there is a significant contribution from internal recycling of phosphorus, and long-term plans for the pond include dredging, a 2010 Diagnostic Study of Santuit Pond concluded that “addressing the internal load without reducing external loading...will result in reaccumulation of phosphorus in sediments over time and future internal loading.” While the Town has been able to mitigate some of the influence of internal loading during the summer months through the use of in-pond aeration, rainfall events often trigger a cyanoHAB event. This situation is expected to become more frequent due to projected climate change, impacting recreational access, habitat including fisheries, and air quality. Consequently, there is a critical need to also address the external loading that



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is driven by stormwater runoff to make the pond more resilient and less susceptible to cyanoHABs following rain events.

The Town of Mashpee proposes to leverage the 2010 Diagnostic Study and over a decade of water quality monitoring to develop a multi-prong approach to improving the resilience of Santuit Pond to a warmer and wetter climate. The approach: (1) develops concept designs for nutrient pollution reduction at key wet weather input locations around Santuit Pond and carries one design forward to permitting, (2) reviews and provides recommended changes to municipal bylaws to reduce nutrient impacts to all surface waters in Mashpee, and (3) creates a robust public education and outreach program that incorporates knowledge and perspective of the Wampanoag. The designs will focus on using nature-based and hybrid design solutions to reduce external nutrient loading for both current and future storm events. The project also includes outreach and engagement for the residents surrounding the pond and within the pond's watershed on the use of small-scale Low Impact Development (LID) practices for residential lots and other non-structural source control measures (septic systems, fertilizer usage, etc.) to reduce phosphorus loads to the pond. On a community-scale, modifying existing bylaws to decrease the impacts of nutrients, which will be magnified by climate change elements, will create behavioral change and enforcement capability to increase water quality resilience under both current and future climate. Installation of kiosks focused on key themes of the project, and collaboration with Mashpee TV, on video documentation, public service announcements, and educational videos will be incorporated into the in-person, print, and digital media education and outreach component of the project.

Background

Nature-Based Solutions to Address Harmful Algal Blooms in Santuit Pond. FY20 Grant submission was not funded due to the application being "too ambitious". Therefore, the DNR has worked with Fuss and O'Neil along with The Woods Hole group to resubmit with a more focused goal. The goals we wish to address are as follows:

- 1.) Sceptic Surveys – Educational Forums – Mashpee TV and Informational Kiosk in the Santuit Preserve.
- 2.) Stormwater Assessment – Wet weather station evaluations.
- 3.) Increase Wetlands Buffer Zone to 300 ft., rather than the current 100' as suggested in the AECOM report.
- 4.) Increase Nitrogen/Phosphorus Bylaw to 300 ft. rather than the current 100' as suggested in the AECOM report.
- 5.) Evaluate and modify the Current Nitrogen Control Bylaw to be a Nutrient Control Bylaw – Net Zero application.
- 6.) Nutrient Control Bylaw enforcement capability assessment and educational videos (Mashpee TV).
- 7.) Mashpee Wampanoag Tribe – Significant cultural importance of Santuit Pond – Kiosk and educational videos. Work alongside the Tribe's Natural Resources Department and their appointed tribal educational liaison.
- 8.) Recommendations to further reduce overall nutrient availability within the pond.



TOWN OF MASHPEE

DEPARTMENT OF NATURAL RESOURCES

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16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone – (508) 539-1409

Recommendation:

I recommend that the town vote to approve the in-kind / cash match for this project to open up future funding for other restoration efforts within the Santuit Pond Watershed. The MVP program action grant can offer future phases in the planning grant phase. There is a potential that this program will strengthen future grant proposals for water quality restoration of the Pond: Cranberry Bog Restoration Efforts, Dredging, in- pond treatment etc. A letter of support (see attached example) is required from the Board of Selectman to submit this proposal for funding.

Pros and Con

Pros – If approved and awarded, this MVP program action grant can offer funding potential for future phases in the MVP planning grant release in FY22. There is a potential that this program will strengthen future grant proposals in Mashpee for water quality restoration of the Pond: Cranberry Bog Restoration Efforts, Dredging, in- pond treatment etc. In-Kind match can be used for the 25% match, that being staff time, Mashpee TV services, staff water quality analysis, and NOI/ RDA submissions. Fuss and O'Neil and Woods Hole Group have offered their services thus far free of charge to submit this proposal on behalf of the Town of Mashpee.

Private road stormwater issues can be funded through this source. The outlined stormwater issues (AECOM) at Bryant's Neck cannot be funded through 319 or 604b funding to improve non-point source pollution, but can be funded through MVP. The Bryant's Neck wet weather station was found to have the highest phosphorus stormwater input into Santuit Pond (AECOM 2009).

Cons – If not awarded by the MVP funding program, the town would need to resubmit for another Action Grant round and would not be eligible for the planning phase in FY22. Further Santuit Pond external load restoration efforts would not begin in FY21 through the MVP program. Cash match may be required, but it is far less than the \$35,000 match that was approved by the Board of Selectman in the prior grant submission. The cash match has yet to be determined based on the scope of the project. The total cost of this project is projected to be less than \$150,000.

Respectfully submitted,

Ashley Fisher
Mashpee Director of Natural Resources
afisher@mashpeema.gov
(508) 539-1400 ext.8578

Letterhead

May XX, 2021

Kara Runsten, Municipal Vulnerability Preparedness Manager
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

RE: Letter of Support
Watershed-based Solutions to Increase Resilience to Harmful Algal Blooms in Santuit Pond
Mashpee, MA
FY22 Municipal Vulnerability Preparedness (MVP) Action Grant Application

Dear Ms. Runsten:

The Mashpee Board of Selectmen supports the Town of Mashpee's application for MVP Action Grant FY22 funding. We commit to providing the matching funds indicated in the Town's application, and support this work to address the water quality issues related to cyanobacteria Harmful Algal Blooms (cyanoHABs) that have impacted the pond for at least a decade and are anticipated to increase under future climate conditions.

The Town of Mashpee proposes to leverage the information gathered in prior studies of the pond and through over a decade of water quality monitoring to develop concept designs for nutrient pollution reduction at key wet weather input locations around Santuit Pond. The designs will focus on using nature-based solutions to reduce external nutrient loading for both current and future storm events by downscaling current precipitation projections for southeastern Massachusetts. Use of projected storms will provide the capacity for effective nutrient removal throughout the design life of the stormwater controls. This project also provides design guidance for similar waterbodies in southeastern Massachusetts, which has among the highest occurrences of chronic cyanoHABs in the State. The requested grant funding would also provide funding for review and recommendations for up updates to existing water quality-related bylaws for Mashpee. Public education and outreach, done in partnership with Mashpee TV and the Mashpee Wampanoag tribe would be focused on Santuit Pond with relevance to water bodies town-wide.

Participants in Mashpee's MVP Community Resilience Building Workshop identified climate hazards related to extreme weather and precipitation events as top hazards and identified ecosystems and natural resources including freshwater wetlands and freshwater ponds as a key area of concern. Workshop participants prioritized actions related to stormwater infrastructure and water quality, specifically naming Santuit Pond, as areas of high priority for resilience building. We see the value of this work for Santuit Pond and waterbodies facing similar issues throughout Southeastern Massachusetts and Cape Cod and urge the EEA to support this Action Grant.

Very truly yours,

Signature
Board of Selectmen



Town of Mashpee

Department of Public Works

350 Meetinghouse Road
Mashpee, Massachusetts 02649
Telephone - (508) 539-1420
Fax - (508) 539-3894

MEMORANDUM

April 20, 2021

TO: Board of Selectmen
Rodney Collins, Town Manager

FROM: Catherine Laurent, Director *CL*

RE: Recommendation for Sticker Fees for Transfer Station

Description

The Board of Selectmen annually reviews and approves sticker fees for the next fiscal year. Stickers for FY22 will be available for purchase on June 1, 2021. Once fees are approved, new "Guides to the Transfer Station" will be printed for distribution and the fees will be posted on the Town's website.

Background

Per the instruction of the Board of Selectmen for Transfer Station users to ultimately fund 100% of the operation of the Transfer Station, sticker and other fees have gradually been increased over several years to achieve this goal. While sticker fees are the primary source of revenue, the Town also receives monies at the gate for disposal/recycling of certain items at the Transfer Station as well as monies from sale of recyclables.

In FY21, the Board increased the 1st household sticker fees from \$150 to \$185 (in addition to increases in other fees) because of the more than 40% increase in the MSW disposal fee. Another increase will be required for FY22. Since the start of the pandemic, the tonnage of MSW at the Transfer Station has increased by an average of 8% (during the first 3 months, the tonnage increased by over 18%). While there has also been an increase in the number of stickers sold, the increased sales does not fully fund the proposed budget.

Recommendation

To maintain/increase the level of funding of the Transfer Station by users, I recommend the 1st household sticker fee be increased to \$190.

Pros and Cons

Assuming similar sales and revenues, the proposed fees will fund 100% of the Transfer Station operation.

PROPOSED FY22 TRANSFER STATION PERMIT FEES

	Current Permit Fee (FY21)		Current Permit Fees (FY22)		Proposed Permit Fees	
1st household Permit	\$185	\$865,800	\$185	\$865,800	\$190	\$889,200
Recycling Permit	\$35	\$18,200	\$35	\$18,200	\$35	\$18,200
Revenue *		\$127,699		\$127,699		\$127,699
2nd Permit	\$20	\$28,140	\$20	\$28,140	\$20	\$28,140
Single Trip**	\$20	\$15,000	\$20	\$15,000	\$20	\$15,000
Tax Subsidy	-1%	-\$7,713	2%	\$23,410	0%	\$10
		\$1,047,126		\$1,078,249		\$1,078,249

* FY21 Actual to date for gate receipts and recyclables, prorated for 12 months

** Assume 750

ASSUMPTIONS

FY22 proposed budget

3960 tons per year

No capital costs included

Estimated gate and recycling receipts

750 single trip passes sold each year (5 bag limit)

No change in 1st household permits sold each year

No change in 2nd household permits sold each year

No change in Recycling Only Permits

Actual FY21 to date

Actual FY21 to date

Actual FY21 to date

4680 Sticker Tracker

1407 Sticker Tracker

520 Sticker Tracker

3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630



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VIA ELECTRONIC MAIL

April 22, 2021

Rodney C. Collins, Town Manager
Town of Mashpee
16 Great Neck Road North
Mashpee, MA 02649

Re: Notice of Subsidy from the Cape Cod and Islands Water Protection Fund

Dear Mr. Collins:

The Cape Cod and Islands Water Protection Fund Management Board (Management Board), pursuant to its authority under M.G.L. c. 29C; §§ 19 and 20 and through the Cape Cod Commission, hereby notifies you that the Management Board, at its meeting on April 14, 2021, voted to approve contingent commitments for subsidies from the Cape Cod and Islands Water Protection Fund (CCIWPF) to fund Qualified Projects listed on the 2020 and 2021 Clean Water State Revolving Fund Intended Use Plans (IUP). These commitments represent a 25% subsidy for projects with a cost of greater than \$1,000,000 and a 50% subsidy for projects less than or equal to \$1,000,000.

The Town of Mashpee has a Qualified Project listed in the 2021 IUP, and has been awarded the following contingent subsidy from the CCIWPF:

	IUP Year	Project Amount	Total Subsidy
Mashpee (Phase 1)	2021	\$51,200,000	\$12,800,000

Final commitments will be considered following execution of the Project Regulatory Agreements.

These subsidies are in addition to, not in place of, any financial assistance awarded under the Clean Water State Revolving Fund Program. Funds will be disbursed over a four-year period for projects on the 2018-2021 IUPs. The Cape Cod Commission will work with the MA Clean Water Trust on administration of subsidy awards and transfer of funds for disbursement to towns.

Please feel free to contact me with any questions.



Sincerely,



Kristy Senatori
Executive Director

Cc:

Bud Dunham, Chair, Cape Cod and Islands Water Protection Fund Management Board
Andrew Gottlieb, Town of Mashpee Selectman; Mashpee Representative to the Cape Cod and
Islands Water Protection Fund Management Board

Article 7

To see if the Town will vote pursuant to G.L. Chapter 40, Section 15A to authorize the transfer of care, custody and control of that portion of the Town owned conservation land, described as Parcel C (O-Mashpee Neck Rd) as shown on the Plan entitled Clippership Village of Mashpee Property Owners Association, plan dated June 8th, 1998 from Cape & Islands Engineering, (Mashpee Assessors' Map 76 as Block 60), in Mashpee, consisting of 2.7 acres, more or less, as described in the deed recorded in the Barnstable County Registry of Deeds in Book 29977 Page 223 from the Conservation Commission to the Board of Selectmen and/or Sewer Commission for purposes of the development and construction of a sewer pumping station and related appurtenances; to authorize the Board of Selectmen and Conservation Commission to petition the General Court for authorization and approval of such transfer in custody and change in use as is required under Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; and, further, to authorize the Board of Selectmen/ Sewer Commission and Conservation Commission to enter into such agreements and execute any and all instruments on behalf of the Town, upon such terms and conditions as they shall deem to be in the best interest of the Town, to effect said transfer in custody and change in use; or take any other action relating thereto.

Submitted By the Board of Selectmen and the Sewer Commission

Explanation: This article will enable the Town to begin the process to allow the use of this land for the construction of a sewer substation as part of the town's wastewater treatment plan infrastructure. This parcel is in conservation status under Article 97 and is thus restricted from being developed and/or used for any other purposes aside from conservation and passive recreation. Any proposed usage of this parcel that does not comport with allowable uses must be approved by the local governing Conservation Commission, Town Meeting, a 2/3rds vote of the MA State Legislature and approval by the State Governor.

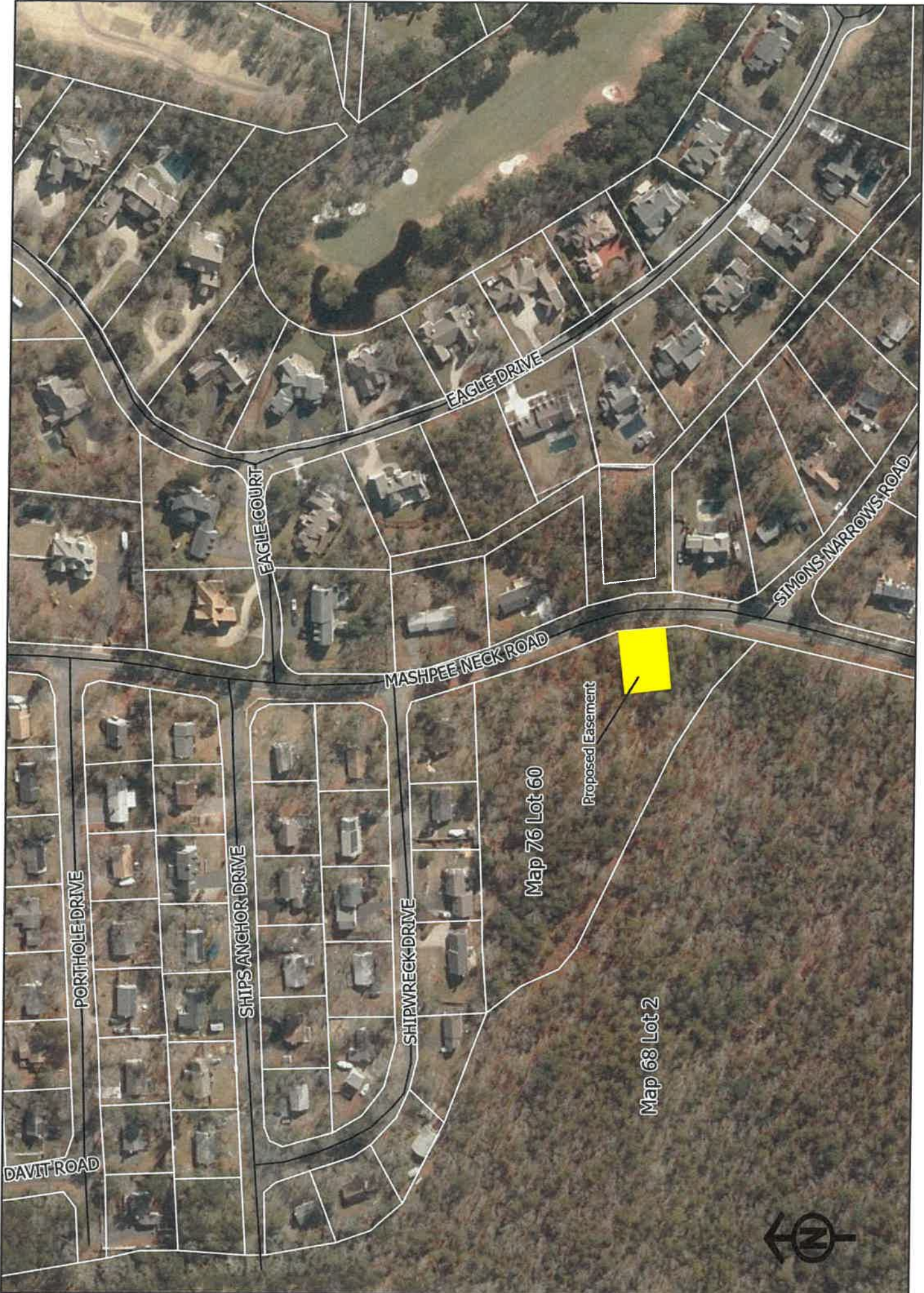
The Board of Selectmen recommends approval of Article 7 by a vote of 5-0

The Finance Committee recommends approval of Article 7 by a vote of 5-1

MOTION TO BE MADE BY SELECTMAN O'HARA

Motion: I move that the Town vote to transfer from the Conservation Commission to the Board of Selectmen and/or Sewer Commission, for purposes of constructing a sewer pumping station and related appurtenances, the care, custody and control of a portion of the Town owned conservation land, described as Parcel C as shown on the Plan entitled "Clippership Village of Mashpee Property Owners Association", dated June 8th, 1998, by Cape & Islands Engineering, being a portion of the parcel described in the deed recorded in the Barnstable County Registry of Deeds in Book 29977 Page 223 (Mashpee Assessors' Map 76 as Block 60) consisting of 2,200 square feet, more or less; to authorize the Board of Selectmen to petition the General Court for authorization and approval of such transfer as required under Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; and, further, to authorize the Board of Selectmen/ Sewer Commission and Conservation Commission to enter into such agreements and execute any and all instruments, upon such terms and conditions as they shall deem to be in the best interest of the Town, to effect said transfer in custody and change in use.

Mashpee Sewer Easement Plan





LOCUSMAP
SCALE 1" = 2000'



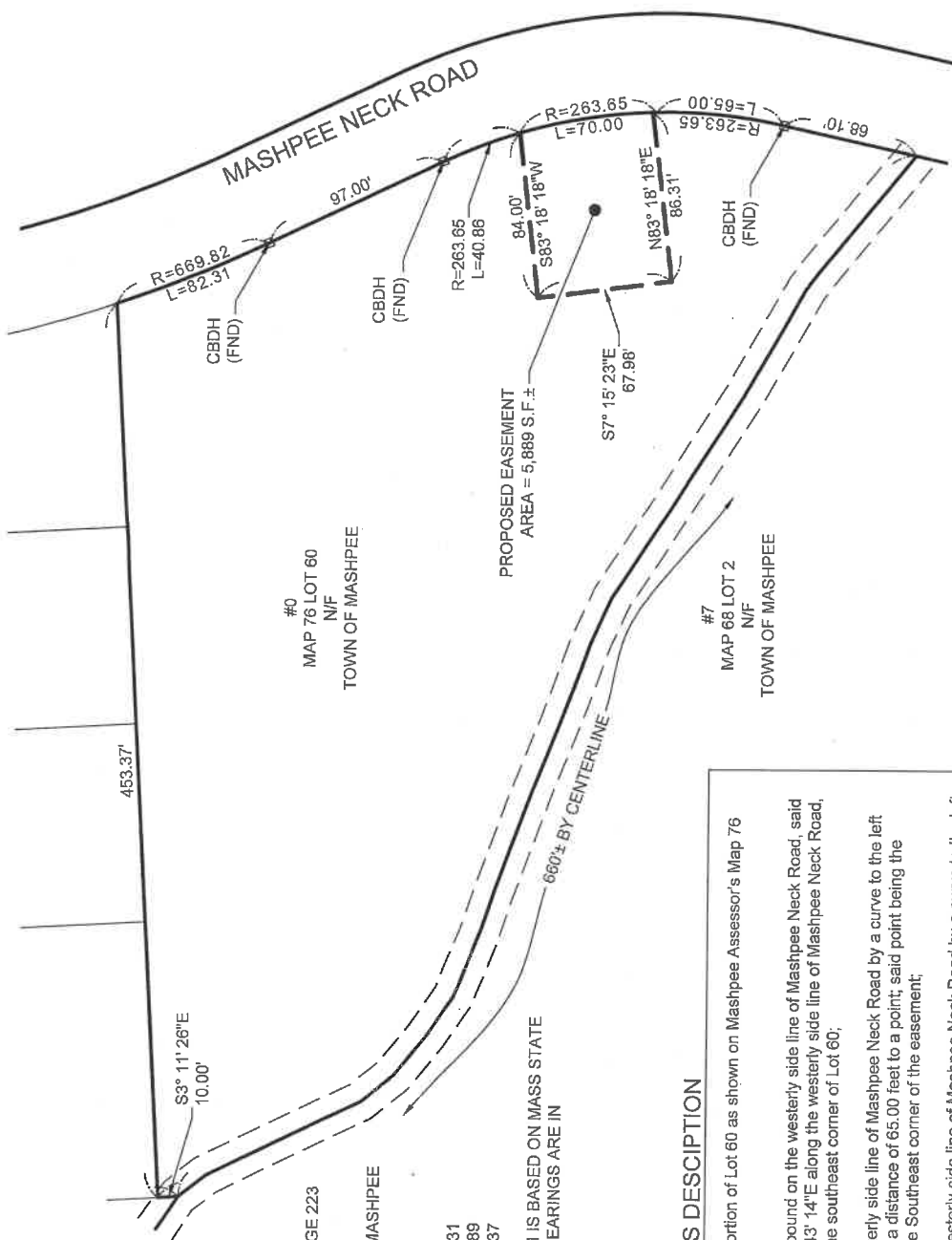
3-20-21

JOHN L. CHURCHILL JR., P.L.S. DATE

MASS STATE PLANE NAD 83



SCALE: 1 INCH = 60 FT.



NOTES:

1. OWNER OF RECORD:
TOWN OF MASHPEE
16 GREAT NECK RD
MASHPEE, MA 02849
DEED BOOK 28977, PAGE 223
2. LOCUS IS SHOWN AS:
LOT 60 ON TOWN OF MASHPEE
ASSESSOR'S MAP 76
3. PLAN REFERENCES:
 1. PLAN BOOK 543, PAGE 31
 2. PLAN BOOK 227, PAGE 89
 3. PLAN BOOK 295, PAGE 37
4. THE COORDINATE SYSTEM IS BASED ON:
PLANE NAD83(2011). THE BEARINGS
GRID NORTH.

METES AND BOUNDS DESCRIPTION

Proposed Easement being a portion of Lot 60 as shown on Mashpee Assessor's Map 76 and is described as follows:

COMMENCING at a concrete bound on the westerly side line of Mashpee Neck Road, said concrete bound bearing N12° 43' 14"E along the westerly side line of Mashpee Neck Road, a distance of 68.10 feet from the southeast corner of Lot 60;

Thence running along the westerly side line of Mashpee Neck Road by a curve to the left with a radius of 293.65 feet for a distance of 65.00 feet to a point; said point being the POINT OF BEGINNING and the Southeast corner of the easement;

Thence continuing along the westerly side line of Mashpee Neck Road by a curve to the left with a radius of 263.65 feet for a distance of 70.00 feet to a point;

Thence turning and running S83° 18' 18"W, a distance of 84.00 feet to a point;

Thence turning and running S7°15' 23"E, a distance 67.98 feet to a point;

Thence turning and running N83° 18' 18"E, a distance 86.31 feet to the POINT OF BEGINNING.

Said easement contain 5,889 s.f. in area,

 JC ENGINEERING, Inc. Civil & Environmental Engineering 2454 Cransberry Highway East Warden, Massachusetts 02538 Ph. 508-273-0377 • Fax 508-273-0567				NO. DATE 1 3-20-21		DESCRIPTION PROPOSED EASEMENT		BY CHK JC JLC		0 MASHPEE NECK ROAD MASHPEE MA, 02538	
									JCE # 5370		SHEET NUMBER 1 OF 1

1 OF 1

Wayne:

Pursuant to your request, I offer the following explanation of the Flow Neutral Regulation Bylaw proposed by Article 8 of the ATM Warrant. While varying physical characteristics and grandfathered rights applicable to properties make it difficult to simply state how the regulation would affect “the average homeowner” in Town, I don’t believe the proposed Bylaw should have any substantial ramifications for homeowners whose properties were compliant with applicable Title 5 regulations as of July 1, 2015. The regulation, for “simple” explanation purposes, is based on the July 1, 2015 Title 5 standards and the residential/ non-residential, existing development/ new development status of a particular property. I will summarize the Bylaw’s provisions as simply as possible below.

The Bylaw is premised on the regulation previously adopted by the Town of Falmouth. It would establish flow neutral regulations applicable to present and future wastewater treatment systems and sewer service areas in the Town for the purposes of compliance with present and future groundwater quality standards, preserving the environmental qualities of the Town, and supporting the Town’s broader wastewater treatment and disposal planning objectives. Further, adoption of such a Bylaw is a prerequisite to the Town’s qualification for beneficial 0% financing from the state Clean Water Trust for funding of wastewater treatment/ disposal projects undertaken by the Town.

The Bylaw would apply to all properties in the Town served by Title 5 wastewater treatment systems or connected to Town sewer and it *supplements* the existing regulatory requirements of Title 5 and other applicable statutes, regulations and orders governing wastewater treatment systems.

With respect to property owner “impacts”:

- 1) The present and future wastewater flows to any on-site sewage disposal or sewer system shall, pursuant to this regulation, be limited to the flows permitted from properties as of the effective date of the Mashpee Comprehensive Wastewater Management Plan (CWMP), July 1, 2015.
- 2) Wastewater flow to onsite sewage disposal systems and to private/public sewage disposal systems shall be determined in accordance with either a) the provisions of 310 CMR 15 (Title 5); or b) water meter data provided by the Mashpee Water District; or c) any other method acceptable to the Department of Environmental Protection and the Town of Mashpee.
- 3) Any building or structure legally in existence as of July 1, 2015, regardless of its flow, may by right maintain that flow or the number of bedrooms existing as of that date. For purposes of the Bylaw, "Bedroom" is defined in 310 CMR 15.002 (Title 5) and the number of bedrooms noted in the Assessor's records as of July 1, 2015, is presumed to be accurate.
- 4) Modifications to Existing Developments and New Developments:
 - A. **Residential Developments:**
 - Modifications of an existing single-family dwelling on a parcel of 40,000 square feet or less may increase the total number of bedrooms to four **by right**.
 - Modifications of existing single-family residences on parcels over 40,000 square feet may increase the number of bedrooms to one bedroom per 10,000 square feet of lot area **by right**.

- Additional bedrooms in single family dwellings beyond those permitted above require a variance from the Board of Health (for on-site disposal systems) or Sewer Commission (for sewer system).
- Modifications of an existing multifamily residence may increase the number of bedrooms to one bedroom per 10,000 square feet of lot area **by right**.
- A new multifamily dwelling is allowed one bedroom per 10,000 square feet of lot area **by right**.
- The addition of bedrooms in multifamily dwellings, beyond that number allowed by right, shall require a variance from the Board of Health (for on-site disposal systems) or Sewer Commission (for sewer systems).

B. Non-residential Developments:

- Modifications or changes of use of existing non-residential developments, including changes from residential to nonresidential use, that increase wastewater flow to a level that is no more than 10% above that permitted by Title 5 as of July 1, 2015, are **allowed by right**.
 - Modifications or changes of use in existing non-residential developments that increase flow more than that allowed by right require a variance from the Board of Health (for on-site disposal systems) or Sewer Commission (for sewer systems).
 - New nonresidential development on a vacant parcel with a wastewater flow up to 110 gallons per day per 10,000 square feet of lot area is allowed **by right**.
 - New nonresidential development on a vacant parcel with a proposed wastewater flow greater than 110 gallons per day per 10,000 square feet shall require a variance from the Board of Health (for on-site disposal systems) or Sewer Commission (for sewer systems).
- 5) Property owners can obtain variances from the above noted requirements from the Board of Health or the Sewer Commission provided that they can establish that sufficient capacity exists in their treatment system or the Town's treatment facility for the number of bedrooms or increased flows proposed. The grant of a variance presumes that the proposed increase in bedrooms/flow will not "substantially derogate" from the intent and purpose of Title 5 and/or the Bylaw.
- 6) A property owner may rebuild a structure destroyed by fire, flood, storm or other acts of nature **as a matter of right**, provided that the new structure does not exceed the permitted wastewater flow and number of bedrooms of the structure being replaced.

Let me know if you have any further questions.

Pat



TOWN OF MASHPEE

OFFICE OF SELECTMEN

16 Great Neck Road North
Mashpee, Massachusetts 02649
Telephone - (508) 539-1401
bos@mashpeema.gov

MEMORANDUM

TO: Chair John J. Cotton and the Honorable Members of the Board of Selectmen
Town Manager Rodney C. Collins

FROM: Terrie Cook, Administrative Assistant

DATE: April 22, 2021

SUBJ: Proposed Board of Selectmen Meeting Schedule, July, 2021 – December, 2021

Listed below are the proposed dates for the upcoming Board of Selectmen meetings, scheduled from **July, 2021 through December, 2021.**

Unless otherwise noted, meetings will take place at Mashpee Town Hall in the Waquoit Meeting Room.

Monday	July 12, 2021	6:30 p.m.
Monday	July 26, 2021	6:30 p.m.
Monday	August 9, 2021	6:30 p.m.
Monday	August 23, 2021	6:30 p.m.
Monday	September 13, 2021	6:30 p.m.
Monday	(Execute October Town Meeting Warrant)	
Monday	September 27, 2021	6:30 p.m.
Monday	October 4, 2021	6:30 p.m.
Monday	October 18, 2021	6:00 p.m.
	Town Meeting, Mashpee High School	
Monday	November 1, 2021	6:30 p.m.
Monday	November 15, 2021	6:30 p.m.
Monday	December 6, 2021	6:30 p.m.
Monday	December 20, 2021	6:30 p.m.