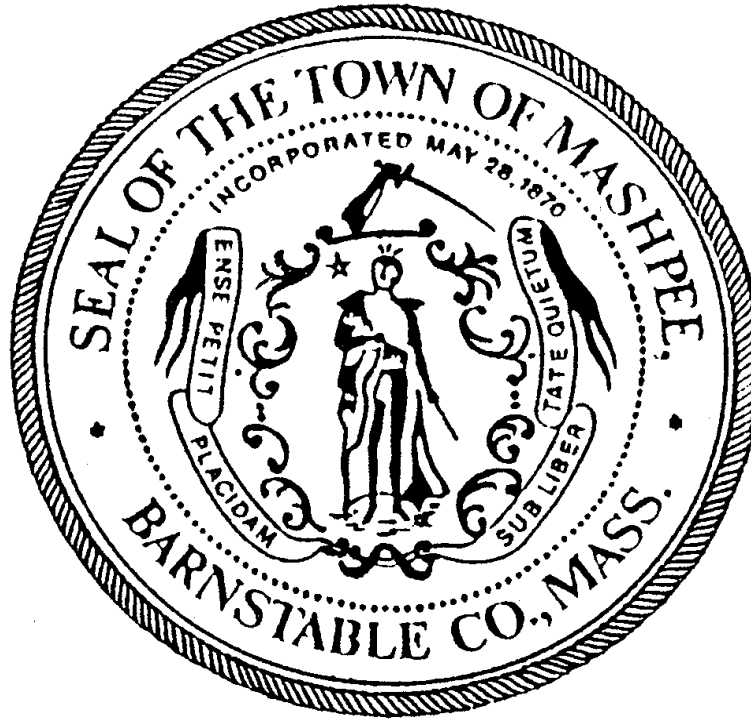


# **Town of Mashpee**



## **Report of the Finance Committee**

### **Special & Annual Town Meetings**

**Mashpee High School**

**Monday, May 7, 2018**

**7:00 p.m.**

**"We in America do not have government by majority, we have government by the majority who participate".**

**- Thomas Jefferson**



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Dear Residents of Mashpee,

Your Finance Committee is comprised of seven (7) fellow residents, all volunteers, who advise the voters of Mashpee on all matters brought forth at Town Meeting. We are mandated by Town Charter to review all articles posed on the Town warrant, and to provide our recommendations to our fellow voters. We are to investigate, interpret, analyze, and thoroughly explain each Article so that the voter has a clear understanding of the impact of their vote. As part of the above, we are also required to estimate a projected tax rate.

To do so has required meetings with many Town employees and committees, Department Heads, Finance, and Town Management exploring in detail all the nuances of each and every article. We have done that.

This warrant includes 7 Articles for the Special Town Meeting, and 19 Articles for the Annual Town Meeting. Articles 2,3, and 4 address the funding of the Town's operating budget of \$57,029,039; tuition for the students that attend Cape Cod Tech, \$1,088,399 and a Capital Improvement Program budget of \$1,423,700.

The following articles are worthy of mention:

- Special Town Meeting Article 6 – Seeks approval to use Community Preservation Act (“CPA”) funds for three Affordable Housing projects.
- Special Town Meeting Article 7 – Proposes the use of “CPA” funds to design a memorial to recognize Mashpee American Revolutionary War Veterans.
- Annual Town Meeting Article 2 - The Omnibus Budget has increased by over 3% from last fiscal year.
- Annual Town Meeting Article 3 - A \$1.4 million dollar Capital Improvement Program Budget.
- Annual Town Meeting Article 17 – An amendment to the Zoning Bylaws that addresses “Raze and Replace”.

The cost of operating a town continues to rise due to numerous factors such as salary and wage contractual obligations, town insurance, employee benefits and debt costs. The increased costs are offset by additional revenues and receipts, available funds (“Free Cash”) and increased property valuations so that the tax rate increase is kept to a minimum. Based on the information that is available at this time, the Finance Committee is projecting a tax rate of \$9.04/\$1,000 for Fiscal Year 2019.

We suggest you take the appropriate amount of time to fully analyze where your tax dollars are being spent, by familiarizing yourself with the details around each Article. We additionally recommend that you pay specific attention to those areas most responsible for expenses and communicate with your town leaders to come up with imaginative ways to lessen the tax burden. To do anything less is to accept continuing increases that may potentially lead to overrides. If you have any questions or want additional information please make sure to present your concerns to the Finance Committee, Board of Selectmen, or Town Management.

Remember, this is your town, and you are the legislative body.

Thank you.

#### **Mashpee Finance Committee**

Michael R. Richardson, Chairman  
Jeffrey C. Pettengill, Vice-Chairman  
Sylvester Ryan, Clerk  
Christopher J. Avis  
Philip McCahill  
Darlene Furbush  
A.Gregory McKelvey

**Town of Mashpee  
Mashpee High School  
Special Town Meeting  
Monday, May 7, 2018**

*This Town Meeting is divided into two separate meetings each having its own set of Warrant Articles. The first part is called the **Special Town Meeting** and addresses Town business within the **current Fiscal Year 2018** which ends on **June 30, 2018**.*

***Please note that since funds requested for the articles below have already been collected and are available, approval of the articles in this special meeting will not impact the FY 2019 budget nor will it affect next year's tax rate, which will be set in November 2018 by the Board of Selectmen and the Board of Assessors.***

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 7th day of May 2018 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

**Article 1**

To see if the Town will vote to appropriate and transfer a sum of money from revenue available for appropriation to the Snow & Ice Account, or take any other action relating thereto.

Submitted by the Department of Public Works

**Explanation:** This article is necessary to fund a deficit in the Snow & Ice Account.

**The Board of Selectmen will make a recommendation at Town Meeting on Article 1**

***FINCOM:*** *This is the only Town account allowed to deficit spend. \$116,570 was approved for this year. As of March 31, 2018, the DPW spent an additional \$168,391.74 on Snow and Ice removal and treatment of the roads. You are voting to fund the difference from Funds Available for Appropriation.*

***Approval of Article 1 will have no effect on the final FY 2018 municipal tax rate***

**The Finance Committee will make a recommendation at Town Meeting on Article 1**

## Article 2

To see if the Town will vote to appropriate \$65,000 to the Kids Klub Enterprise Fund Capital Expense Account for the purpose of capital improvement expenses associated with the enterprise, and to fund said appropriation by transfer from the retained earnings of the enterprise, or take any other action relating thereto.

Submitted by the Recreation Department

**Explanation:** This article will set aside funding for capital expenditures for the Kids Klub Enterprise.

**The Board of Selectmen recommends approval of Article 2 by a vote of 5-0**

***FINCOM:** This article is to release funding that is already available through the Kids Club Enterprise Capital Expense Account. These funds are requesting to be released for much-needed repairs and improvements including issues that have come about from a drainage problem, replacement of a deck and replacement of the toddler play area.*

***Approval of Article 2 will have no effect on the final FY 2018 municipal tax rate***

**The Finance Committee recommends approval of Article 2 by a vote of 6-0**

## Article 3

To see if the Town will vote to appropriate and transfer from available funds \$75,000 to the Human Resources Accrued Benefit Account, or take any other action relating thereto.

Submitted by the Human Resources Department

**Explanation:** This article is necessary to replenish the Human Resources Accrued Benefits Account.

**The Board of Selectmen recommends approval of Article 3 by a vote of 5-0**

***FINCOM:** This article requests the transfer of \$75,000 to the Human Resources Accrual Benefit Account from available funds.*

***Approval of Article 3 will have no effect on the final FY 2018 municipal tax rate***

**The Finance Committee recommends approval of Article 3 by a vote of 6-0**

## Article 4

To see if the Town will vote to appropriate and transfer \$675.35 from revenue available for appropriation to pay previous fiscal year compensation as follows:

John Phelan, Retroactive Payment	\$ 78.77
Torey Montesi, Settlement Agreement	\$ 596.58

or take any other action relating thereto.

Submitted by the Fire Department

**Explanation:** This article is necessary to fund previous fiscal year unpaid compensation in order to meet the Town's contractual obligations.

**The Board of Selectmen recommends approval of Article 4 by a vote of 5-0**

**FINCOM:** *This article fulfills contractual obligations regarding unpaid compensation.*

**Approval of Article 4 will have no effect on the final FY 2018 municipal tax rate**

**The Finance Committee recommends approval of Article 4 by a vote of 6-0**

## **Community Preservation Act Funds**

### **FINCOM OVERVIEW:**

*By way of background, prior to 2004, Cape Cod municipalities had the option of participating in a program called the **Cape Cod Open Space Land Acquisition Program** (a.k.a. **Cape Cod Land Bank**) in order to raise funds locally to purchase lands to be held as open space. Mashpee's participation in the "Land Bank" began in 1999. Beginning with the FY 2005 budget, the Commonwealth offered an optional program called the **Community Preservation Act (CPA)** which allowed a municipality to collect funds through an annual 3% surcharge on property assessments, which then was to be matched by state funds, thereby increasing the amount of available money. The program, however, does impose specific, limited categories for which funds can be used. These uses include the acquisition, creation, preservation, rehabilitation and/or restoration of: 1) **Open Space** 2) **Historic**, 3) **Recreation**, and 4) **Affordable Housing** purposes.*

*As required by the legislation, Mashpee's participation in the CPA program was approved and adopted by the Town's voters at the October 2004 Town Meeting and at the General Election held in November 2004. The creation of the **Community Preservation Committee (CPC)** was approved by the voters at the May 2005 Town Meeting.*

## Article 5

To see if the Town will appropriate and transfer pursuant to the provisions of M.G.L. C. 44B, §6 to reserve from the Community Preservation Fund Budgeted for Appropriation Reserve, the following amounts:

\$5,504	10% Open Space/Recreation Purposes
\$5,504	10% for Historic Purposes
\$5,504	10% for Community Housing Purposes

or take any other action relating thereto.

Submitted by the Community Preservation Committee

**Explanation:** This is a “clean-up” article to meet the requirement of reserving funds from the supplemental CPA FY 2018 Trust Fund distribution. The amount of FY 2018 CPA state reimbursement received by the Town of Mashpee was \$55,038 higher than the initial estimate. We are required to set aside 10% of those excess funds and deposit them into each of the CPA reserves. Funding shall derive from the Community Preservation Budgeted for Appropriation Reserve.

**The Board of Selectmen recommends approval of Article 5 by a vote of 5-0**

***FINCOM:*** *The FY 2018 CPA state reimbursement received by the Town of Mashpee was \$55,038 higher than the initial estimate. We are required to set aside 10% of those excess funds and deposit them into each of the CPA reserves.*

***Approval of Article 5 will have no effect on the final FY 2018 municipal tax rate***

**The Finance Committee recommends approval of Article 5 by a vote of 6-0**

## Article 6

To see if the Town will vote to appropriate and transfer the sum of \$167,000 from the Community Preservation Fund 10% Affordable/Community Housing Reserve pursuant to the provisions of M.G.L., C. 44B, §5 for the purpose of funding the Habitat for Humanity Scattered Site Mashpee Community Housing project including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee



**Explanation:** A total of 3 parcels are proposed in this affordable housing project which consists of (3) three-bedroom ranch style homes. The homes would be built at the site; 56 DeGrasse Road (Parcel ID 104-48-0), and at a one-acre site located at 341 Great Neck Road North (Parcel ID 60-13-0), 2 homes. The cost contribution for this project is \$50,000 per home, plus the purchase of the Great Neck Road North property for \$17,000. The DeGrasse site is part of a subdivision plan with conditions imposed by the Planning Board for affordable housing. The Great Neck Road North property is a non-conforming site, deemed unbuildable. Since the Great Neck Road North site does not conform to current zoning requirements, a G.L. c. 40B Comprehensive Permit will be required from the Zoning Board of Appeals. The homes will be deeded in perpetuity as affordable, and offered to low income households earning at or less than 65% of the area median income.

The vote of the Community Preservation Committee was 7-2 in support of this article.

**The Board of Selectmen recommends approval of Article 6 by a vote of 5-0**

***FINCOM:** This article approves 3 parcels of land to be designated in perpetuity for affordable housing. The CPA is funding \$167,000 for the Habitat for Humanity project.*

*The Town of Mashpee continues to struggle with affordable housing having only approximately 4.5% of Town housing in the affordable category. The State has recommended that Mashpee achieve 10%. This article provides funding from the Community Preservation Fund 10% Affordable/Community Housing Reserve (money already set aside for Affordable Housing) to assist in enabling Habitat for Humanity in building 3 Affordable Housing homes, as well as purchasing property on one parcel for this purpose. This will enable three additional Mashpee families earning less than 65% of the area medium income to become independent home owners.*

**Approval of Article 6 will have no effect on the final FY 2018 municipal tax rate**

**The Finance Committee recommends approval of Article 6 by a vote of 4-0-1**

**Article 7**

To see if the Town will vote to appropriate and transfer the sum of \$32,500 from the Community Preservation Fund 10% Historic Reserve pursuant to the provisions of M.G.L., C. 44B, §5 for the purpose of funding the Mashpee American Revolutionary War Memorial project and the development of a conceptual design including necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

Submitted by the Community Preservation Committee

**Explanation:** The goal of this project is to honor Mashpee American Revolutionary War Veterans. Research conducted by the Mashpee Historical Commission and Historic District Commission has identified the names of forty-five (45) Wampanoag Tribe members, comprised of 9 different regiments from the Town of Mashpee, who participated in the American Revolutionary War. Grant funding in the amount of \$15,000 is being requested. In the grant process, matching funds are required. CPA funding in the amount of \$15,000 would fulfill the grant requirement to move this project forward. The sum of \$17,500 was also approved by the CPC to fund the development of a conceptual design for the Memorial.

The vote of the Community Preservation Committee was 9-0 in support of this article.

**The Board of Selectmen recommends approval of Article 7 by a vote of 5-0**

***FINCOM:** This article funds provides funds for the Mashpee American Revolutionary War Memorial project. Of which, the Town has received matching grant funds. The project includes the development of a conceptual design for the memorial.*

***Approval of Article 7 will have no effect on the final FY 2018 municipal tax rate***

**The Finance Committee recommends approval of Article 7 by a vote of 6-0**

**THIS CONCLUDES THE BUSINESS OF THE MAY 2018 SPECIAL TOWN MEETING**

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 26th day of March in the year two thousand and eighteen.

Per Order of,  
**Board of Selectmen**  
Thomas F. O'Hara, Chairman  
John J. Cotton, Vice-Chairman  
Carol A. Sherman, Clerk  
John J. Cahalane  
Andrew R. Gottlieb

**Town of Mashpee  
Mashpee High School  
Annual Town Meeting  
Monday, May 7, 2018**

Barnstable, ss:

Greetings to the Constables of the Town,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and summon the inhabitants of the Town of Mashpee who are qualified to vote in the elections to meet at the Mashpee High School on Monday, the 7th day of May 2018 at 7:00 p.m. for the following purposes:

To act on the articles contained in the following Warrant:

**Article 1**

To see if the Town will vote to accept the reports of the Town officers, or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** The 2017 Annual Town Report in which the reports of Town officers are presented is available at the Town Meeting and at the Town Hall.

**The Board of Selectmen recommends approval of Article 1 by a vote of 5-0**

***FINCOM:** This article seeks Town Meeting acceptance of the Town Officers Annual Report from all Departments, Boards and Committees.*

**The Finance Committee recommends approval of Article 1 by a vote of 6-0**

**ARTICLE 2 FINCOM OVERVIEW:** *Article 2 below seeks Town Meeting approval for the Town Manager's budget to fund the Town of Mashpee's municipal operations for Fiscal Year 2019 (July 1, 2018 through June 30, 2019). The right hand column is the Town Manager's recommended funding by each Department's salary and expense line (see lines 1 thru 71) the annual amount of debt (see lines 72 thru 77) and the funding levels for certain expense lines (see lines 78 thru 83).*

*To the left of the Town Manager's funding request is the Finance Committee's recommended funding level. To the left of the Finance Committee's recommendation is the Department Head's initial funding level request, and to the left of that is the prior year's funding level.*

*As you will note at the end of the budget presentation, the Town Manager's Grand Total recommended budget request for **FY 2019 is \$57,029, 039**, an increase of **\$2,158,864, or 3.93%**, over the **FY 2018 approved budget of \$54,870,175**.*

*Part of the role of the Finance Committee as advisors to you, the Legislative branch of our Town government, is to review each line item of the budget and vote whether to approve or disapprove, and recommend a different funding level for any line item or total budget request.*

*The Finance Committee voted 4-0-1 to approve each line item of the Town Manager's proposed Omnibus Budget (including the **School Budget of \$21,381,532**).*

*Line Items 72 thru 77 of the FY 2019 Budget are the Principal and Interest on the Town's debt – the equivalent of the mortgage on your home – the table below projects the Town's current, very favorable debt payment schedule through FY 2035.*

<u>FISCAL YEAR</u> (as of June 30)	<u>PRINCIPAL DUE</u>	<u>INTEREST DUE</u>	<u>TOTAL DEBT PAYMENTS</u>
2018	\$ 1,832,016.93	\$ 407,395.04	\$ 2,239,411.97
2019	\$ 1,803,544.40	\$ 352,510.40	\$ 2,156,054.80
2020	\$ 1,565,184.28	\$ 300,436.44	\$ 1,865,620.72
2021	\$ 1,484,941.25	\$ 260,212.50	\$ 1,745,153.75
2022	\$ 1,403,796.02	\$ 218,162.50	\$ 1,621,958.52
2023	\$ 1,213,796.02	\$ 179,662.50	\$ 1,393,458.52
2024	\$ 1,183,384.16	\$ 144,162.50	\$ 1,327,546.66
2025	\$ 1,083,384.19	\$ 110,212.50	\$ 1,193,596.69
2026	\$ 1,028,500.00	\$ 83,525.00	\$ 1,112,025.00
2027	\$ 740,000.00	\$ 56,925.00	\$ 796,925.00
2028	\$ 600,000.00	\$ 34,875.00	\$ 634,875.00
2029	\$ 385,000.00	\$ 14,925.00	\$ 399,925.00
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
2032	\$ -	\$ -	\$ -
2033	\$ -	\$ -	\$ -
2034	\$ -	\$ -	\$ -
2035	\$ -	\$ -	\$ -
TOTALS	\$ 14,323,547.25	\$ 2,163,004.38	\$ 16,486,551.63

*With regard to the budget itself, the Finance Committee has noted in the past those line items that will be increasing or decreasing by more than **\$50,000** from the prior year's funding level. The reason that \$50,000 was chosen is because that is roughly what causes the tax rate to increase by one cent. In other words, if the funding level of a line item increases or decreases by \$50,000 from the prior year, the tax rate will be affected by approximately \$0.01. In the budget presented here, the recommended funding level of the following line items will change by \$50,000 or more:*

- Natural Resources – Increase \$105,305: Salaries and Wages \$79,605, Shellfish Propagation \$30,000, Expenses are down \$4,300
- School Increase \$511,149 (Both Salaries & Wages and Expenses)
- DPW Increase \$180,628: Salaries and Wages \$79,282; Expense \$106,427; Buildings and Grounds down \$5,081

And finally, one of the Finance Committee mandates by Mashpee's Charter is a requirement that the Fin-Com project a tax rate based on the budget presented. The word "project" being the operative word, because the Fin-Com is trying to tell you in May what the resultant tax rate could be when it is established in November without knowing 1) how much the state will provide Mashpee in "Aid to Municipalities" funding; 2) the final municipal non-property tax revenues for this year or the unspent prior year appropriation amounts; and 3) most importantly, what the final Total of Property Assessments for the Town will be for the year. Over the past years of making these projections despite the variables noted, except for one year, the Fin-Com projection has been reasonably close to the final tax rate.

The projected tax rate for FY 2019, using the appropriations included in this budget (\$57,029,039), adding the Capital Improvement budget of \$1,423,700 (Article 3), the Cape Cod Regional Technical High School (\$1,088,399) and the \$380,000 Budget Overlay which, in effect, is a reserve for uncollected taxes, the total municipal budget request for FY 2019 will be \$59,921,138. On the assumption that property values are increasing, and there will be more new construction activity, the total of property assessments is expected to increase by 3%. **The projected tax rate will be \$9.04/\$1,000 of assessed value – an increase of \$.12 from FY 2018 tax rate.**

	FY 2016	FY 2017	FY 2018	FY 2019
	(Actual)	(Actual)	(Actual)	(Estimated)
<b>SOURCES OF NON PROPERTY TAX FUNDS</b>				
1. State Aid Reimbursements	\$4,637,878	\$4,501,422	\$3,460,271	\$3,334,573
2. Municipal Receipts	\$2,900,000	\$3,150,000	\$3,130,000	\$3,500,000
3. Surplus Funds ("Free Cash")	\$2,167,804	\$1,819,811	\$2,508,959	\$2,632,400
4. Other Available Municipal Funds	\$2,209,721	\$3,774,577	\$1,840,333	\$2,181,115
<b>A. TOTAL NON PROPERTY TAX FUNDS</b>	<b>\$11,915,403</b>	<b>\$13,245,810</b>	<b>\$10,939,563</b>	<b>\$11,648,088</b>
<b>B. TOTAL BUDGET APPROPRIATIONS</b>	<b>\$55,189,834</b>	<b>\$56,496,513</b>	<b>\$57,208,183</b>	<b>\$59,921,138</b>
<b>C. AMOUNT TO BE RAISED BY TAXES</b>	<b>\$43,274,431</b>	<b>\$45,070,514</b>	<b>\$46,268,620</b>	<b>\$48,273,050</b>
<b>D. TOTAL PROPERTY ASSESSMENTS</b>	<b>\$ 4,765,906,450</b>	<b>\$4,963,713,000</b>	<b>\$5,187,064,990</b>	<b>\$5,342,676,847</b>
<b>% CHANGE PROPERTY ASSESSMENTS</b>	<b>4.10%</b>	<b>4.15%</b>	<b>4.50%</b>	<b>3.00%</b>
<b>E. PROPERTY TAX LEVY</b>	<b>\$9.08/\$1,000</b>	<b>\$9.08/\$1,000</b>	<b>\$8.92/\$1,000</b>	<b>\$9.04/\$1,000</b>
<b>NET TAX RATE CHANGE (EST-FY 2019)</b>	<b>(\$0.03)</b>	<b>\$0.00</b>	<b>(\$0.16)</b>	<b>\$0.12</b>

## Article 2

To see if the Town will vote to fix the salaries of the following elected officers as provided in Chapter 41, Section 108, of the Massachusetts General Laws for the period of July 1, 2018 to June 30, 2019, and further, to see if the Town will vote to appropriate, raise, and/or transfer a sum of money to defray the Town's expenses for the ensuing fiscal year, according to the following line item budget, with the maximum amount to be appropriated as shown in the column entitled "FY 2019 Department Request" (see Omnibus Budget), or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** This article seeks to fund the annual operating budgets for the various Town Departments.

**The Board of Selectmen recommends approval of Article 2 by a vote of 5-0**

**FINCOM:** *To fund the annual operating budgets for the various Town Departments.*

**The Finance Committee recommends approval of Article 2 by a vote of 4-0-1**

DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>MODERATOR</b>					
SALARY	1	200	200	200	200
<b>TOTAL</b>		<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>SELECTMEN</b>					
SALARY-ELECTED	2	15,500	15,500	15,500	15,500
SALARY/WAGE	3	346,196	369,822	369,822	369,822
EXPENSE	4	38,500	38,500	38,500	38,500
LEG/ENG/CONSULTING	5	310,000	310,000	310,000	310,000
<b>TOTAL</b>		<b>710,196</b>	<b>733,822</b>	<b>733,822</b>	<b>733,822</b>
<b>FINANCE COMMITTEE</b>					
RESERVE FUND	6	100,000	100,000	100,000	100,000
EXPENSE	7	65,000	65,000	65,000	65,000
<b>TOTAL</b>		<b>165,000</b>	<b>165,000</b>	<b>165,000</b>	<b>165,000</b>
<b>TOWN ACCOUNTANT</b>					
SALARY/WAGE	8	241,475	256,280	256,280	256,280
EXPENSE	9	2,790	2,790	2,790	2,790
<b>TOTAL</b>		<b>244,265</b>	<b>259,070</b>	<b>259,070</b>	<b>259,070</b>

DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>ASSESSORS</b>					
SALARY-APPOINTED	10	3,000	3,000	3,000	3,000
SALARY/WAGE	11	257,413	269,067	269,067	269,067
EXPENSE	12	7,750	7,800	7,800	7,800
<b>TOTAL</b>		<b>268,163</b>	<b>279,867</b>	<b>279,867</b>	<b>279,867</b>
<b>TREASURER/TAX COLLECTOR</b>					
SALARY/WAGE	13	238,434	246,441	249,441	246,441
EXPENSE	14	53,700	52,200	52,200	52,200
DEBT SERVICE	15	2,000	2,500	2,500	2,500
FORECLOSURE	16	10,000	20,000	10,000	10,000
<b>TOTAL</b>		<b>304,134</b>	<b>321,141</b>	<b>311,141</b>	<b>311,141</b>
<b>HUMAN RESOURCES</b>					
SALARY/WAGE	17	297,836	308,363	308,363	308,363
EXPENSE	18	86,084	87,184	87,184	87,184
<b>TOTAL</b>		<b>383,920</b>	<b>395,547</b>	<b>395,547</b>	<b>395,547</b>
<b>INFORMATION TECHNOLOGY</b>					
SALARY/WAGE	19	242,210	254,388	254,388	254,388
EXPENSE	20	243,178	276,809	242,503	242,503
EQUIPMENT REPLACEMENT	21	27,000	27,000	27,000	27,000
<b>TOTAL</b>		<b>512,388</b>	<b>558,197</b>	<b>523,891</b>	<b>523,891</b>
<b>GIS</b>					
SALARY/WAGE	22	72,250	73,800	73,800	73,800
EXPENSE	23	10,037	10,037	10,037	10,037
<b>TOTAL</b>		<b>82,287</b>	<b>83,827</b>	<b>83,827</b>	<b>83,827</b>
<b>TOWN CLERK</b>					
SALARY-ELECTED	24	76,500	81,070	79,875	79,875
SALARY/WAGE	25	86,209	88,377	87,177	87,177
EXPENSE	26	9,785	9,350	9,350	9,350
<b>TOTAL</b>		<b>172,494</b>	<b>178,797</b>	<b>176,402</b>	<b>176,402</b>



DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>ELECTIONS &amp; REGISTRATIONS</b>					
SALARY/WAGE	27	48,497	55,703	55,703	55,703
EXPENSE	28	13,000	16,300	16,300	16,300
<b>TOTAL</b>		<b>61,497</b>	<b>72,003</b>	<b>72,003</b>	<b>72,003</b>
<b>CONSERVATION</b>					
SALARY/WAGE	29	191,957	200,512	200,512	200,512
EXPENSE	30	4,620	4,764	4,764	4,764
HERRING EXPENSE	31	500	2,500	500	500
<b>TOTAL</b>		<b>197,077</b>	<b>207,776</b>	<b>205,776</b>	<b>205,776</b>
<b>NATURAL RESOURCES</b>					
SALARY/WAGE	32	383,382	467,422	462,987	462,987
EXPENSE	33	75,500	71,200	71,200	71,200
PROPAGATION	34	50,000	210,000	80,000	80,000
<b>TOTAL</b>		<b>508,882</b>	<b>748,622</b>	<b>614,187</b>	<b>614,187</b>
<b>PLANNING BOARD</b>					
EXPENSE	35	7,765	14,965	7,765	7,765
<b>TOTAL</b>		<b>7,765</b>	<b>14,965</b>	<b>7,765</b>	<b>7,765</b>
<b>PLANNING DEPARTMENT</b>					
SALARY/WAGE	36	144,374	162,670	112,355	112,355
EXPENSE	37	5,555	5,300	5,300	5,300
<b>TOTAL</b>		<b>149,929</b>	<b>167,970</b>	<b>117,655</b>	<b>117,655</b>
<b>TOWN HALL</b>					
EXPENSE	38	274,000	274,000	264,000	264,000
<b>TOTAL</b>		<b>274,000</b>	<b>274,000</b>	<b>264,000</b>	<b>264,000</b>
<b>POLICE</b>					
SALARY/WAGE	39	3,647,914	3,831,141	3,725,050	3,725,050
EXPENSE	40	347,681	347,681	317,681	317,681
DISPATCHERS SALARY/WAGE	41	479,928	478,639	478,639	478,639
<b>TOTAL</b>		<b>4,475,523</b>	<b>4,657,461</b>	<b>4,521,370</b>	<b>4,521,370</b>

DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>FIRE</b>					
SALARY/WAGE	42	3,397,857	3,416,595	3,416,595	3,416,595
EXPENSE	43	462,093	478,053	476,961	476,961
<b>TOTAL</b>		<b>3,859,950</b>	<b>3,894,648</b>	<b>3,893,556</b>	<b>3,893,556</b>
<b>BUILDING INSPECTOR</b>					
SALARY/WAGE	44	317,348	326,063	326,063	326,063
EXPENSE	45	17,225	17,325	17,325	17,325
<b>TOTAL</b>		<b>334,573</b>	<b>343,388</b>	<b>343,388</b>	<b>343,388</b>
<b>TREE WARDEN</b>					
EXPENSE	46	425	425	425	425
<b>TOTAL</b>		<b>425</b>	<b>425</b>	<b>425</b>	<b>425</b>
<b>SCHOOL</b>					
BUDGET	47	20,870,383	21,381,532	21,381,532	21,381,532
<b>TOTAL</b>		<b>20,870,383</b>	<b>21,381,532</b>	<b>21,381,532</b>	<b>21,381,532</b>
<b>D.P.W.</b>					
SALARY/WAGE	48	2,489,761	2,610,813	2,569,043	2,569,043
EXPENSE	49	672,565	784,220	778,992	778,992
BUILDINGS & GROUNDS	50	1,209,600	1,261,900	1,204,519	1,204,519
<b>TOTAL</b>		<b>4,371,926</b>	<b>4,656,933</b>	<b>4,552,554</b>	<b>4,552,554</b>
<b>SNOW &amp; ICE</b>					
EXPENSE	51	116,570	116,570	116,570	116,570
<b>TOTAL</b>		<b>116,570</b>	<b>116,570</b>	<b>116,570</b>	<b>116,570</b>
<b>STREET LIGHTING</b>					
EXPENSE	52	28,000	28,000	28,000	28,000
<b>TOTAL</b>		<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>TRANSFER STATION</b>					
EXPENSE	53	846,623	876,337	859,685	859,685
<b>TOTAL</b>		<b>846,623</b>	<b>876,337</b>	<b>859,685</b>	<b>859,685</b>
<b>SEWER COMMISSION</b>					
EXPENSE	54	180	35,200	35,200	35,200
<b>TOTAL</b>		<b>180</b>	<b>35,200</b>	<b>35,200</b>	<b>35,200</b>

DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>CEMETERY</b>					
EXPENSE	55	15,000	15,000	15,000	15,000
<b>TOTAL</b>		<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>HEALTH</b>					
SALARY-APPOINTED	56	3,000	3,000	3,000	3,000
SALARY/WAGE	57	243,310	238,842	238,842	238,842
EXPENSE	58	24,005	23,590	23,590	23,590
<b>TOTAL</b>		<b>270,315</b>	<b>265,432</b>	<b>265,432</b>	<b>265,432</b>
<b>COUNCIL ON AGING</b>					
SALARY/WAGE	59	237,157	246,366	246,366	246,366
EXPENSE	60	37,950	37,492	37,492	37,492
<b>TOTAL</b>		<b>275,107</b>	<b>283,858</b>	<b>283,858</b>	<b>283,858</b>
<b>VETERANS</b>					
EXPENSE	61	105,000	105,000	105,000	105,000
MEMBERSHIP	62	35,143	35,500	35,500	35,500
<b>TOTAL</b>		<b>140,143</b>	<b>140,500</b>	<b>140,500</b>	<b>140,500</b>
<b>HUMAN SERVICES</b>					
SALARY/WAGE	63	69,157	72,066	72,066	72,066
EXPENSE	64	51,910	51,910	51,910	51,910
<b>TOTAL</b>		<b>121,067</b>	<b>123,976</b>	<b>123,976</b>	<b>123,976</b>
<b>LIBRARY</b>					
SALARY/WAGE	65	465,846	478,759	478,759	478,759
EXPENSE	66	178,012	189,073	189,073	189,073
<b>TOTAL</b>		<b>643,858</b>	<b>667,832</b>	<b>667,832</b>	<b>667,832</b>
<b>RECREATION</b>					
SALARY/WAGE	67	262,625	282,431	266,031	266,031
EXPENSE	68	35,570	35,970	32,000	32,000
<b>TOTAL</b>		<b>298,195</b>	<b>318,401</b>	<b>298,031</b>	<b>298,031</b>
<b>HISTORICAL</b>					
TEMP WAGE	69	9,000	9,000	9,000	9,000
EXPENSE	70	1,375	7,030	7,030,	7,030
<b>TOTAL</b>		<b>10,375</b>	<b>16,030</b>	<b>16,030</b>	<b>16,030</b>

DEPARTMENT		FY 2018 DEPARTMENT BUDGET	FY 2019 DEPARTMENT REQUEST	FY 2019 FINANCE COMMITTEE RECOMMEND	FY 2019 TOWN MANAGER RECOMMEND
<b>CULTURAL COUNCIL</b>					
EXPENSE	71	90	90	90	90
<b>TOTAL</b>		<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>PRINCIPAL INSIDE 2 1/2</b>	72	<b>1,217,548</b>	<b>1,198,545</b>	<b>1,198,545</b>	<b>1,198,545</b>
<b>PRINCIPAL OUTSIDE 2 1/2</b>	73	<b>615,000</b>	<b>605,000</b>	<b>605,000</b>	<b>605,000</b>

<b>INTEREST INSIDE 2 1/2</b>	74	<b>213,125</b>	<b>182,166</b>	<b>182,166</b>	<b>182,166</b>
<b>INTEREST OUTSIDE 2 1/2</b>	75	<b>195,025</b>	<b>170,425</b>	<b>170,425</b>	<b>170,425</b>
<b>TEMP BORROW INSIDE 2 1/2</b>	76	<b>30,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>TEMP BORROW OUTSIDE 2 1/2</b>	77	<b>-</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>RETIREMENT EXPENSE</b>	78	<b>2,843,559</b>	<b>3,025,933</b>	<b>3,025,933</b>	<b>3,025,933</b>
<b>UNEMPLOYMENT</b>	79	<b>60,000</b>	<b>60,000</b>	<b>40,000</b>	<b>40,000</b>
<b>MEDICAL INSURANCE</b>	80	<b>7,715,400</b>	<b>8,515,760</b>	<b>8,385,320</b>	<b>8,385,320</b>
<b>GROUP INSURANCE</b>	81	<b>14,700</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>
<b>MEDICARE</b>	82	<b>453,318</b>	<b>453,318</b>	<b>453,318</b>	<b>453,318</b>
<b>TOWN INSURANCE</b>	83	<b>792,000</b>	<b>830,640</b>	<b>830,640</b>	<b>830,640</b>
<b>GRAND TOTAL</b>		<b>54,870,175</b>	<b>57,708,714</b>	<b>57,029,039</b>	<b>57,029,039</b>

### Article 3

To see if the Town will vote to appropriate and transfer the sum of \$1,423,700 from available funds to various department Capital Accounts, as specified in the chart accompanying this Article, or take any other action relating thereto.

Submitted by the Board of Selectmen

DEPARTMENT	FY 2019 CIP COMMITTEE REPORT	FY2019 TOWN MANAGER RECOMMENDATION
<b>POLICE</b>		
10 Police Vehicles - Year 2 of 3	\$144,000	\$144,000
4 Police Vehicles - Year 1 of 3	\$64,400	\$64,400
<b>TOTAL POLICE</b>	<b>\$208,400</b>	<b>\$208,400</b>
<b>FIRE</b>		
Fire Engine/Tanker	\$350,000	\$350,000
Purchase (1) Ambulance	\$275,000	\$275,000
<b>TOTAL FIRE</b>	<b>\$625,000</b>	<b>\$625,000</b>
<b>DPW</b>		
Replacement of 1997 Itg Loader -Year 1 of 3	\$75,000	\$75,000
Replacement of 2003 Econo Van	\$30,000	\$30,000
Replacement of 1996 Wood Chipper	\$60,000	\$60,000
Replacement of 2000 CAT Skid Steer	\$55,000	\$55,000
Replacement of 2011 Ford F-350	\$45,000	\$45,000
<b>TOTAL DPW</b>	<b>\$265,000</b>	<b>\$265,000</b>
<b>INFORMATION TECHNOLOGY (IT)</b>		
Permitting Software	\$84,000	\$84,000
<b>TOTAL INFORMATION TECHNOLOGY (IT)</b>	<b>\$84,000</b>	<b>\$84,000</b>
<b>RECREATION</b>		
ADA Compliant Van (Year 1 of 3)	\$16,300	\$16,300
<b>TOTAL RECREATION</b>	<b>\$16,300</b>	<b>\$16,300</b>
<b>NATURAL RESOURCES</b>		
Harbormaster Boat	\$50,000	\$50,000
<b>TOTAL NATURAL RESOURCES</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>PLANNING &amp; CONSTRUCTION</b>		
Flooring Replacement	\$50,000	\$50,000
Storage Garage & Parking @ DPW	\$125,000	\$125,000
<b>TOTAL PLANNING &amp; CONSTRUCTION</b>	<b>\$175,000</b>	<b>\$175,000</b>
<b>TOTAL CAPITAL APPROPRIATION</b>	<b>\$1,423,700</b>	<b>\$1,423,700</b>

**Explanation:** This article is to appropriate funds for the FY 2019 capital budget.

**The Board of Selectmen recommends approval of Article 3 by a vote of 5-0**

**FINCOM:** *As recommended by the Capital Improvement Program Committee, Town Meeting approval is requested to appropriate or transfer **\$1,423,700** from available funds to purchase or lease the list of capital equipment or vehicles for the Departments, so noted.*

*All items in the Capital improvement Plan will be paid by available funds, with the exception of the Ambulance, paid by Ambulance Receipts, the ADA Compliant Van, paid by Recreation Revolving Funds and the Harbormaster's Boat, paid from Waterways monies.*

**By definition, a "capital" item, is equipment having at least a five (5) year life and a cost of at least twenty-five thousand (\$25,000) dollars.**

*The Capital Improvement Committee unanimously recommended approval by a vote of 5-0*

**The Finance Committee recommends approval of Article 3 by a vote of 4-0-1**

#### **Article 4**

To see if the Town will vote to approve the annual regional school district budget for the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2018, in the amount of \$14,944,000, and further, to see if the Town will vote to raise and appropriate the sum of \$1,088,399 to meet its share of the cost of operation and maintenance of the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2018, or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** Mashpee's share of the Cape Cod Regional Technical High School budget is \$1,088,399. There are 53 students from Mashpee at the Cape Cod Regional Technical High School, a decrease of 4 students from last year.

**The Board of Selectmen recommends approval of Article 4 by a vote of 5-0**

**FINCOM:** *This article appropriates \$1,088,399 for Mashpee's share of the Cape Cod Regional Technical High School District for the fiscal year beginning July 1, 2018. The request is a \$46,611 or 4.1% decrease from the 2018 Fiscal Year budget of \$1,135,010. There are 53 Mashpee students currently enrolled.*

**The Finance Committee recommends approval of Article 4 by a vote of 6-0**

#### **Article 5**

To see if the Town will vote to appropriate and transfer a sum of money from revenue available for appropriation to the Other Postemployment Benefits Irrevocable Trust Fund, or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** This article is to add funds to the OPEB Irrevocable Trust Fund which was established in FY 2013. This trust fund was established to assist the Town with meeting its potential post-employment benefits obligation.

**The Board of Selectmen will make a recommendation at Town Meeting on Article 5**

***FINCOM:** This article sets aside funds to support the under-funded liabilities of the Town for retirees' benefits to be paid at a later date.*

**The Finance Committee will make a recommendation at Town Meeting on Article 5**

## **Article 6**

To see if the Town will vote to appropriate and transfer the sum of \$1,176,537 from revenue available for appropriation, to be deposited into the Capital Stabilization Fund, or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** This article will set aside funds in to Capital Stabilization account for future capital expenditures in an effort to ensure the Town will maintain its assets at a level adequate to protect the Town's capital investments and to minimize future maintenance and replacement costs.

**The Board of Selectmen recommends approval of Article 6 by a vote of 5-0**

***FINCOM:** This article sets aside \$1,176,537 to defray future capital expenditures.*

**The Finance Committee recommends approval of Article 6 by a vote of 6-0**

## **Article 7**

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. Ch 44 Section 53E ½ for the fiscal year beginning July 1, 2018 to be expended in accordance with the Bylaw establishing said revolving funds, heretofore approved, or take any other action relating thereto.

<b>FUND</b>	<b>FY 2019 AUTHORIZATION</b>
<b>RECREATION</b>	\$521,000
<b>LIBRARY</b>	\$ 20,000
<b>SENIOR CENTER</b>	\$ 15,000
<b>HISTORICAL COMMISSION</b>	\$ 2,500

Submitted by the Finance Director

**Explanation:** This article establishes the FY 2019 expenditure limits for departmental revolving funds.

**The Board of Selectmen recommends approval of Article 7 by a vote of 5-0**

***FINCOM:** In the past each of these revolving accounts were listed individually on the warrant. The 2017 the Municipalities Modernization Act allowed for these entities and their expenditures to be listed as one article. These funds are for revolving account expenditures set forth by each of the above departments.*

**The Finance Committee recommends approval of Article 7 by a vote of 6-0**

## **Article 8**

To see if the Town will vote to appropriate \$557,524 to establish a budget for the PEG Access and Cable Related fund for fiscal year 2019, with said appropriation to be funded through the current balance of the fund, or take any other action relating thereto.

Submitted by the Finance Director

**Explanation:** The Department of Revenue now requires the Town to vote a yearly budget based on estimated expenditures from the fund for the next fiscal year. The total budget voted may not exceed the current balance within the fund.

**The Board of Selectmen recommends approval of Article 8 by a vote of 5-0**

***FINCOM:** The Department of Revenue by legislative act requires all towns to bring to the voters an annual budget for approval based on expected expenditures for the Public, Education & Governmental (PEG) Access and Cable Related fund for the upcoming fiscal year. The total budget presented to voters may not exceed the current balance in the fund.*

**The Finance Committee recommends approval of Article 8 by a vote of 6-0**

## **Article 9**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds \$600,830 to provide for road improvement projects under the Chapter 90 program, or take any other action relating thereto.

Submitted by the Department of Public Works

**Explanation:** This article authorizes use of funds which will be 100% reimbursed by the Commonwealth of Massachusetts. The budget approved each fiscal year by the Legislature and Governor establishes the total funding available for Chapter 90 local transportation aid for that year. These funds are then apportioned to the 351 Massachusetts towns and cities.

The funding authorized by this article is the maximum anticipated Town's share of the FY19 Chapter 90 program.



**The Board of Selectmen recommends approval of Article 9 by a vote of 5-0**

***FINCOM:** Every year the Town receives state funding for road improvements. This article allows the Town to improve roads prior to the receipt of those funds.*

**The Finance Committee recommends approval of Article 9 by a vote of 6-0**

#### **Article 10**

To see if the Town will vote to appropriate and transfer the sum of \$39,000 from revenue available for appropriation to the Department of Natural Resources to fund the third and final year of a monitoring contract with the University of Massachusetts Dartmouth for monitoring water quality associated with Shellfish Aquaculture in Popponesset Bay and Waquoit Bay and its effectiveness in reducing water-column nutrient concentrations, or take any other action relating thereto.

Submitted by the Board of Selectmen

**Explanation:** The Town's wastewater program relies heavily on aquaculture to reduce nitrogen in the bays. While the Town has an excellent understanding of the nitrogen reduction reductions from each clam or oyster, it is less clear what nitrogen reductions occur in the sediments beneath healthy shellfish populations. This study will quantify the additional nitrogen reductions that are a distinct benefit from the aquaculture program. The results of this study will enable the Town to understand the additional incremental reductions in nitrogen that it can take credit for with state and federal regulatory agencies, and therefore, offset and avoid additional and more expensive means of nitrogen management. This is the third year of a three year analysis.

**The Board of Selectmen recommends approval of Article 10 by a vote of 5-0**

***FINCOM:** This request continues the practice from the last two years to transfer \$39,000 from revenue available to fund the final year of a three-year study to understand the additional incremental nitrogen reductions in the bays.*

**The Finance Committee recommends approval of Article 10 by a vote of 6-0**

#### **Article 11**

To see if the town will vote to appropriate and transfer the sum of \$19,000 from the Waterways Improvement Fund to the Great River/Little River Extension Account for the purpose of conducting an engineering survey of the channels area from the center of Waquoit Bay to the existing Little River Channel then continuing from the existing Little River Channel to the entrance of Hamblin Pond and extending from the end of the existing Little River Channel to the end of Great River and entrance to Jehu Pond, or take any other action relating thereto.

Submitted by the Waterways Commission

**Explanation:** This Article will transfer funds from the Waterways Improvement Fund to cover engineering survey costs to establish the location of the entire channel complex to be covered in a future dredging permit application.

**The Board of Selectmen recommends approval of Article 11 by a vote of 5-0**

***FINCOM:** This article looks to designate \$19,000 of engineering costs to determine the channel areas from the main channel in Waquoit Bay to the Little River channel. The funds are coming from the Waterways Improvement Fund which is funded by mooring and boat excise tax fees.*

**The Finance Committee recommends approval of Article 11 by a vote of 6-0**

## **Article 12**

To see if the Town will vote to appropriate and transfer the sum of \$25,000 from the Waterways Improvement Fund to the Department of Natural Resources Equipment Expense Account for the purpose of purchasing equipment/hardware for maintenance of the waterways by the Department of Natural Resources/Harbormaster, or take any other action relating thereto.

Submitted by the Waterways Commission

**Explanation:** This Article will transfer funds from the Waterways Improvement Fund to cover the costs of channel markers, associated hardware, chains, anchors and miscellaneous equipment which is needed by the Harbormaster to properly identify the channels for safe navigation.

**The Board of Selectmen recommends approval of Article 12 by a vote of 5-0**

***FINCOM:** This yearly appropriation to the Harbormaster allows the department to upgrade equipment as they see fit during the year. The \$25,000 is funded by the Waterways Improvement Fund which comes from mooring and boat excise tax fees.*

**The Finance Committee recommends approval of Article 12 by a vote of 4-0-1**

## **Article 13**

To see if the Town will vote to appropriate \$405,320 for the operation of the Kids Klub Enterprise Fund for Fiscal Year 2019; such sums to be raised from \$405,320 in receipts of the Enterprise, or take any other action relating thereto.

Submitted by the Recreation Department

**ESTIMATED REVENUES**

Registration Fees	\$ 5,120
Tuition	\$400,000
Investment Income	\$ 200
<b>Total Budgeted Revenue</b>	<b>\$405,320</b>

**ESTIMATED EXPENSES**

Salary (Full-Time; incl. longevity)	\$259,125
Salary (Part-Time)	\$ 45,945
Benefits (Health, Life, Medicare)	\$ 40,000
Building Expenses	\$ 60,250
<b>Total Budgeted Expenses</b>	<b>\$405,320</b>
<b>Net Profit/Loss</b>	<b>\$ 0</b>

**Explanation:** The proposed Recreation Kids Klub Enterprise budget for next year will authorize the Recreation Department to operate a Toddler/Pre-School Program as a self-sufficient, self-funded operation. All costs related to the operation of the program are projected to be offset by the program revenues. All surpluses of this account at the end of the year will remain within the account.

**The Board of Selectmen recommends approval of Article 13 by a vote of 5-0**

***FINCOM:** This article allows for the continuation of an entirely self-funded program within the recreation department for toddlers and pre-school age children.*

**The Finance Committee recommends approval of Article 13 by a vote of 6-0**

**Article 14**

To see if the Town will vote to appropriate and transfer from the FY 2019 Community Preservation Fund Estimated Revenues the sum of \$40,000 to the Community Preservation Committee Administrative and Operating Expense Account, pursuant to the provisions of M.G.L., C. 44B, §5, including any necessary costs related thereto, as recommended by the Community Preservation Committee or take any other action relating thereto.

Submitted by the Community Preservation Committee

**Explanation:** To provide annual funding in FY 2019 for the administrative and operational costs of the Community Preservation Committee which includes project costs associated with and incidental to the Community Preservation Committee. Under the CPA Act, up to 5% of the annual CPA funds may be spent on the operation and administrative costs of the Community Preservation Committee. Funding supports legal and professional fees, technical reviews, appraisal costs, signage, annual Community Preservation Coalition dues, administrative wages, office supplies and similar costs associated with and incidental to the development of a CPA project.

The vote of the Community Preservation Committee was 9-0 in support of this article.

**The Board of Selectmen recommends approval of Article 14 by a vote of 5-0**

**FINCOM:** *The Community Preservation Committee (CPC) has annual administrative and operating expenses that are funded through the CPA estimated revenues. This article establishes a budget and appropriates the funding for those expenses.*

**The Finance Committee recommends approval of Article 14 by a vote of 6-0**

#### **Article 15**

To see if the Town will vote to continue participation in the Community Septic Management Program and the Massachusetts Clean Water Trust for the purpose of making loans to residents of the Town for repairing and/or upgrading residential septic systems pursuant to agreements between the Board of Health and residential property owners, including all costs incidental and related thereto, or to take any other action relating thereto.

Submitted by the Board of Health

**Explanation:** The Commonwealth of Massachusetts, through the Clean Water Trust (formerly Water Pollution Abatement Trust), has provided approximately \$660,000.00 at 0% interest to the Town of Mashpee to assist homeowners in complying with failed Title V systems since 1998. The loans are available to homeowners at 5% interest, to cover any ongoing costs of the program. Loans must be secured by a betterment assessed by the Town on the property being improved by the loan. In 2006, Barnstable County created their own community loan program. The repayment of the loans to the Town with the 5% interest is being repaid through previously issued property betterments. In order for the Town to be able to re-loan funds to future additional septic projects, the Town must annually reauthorize/re-approve participation in the Community Septic Management Program. Failure to reauthorize participation in the Program will restrict the Town from re-loaning funds to homeowners with failed septic systems. The repaid monies will be held in an account with the principal amount repaid to the Massachusetts Clean Water Trust as scheduled.

**The Board of Selectmen recommends approval of Article 15 by a vote of 5-0**

**FINCOM:** *The Town has been able to provide low interest loans to homeowners for the maintenance and upgrading of septic systems through funds provided to the Town from the Clean Water Trust since 1998. The Town of Mashpee contains thousands of septic systems that have a limited life expectancy and are expensive when repairs or upgrades are necessary. This program benefits the majority of residents who need this work done.*

**The Finance Committee recommends approval of Article 15 by a vote of 6-0**

#### **Article 16**

To see if the Town will vote to authorize the Board of Selectmen and/or the Conservation Commission to acquire title to a portion of that certain parcel of land designated on Mashpee Assessors' Map 45 as Block 50-0, located at 103 Meetinghouse Rd. in Mashpee, Barnstable County, Massachusetts, consisting of Three and Seventy Two One Hundredths (3.72 ac.) acres, more or less, as more specifically shown on the Plan of Land dated April 13, 2017, prepared for Mark and Donna Lopez by Cape & Islands Engineering (the "Plan"), by purchase from or exchange with owners thereof for open space, conservation and passive recreation purposes, consistent

with the provisions of M.G.L. Ch.40, §8C and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; and, in consideration of said acquisition, to authorize the Selectmen and/or Conservation Commission to transfer and convey by sale or exchange a portion of that certain parcel of Town owned land designated on the Mashpee Assessors' Map 45 as Block 9-0, located at 127 Meetinghouse Rd. in Mashpee, Barnstable County, Massachusetts, consisting of Three and Seventy Two One Hundredths (3.72 ac.) acres, more or less, as shown on said Plan; further, to authorize the Board of Selectmen and Conservation Commission to petition the General Court for such authorization and approval as may be required under Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts to effect the exchange of land proposed herein; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments on behalf of the Town, upon such terms and conditions as they shall deem to be in the best interest of the Town, to effect said exchange of real property interests; or take any other action relating thereto.

Submitted by the Board of Selectmen/Conservation Commission

**Explanation:** The purpose of this article is to authorize the execution of an even swap of land acreage between privately owned land and Town owned conservation land (3.72 acre areas, respectively). A portion of Mashpee conservation land known as Lopez Conservation land, located at 103 Meetinghouse Rd, contains a driveway/ easement that provides access between Meetinghouse Rd and the Lopez family residence at 127 Meetinghouse Rd. The Lopez family desires to swap an even acreage of undeveloped land on their lot (a 3.72 acre portion of their existing private land) that directly abuts Mashpee conservation land and abuts a portion of the Mashpee River. By executing this even acreage land swap, the Lopez family would no longer need an easement through conservation land to use their existing driveway by virtue of acquiring the land around it. In exchange, the Mashpee Conservation Department would receive an equal acreage piece of undeveloped private land that directly abuts existing conservation land and provides a direct connection to the Mashpee River. Acquiring this piece of land provides permanent protection for a portion of riverfront habitat, which is considered to have substantial wildlife habitat value. Additionally, this portion of land currently owned by the Lopez family provides a connective wildlife habitat corridor between two abutting parcels to the north and south, both of which are preserved as conservation land (Massachusetts Division of Fish and Wildlife and Trustees of Reservation lands respectively). The current conservation land to be swapped is comprised of upland habitat with an existing dirt driveway running through it.

**The Board of Selectmen recommends approval of Article 16 by a vote of 5-0**

**FINCOM:** *This article will authorize the swap of 3.72 undeveloped acres of privately owned (Lopez Family) land located at 127 Meetinghouse Road with an equivalent parcel of Town undeveloped 3.72 acres known as the Lopez Conservation land located at 103 Meetinghouse Road. The swap will eliminate the need for the current driveway easement and provides the Town with land that directly abuts existing conservation land.*

**The Finance Committee recommends approval of Article 16 by a vote of 4-0-1**

## **Article 17**

To see if the Town will vote to amend the Zoning Bylaws by adding a new section § 174-17.1 to read as follows:

#### **§174-17.1 Raze and Replace:**

No pre-existing, non-conforming single or two family dwelling structure shall be razed and replaced on any lot unless a Special Permit issued by the Zoning Board of Appeals authorizes such action. For purposes of this section, “razed and replaced” shall be defined as the voluntary removal of one hundred percent (100%) of all pre-existing structural materials and mechanical systems of a structure or structures, exclusive of foundations, and the replacement of those materials and systems with new materials and systems in furtherance of the creation of housing. Such a Special Permit may be granted only if the Zoning Board of Appeals finds that any changes, extensions or alterations of the pre-existing non-conformities are not substantially more detrimental to the neighborhood than those non-conformities existing prior to the razing of the existing structure and that there is adequate land area on the lot to provide sufficient parking. In no case shall any new non-conformities be created with respect to any replacement structure without the issuance of a Variance or take any other action relating thereto.

Submitted by the Zoning Board of Appeals

**Explanation:** This article will clarify the authority of the Zoning Board of Appeals and the procedure to review and regulate the razing and replacement of pre-existing non-conforming dwelling structures under the Zoning Bylaws.

**The Board of Selectmen recommends approval of Article 17 by a vote of 5-0**

***FINCOM:** This article clarifies the Zoning Board of Appeals ability to approve the razing and replacing of pre-existing non-conforming dwellings.*

**The Finance Committee recommends approval of Article 17 by a vote of 4-0-1**

#### **Article 18**

To see if the Town will vote pursuant to M.G.L. ch. 40 to authorize the Board of Selectmen to purchase an 80 percent low income restriction on a real property identified as 37 Center Street, (Mashpee Assessors Map 36, Parcel 47D) using general funds, Community Preservation Act, donations, and/or other sources of revenue, and to authorize the Board of Selectmen to prepare and execute such agreements, deeds, and other instruments necessary to effect such transfer upon such terms and conditions as the Selectmen shall deem to be in the interest of the Town, or take any other action relating thereto.

Submitted by Petition

**Explanation:** The 37 Center Street condominium was built pursuant to a comprehensive permit issued under M.G.L. C. 40B. When it was sold to Ms. McBrien, a deed restriction was placed on the property limiting the resale to persons who make no more than 120 percent of the median area income. While the property was constructed under a comprehensive permit, the property does not contribute to the Town’s affordable/subsidized housing inventory. The purchase of the restriction to persons who make 80 percent of the median area income would increase the Town’s affordable/subsidized housing inventory by adding the property to it.

**The Board of Selectmen does not recommend approval of Article 18 by a vote of 4-0-1**

**FINCOM:** *This petition article requests the Town of Mashpee Board of Selectmen to purchase the 80% low income restriction on property located at 37 Center Street, using general funds, Community Preservation Act funds, and or other sources of revenue. The purchase would in effect enable the property to be added to the Affordable Housing inventory of the Town which at present is woefully under state suggested percentages, and remove it from the 80% low income restriction category which per historic figures is not a successful program.*

**The Finance Committee does not recommend approval of Article 18 by a vote of 5-0-1**

## **Article 19**

To see if the Town will vote pursuant to M.G.L. ch. 40 to authorize the Board of Selectmen to release and extinguish a 120 percent moderate income restriction on a real property identified as 37 Center Street, (Mashpee Assessors Map 36, Parcel 47D) and recorded in the Land Court Department of the Barnstable Registry of Deeds as part of Document No. 1,021,017 in consideration of the payment of all funds in excess of that allowed under the resale provisions of the deed restriction to the Mashpee Affordable Housing Trust for purposes of developing affordable housing, and to authorize the Board of Selectmen to prepare and execute such agreements, deed, and other instruments necessary to effect such transfer upon such terms and conditions as the Selectmen shall deem to be in the interest of the Town.

Submitted by Petition

**Explanation:** The 37 Center Street condominium was built pursuant to a comprehensive permit issue under M.G.L. C. 40B. When it was sold to Ms. McBrien, a deed restriction was placed on the property limiting the resale price. It also requires that it be marketed first through the Housing Assistance Corporation (HAC) to persons who make no more than 120 percent of the median area income and if unable to be sold through HAC, could be sold to a “non-eligible” purchaser, but would remain subject to the restriction. HAC did not attempt to market the property as it has no “eligible” purchasers and no “non-eligible” price. While the property was constructed under a comprehensive permit, the property does not contribute to the Town’s affordable/subsidized housing inventory because only properties restricted to 80 percent of the median area income qualify for the inventory. The article provides authority for the Board of Selectmen to release the restriction in exchange for Ms. McBrien providing a payment of all funds in excess of the resale price for the Affordable Housing Trust. A release of the restriction under the proposed article will provide needed funds to support affordable housing and not impact the Town’s attempts to attain the ten percent affordable housing goal of M.G.L. C. 40B.

**The Board of Selectmen recommends approval of Article 19 by a vote of 4-0-1**

**FINCOM:** *This petition article seeks to have the moderate housing restriction lifted at 37 Center Street, Mashpee.*

**The Finance Committee recommends approval of Article 19 by a vote of 4-0-1**

**THIS CONCLUDES THE BUSINESS OF THE MAY 2018 ANNUAL TOWN MEETING**

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Town Hall, one at the Post Office, and one each on the bulletin boards, thirty days at least before said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this 26th day of March in the year two thousand and eighteen.

Per Order of,  
**Board of Selectmen**

Thomas F. O'Hara, Chairman  
John J. Cotton, Vice-Chairman  
Carol A. Sherman, Clerk  
John J. Cahalane  
Andrew R. Gottlieb



## **TOWN MEETING RULES AND DEFINITIONS**

1. The conduct of Mashpee's Town Meeting is governed by State Law, the Town's Charter, Bylaws and the publication **Town Meeting Time**.
2. Quorum. One hundred (100) registered voters shall constitute a quorum of a Special Town Meeting. Quorum for an Annual Meeting shall be zero (0).
3. The Moderator presides over the Town Meeting, decides all questions of order and procedure, and announces the results of all votes. The results of all votes are announced by the Moderator, shall be final except on a voice vote which may be questioned by any voter standing in his/her place and questions any oral "yea" or "nay" vote. In such case, a hand-counted vote shall be taken without debate.
4. The main body of the house shall be reserved for registered voters; non-voters will be seated in a special section.
5. Articles in the Warrant give notice of the issues subject to discussion at a Town Meeting and establish the parameters of matters that can be debated and acted on. Amendments, motions and/or debate determined by the Moderator, with the advice of Town Counsel, to be "beyond the scope" of the Articles may not be permitted.
6. In order for the Town Meeting to act on or discuss an Article, a motion must be made. The Moderator will call for a motion on each Article and, if no motion is made after the second call, the Moderator will "pass over" the Article and move on to the next Article. In order to bring back a "passed over" Article for a motion and discussion, there must be an approved "motion for reconsideration".
7. Articles may be postponed by a majority vote or advanced by a 2/3 vote.
8. To address the Town Meeting, a speaker must be recognized by the Moderator and once recognized, a speaker should first give his or her name and address for the record. No speaker will be recognized while another person is speaking except to raise "a point of order", which is used to question a ruling of the Moderator or the conduct of Town Meeting. Points of Order are not to address the subject matter being discussed.
9. All matters shall be decided by a majority vote unless a 2/3 or greater vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling the vote.

10. The Moderator may set time limits on all presentations and may terminate debate on a motion when he deems it appropriate. Debate on a motion may also be terminated by a voter "moving the question" which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to "move the question" requires a 2/3 vote for passage.
11. Only two (2) amendments to a motion may be on the floor at any particular time. Amendments over six (6) words must be submitted to the Moderator in writing and, of over fifty (50) words, sufficient copies must be available to those attending at the entrance of the hall before the start of that particular session.
12. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. However, amendments relating to amounts to be appropriated shall be voted on in a descending order until an amount gains approval.
13. Reconsideration of Votes. No vote shall be reconsidered at the same meeting at which it is acted upon unless public notice of the intention to move such reconsideration is given within thirty (30) minutes of the declaration of the vote by the Moderator, and no notice of intent to move reconsideration on any vote shall be received by the Moderator more than two (2) times at the same meeting. The Town Clerk shall note, in writing, the action taken and time of such vote and also the time when the notice of reconsideration is given.
14. Majority Voting Requirement. No article within any Annual or Special Town Meeting Warrant shall be moved for consideration after 10:00 p.m. without a two-thirds vote of the Town Meeting.

## **YOU CAN HELP**

**The Board of Selectmen, on behalf of the Human Services Committee, requests that attendees bring non-perishable items to Town Meeting on Monday, May 7, 2018 for donation to our local food pantry. Some suggestions include:**

<b>Rice/Pasta</b>	<b>Canned Goods</b>
<b>Tuna</b>	<b>Peanut Butter</b>
<b>Jellies/Jams</b>	<b>Dry Cereal</b>
<b>Bottled Juice</b>	<b>Paper Goods</b>

**We appreciate anything you can offer to help those in need. Thank you.**

Town of Mashpee  
Finance Committee  
16 Great Neck Road North  
Mashpee, MA 02649

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MASHPEE, MA  
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Finance Committee Report  
Special & Annual Town Meetings  
Mashpee High School  
Monday, May 7, 2018  
7:00 p.m.