

**Town of Mashpee Board of Selectmen  
Policy 078**

**Mashpee Community Garden Advisory Committee**

**I. PURPOSE**

The Mashpee Community Garden Advisory Committee (MCGAC) is hereby established by the Town of Mashpee Board of Selectmen (Selectmen) to advise and assist the Town with respect to the creation, maintenance, and improvement of the Mashpee Community Garden located off 400 Main Street (Route 130), which property is owned by the Town of Mashpee and is under the jurisdiction of the Mashpee Historic District Commission, as well as various other Town-owned properties deemed to be suitable by the Town for garden use/improvements including, but not limited to, areas within the layouts of Town ways (collectively "Garden Sites").

The MCGAC's charge is to work in conjunction with Town officers/agencies and other interested organizations/individuals to:

- a) improve and enhance the value and appearance of the Community Garden and other Garden Sites;
- b) create a space and an opportunity for individuals, children, families and community organizations to cultivate gardens for food and flowers and to learn about growing fresh vegetables; and
- c) provide agricultural/horticultural educational programs, activities, and other related community benefits.

**II. POLICY**

The MCGAC shall be deemed a public multi-member body of the Town of Mashpee, serving as an advisory committee to the Board of Selectmen for the purposes stated herein, and it shall, accordingly, comport with all applicable provisions of General Law, Town Charter and Bylaws, relative to the conduct of its meetings and the execution of its duties and responsibilities.

**III. DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the MCGAC specifically include the following:

- a) develop and recommend a master plan for improvement and use of the Garden Sites;
- b) set specific goals/objectives for Garden Site improvements;
- c) make recommendations to the Town Manager with respect to implementation of those recommended improvements;
- d) help solicit private financial support for the Garden Sites and related activities conducted at said Sites;
- e) coordinate and supervise any volunteers providing services and participants engaged in gardening activities at the Community Garden and other Garden Sites; and
- f) work closely with Mashpee Public Works and other relevant Town Departments, the Mashpee Historic District Commission, Mashpee Historical Commission and other interested organizations and individuals to ensure that the Community Garden and the other Garden Sites are well managed and maintained for the benefit of the entire Mashpee community.

#### **IV. MEMBERSHIP**

The MCGAC will consist of seven (7) members appointed by the Board of Selectmen for terms of three (3) years. The terms of all members shall run for three (3) years, *except* the terms of members appointed as of July 1, 2018, shall be adjusted and thereafter staggered as follows: two terms ending in 2019, two terms ending in 2020 and three terms ending in 2021, so that the terms of not more than three (3) members shall terminate in any single year. Committee members must be residents of the Town of Mashpee. Selectmen will fill all Committee vacancies which may arise upon notification thereof.

#### **V. ORGANIZATION**

The MCGAC will elect a Chairman, Vice Chairman and Secretary at its annual meeting, which will be held in July of each year, and it shall adopt such rules and regulations regarding its proceedings as the Committee shall deem appropriate.

#### **VI. COORDINATION AND APPROVAL OF ACTIVITIES**

The MCGAC shall report to, and all recommendations/actions undertaken by it shall be subject to approval by, the Town Manager or his designee.

*Adopted by the  
Mashpee Board of Selectmen  
May 21, 2018  
Pages: 2*